

**1. Town Chairman Dan Balog called the meeting to order at 2:00 p.m.**

**2. Attendance of the Meeting by Roll Call and Recording of the Meeting:**

Town Board: Dan Balog, Town Chairman, Sam Otterpohl and Kevin Konnow, Supervisors.

Town Clerk/Treasurer Lynn Jolin. Alternate member Mike McAdams.

Assessor: Carrie Arzberger, Bowmar Appraisals Inc.

**Publication:**

Proper posting and publication of the meeting was given by the Clerk. Class 1 notice was published in the Vilas County News Review and posted at the town hall building, town bulletin board, Library and on the town website, 15 days prior to the Board of Review. The notice and agenda are included with the minutes. Open book with the Assessor for inspection of the assessment roll was held on Thursday, May 28th, 2026 from 11am to 1pm.

**3. Select Chairperson for the Board of Review:**

Motion by S. Otterpohl, 2<sup>nd</sup> by M. McAdams to nominate Kevin Konnow to be the Chairman for the Board of Review. All voted aye. Carried 5-0.

**4. Vice Chairperson for the Board of Review:**

Motion by K. Konnow, 2<sup>nd</sup> by S. Otterpohl to nominate Dan Balog to be the Vice-Chairman for the Board of Review. All voted aye. Carried 5-0.

**5. Training Required for Board of Review pursuant to Sec 70.46(4):**

Board of Review members who had completed the training required for the Board of Review pursuant to section 70.46(4) of Wis. Statutes- Dan Balog and Lynn Jolin,

**6. Verification of Ordinance for the Confidentiality of Income and Expense information provided to the Assessor under State Statutes 70.47(7) (af): Yes.**

**7. Review of New Laws: Exemption of Communication Towers**

**8. Review the Policy Regarding the procedure for sworn telephone testimony and sworn written testimony: Adopted May 31, 2018.**

**9. Review of policy regarding the procedure for waiver of Board of Review hearing requests: Adopted July 20, 2022.**

**10. Filing and summary of Annual Assessment Report by Assessor's Office: Will be completed by the end of the day.**

**11. Receipt of the assessment roll by the Clerk from the Assessor:** Clerk signed assessment roll.

**12. Receive the assessment roll and sworn statements from the Clerk.**

**13. Review the assessment roll and perform statutory duties: Examine the roll, Correct description or calculation errors, no omitted property, and no double assessments.**

**14. Discuss/Action -certify all corrections or errors under State Statutes Sec 70.43: none.**

**15. Discuss/Action-verify with Assessor that all Open Book changes are included in the assessment roll. Yes**

**16. Taxpayers are allowed to examine Assessment Roll data.** No Taxpayers asked to review.

**17. During the First 2 hours, consideration of: Waivers of the required 48 -hour notice of intent to file and objection. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court. Requests to testify by telephone or submit sworn written statements, Subpoena requests and act on any other legally allowed/required BOR matters.**

**18. Review notices of intent to file objection:** None.

**19. Proceed to hear objection:** None.

**19. No additional objections.** None.

**20. Deliberation and Decision:** None.

**21. No additional meetings of the Board of Review are needed.**

Next revaluation will be completed in the year 2027.

**22. Adjournment:**

Motion to adjourn at 4:00 p.m. by K. Konnow, 2<sup>nd</sup> by S. Otterpohl . All voted aye. Carried 5-0.

Respectfully submitted,

/s/Lynn Jolin

Clerk/Treasurer

Minutes are subject to approval at the next town board meeting