

TOWN OF LIBERTY GROVE PUBLIC MEETING

Parks & Property Meeting

Date: September 15, 2026

Time: 9:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 8/18/26
5. Public input
6. Discuss 2027 Budget requests
7. Current Projects:
 - a. Death's Door Disc Golf Course
 - b. Signage in Town Parks
 - c. Mariner Park
 - breakwater/pier
 - boat vehicle & trailer parking
 - Grants
 - d. Town CORP
8. Correspondence
9. Future meeting(s)
10. Adjourn

*All agenda items will include discussion and possible action.**

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)

Town of Liberty Grove
Minutes of the Parks & Property meeting on August 18, 2026

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 7/14/26
5. Public input
6. Mission Statement
7. Work on 2027 Budget
8. Current Projects:
 - a. Brochure Update
 - b. Death's Door Disc Golf Course
 - c. Signage in Town Parks
 - d. Mariner Park
 - breakwater/pier
 - boat vehicle & trailer parking
 - Grants
 - e. Town CORP
9. Correspondence
10. Future meeting(s)
11. Adjourn

Chairman Ward called the meeting to order at 9:00am. Committee members Paul Schwengel, Sylvann Welcome, Dan Warmbrodt, and Mike Repp were present along with Clerk/Treasurer Pamela Donart-Welcome and Administrator Lee Buckingham.

Ward moved, Repp seconded to approve the agenda as posted. **Carried 5 – 0**

Ward moved, Welcome seconded to approve the minutes from 7/14/26 as presented.
Carried 5 – 0

Public input: Schwengel shared that he spoke to two concrete contractors about jacking up the cement sidewalk sections at the Women's Club building at the Ellison Bay Community Center. They informed him they wouldn't do it and recommended removing and pouring in replacement sections.

Ward reviewed the Committee's most recent **Mission Statement** and proposed updating to the following: "To assist the Town Board and to facilitate compliance with the Town's Comprehensive Plan, the Committee provides leadership and guidance for the preservation and development of existing properties and future acquisitions. A quality park system is a source of community pride and economic benefit, showcasing the natural beauty and features of the Town and inviting all to experience public spaces with safe recreational opportunities."

Ward moved, Welcome seconded to accept this as the new current mission statement for Parks and Property Committee. **Carried 5 - 0**

The Committee continued work on their **2027 Budget** requests. Ward asked that the Finance Committee account for any expenses related to refurbishing and placing the pound boat Joy into Mariner Park, Warmbrodt suggested budgeting for installation of a Pickleball Court at Fitzgerald Park, and Buckingham suggested budgeting for metal roofs on the three Town Park restroom buildings instead of asphalt shingles. The Committee also set aside funds for signage updates in Town Parks, and at the Death's Door Disc Golf Course.

The clerk reported the new **Park brochures** have been printed and are available in the office. Buckingham reported that disc golf baskets are in concrete forms, and that they are scheduled to be placed appropriately throughout the **Disc Golf course**, and that the Town Maintenance Crew plans to start clearing brush along the proposed fairways in the coming weeks. The Committee discussed trying to standardize, clarify and consolidate the **signs in all the Town parks**, and add a sign to discourage non-motorized watercraft launches at the Ellison Bay Marina.

Public Input regarding Mariner Park: Steve Eatough of 2305 Orchard Ln, Sister Bay summarized the time frame of things he's seen done since the Town first began discussion of acquiring the Mariner Park property and encouraged the Town to "come up with a plan," then get help raising the funds. Ward and Welcome summarized the original creation of a plan for the park based on the surveys and community input sessions during the time of purchase of the property. Ward and Buckingham summarized the work that has been done, and how each step taken has been with that plan in mind. It was noted that the added complexities of needing environmental studies before moving forward, and addressing safety issues with the breakwater have added costs and time to the plan. The Administrator clarified the next steps to make the **breakwater** safe. It was noted that there were a lot of trucks & boat trailers parking on the Mariner Park property during the KD Salmon Tournament, and the Town would reach out to the sponsors of the tournament next year to promote alternate parking areas. The Committee had a final look at the draft **Comprehensive Outdoor Recreation Plan (CORP)** before sending it off to the County for their input before public review, Town Board approval & publication.

Correspondence: none

Future Meeting: The next meetings were scheduled for September 15, 2026 and October 13, 2026. Both meetings will begin at 9:00am.

Ward moved, Schwengel seconded to adjourn at 10:50am. **Carried 5 – 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting