

Land O' Lakes Public Library
Board of Trustees
Minutes of December 10, 2025

1. Call to order: Meeting called to order by Bob Hughes at 9:00am
2. Establish that Proper Notice has been given
 - a. meeting posted on December 10, 2025
3. Quorum established
 - a. Roll call and introduction of guests
 - b. **Trustees Present:** Bob Hughes, Greg Wenzel, Stacey Adams, Mary Jo Zane, Marcie Thorp, Bernie Heindl
 - c. **Absent Excused:** Jone Davis
 - d. **Also in Attendance:** Shelly Knaack, Donna Murray-Tiedge, online Heidi Reuter
4. Closed session to approve new member and end-of-the year bonuses
 - a. Motion by Marcie Thorp, second by Bernie Heindl, to end the closed session, motion carried
 - b. Motion by Bob Hughes, second by Greg Wenzel, to accept decisions by closed session, motion carried
5. Approval of Secretary's Minutes
 - a. Motion by Bernie Heindl, second by Marie Thorp to approve the minutes of the meeting, motion carried
6. Treasurer's Report
 - a. Financial Report
 - i. Motion by Mary Jo Zane, second by Greg Wenzel, to approve the financial report, motion carried
 - b. Check Authorization
 - i. Motion by Greg Wenzel, second Mary Jo Zane, to approve the payment of bills, motion carried
 - c. Town budget Update-shared
 - d. Library Budget Update-shared
7. New Business: Discussion/Action
 - a. Nomination of Officers
 - i. Everyone is staying in present positions, except Stacey Adams who is resigning. She was thanked for her service and great work. Marcie Thorp will be the new treasurer.
 - ii. Donna Murray-Tiedge introduced herself to the board and stated her interest in the vacant position.
 - b. Michigan Patrons/Libby Access
 - i. Other libraries which border another state are not providing Libby access with the library card, however, Land O' Lakes is in a unique situation with Watersmeet. We get

money from Gogebic County, but not from the township. Stats for our patron locations are : Land O' Lakes 51%, Watersmeet 31%, Conover 6%, Phelps 5%, and other 7%. Discussion included possible solutions, such as sending postcards to Watersmeet neighbors, contact town board, charging for digital account. Ironwood currently charges \$25 for non-resident access to Libby. Shelly Knaack is on a NWLS committee which is determining what to do about e-cards. Greg Wenzel will work with Shelly Knaack in Watersmeet.

8. Old Business: Discussion/Action

a. Maintenance Report

- i. New Fire Security Panel: We are not on his calendar yet.
- ii. Electricity/LED Lighting/Exit Lights: all work is complete. 41 light fixtures were replaced and occupancy sensor fixtures installed in basement
- iii. Repair work Outside Women's Restroom-completed
- iii. Greg-Chair rail is done in meeting room. Some touch ups needed to complete. Upper door behind circulation desk needs replacing. Attempts to trim it to solve problem did not work.
- iv. Work continues with the lower-level workroom and fire department inspection recommendation. Lots of progress has been made.
- v. Ends for bookshelf from Uline are still on hold.

9. Director's Report

a. Upcoming programs shared

- i. December 11-Christmas Afternoon Movie: "One Christmas Eve" at 1PM
- ii. December 18th-Gift wrap social at 1 PM
- ii. Mahjong every Tuesday at 1 PM, Lego Club (1st and 3rd Wed.), and Story Hour (1st and 3rd Tues)

b. Successful Events in November

- i. Artisan Cinnamon Roll class was wonderful and well attended. The movie "F1" had 8 people attend at the 6:30 showing. Holiday ornament workshop was more successful than last year with 130 participants and great fun. Christmas cookie decorating with Dottie Reeder had 10 participants, 4 of them were children. Story Hour, Mahjong and Lego club continue to have a good number of attendees.
Karen and Shelly decorated the community room, so it looks very festive and created a great atmosphere for all the Holiday events.

c. Website: Brendan Tuckey from Wisconsin Valley Library Service has been meeting with Shelly Knaack to flip over the website from our current company to the library service. It is a tedious process, but Shelly is working hard to implement everything needed on the website, including a "Donate" button for folks to donate to The Friends of the Library. This change

made more work for the director, but will save some money in the long run for the library.
Our website will need to be ADA compliant by April of 2027.

10. Committee Reports

- a. Friends did not meet last month
- b. Town meeting Wednesday at 6; Mary Jo Zane will attend; Shelly cannot attend

11. Correspondence

- a. Sent out thank you letters for donations.

12. Proposed agenda for next meeting

13. Confirm next regular meeting date 9:00 AM, Wednesday, January 14, 2026

14. Public Input

15. Adjournment at 10:00 AM

Respectfully submitted by Bernie Heindl upon approval at the regular board meeting on January 14, 2026.