

Town of Liberty Grove
Minutes of the Sanitary District #1 Committee meeting on July 21, 2021
(This meeting was correctly posted)

AGENDA:

1. Call to order
2. Roll call
3. Approve Agenda
4. Approve Minutes 6-16-21
5. Public Input
6. Sister Bay Utility meeting
7. Utility District Financial Report
8. Payment of bills
9. Xpress Bill Pay for paperless billing and automatic payments
10. 2022 Sanitary District budget
11. Correspondence
12. Future meetings
13. Adjourn

Chairman John Lowry called the meeting to order at 6:42pm. Committee members Paul Schwengel, Janet Johnson, Nancy Goss, and Cathy Ward were present along with Clerk/Treasurer Anastasia Bell.

Schwengel moved, Goss second to approve the agenda as posted. Passed 5-0.

Ward moved, Goss second to approve the 6-16-2021 minutes correcting the date at the top of the document. Passed 5-0.

Public Input – None. Administrator Walter Kalms arrived.

Sister Bay Utility Meeting – Kalms reported the Village is determining a use for the property recently purchased by the plant, construction will be done in July, and a tour may occur.

Utility District Financial Report – Bell reported the following balances in the district accounts for May and June 2021.

	May 28, 2021	June 30, 2021
Utility District Checking	77,411.79	77,777.96
Utility District Savings	290,809.14	290,822.29
Utility District Restricted Savings	60,583.89	66,340.35
District Replacement CD 00-134	149,248.04	149,248.04
Total	578,052.86	584,188.64

Goss moved, Schwengel second to approve the financial reports as presented. Passed 5-0.

Payment of Bills – **Ward moved, Goss second** to approve the payment of bills as presented totaling \$32,671.00. Passed 5-0.

Xpress Bill Pay (XBP) – Bell reported the costs would be \$2,100 for set up and \$75 per month plus a transaction fee that will depend on the number of credit card transactions. 75 of 195 LGUD#1 customers currently use direct pay and 18% of Sister Bay Customers use XBP which

would be approximately 35 customers. **Ward moved, Goss second** to table XBP for paperless billing and auto payments. Passed 5-0.

2022 Sanitary District Budget – The 2022 budget proposal was reviewed and legal expense was increased to \$25,000.00 which decreased unallocated reserve to \$17,323.00. **Ward moved, Johnson second** to adopt the LGUS#1 budget as modified. Passed 5-0.

Correspondence – None

The next meeting will be Wednesday, August 18, 2021 at 6:45pm.

Johnson moved, Lowry second to adjourn at 7:12pm. Passed 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 8-18-2021 Sanitary District #1 Committee meeting