

Town of Liberty Grove
Minutes of the Town Board meeting on October 5, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: Special Board with Technology 9/19/22, regular Board meeting 9/21/22
5. Payment of bills
6. Administrator's report
7. Committee Reports: Highway, Plan Commission, Technology
8. Public Input
9. Update on Ayres Associates Facility Tour
10. Townwide Fiber Contract with Nsight
11. Board of Commissioners of Public Lands Borrowing Resolution
12. Set Budget Hearing for 11/15/2022 at 7:00pm
13. Pursuant to Stat. 60.12 (1)(c) & 60.12 (2), call a Special Town Meeting on 11/15/2022 to set the 2022 tax levy to follow the Budget Hearing
14. Appointment of Members to a Green Tier ad hoc committee
15. Replacement of the Highway Mower
16. Highway Equipment List
17. Consider Eliminating the Deputy Clerk/Treasurer and Assistant to the Administrator Position
18. Correspondence
19. Future meetings
20. Adjourn

Chairman John Lowry called the meeting to order at 7:00pm. Supervisors Janet Johnson, Nancy Goss, Dan Watts, and Cathy Ward were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and approximately 5 members of the public.

Goss moved, Ward second to approve the agenda as posted. Carried 5-0.

Ward moved, Goss second to approve the minutes from 9/19/22 as amended. Carried 5-0.

Goss moved, Ward second to approve the minutes from 9/21/22 as presented. Carried 5-0.

Ward moved, Goss second to approve the payment of bills totaling \$145,851.59. Carried 5-0.

Administrator – Kalms noted the Town's equalized value is over 1 billion which correlates to 13% of the County budget. Ayres hasn't provided their report, the budget is almost done, there is still some questions regarding the CPI. The Pilot agreement is signed, the DOT road survey is complete, and the phone system has been updated and the Wi-Fi is repaired.

Committee Reports – Dale Stewart, Highway Committee, no meeting held, will review driveway ordinance at next meeting; Kalms noted the Village did not respond timely, so Country Lane will be replaced with three smaller roads for 2024 paving. Nancy Goss, Plan Commission, no meeting held, waiting for the HL-10 meeting at the County. Ward, Technology Committee, no meeting held.

Public – Dale Stewart, Sawmill Lane, reported he has received calls about abandoned vehicles on private property and noted the Town may want to clarify this definition in ordinances.

Ayres Associates – Kalms indicated the report should come this week.

Townwide Nsight Contract – None.

BCPL Borrowing Resolution – Kalms noted the legal staff is working on the procedures and agreement for the Town-wide project. **Lowry moved, Johnson second** to approve the resolution to borrow \$500,000.00 from the Board of Commissioners of Public Lands as presented. Carried 5-0. The full resolution can be viewed at the Town Office.

Budget Hearing – Lowry moved, Goss second to hold the 2023 Budget Hearing on Tuesday, November 15, 2022, at 7:00pm at the Town Hall. Carried 5-0.

Special Town Meeting – Lowry moved, Goss second to call a Special Town meeting pursuant to Wis. Stats. § 60.12(1)(c) and 60.12(2)(a)(e)(g) to set the 2022 tax levy payable in 2022 to follow the budget hearing scheduled for 7:00pm on Tuesday, November 15, 2022.

Green Tier ad hoc – Ward reported that the resolution has been submitted to the DNR and she has three people available for this ad hoc committee. She will work with the DNR to determine the mission statement and believes the work can be completed between November 2022 and April 2023. **Ward moved, Goss second** to approve the creation of a Green Tier ad hoc Committee to include Cathy Ward, Kirk Scattergood, and Hope Bogenschutz. Carried 5-0.

Highway Mower – Kalms reported this is include in the 2023 budget, and it currently takes 6 months to receive the machine. The total would be \$108,743 after a \$22,000 as a trade-in for the current unit.

Lowry moved, Ward second to approve the purchase of a Kubota trading in the Case mower. Johnson confirmed that funds would be available for the future patrol truck. Carried 5-0.

Equipment List – Kalms reported the list is completed through 2035 and adding \$150,000 to capital each year will keep some funds in the capital account through the anticipated needs of 2035.

Deputy Clerk/Treasurer and Assistant to the Administrator – Curzon requested the board keep this position going forward and made note of the various tasks of the position. Johnson noted the discussion occurred during the closed session and remaining office employees will need to speak up if/when assistance is needed in the future. **Ward moved, Watts second** to proceed with eliminating the Deputy Clerk/Treasurer and Assistant to the Administrator position. Watts noted increased technology use and automation of tasks has improved overall efficiency of the office. Roll call: Johnson, Ward, Watts, Lowry, and Goss voted aye, no nays. Carried 5-0.

Correspondence – Kalms reported on the electronic “Save the Gills Rock Net Shed” petition. The current ad for removal is due prior to the next meeting. Watts noted the Maritime Museum may have interest.

The next regular Board meeting will be Wednesday, October 19, 2022, immediately following the Sanitary District Committee meeting which is scheduled to start at 6:45pm.

Lowry moved, Ward second to adjourn at 8:06pm. Carried 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer
Approved at the 10/19/2022