

Land O' Lakes Public Library
Board of Trustees
Minutes of Jan. 14, 2026

1. Call to Order: Meeting called to order by Bob Hughes at 9:03 am
2. Establish that Proper Notice has been given
 - a. meeting posted on Jan. 12
3. Quorum established
 - a. Roll Call and introduction of guest, if any
 - b. **Trustees Present:** Bob Hughes, Greg Wenzel, Marcie Thorp, Jone Davis, Donna Murray-Tiedge, Bernie Heindl
 - c. **Absent Excused:**
 - d. **Also in Attendance:** Shelly Knaack, online Heidi Reuter, Mary Jo Zane
4. Approval of Secretary's Minutes
 - a. Motion by Greg Wenzel , seconded by Mary Jo Zane to approve the minutes as amended from the meeting on December 10, 2025, motion carried
5. Treasurer's Report
 - a. Financial Report
 - i. Motion by Jone Davis, seconded by Bernie Heindl, to approve the financial report, motion carried
 - b. Check Authorization
 - i. Motion by Jone Davis, second by Greg Wenzel, to approve the payment of bills, motion carried
 - c. End of 2025 Treasurer's Report
 - i. report was shared
 - ii. all accounts match up and we spent what we budgeted for
 - d. Unified Budget Q4
 - i. budget was shared
 - e. Bank Permissions
 - i. minutes shared with the bank
 - ii. Shelly will have power to make deposits and pick up bank statements
6. Director's Report
 - a. Upcoming programs shared
 - b. circulation statics shared, typical December
 - c. digital circulation is increasing
 - d. Website Flip: Brendan and Shelly have been working meticulously on the website and are hoping it will be flipped in the next month! There will be a donation button on the Friends of the Library section. It will also be ADA compliant over a year ahead of time!
 - e. Michigan Funding: I have been in touch with Teresa Schmidt from WI Dept. of Public Instruction. She is researching towns with libraries in bordering states. I'm hoping to gain a lot of valuable information from her in regard to requesting funding and coming up with a contract.
 - f. I'm on the agenda to speak at the Watersmeet Town Meeting on Feb. 18th at 4:30 PM regarding funding. I'm planning to speak about: where we get our funding, how many Watersmeet card holders we have and the many services and programs we offer. I'm open to suggestions about other things to speak about.

- g. Rotating Sculpture Tour for Land O' Lakes. See Eau Claire example here:
<https://www.visiteauclaire.com/sculpture-tour/> I will discuss. We have Paige, the sculpture. I've attached a picture of Paige.
- 7. Maintenance Report
 - a. Paladin New Fire Communicator Panel: Shelly has reached out for an update and asked if we can get a confirmed date on his schedule.
 - b. Electricity/Exit Lights: Still in progress
 - c. Upper Door Behind Circulation Desk - not urgent, needs an exit light above it, replace the door before the exit light goes in.
 - d. Work continues with the Lower-Level Workroom – more progress will be made after electric work is completed.
 - e. Bob fixed the window by Karen's office so that a cool breeze isn't coming in.
 - f. Items that need attention in 2026:
 - i. Main Level Window Replacement
 - ii. Library Front Sign to be re-stained
 - iii. Shelving Units—sagging shelves need to be fixed or new shelving needs to be ordered and installed
 - iv. front door needs to be replaced
- 8. Old Business
 - a. Election of Board Officers
 - i. President - motion by Greg Wenzel, seconded by Bernie Heindl to nominate Bob Hughes for President, motion carried
 - ii. Vice - President - nomination by Marcie Throp, seconded by Jone Davis to nominated Greg Wenzel for Vice-President, motion passed
 - iii. Treasurer - nomination by Greg Wenzel, seconded by Bernie Heindl to have Marcie Throp as Treasurer, motion carried
 - iv. Secretary - nomination by Bob Hughes, seconded by Greg Wenzel, for Jone Davis to be secretary, motion carried
 - b. Town Meeting Schedule
 - i. shared with board
- 9. New Business
 - a. Update 2026 Contact List
 - i. shared and checked with the board
 - b. 2026 Library Board Committee Assignments
 - i. shared with the board
- 10. Committee Reports
 - a. Friends
 - i. good meeting and made a \$10,000 donation to the library
 - 1. mobile shelving and ledges for shelves
 - b. Town
 - i. Bob and Shelly will be there
- 11. Correspondence
 - a. Mary Jo to send the Friends a thank you note.
 - b. Thank you notes from staff shared with the board
- 12. Proposed agenda for next meeting
 - a. sculpture, annual report
- 13. Confirm next regular meeting date 9:00 AM, Wednesday, February 11, 2026
- 14. Adjournment at 10:05

Respectfully submitted by Jone Davis upon approval at the regular board meeting on February 11, 2026.