

Town of Liberty Grove
Minutes of the Personnel Committee meeting on January 9, 2025
(This meeting was correctly posted)

Agenda:

1. Call to Order
2. Declaration of quorum
3. Approve agenda
4. Approve minutes of 9/18/24
5. Adjourn to Closed Session pursuant to Wisconsin State Statutes § 19.85 (1) (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Administrator position
6. Reconvene in open session
7. Announcement(s)/Recommendation(s)
8. Adjourn

Chairman Johnson called the meeting to order at 10:00am. Committee members Cathy Ward, Billy Appel, and Dan Watts were present. Nancy Goss was excused absent. Administrator Walter Kalms and Clerk/Treasurer Pamela Donart-Welcome were also in attendance.

Ward moved, Appel seconded to approve the agenda as posted. **Carried 4 - 0**

Appel moved, Ward seconded to approve the 9/18/24 minutes as presented. **Carried 4 – 0**

Johnson moved, Ward seconded to adjourn to Closed Session at 10:02am pursuant to Wisconsin State Statutes § 19.85 (1) (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Administrator position. **Roll call:** Ward, Johnson, Appel, and Watts voted aye. There were no nays. **Motion carried 4 - 0**

Johnson moved, Ward seconded to reconvene into open session at 10:56am. **Roll call:** Appel, Johnson, Watts, and Ward voted aye. There were no nays. **Motion carried 4 – 0**

Johnson moved, Appel seconded to accept the notice of retirement from Walter Kalms as read and filed. **Carried 4 – 0**

Johnson moved, Ward seconded to advertise for the position of Town Administrator in the WTA Magazine, the League of Municipalities, the Pulse, and the Post Crescent, along with a contact at UW Schools, letting them know that the position is available with a salary of \$60,000-\$75,000 per year plus excellent benefits. **Carried 4 - 0**

Johnson moved, Ward seconded to adjourn at 11:00am. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved on 4/8/25