

Town Council Work Session

**Levan Town Hall,
June 12, 2025, 6:30 PM
Meeting minutes**

Present at meeting: Mayor Bruce Rowley, Council member Ray Evans, Council member Chris Chipping, Council member Rachel Goates, Council member Belle Brough was absent

Town Clerk Christine Carrigan

Meeting Recorder: Eliana Jenson

Public attending: Carol Bennett

Welcome

The meeting was called to order at 6:39 pm. Mayor Rowley noted they were holding a work session to discuss the tentative budget.

Discussion of Current Year's Budget

Christine presented the current year's budget as of June 10th. She pointed out areas where they had gone over budget, marked in orange on the worksheet. Christine explained that occasionally, expenses get categorized incorrectly, which can lead to some categories appearing over budget. She provided examples of why certain categories might be over and noted that she had included explanations for some of these instances. Most itemized areas were well within the projected costs.

Review of General Fund and Enterprise Funds

Christine explained that for the general fund, they had budgeted to spend \$802,000 but only spent \$416,000. She clarified that this significant difference was partly due to grant applications that were not received.

For enterprise funds, such as the water utility, Christine noted that they had budgeted \$238,000 but only spent \$151,000. She emphasized that they would need to amend the budget if they spent over the budgeted amount for enterprise funds.

Discussion on Salaries and Raises

Christine proposed a 2.5% cost of living adjustment (COLA) across the board for all employees. She also suggested giving Elena a raise of a few dollars per hour, as she was currently making \$14 per hour. The council discussed this and agreed that Elena deserved a raise.

Updates on Ongoing Projects

Mayor Rowley provided an update on the substation project. He explained that they were building a new substation to double their power capacity, as the old one was at 98% capacity. The project was coming in under the estimated cost of \$350,000.

The mayor also shared a story about acquiring a surplus transformer for around \$3,000, which they then leased to Heber City before setting it up for their own use.

Discussion on Budget Approval Process

Christine explained that in the regular meeting, they would approve the tentative budget. She noted that there would still be additional changes and fine-tuning needed before the final budget approval on June 26th.

Rodeo Discussion

The council discussed the possibility of bringing back the rodeo. They noted that while it was not included in this year's budget, they could potentially amend the budget if they found someone willing to organize it. They discussed the need for upgrades to the rodeo grounds, including new panels and sand. The council agreed to look into professional advice for improving the grounds and potentially adjusting the budget for the rodeo in the future.

Motion to Adjourn Work Session

*Ray Evans moved to adjourn the work session. Rachel Goates seconded the motion.
All members voted in favor. Motion carried.*

Adjourned at 7:03 pm

Christine Carrigan, Clerk