

Town Council Meeting

**Levan Town Hall,
November 17, 2025, 7:00 PM
Meeting minutes**

Present at meeting: Mayor Bruce Rowley, Council member Ray Evans, Council member Chris Chipping, Council member Rachel Goates, Council member Jerry Spencer

Town Clerk Christine Carrigan

Meeting Recorder: Eliana Jenson

Public attending: Carol Bennett, Rebecca Dopp (Times-News), Linda Hanks, Julie Smalley, Christie Mangelson

Opening Ceremonies

Welcome

Mayor Bruce Rowley opened the meeting at 7:00 pm on Monday, November 17, 2025 at the Levan town hall and welcomed everyone in attendance.

Invocation

Council member Chris Chipping led the invocation.

Pledge of Allegiance

Council member Jerry Spencer led the Pledge of Allegiance.

Local Building Authority – Agenda

No business was presented for the Local Building Authority.

Discussion Items/Action Items

Activities Update – Linda Hanks

Linda Hanks provided an update on the upcoming holiday events. She reported that the committee is bringing back the Light Parade, which will be held on Saturday, November 29th at 6:30 PM. The parade will start at the intersection near where the old greenhouse used to be (by the church parking lot) and will travel north to the city park. The town will have a float and officials are encouraged to participate.

Linda noted that emergency personnel are needed for the parade permit requirements and asked for volunteers to help block off side streets. She requested that council members who can volunteer should text her before the next committee meeting on Monday.

Linda also reported that the county is organizing several activities including:

- A festival of trees at the county building, with proceeds benefiting Courage Against Cancer
- A town-themed inflatable display representing each town (Levan's theme remains the snowman)

- A children's story book display that will be placed in Levan
- Distribution of coloring pages to schools and communities

Council members discussed the timing of turning on the town holiday lights and noted that some residents have already begun putting up their snowman decorations around town.

Election Canvass

Christine presented the 2025 general election results:

- Tyler Shepherd received 195 votes for Mayor
- Bruce Rowley received 127 votes for Mayor
- Ray received 172 votes for Council Member
- Nick Mangleson received 163 votes for Council Member
- Jerry Spencer received 185 votes for Council Member
- Mitch Worwood received 46 write-in votes

Christine explained that write-in candidates must register to be eligible to receive votes, and there were 7 invalid write-in votes.

Motion: A motion to certify the 2025 general election results was made by Ray Evans and seconded by Chris Chipping.

Vote: All in favor; motion carried.

Mayor/Councilmember/Department/Committee Reports

Mayor/Council Member Reports

No specific reports were given by the Mayor or Council Members.

Office Issued Permits Reports

No discussion occurred on the office issued permits for Nathan Rosquist (carport/porch roof) and Kirsten Brown (garage trusses/remodel).

Planning Commission Report

It was reported that there was no Planning Commission meeting the previous day and not much permit activity currently.

Committee Reports

Christine reported that the recent Halloween event was successful with nearly 300 hot dogs served.

Chris Chipping mentioned attending a fire district meeting where they planned the budget for the upcoming year with all the fire chiefs.

Other Reports

No other reports were presented.

Council Business

Approval of Minutes for October 9, 2025, Regular Meeting

Motion: Ray Evans moved to approve the minutes for the October 9, 2025 regular meeting.

Second: The motion was seconded by Rachel Goates.

Vote: All in favor; motion carried.

Approval of Claims (10-1-2025 to 10-31-2025)

Approval of Payroll Comparison Report (9-1-2025 to 10-31-2025)

Approval of Final Cash Receipts Report (9-1-2025 to 9-30-2025)

Motion: Rachel Goates moved to approve the claims for 10-1-2025 to 10-31-2025, the payroll comparison report for 9-1-2025 to 10-31-2025, and the final cash receipts report for 9-1-2025 to 9-30-2025.

Second: The motion was seconded by Ray Evans.

Vote: All in favor; motion carried.

Review Tentative Cash Receipts Report (10-1-2025 to 10-31-2025)

No discussion occurred on this item.

Review Budget Report (7-1-2025 to 10-31-2025)

No discussion occurred on this item.

Public Comments

No public comments were offered.

Convene into Executive Session

No executive session was held.

Adjourn

Motion: Ray Evans moved to adjourn the meeting.

Second: The motion was seconded by Jerry Spencer.

Vote: All in favor; meeting adjourned at 7:21 pm.

Christine Carrigan, Clerk