

TOWN OF LAND O' LAKES
SPECIAL TOWN BOARD MEETING MINUTES
Tuesday, October 21, 2025, 5:00pm

I. The meeting was called to order at 5:00 p.m. by Chairman Dan Balog.

II. Roll Call: Chairman Dan Balog, Supervisors: Sam Otterpohl and Kevin Konnow, Clerk-Treasurer Lynn Jolin.

III. Pledge of Allegiance

IV. Approve or Revise Agenda:

Motion by S. Otterpohl, 2nd by D. Balog to approve the agenda as written. All voted aye. Carried 3-0

V. Open Business

- a.) Convene into closed session in accordance with Wis Statutes 19.85(1) (c) for consideration, employment, promotion, hours, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility relating to employment opportunities.

Motion by S. Otterpohl, 2nd by K. Konnow to convene into closed session in accordance with Wis Statutes 19.85(1)(c). All voted aye. Carried 3-0.

Discussion on Retirement of Employee, Employee Handbook, Wages, Health Insurance Benefits.

- b.) Reconvene into open session to take action resulting from closed session

Motion by S. Otterpohl, 2nd by K. Konnow to reconvene into open session at 5:25pm to take action on items discussed in closed session . All voted aye. Carried 3-0.

Motion by K. Konnow, 2nd by D. Balog to pay accrued vacation to James Hook for 2025. All voted aye. Carried 3-0.

Motion by K. Konnow, 2nd by D. Balog to pay health insurance for James Hook for Nov and Dec 2025. All voted aye. Carried 3-0.

Motion by D. Balog, 2nd by K. Konnow to increase wages by 4% for employees in 2026. All voted aye. Carried 3-0.

Motion by S. Otterpohl, 2nd by D. Balog to update employee handbook for paid time off and put on agenda for approval at the meeting in November. All voted aye. Carried 3-0.

c.) Health Insurance Quotes for 2026

Motion by D. Balog, 2nd by K. Konnow to approve the Aspirus Health Insurance plan for 2026. All voted aye. Carried 3-0.

Motion by D. Balog, 2nd by K. Konnow to approve employees paying 10% of the health insurance costs for 2026. All voted aye. Carried 3-0.

VI. New Business

a.) Facility Rental Charges 2026

Motion by K. Konnow, 2nd by S. Otterpohl to approve fees for park pavilion and town hall grounds for \$200, town hall \$100, Snowflake \$300 effective Jan 1, 2026. All voted aye. Carried 3-0.

b.) Building Permit Fees 2026

Motion by K. Konnow, 2nd by D. Balog to approve building permit fee changes effective November 1, 2025. All voted aye. Carried 3-0.

c.) 2026 Budget Preparation

Town Board made adjustment to the 2026 budget for revenue and expense items relating to the actions taken at this meeting.

d.) Set Date for Budget Hearing

Budget Hearing, Town Meeting and Special Town Board meetings will be set for Tuesday, November 18th at 6pm. Next Town Board meeting will be November 19th at 6pm.

VII. Public Input:

Confirmation that the town's health insurance premiums increased by 13% and the employees will be paying a portion of the premiums of 10%.

Fire number address signs should have the street name on them in the future to assist EMS and Fire Department.

VIII. Adjournment

Motion by D. Balog, 2nd by K. Konnow to adjourn the meeting at 6:07pm. All voted aye. Carried 3-0.

Respectfully submitted,

/s/Lynn Jolin
Clerk-Treasurer

Minutes are subject to approval at the next Town Board meeting