TOWN OF LIBERTY GROVE PUBLIC MEETINGS

Sanitary District #1
DATE: August 17, 2022
TIME: 6:45 pm
PLACE: Liberty Grove Town Hall, 11161 Old Stage Road
AGENDA:

1. Call to order
2. Roll call
3. Approve Agenda
4. Approve Minutes 6-15-22
5. Public Input
6. Utility District Financial Report
7. Payment of bills
8. 2023 Sanitary District Budget
9. Correspondence
10. Future meetings
11. Adjourn

All agenda items will include discussion and possible action. Deviation from listed order may occur
***Audience members must ask for permission, during public input, to speak on agenda items ***

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Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Sanitary District #1 Committee meeting on June 15, 2022

(This meeting was correctly posted)

Agenda:

1. Call to order
2. Roll call
3. Approve Agenda
4. Approve Minutes 5-18-22
5. Public Input
6. Utility District Financial Report
7. Payment of bills
8. Correspondence
9. Future meetings
10. Adjourn

Clerk Anastasia Bell called the meeting to order at 6:47pm. Committee members Dan Watts, Janet Johnson, Cathy Ward, and Nancy Goss were present along with Administrator Walter Kalms and 3 members of the public.

Lowry moved, Ward second to approve the agenda as posted. Carried 5-0.

Ward moved, Johnson second to approve the 5/18/2022 minutes as presented. Carried 4-0-1 (Goss).

Public Input – None.

Utility District Financial Report – Bell reported the following balances in the district accounts for May 31, 2022.

Utility District Checking	80,661.44
Utility District Savings	290,977.29
Utility District Restricted Savings	80,970.88
District Replacement CD 00-134	149,963.56
Total	602,573.17

Johnson moved, Ward second to approve the financial report for May 2022 as presented and directed the Treasurer to renew the CD ending at North Shore Bank for the least amount of time. Carried. 5-0.

Payment of Bills – Ward moved, Goss second to approve the payment of bills as presented totaling $4,821.19. Carried 5-0.

Correspondence – None.

The next meeting will be Wednesday, July 20, 2022 at 6:45pm,

Ward moved, Goss second to adjourn at 7:00pm. Carried 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Liberty Grove Utility District #1

	2022	2021
1.Checking account		
Balance as of June 30,	$ 76,290.01	$ 77,777.96
Add Deposits	$ 42,859.32	$ 30,792.36
Less Disbursements	($40,912.59)	($32,578.42)
Add Interest	$ 5.93	$ 1.94
Balance as of July 29,	$ 78,242.67	$ 75,993.84
2. Savings account		
Balance as of June 30,	$291,014.76	$290,822.29
Add deposits	$ 150,251.31	$ -
Less Disbursements	$ -	$ -
Add Interest	$ 67.07	$ 11.95
Balance as of July 29,	$ 441,333.14	$ 290,834.24
3.Savings Restricted account		
Balance as of June 30,	$ 80,976.51	$ 66,340.35
Add Deposits	$ 10,615.21	$ -
Less Withdrawals	$ -	$ -
Add Interest	$ 10.09	$ 1.64
Balance as of July 29,	$ 91,601.81	$ 66,341.99
4. North Shore Bank CD (23 months Closed 7/18/2022)	$ -	$ 149,248.04
Balance as of July 29,	$ 611,177.62	$ 582,418.11

Liberty Grove Sanitary District

8/17/2022 Meeting

Name of Payee	Description of bill	Amount	
WPS	Lift Station electric	$	131.32
Sister Bay Utilities	Monthly Lift Station Flushing, Electric, Meter software, HydroCorp	$	525.71
	TOTAL	$	657.03

Liberty Grove Utilities District #1
Draft #1

Account	Description	2020 Actual	2021 Actual	2022 Budget	2022 Estimated	2023 Proposed	2022/2023 % CHANGE BUDGET
10-461 & 20-622	Customer sales	$ 129,828.57	$ 165,237.66	$ 156,800.00	$ 238,138.11	$ 235,000.00	49.87%
10-462	Private Fire Protection	$ 971.72	$ 922.98	$ 1,000.00	$ 723.80	$ 750.00	-25.00%
10-470 & 20-470	Late fees	$ 79.80	$ 65.52	$ 100.00	$ 62.24	$ 75.00	-25.00%
10-474	Meter reconnection charges	$ 1,110.00	$ 1,200.00	$ 1,000.00	$ 1,020.00	$ 1,000.00	0.00%
20-423**	Hook-up charges	$ 881.22	$ 1,955.04	$ 600.00	$ 2,656.50	$ 600.00	0.00%
**							
00-419	Interest income	$ 15,829.50	$ 188.25	$ 250.00	$ 449.46	$ 400.00	60.00%
	Computer exempt aid	$ 2.08	$ 2.08	$ 2.00	$ 2.08	$ 2.00	0.00%
00-428**	Other income	$ 3,750.97	$ 165.07	$ 200.00	$ 176.17	$ 200.00	0.00%
10-423	Impact Fee Income	$ 6,147.14	$ 10,804.70	$ 5,000.00	$ 17,287.52	$ 5,000.00	0.00%
10-422***	Tax roll levy	$ 20,266.00	$ 20,186.59	$ 20,266.00	$ 20,266.00	$ 20,266.00	0.00%
	Total Revenue	**$ 178,867.00**	**$ 200,727.89**	**$ 185,218.00**	**$ 280,781.88**	**$ 263,293.00**	42.15%
10-408	PSC remainder assessment	$ 63.50	$ 83.06	$ 75.00	$ 62.00	$ 73.00	-2.67%
10-610 & 10-640.02	Water purchased from SB	$ 23,013.20	$ 25,461.12	$ 25,000.00	$ 25,583.84	$ 26,000.00	4.00%
10-620 & 20-821	Electrical	$ 3,511.35	$ 3,922.81	$ 5,100.00	$ 4,769.92	$ 5,100.00	0.00%
10-650	Water repairs	$ 6,985.57	$ 3,848.37	$ 6,000.00	$ 2,429.22	$ 5,000.00	-16.67%
10-682 & 20-852 & 6120	Accounting & legal	$ 4,777.75	$ 4,827.00	$ 25,000.00	$ 6,842.38	$ 5,000.00	-80.00%
10-682.02, 20-840, 6550, & 6555	Maintenace & bookkeeping	$ 9,859.46	$ 10,853.06	$ 11,100.00	$ 11,806.25	$ 12,000.00	8.11%
10-690	Reconnection charges (pd to SB)	$ 1,110.00	$ 1,195.00	$ 1,200.00	$ 990.00	$ 1,200.00	0.00%
10-689.01 & 20-827.01	Quarterly services charges (Sister Bay)	$ 1,620.00	$ 1,620.00	$ 1,620.00	$ 1,620.00	$ 1,620.00	0.00%
10-691 & 20-856	Miscellaneous expenses	$ 1,262.41	$ 1,064.86	$ 1,500.00	$ 2,039.82	$ 1,800.00	20.00%
20-610	Collection System	$ 76,099.84	$ 103,054.80	$ 86,300.00	$ 153,440.69	$ 153,000.00	77.29%
20-831	Sewer repairs	$ 3,464.15	$ 2,113.28	$ 3,500.00	$ 2,252.29	$ 3,500.00	0.00%
**	Sewer fixed assets purchased						
**	Water fixed assets purchased						
10-403, 10-404, 10-471 & 20-403	Depreciation-Water and Sewer						
10-640 & 10-692	Engineering Fees	$ 1,398.12	$ 1,398.12	$ 1,500.00	$ -	$ 1,500.00	0.00%
	Total Expenses	**$ 133,165.35**	**$ 159,441.48**	**$ 167,895.00**	**$ 211,836.41**	**$ 215,793.00**	28.53%
Net available for unallocated reserve		**$ 45,701.65**	**$ 41,286.41**	**$ 17,323.00**	**$ 68,945.47**	**$ 47,500.00**	

* Per PSC fire protection included in water purchased
** These amounts are posted against balance sheet accounts and do not affect the income statement
***Tax roll levy consists of Public fire protection