

**TOWN OF LIBERTY GROVE PUBLIC MEETINGS
SANITARY DISTRICT**

DATE: August 18, 2021

TIME: 6:45 pm

PLACE: Liberty Grove Town Hall, 11161 Old Stage Road, Sister Bay, WI 54234

AGENDA:

1. Call to order
2. Roll call
3. Approve Agenda
4. Approve Minutes 7-21-21
5. Public Input
6. Sister Bay Utility meeting
7. Utility District Financial Report
8. Payment of bills
9. Correspondence
10. Future meetings
11. Adjourn

All agenda items will include discussion and possible action. Deviation from listed order may occur

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Sanitary District #1 Committee meeting on July 21, 2021
(This meeting was correctly posted)

AGENDA:

1. Call to order
2. Roll call
3. Approve Agenda
4. Approve Minutes 6-16-21
5. Public Input
6. Sister Bay Utility meeting
7. Utility District Financial Report
8. Payment of bills
9. Xpress Bill Pay for paperless billing and automatic payments
10. 2022 Sanitary District budget
11. Correspondence
12. Future meetings
13. Adjourn

Chairman John Lowry called the meeting to order at 6:42pm. Committee members Paul Schwengel, Janet Johnson, Nancy Goss, and Cathy Ward were present along with Clerk/Treasurer Anastasia Bell.

Schwengel moved, Goss second to approve the agenda as posted. Passed 5-0.

Ward moved, Goss second to approve the 6-16-2021 minutes correcting the date at the top of the document. Passed 5-0.

Public Input – None. Administrator Walter Kalms arrived.

Sister Bay Utility Meeting – Kalms reported the Village is determining a use for the property recently purchased by the plant, construction will be done in July, and a tour may occur.

Utility District Financial Report – Bell reported the following balances in the district accounts for May and June 2021.

	May 28, 2021	June 30, 2021
Utility District Checking	77,411.79	77,777.96
Utility District Savings	290,809.14	290,822.29
Utility District Restricted Savings	60,583.89	66,340.35
District Replacement CD 00-134	149,248.04	149,248.04
Total	578,052.86	584,188.64

Goss moved, Schwengel second to approve the financial reports as presented. Passed 5-0.

Payment of Bills – **Ward moved, Goss second** to approve the payment of bills as presented totaling \$32,671.00. Passed 5-0.

Xpress Bill Pay (XBP) – Bell reported the costs would be \$2,100 for set up and \$75 per month plus a transaction fee that will depend on the number of credit card transactions. 75 of 195 LGUD#1 customers currently use direct pay and 18% of Sister Bay Customers use XBP which

would be approximately 35 customers. **Ward moved, Goss second** to table XBP for paperless billing and auto payments. Passed 5-0.

2022 Sanitary District Budget – The 2022 budget proposal was reviewed and legal expense was increased to \$25,000.00 which decreased unallocated reserve to \$17,323.00. **Ward moved, Johnson second** to adopt the LGUS#1 budget as modified. Passed 5-0.

Correspondence – None

The next meeting will be Wednesday, August 18, 2021 at 6:45pm.

Johnson moved, Lowry second to adjourn at 7:12pm. Passed 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Liberty Grove Utility District #1

	2021	2020
1. Checking account		
Balance as of June 30,	\$ 77,777.96	\$ 61,145.51
Add Deposits	\$ 30,792.36	\$ 26,825.75
Less Disbursements	(\$32,578.42)	(\$27,940.57)
Add Interest	\$ 1.94	\$ 2.33
Balance as of July 30,	\$ 75,993.84	\$ 60,033.02
2. Savings account		
Balance as of June 30,	\$290,822.29	\$101,036.67
Add deposits	\$ -	\$ -
Add Interest	\$ 11.95	\$ 4.29
Balance as of July 30,	\$ 290,834.24	\$ 101,040.96
3. Savings Restricted account		
Balance as of June 30,	\$ 66,340.35	\$ 55,628.93
Add-Deposits	\$ -	\$ -
Add Interest	\$ 1.64	\$ 2.36
Balance as of July 30,	\$ 66,341.99	\$ 55,631.29
4. North Shore Bank CD (23 months ending 6/30/2022)	\$ 149,248.04	\$ 149,248.04
5. Nicolet CD 00-135 (closed 10/23/2020)	\$ -	\$ 183,930.78
Balance as of July 30,	\$ 582,418.11	\$ 549,884.09

Liberty Grove Sanitary District

08/18/2021 Meeting

Name of Payee	Description of bill	Amount
Sister Bay Utilities	Monthly Lift Station Flushing, Electric, Meter Billing	\$ 795.83
Sister Bay Utilities	Quarterly billing correction to sewer charges	\$ 11,984.74
TOTAL		\$ 12,780.57