

Town Council

Meeting minutes

February 13, 2025

7:00 P.M.

Meeting started at 7:00 pm

Present at Meeting: Mayor Bruce Rowley, **Council Members:** Rachel Goates, Chris Chipping, Ray Evans. Belle Brough was absent. **Meeting Recorders** Chantal Rowley and Christine Carrigan. **Also present:** Carol Bennet, Shay Morrison (R6), Myrna Trauntvein (Times-News), Leonard Trauntvein, Christie Mangelson

Welcome: Mayor Bruce Rowley called the meeting to order and welcomed all the attendees. He excused Council Member Belle Brough who was unable to attend.

Invocation: Chris Chipping

Pledge of Allegiance: Bruce Rowley

Local Building Authority – Agenda

None

No business was discussed under the Local Building Authority agenda.

Discussion Items/Action Items

Shay Morrison – R6 Updates

Shay Morrison from R6 provided several updates to the council:

- Safe Routes to School grant through UDOT is open from January 13 to May 23, covering crosswalks and signage within a couple miles of schools.
- Outdoor Recreation grants are open, including the new Community Parks and Recreation (CPR) grant closing on March 17. This grant covers traditional park equipment, pickleball courts, and walking paths, with requests up to \$200,000 and a likely 20% match requirement.
- A Regional Growth Summit mini-training is scheduled for February 27 in Richfield, which is already full. The main Growth Summit is planned for May 6 at the Valley Center in Nephi, with registration opening in early March.
- Regarding the CDBG application, Shay informed that projects will be rated and ranked by the board in the March meeting. Levan's project is currently ranked fifth out of seven applications, with five to six projects likely to be funded.
- Shay offered assistance with the CPR grant application for the ballpark project and mentioned the upcoming Rural Economic Development (RED) conference in April.

Truck Bids

Mayor Rowley presented truck bids for a new Levan Town Utilities vehicle. The council discussed moving away from the current lease program, which costs about \$10,000 per year, to purchasing a truck outright. The bids presented were for basic work trucks on state contract, with a 2024 model offering additional savings. The council agreed that a 3/4-ton Chevrolet truck with a 6.6 gas motor would be sufficient for their needs.

Ray Evans made a motion to approve the purchase of the truck from Scott Brown Young if still available. Chris Chipping seconded the motion. The motion carried unanimously.

Nephi Gas Agreement

Mayor Rowley informed the council about an ongoing gas agreement with Nephi, which outlines where Levan's responsibility begins in the gas system. The agreement is still being finalized, with Jason and Travis working on some details. The council was asked to review the document, with plans to vote on it in the coming weeks.

Ordinance Amendment – 16.10.060 (F)

The council discussed an amendment to ordinance 16.10.060 (F) regarding obstruction of view. The change involved removing a period and adding the word 'or' to make the sentence complete and sensible. This amendment had already gone through the planning and zoning meeting.

Ray Evans made a motion to approve the ordinance change, Ordinance 02132025-001. Rachel Goates seconded the motion. The motion carried unanimously.

Fence Permit - Lowe

This item was tabled until the next month's meeting as some details were still being worked out.

Outbuilding Permit – J. Rosquist

The council reviewed an outbuilding permit for Jared Rosquist, which had already been through the planning commission and signed off by the inspector. The council examined the plat, plan and confirmed that all setbacks were met.

Rachel Goates made a motion to approve the outbuilding permit for Jared Rosquist. Ray Evans seconded the motion. The motion carried unanimously.

New Home Permit – N. Childs

The council reviewed a new home permit for Nick Childs. The location of the proposed home was discussed. The council examined the plat, plan and confirmed that all setbacks were met.

Chris Chipping made a motion to approve the new home permit for Nick Childs as drawn up. Rachel Goates seconded the motion. The motion carried unanimously.

Outbuilding Permit – A. Cook

The council reviewed an outbuilding permit for Aldan Cook. The location was identified as 484 East 300 South, on the east side of town. The council examined the engineered plans for the iron building and confirmed that all setbacks were met.

Ray Evans made a motion to approve the outbuilding permit for Aldan Cook. Chris Chipping seconded the motion. The motion carried unanimously.

Mayor/Councilmember/Department/Committee Reports

Mayor/Council Member Reports: Garbage Truck

Mayor Rowley reported that the garbage truck is experiencing problems and will likely need work on its motor. The truck is quite old, with an estimated equivalency of about a million miles. The plan is to have the mechanic tear down the truck and replace the head on one side. The mayor noted that while they have been saving for a new truck, they don't have enough for a brand new one but could potentially buy a good used one if necessary.

Office Issued Permits Report

The clerk reported on permits issued by the office:

- A gas service permit for Gary and Stephanie Wood for a new furnace and gas lines.
- A re-roofing permit for Virginia Jones.
- An electrical upgrade permit for the Schuberts.

It was noted that the gas service and electrical upgrade permits require inspection, while the re-roofing permit does not.

Planning Commission Report

The planning commission reported a successful meeting with high public participation. They are continuing to review and clean up ordinances, with upcoming topics including flag lots and gunpowder regulations.

Committee Reports

No committee reports were presented.

Other Reports

No other reports were presented.

Council Business

Approval of Minutes for January 16th, 2025, Regular Meeting

Ray Evans made a motion to approve the minutes for the January 16, 2025, regular meeting. Rachel Goates seconded the motion. The motion carried unanimously.

Approval of Claims (1-1-2025 to 1-31-2025)

Approval of Payroll Comparison Report (12-1-2024 to 1-31-2025)

Approval of Final Cash Receipts Report (12-1-2024 to 12-31-2024)

Rachel Goates made a motion to approve the claims from 1/1/2025 to 1/31/2025, the payroll comparison report from 12/1/2024 to 1/31/2025, and the final cash receipts report from 12/1/2024 to 12/31/2024. Ray Evans seconded the motion. The motion carried unanimously.

Review Tentative Cash Receipts Report (1-1-2025 to 1-31-2025)

Review Budget Report (7-1-2024 to 1-31-2025)

The council was informed that the tentative cash receipts report and budget report were available for their review.

Public Comments

A member of the public inquired about the procedure for building permits, specifically regarding payment timing and the approval process. The clerk explained that the payment and approval process varies depending on the type of permit. For home building permits, the application goes through the planning commission and council before payment is required. The council discussed the possibility of implementing a deposit system for certain types of permits to cover initial costs.

The same individual also asked about the timeframe for starting construction after a permit is approved. The clerk confirmed that permit holders have 120 days from the approval date to begin construction, or the permit must be reviewed again.

Convene into Executive Session

There was no executive session for this meeting.

Adjourn

Ray Evans made a motion to adjourn the meeting. Chris Chipping seconded the motion. The motion carried unanimously.

The meeting was adjourned at 7:36pm

Christine Carrigan, Clerk