
Minutes
Levan Town Council Meeting
June 16, 2021
7:00 P.M.

1. Opening ceremonies:

The meeting was called to order at 7:00 PM by Mayor Corey Christensen. All present were welcomed. The invocation was offered by Mayor Corey Christensen. The Pledge of Allegiance was led by Councilmember Taryn Brooks.

Town Officials present: Mayor Corey Christensen and Councilmembers Bruce Rowley and Taryn Brooks. Councilmember Ray Evans had been called away during the earlier public hearing and returned at 8:25 pm. Councilmember Jesse Richmond was absent.

Town Staff present: Elizabeth Hone, Town Clerk

Others present: Rebecca Dopp (Times-News)

2. Discussion Items: None

3. Action Items:

- a. Mayor Corey Christiansen made the annual disclosure that it is the policy of Levan Town not to charge itself for its own utilities. He then read the information about the associated transfers:

NOTICE OF ENTERPRISE FUNDS TRANSFERS

Because it is the policy of Levan Town not to charge the General Fund for the Town's utility usage, these charges are transferred back to the General Fund from the respective Utility Fund. This information is for the 2020-2021 FY.

ELECTRIC FUND transfer to the General Fund:

\$1,500 This represents .29% of the fund's expenditures.

WATER FUND transfer to the General Fund:

\$15,000 This represents 8% of the fund's expenditures.

CABLE/INTERNET FUND transfer to the General Fund:

\$600 This represents .34% of the fund's expenditures.

GAS FUND transfer to General Fund:

\$500 This represents .22% of the fund's expenditures.

- b. Councilmember Bruce Rowley made the motion, seconded by Councilmember Taryn Brooks, to adopt the FY 2021 Budget Amendments. The vote was as follows:**

Mayor Christensen	Yes
Councilmember Bruce Rowley	Yes
Councilmember Taryn Brooks	Yes
Councilmember Ray Evans	Absent
Councilmember Jesse Richmond	Absent

The FY 2021 Budget Amendment summary follows:

2021 AMENDED BUDGET - GENERAL FUND

<u>REVENUE</u>	<u>Original</u>	<u>Amended</u>
Taxes	\$ 142,850	\$ 182,850
Licenses and Permits	\$ 10,250	\$ 16,750
Class C Roads & Grants	\$ 318,000	\$ 182,710
Charges for Services	\$ 165,300	\$ 221,150
Fines	\$ 11,250	\$ 5,510
Interest	\$ 20,000	\$ 5,500
Misc. Revenue	\$ 19,200	\$ 15,720
Contributions and Transfers	<u>\$ 129,005</u>	<u>\$ 85,735</u>
REVENUE TOTAL	\$ 815,855	\$ 715,925

<u>EXPENDITURES</u>		
Administrative	\$ 169,060	\$ 243,560
Court	\$ 32,750	\$ 20,000
Sheriff and Animal Control	\$ 13,475	\$ 13,475
Ambulance	\$ 320,000	\$ 25,420
Streets	\$ 83,200	\$ 83,200
Garbage	\$ 83,370	\$ 94,870
Parks	\$ 47,350	\$ 190,600
Recreation	\$ 21,550	\$ 22,700
Youth Council	\$ 1,500	\$ 1,500
Cemetery	\$ 30,600	\$ 20,100
Transfers to Capital Projects	<u>\$ 13,000</u>	<u>\$ 500</u>
EXPENDITURES TOTAL	\$ 815,855	\$ 715,925

2021 AMENDED BUDGET - UTILITY FUNDS

<u>WATER</u>	<u>Original</u>	<u>Amended</u>
Operating Income	\$ 151,100	\$ 167,100
Operating Expense	\$ (122,950)	\$ (134,550)
TOTAL OPERATING INCOME/EXPENSE	\$ 28,150	\$ 32,550
Less Depreciation	\$ (40,000)	\$ (45,000)
TOTAL INCOME/EXPENSE	\$ (11,850)	\$ (12,450)

<u>ELECTRIC</u>		
Operating Income	\$ 419,000	\$ 472,800
Operating Expense	\$ (462,350)	\$ (471,100)
TOTAL OPERATING INCOME/EXPENSE	\$ (43,350)	\$ 1,700
Less Depreciation	\$ (47,000)	\$ (47,000)
TOTAL INCOME/EXPENSE	\$ (90,350)	\$ (45,300)

<u>GAS</u>		
Operating Income	\$ 206,300	\$ 204,300
Operating Expense	\$ (208,725)	\$ (207,725)
TOTAL OPERATING INCOME/EXPENSE	\$ (2,425)	\$ (3,425)
Less Depreciation	\$ (20,000)	\$ (20,000)
TOTAL INCOME/EXPENSE	\$ (22,425)	\$ (23,425)

<u>CABLE & INTERNET</u>		
Operating Income	\$ 174,000	\$ 192,000
Operating Expense	\$ (155,070)	\$ (168,700)
TOTAL OPERATING INCOME/EXPENSE	\$ 18,930	\$ 23,300
Less Depreciation	\$ (7,000)	\$ (8,000)
TOTAL INCOME/EXPENSE	\$ 11,930	\$ 15,300

- c. Councilmember Taryn Brooks made the motion, seconded by Councilmember Bruce Rowley, to pass the resolution adopting the Certified Tax Rate and Revenue for Tax Year 2021 which does not raise property taxes. The vote was as follows:

Mayor Christensen	Yes
Councilmember Bruce Rowley	Yes
Councilmember Taryn Brooks	Yes
Councilmember Ray Evans	Absent
Councilmember Jesse Richmond	Absent

- d. Councilmember Taryn Brooks made the motion, seconded by Councilmember Bruce Rowley, to adopt the FY 2021 Budget.

The vote was as follows:

Mayor Christensen	Yes
Councilmember Bruce Rowley	Yes
Councilmember Taryn Brooks	Yes
Councilmember Ray Evans	Absent
Councilmember Jesse Richmond	Absent

The FY 2022 Budget Summary follows:

2022 BUDGET - GENERAL FUND

REVENUE

Taxes	\$ 152,750
Licenses and Permits	\$ 21,925
Class C Roads & Grants	\$ 225,750
Charges for Services	\$ 106,500
Fines	\$ -
Interest	\$ 5,000
Misc. Revenue	\$ 19,200
Contributions and Transfers	\$ <u>260,075</u>
REVENUE TOTAL	\$ 791,200

EXPENDITURES

Administrative	\$ 299,325
Court	\$ -
Sheriff and Animal Control	\$ 12,975
Ambulance	\$ -
Streets	\$ 188,575
Garbage	\$ 93,900
Parks	\$ 143,775
Recreation	\$ 20,600
Youth Council	\$ 1,500
Cemetery	\$ 30,550
Transfers to Capital Projects	\$ <u>-</u>
EXPENDITURES TOTAL	\$ 791,200

2022 BUDGET - UTILITY FUNDS

WATER	
Operating Income	\$187,000
Operating Expense	\$(127,550)
TOTAL OPERATING INCOME/EXPENSE	\$59,450
Less Depreciation	\$(40,000)
TOTAL INCOME/EXPENSE	\$19,450

ELECTRIC	
Operating Income	\$512,000
Operating Expense	\$(454,700)
TOTAL OPERATING INCOME/EXPENSE	\$57,300
Less Depreciation	\$(47,000)
TOTAL INCOME/EXPENSE	\$10,300

GAS	
Operating Income	\$232,110
Operating Expense	\$(213,075)
TOTAL OPERATING INCOME/EXPENSE	\$19,035
Less Depreciation	\$(20,000)
TOTAL INCOME/EXPENSE	\$(965)

CABLE & INTERNET	
Operating Income	\$200,000
Operating Expense	\$(164,970)
TOTAL OPERATING INCOME/EXPENSE	\$35,030
Less Depreciation	\$(8,000)
TOTAL INCOME/EXPENSE	\$27,030

4. Mayor/Council Member/Department/Committee Reports:

a. Mayor/Council Members:

Councilmember Bruce Rowley reported that the splash pad was close to being completed – perhaps 1½ to 2 weeks.

Mayor Corey Christensen told the council that he had ordered a plaque for the splash pad acknowledging the contribution from all the ambulance crews.

Councilmember Taryn Brooks reported that the stage at the park was coming along nicely. She also said that once the baseball field gets upgraded, there may be the possibility of Nephi Recreation department renting the field for tournaments. 4-H may also want to use the park facilities for day camp.

b. Planning Commission: None

c. Committee: None

d. Other: None

5. Council Business:

**a. Approval of Minutes – May 12, 2021 – Regular Session
June 14, 2021 – Work Session**

Councilmember Taryn Brooks made the motion, seconded by Councilmember Bruce Rowley, to approve the regular session and work session minutes dated May 12, 2021 and June 14, 2021. All council members present were in favor. Motion carried.

b. Approval of Claims

Councilmember Taryn Brooks made the motion, seconded by Councilmember Bruce Rowley, to approve the Claims dated 5/01/2021 to 5/31/2021. All council members present were in favor. Motion carried.

c. Approval of Payroll Comparison Report

Councilmember Bruce Rowley made the motion, seconded by Councilmember Taryn Brooks, to approve the Payroll Comparison Report dated 4/01/2021 to 5/31/2021. All council members present were in favor. Motion carried.

d. Approval of Final Cash Receipts Report

Councilmember Bruce Rowley made the motion, seconded by Councilmember Taryn Brooks, to approve the Cash Receipts Report dated 4/1/2021 to 4/30/2021. All council members present were in favor. Motion carried.

e. Review of Tentative Cash Receipts Report

The council reviewed the Cash Receipts Report dated 5/01/2021 to 5/31/2021.

f. Budget Report Review

The council reviewed the budget report for 7/01/2020 to 5/31/2021.

6. Closed Session: Councilmember Taryn Brooks made the motion, seconded by Councilmember Bruce Rowley, to move to a closed session to discuss reasonably imminent litigation. All council members present were in favor. The council moved to closed session at 7:15 pm. Councilmember Ray Evans joined the closed session at 8:25 pm.

7. Return to regular session: The council returned to the regular session at 8:33 pm

8. **Adjourn:** Councilmember Taryn Brooks made the motion, seconded by Councilmember Ray Evans, to adjourn. All council members present were in favor. The meeting adjourned at 8:34 PM.

Elizabeth Hone, Town Clerk