

Land O' Lakes Public Library
Board of Trustees
Minutes of Mar 11, 2026

1. Call to Order: Meeting called to order by Bob Hughes at 9:03am
2. Establish that Proper Notice has been given
 - a. meeting posted on March 6, 2026
3. Quorum established
 - a. Roll Call and introduction of guest, if any
 - b. **Trustees Present:** Bob Hughes, Greg Wenzel, Mary Jo Zane, Marcie Thorp, Jone Davis, Bernie Heindl, Donna Murray-Tiedge
 - c. **Absent Excused:**
 - d. **Also in Attendance:** Shelly Knaack
4. Approval of Secretary's Minutes
 - a. Motion by Greg Wenzel, second by Bernie Heindl to approve the minutes from the meeting, motion carried
5. Treasurer's Report
 - a. Financial Report
 - i. Motion by MaryJo Zane, second by Donna Murray-Tiedge, to approve the financial report, motion carried
 - b. Check Authorization
 - i. Motion by Bernie Heindl, second by Greg Wenzel, to approve the payment of bills, motion carried
6. Director's Report
 - a. Statistics shared
 - i. Patron Count for FEB: 1,332
 - ii. Feb. Physical Circ. Total: 879 (Adult: 696 Children's: 183)
 - iii. Feb. Digital + Audio Circ. Total: 817
 - b. Upcoming Programs
 - i. March 11th Elder Benefits Specialist One-on-One drop in starting at 11
 - ii. March 12th: Bar Cookie Crawl at 1 PM-tasters and entries needed!
 - iii. Mar. 20th: Dips, Spreads & Crackers with Dottie Reeder—11 AM
 - iv. March 26th: Movie Afternoon and Evening: "Wicked for Good" with Wicked themed refreshments at 1 PM and 6 PM
 - c. Ongoing: Mahjongg on Tuesdays at 1 PM, Storytime on the 1st and 3rd Tuesdays at 10:30 AM, Lego Club at 3:30 PM on the 1st and 3rd Wednesdays. Library Explorers (homeschool group) on the 12th and 26th of March.
 - d. Coming up in April: EveryBunny Reads on April 4th from 10:30 AM-12:00 PM. We will be doing another Puzzle Challenge on April 13th and another Candy Bingo on May 7th.
 - e. Programming recap
 - i. We had a wonderful 3rd annual Soup Event! There were 12 soups, sourdough bread that was made by Cathy Lowrey. Cherie Hughes made a delicious focaccia. Cornbread showed up as well as brownies and Italian bread.

- ii. We had 5 people for our Evening Movie and none for our Afternoon Movie in Feb. Chocolate Bingo was great fun with many people attending, eating chocolate and having a great time winning the prizes.
 - f. Inventory
 - i. Every 5 years, the library has to do inventory. We will be doing that this year, scheduled for April 27th and 28th. We will be closing for those 2 days. There are 4 scanners. Besides myself, Karen, Frisk and Stacey Adams will be doing inventory.
- 7. Maintenance Report
 - a. Hallway to Lower Level- Update
 - i. Paladin Fire Panel Installed and working perfectly. The owner showed me how to conduct a Fire Alarm test every month, so we can be compliant with our Fire Inspections.
 - ii. The upper door behind the Circulation Area is being ordered from Boone's—Greg & Daniel will install.
 - iii. heater in the stairwell was replaced
 - iv. A couple more Exit lights to install and that project will be done.
- 8. Old Business
 - a. Public Art: Sculpture Project
 - i. motion by Donna Murray-Tiedge to have Page our current statue put on the map if possible and reserve the decision of the library as a site for a sculpture in the future if the library doesn't have to spend money, seconded by Marcie Thorp, motion carried
 - b. Town of Watersmeet Board Meeting Review
 - i. Shelly presented to the board on all things library
 - ii. Greg did a follow call
 - 1. they have a contentious budget meeting
 - 2. waiting to hear
 - iii. They were respective and appreciative
- 9. New Business
 - a. Volunteer Appreciation Celebration
 - i. Shelly will check with Gateway, Brews Pub, and Pine Cone
 - ii. Thursdays if possible May 7, 2026
- 10. Committee Reports
 - a. Friends
 - i. new shelves worked great for the mini booksale
 - b. Town
 - i. Bob will go
- 11. Correspondence
 - a. Thank you note to the library from Prudy
 - b. 2 donations yesterday
- 12. Proposed agenda for next meeting
 - a. volunteer appreciation
 - b. national library week

- c. 1st ¼ unified budget report
- 13. Confirm next regular meeting date 9:00 AM, Wednesday, April 8, 2026
 - a. Bob and MaryJo excused
- 14. Adjournment at 10:10

Respectfully submitted by Jone Davis upon approval at the regular board meeting on April 8, 2026.