

TOWN OF LIBERTY GROVE PUBLIC MEETING

Parks & Property Meeting

Date: January 14, 2025

Time: 9:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 11/12/24
5. Public input
6. Status of current projects:
 - a. Equipment-less Boat Cleaning signs
 - b. Mariner Park update
 - c. Disc Golf Course
 - d. Stall Mats at Garrett Bay
 - e. Little Sister Cemetery maintenance & new sign
7. Consideration of CIF Grant Application for bathroom roof replacements
8. Correspondence
9. Future meeting date(s)
10. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Parks & Property meeting on November 12, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 10/14/24
5. Public input
6. Status of current projects:
 - a. Equipment-less Boat Cleaning signs
 - b. Mariner Park- Phase I Environment Study
 - c. Wind Phone at Isle View Park
7. Consideration of use of stall mats
8. Consideration of Community Investment Fund Grant Application for cost of new bathroom roofs
9. Correspondence
10. Future meeting date(s)
11. Adjourn

Chairman Cathy Ward called the meeting to order at 9:00am. Committee members Paul Schwengel, Sylvann Welcome, and Hope Bogenschutz were present, and Mike Repp was absent. Pamela Donart-Welcome was also in attendance.

Ward moved, Schwengel seconded to approve the agenda as posted. **Carried 4 - 0**

Ward moved, Welcome seconded to approve the 10/14/24 minutes **with corrections**.
Carried 4 - 0

Public input: Mickie Rasch of 12676 Door Bluff Rd and representing Door County North announced the Welcome Center is closed for the season, and the Porta-Pots were removed. She asked that the Town pursue grant funds from the DC Community Investment Fund and consider creating a year-round public restroom option in the Ellison Bay area. She shared that a magnet is being created to distribute to STRs to notify guests there are food pantries in the area that may accept their extra food supplies at the end of their stay. On behalf of DCN, she plans to submit a request for curb improvements around the Welcome Center.

The committee members postponed **Item 6 a** until Mike Repp can answer questions about combining information from two sign designs on to one sign. **Item 6 b** is postponed until information can be gleaned from the **Phase I Study** being reviewed by the Town Board on 11/13/24. The posts were installed for the **Wind Phone**, and Mr. Mellen plans to install the structure the weekend of Nov 16th. The committee discussed exploring the possibility of a heavy-duty **stall mat** installation at the Garrett Bay launch area to create an easier surface to walk on and will revisit at a future meeting. The committee will pursue a grant from the **Community Investment fund** to help pay for replacing the **roofs on the Town Park bathroom buildings**.

Correspondence: none

Future Meeting(s): The next meetings were scheduled for December 10 & January 14, 2024 – both starting at 9:00am.

Welcome moved, Schwengel seconded to adjourn at 9:34am **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.

DRAFT

October 15, 2024

TO: Parks & Properties Committee
FROM: Mike Repp
SUBJ: Signage for Equipment-Less Boat Cleaning Notices

Updated pricing below based on last meeting discussions. Below please see preliminary specs and pricing for signage that could be placed at all Township Boat Launches for supporting proper cleaning processes when removing your watercraft from our local waters. These initial prices were obtained through FASTSIGN of Appleton who works with Innovative Printing here in Sister Bay.

Sign Options:

Aluminum Option

Material: All Aluminum, most durable and longest lasting
Size: 18" x 18"
Colors: **All 2 Color Print**
Pricing: \$86.63 per Sign
QTY: **8 Signs**
Total Cost: \$693.00 + \$50.00 Set Up Fee

Polymetal Option

Material: Blend of Metal and Plastic, durable but can become a bit brittle in cold weather
Size: 18" x 18"
Colors: Mostly 2 color w/ some process color
Pricing: \$48.38 per Sign
QTY: **8 Signs**
Total Cost: \$387.00 + \$50.00 Set Up Fee

This is now a single sign for the locations we discussed. Would still recommend going with full aluminum for durability and longest life. Initial pricing for discussion purposes is based on 3 sets

fastsigns.com/267

Payment Terms: Cash Customer

Created Date: 9/6/2024

DESCRIPTION: Boat Landing Signs

Bill To: Liberty Grove Township
11161 Old Stage Rd,
Sister Bay, WI 54234
US

Pickup At: FASTSIGNS of Appleton
FASTSIGNS of Appleton
135 S Casaloma Dr
Appleton, WI 54914
US

Requested By: Michael Repp
Email: mikerepp927@gmail.com
Work Phone: (331) 222-6601

Salesperson: Larissa Pottratz
Email: larissa.pottratz@fastsigns.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Boat Landing Signs Aluminum Option	8	\$86.625	\$693.00
1.1.1	Blank 080 Aluminum - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
1.1.2	Premium Gloss Vinyl - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
1.1.3	Premium Gloss Laminate - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
2	Boat Landing Signs Polymetal Option	8	\$48.375	\$387.00
2.1.1	Blank White 3mm Polymetal - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
2.1.2	Premium Gloss Vinyl - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			

OPTION #1

OR
OPTION #2

Below are links to access two sites to learn about stall mats and possible uses:

<https://search.app/MDRswsL5c4qyU3GPA>

<https://search.app/HHG8mznBWUSwxN9A8>

And this for information on Community Investment Fund

<https://doorcountycommunityfoundation.org/community-investment-fund/>

Hopefully this method of sharing preliminary information is helpful. Committee members may find more/other information on stall mats if they do independent research or know more on this topic already.