

**TOWN OF LIBERTY GROVE PUBLIC MEETINGS
SANITARY DISTRICT**

DATE: June 16, 2021

TIME: 6:45 pm

PLACE: Liberty Grove Town Hall, 11161 Old Stage Road, Sister Bay, WI 54234

AGENDA:

1. Call to order
2. Roll call
3. Approve agenda
4. Approve 4-7-21 minutes
5. Public Input
6. Report of Sister Bay Utility meeting on 5-11-2021 & 6-8-2021
7. Utility District Financial Report
8. Payment of bills
9. Correspondence
10. Future meetings
11. Adjourn

Anastasia Bell Clerk/Treasurer

****Deviation from lister order may occur****

****Audience members must ask for permission to speak, during public input, to speak on agenda items.****
Members of the Town Board or any other Town committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Town of Liberty Grove
Minutes of the Sanitary District #1 Committee meeting on April 7, 2021
(This meeting was correctly posted)

AGENDA:

1. Call to order
2. Roll call
3. Approve agenda
4. Adjourn to closed session per Wi. Stat. §19.85 (1)(g): Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved—wastewater treatment plant
5. Reconvene into open session
6. Announcements from closed session
7. Approve 3-17-21 minutes
8. Public Input
9. Payment of bills
10. Consider sewer rate increase
11. Correspondence
12. Future meetings
13. Adjourn

Town Chairman John Lowry called the meeting to order at 6:29pm. Committee members Nancy Goss, Cathy Ward, Lou Covotsos, and Janet Johnson were present along with Administrator Walter Kalms and Clerk/Treasurer Anastasia Bell via teleconference (Zoom).

Lowry moved, Goss second to approve the agenda as posted. Passed 5-0.

Lowry moved, Ward second to adjourn to closed session per Wi. Stat. §19.85 (1)(g) Confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved—wastewater treatment plant. Roll call vote with Johnson, Lowry, Ward, Goss, and Covotsos voting aye, no nays. Passed 5-0.

Lowry moved, Goss second to reconvene into open session. Passed 5-0.

Announcements from Closed Session – None.

Lowry moved, Ward second to approve the 3-17-2021 minutes as presented. Passed 5-0.

Public Input – None.

Payment of Bills – **Johnson moved, Ward second** to approve the payment of bills as presented totaling \$4,885.91. Passed 5-0.

Sewer Rate Increase – Bell provided various increase options based on discussions with the auditors who have recommended a sewer rate increase since the District will be charged an increased rate by the Village for services. The auditors will provide more information, but they noted the Town may want to consider splitting the Utility funds to ensure that the water and sewer income are both adequately covering the associated expenses. The District's customer rates are currently 13.54% higher than the expense paid to the Village various rates. **Johnson**

moved, Covotsos second to increase the Utility District rates to be 15% more than the new rates charged to the District by the Village. Passed 5-0.

Correspondence – None

A public hearing for the proposed sewer rate increase will be held on Wednesday, May 5, 2021 at 6:30pm. The next meeting will be Wednesday, May 19, 2021 at 6:30pm.

Lowry moved, Ward second to adjourn at 7:19pm. Passed 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Liberty Grove Utility District #1

	2021	2020
1. Checking account		
Balance as of February 26,	\$ 79,393.89	\$ 47,680.51
Add Deposits	\$ 427.77	\$ 15,143.20
Less Disbursements	(\$419.29)	(\$2,199.17)
Add Interest	\$ 2.14	\$ 14.38
Balance as of March 31,	\$ 79,404.51	\$ 60,638.92
2. Savings account		
Balance as of February 26,	\$290,772.90	\$100,991.97
Add deposits	\$ -	\$ -
Add Interest	\$ 13.14	\$ 20.48
Balance as of March 31,	\$ 290,786.04	\$ 101,012.45
3. Savings Restricted account		
Balance as of February 26,	\$ 58,852.85	\$ 51,787.45
Add-Deposits	\$ -	\$ -
Add Interest	\$ 1.60	\$ 7.24
Balance as of March 31,	\$ 58,854.45	\$ 51,794.69
4. North Shore Bank CD (23 months ending 6/30/2022)	\$ 149,248.04	\$ 144,785.92
5. Nicolet CD 00-135 (closed 10/23/2020)	\$ -	\$ 183,930.78
Balance as of March 31,	\$ 578,293.04	\$ 542,162.76

Liberty Grove Utility District #1

	2021	2020
1. Checking account		
Balance as of March 31,	\$ 79,404.51	\$ 60,638.92
Add Deposits	\$ 24,229.80	\$ 27,451.07
Less Disbursements	(\$4,942.13)	(\$24,566.13)
Add Interest	\$ 2.07	\$ 7.57
Balance as of April 30,	<u>\$ 98,694.25</u>	<u>\$ 63,531.43</u>
2. Savings account		
Balance as of March 31,	\$290,786.04	\$101,012.45
Add deposits	\$ -	\$ -
Add Interest	\$ 11.95	\$ 8.30
Balance as of April 30,	<u>\$ 290,797.99</u>	<u>\$ 101,020.75</u>
3. Savings Restricted account		
Balance as of March 31,	\$ 58,854.45	\$ 51,794.69
Add-Deposits	\$ 1,726.58	\$ -
Add Interest	\$ 1.47	\$ 4.26
Balance as of April 30,	<u>\$ 60,582.50</u>	<u>\$ 51,798.95</u>
4. North Shore Bank CD (23 months ending 6/30/2022)	\$ 149,248.04	\$ 144,785.92
5. Nicolet CD 00-135 (closed 10/23/2020)	\$ -	\$ 183,930.78
Balance as of April 30,	<u>\$ 599,322.78</u>	<u>\$ 545,067.83</u>

Liberty Grove Sanitary District

06/16/2021 Meeting

Name of Payee	Description of bill	Amount
<i>Bills already paid</i>		
WPS	Electric for 2 stations on Waters End Road (4/22)	\$ 137.62
Postmaster	Stamps for rate increase mailing	\$ 89.20
WPS	Electric for 2 stations on Waters End Road (5/20)	\$ 134.41
Sister Bay Utilities	Monthly Lift Station Flushing, Electric, Meter Billing	\$ 899.06
Sister Bay Utilities	Deadend Manhole Flushing	\$ 317.00
Sister Bay Utilities	Monthly Lift Station Flushing, Electric, Meter Billing	\$ 344.03
Town of Liberty Grove	Seals for rate change mailing	\$ 12.29
TOTAL		\$ 1,933.61