

## Airport Commission Meeting 3/13/26

Attendance: Commission- Fred Prehn (VIA zoom), John Voss, Joe Garvin, Dan Wait (Tardy) Jim Stops

Airport Manager- Bruce Garrison

Others in attendance: None

**Meeting called to order 4:30pm - Fred Prehn**

**Read and accept agenda** -John 1st /Jim 2<sup>nd</sup> passed unanimously

**Accept minutes from prior September 30, 2025**, John 1st/ Jim 2nd Passed Unanimously

### **BOA Project Update:**

Manager presented copies of email correspondence with BOA regarding community hanger project. Notably, to commission's attention was that the airport would be responsible for \$16,568 up front cost and a total responsibility of approximately \$93,000 for the project in total.

This raised several questions by commission members, one of which was the cost share needed for the master plan, as well as what money would be needed for Our share of the accepted SRE Equipment Grant

Additionally, the topic of the funds coming out of the improvement fund, and if this decision to move forward with hanger project made the best sense for the airport.

Some action items were brought to the table and delivered in the form of a Motion

### **ACTION ITEMS:**

- **Motion made for Bruce to get a total cost share of the Master Plan.**
- **Bruce to inquire about equipment update on cost and status**
- **Bruce to clean up total cost and more definitive description of hanger project (I.E. Blueprints, what we are getting, insulation, door sizes, dimensions, power)**

**Bruce to report these action items in an email as soon as possible and an email vote will be taken of commission members as to if we should move forward with the \$16,000 down payment on Hanger Project.**

**MOTION MADE OF ALL ABOVE ACTION ITEMS – John 1<sup>st</sup>/ Jim 2<sup>nd</sup> Passed Unanimously**

**Manager's Report by Bruce, Airport Manager**

Managers' report, as written, financial accounts were stated to not be accurately reported as what was written in report was from previous meetings.

Motion made to approve Steve Kuiper to purchase hanger #8 and sign lease with commission. John 1<sup>st</sup> Joe 2<sup>nd</sup> Passed Unanimously

Update within managers' report on hangers:

Leases are voluntarily updated and renewed into new recent lease by many hanger tenants.

Another discussion arose on hanger violations,

**Motion was made** to have hanger lease violations and expired lease holders on the next meeting agenda.

Bruce to present commission with current or latest lease signed by hanger # 9 Lease Holder.

Jim 1<sup>st</sup>/ Dan 2<sup>nd</sup> Passed Unanimously

**Manager voluntarily defied motion passed at last meeting to mail owner of G1 a drafted letter from commissioner Fred Prehn regarding the building on airport grounds.**

**Bruce presented a revised letter to commission that was revised by him, yet still unsent.**

**ACTION ITEM: Commission made yet another motion that airport manager follow through with already passed motion and mail tenant of G1 a letter of violation (see previous meeting minutes)**

**Jim 1<sup>st</sup>/ Dan 2<sup>nd</sup> Joe Abstain all others in favor**

Event Hosting discussion was held as previous events were generously hosted in a hanger that was privately owned, and is no longer available

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Options such as large tents, or cleaning and moving some of the equipment in the SRE building or reaching out to other tenants on the field and seeing if they would be interested in hosting airport days and or the Hamburger Social. Commission expressed the importance of these events still happening at KLNL

### **SPRING PROJECTS**

Bruce stated that some sidewalk and concrete work would be taking place this spring and early summer along with two terminal doors being replaced.

### **New Business**

Firework discussion and sign off to be on the June agenda.

### **Motion to adjourn**

Joe 1<sup>st</sup>/ Fred 2<sup>nd</sup> passed unanimously

Next meeting as of adjournment is set June 5th @ 4:30pm

Minutes by secretary of commission

Joe Garvin

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