

Town of Liberty Grove
Minutes of the Personnel Committee meeting on December 7, 2022

(This meeting was correctly posted)

Agenda:

1. Call to Order
2. Declaration of quorum
3. Approve agenda
4. Approve minutes 9/19/22
5. Adjourn to Closed Session pursuant to Wisconsin State Statutes § 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – 2023 employee compensation
6. Reconvene in open session
7. Announcements/recommendation to Board from closed session
8. Adjourn

Chair John Lowry called the meeting to order at 6:45pm. Committee members Janet Johnson, Cathy Ward, Dan Watts, and Nancy Goss were present along with Administrator Walter Kalms and Clerk/Treasurer Anastasia Bell.

Goss moved, Johnson second to approve the agenda as posted. Carried 5-0.

Ward moved, Goss second to approve the 9/19/22 minutes as presented. Carried 5-0.

Lowry moved, Ward second to adjourn to closed session pursuant to Wisconsin State Statutes § 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – 2023 employee compensation. Roll call: Goss, Lowry, Ward, Johnson, and Watts voted aye, no nays. Carried 5-0. Closed session items were discussed.

Lowry moved, Goss second to reconvene into open session. Roll call: Watts, Lowry, Goss, Ward, and Johnson voted aye, no nays. Carried 5-0.

Announcements – Lowry moved, Goss second to increase Administrative Assistant wage to \$18.00 per hour. Carried 5-0. **Lowry moved, Ward second** to approve agreement for Administrator Walter Kalms for 2023, 2024, and 2025 as presented. Carried 5-0. **Lowry moved, Ward second** to approve administrator job description as presented. Roll call: Goss, Lowry, Ward, Johnson, and Watts voted aye, no nays. Carried 5-0.

Lowry moved, Johnson second to adjourn at 7:00pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 9/18/2023 Personnel Committee meeting