
Minutes
Levan Town Council Work Session
June 3, 2021
7:00 PM

Town Officials present:

Mayor Corey Christensen and Councilmembers Ray Evans, Bruce Rowley and Taryn Brooks were present. Councilmember Jesse Richmond arrived after the Slash Pad building and concrete discussion (7:40 pm).

Town Staff present:

Town Clerk Elizabeth Hone, Deputy Clerk Heather Poulsen, Treasurer Stephanie Wood.

Others present: None

Welcome:

Mayor Corey Christensen opened the meeting and welcomed all present at 7:08 PM. Councilmember Taryn Brooks offered the prayer.

Approval of Minutes: None

Action Items:

- 1. Hammerhead approval:** The council approved the plans for the construction of the road extension needed for Christine Carrigan's building permit application approval for a home (271 S. 100 W.) The money to cover the bid submitted by Bennett Paving & Construction, Inc. for the street extension must be submitted to the town clerk and deposited and held in an account for that purpose. Councilmember Taryn Brooks made the motion, seconded by Councilmember Ray Evans, to approve the road extension hammerhead plan on the condition that the money for the road is received first. All councilmembers present were in favor. Motion carried.

Discussion Items:

- 1. Annexation Policy Plan update:** Deputy Clerk & Planning Commission Secretary Heather Poulsen reported that the Planning Commission was doing good on updating the General Plan and would soon be ready for council approval. This is necessary for the annexation policy plan. She

had bids from two companies recommended by our engineering firm, Jones and DeMille, for writing the annexation policy plan (Rural Community Consultants) and for doing the studies our utility systems to establish impact fees (Energy, Finance & Government Consulting) that would be included in the annexation policy. The bid from Rural Community Consultants for help with the annexation policy plan was up to \$1,500. The bid from EFG Consulting for the impact fee studies was a not-to-exceed fee of \$18,500. There was some discussion among the council members and example were cited which showed the importance of having these things in place. Councilmember Bruce Rowley made the motion, seconded by Councilmember Ray Evans, to proceed with having these services done for the town. All councilmembers present were in favor. Motion carried.

2. **Splash Pad buiding and concrete:** Councilmember Bruce Rowley explained that the building and concrete associated with the splash pad would need to come out of the current year budget. All council members present agreed to this.
3. **FY 2022 Budget – General Fund:** The council went through the tentative budget for the general fund. Questions were asked and answered for clarification. It was decided that the money for the drinking fountain and splash pad at the park would need to come out of the current years budget. The money for the concrete for the stage, the park security system, and the storage container for the rodeo grounds would need to be in the FY 2022 budget. After going through the tentative budget and making a few changes, the council felt that the budget for the general fund looked good.

Adjournment:

Councilmember Ray Evans made the motion, seconded by Councilmember Jesse Richmond, to adjourn. All members present were in favor. Meeting adjourned at 9:10 pm.

Elizabeth Hone, Town Clerk