

Airport Commission Meeting 12/12/2025

Attendance: Commission- Fred Prehn, John Voss, Joe Garvin, Dan Wait (Tardy) <Jim Stops via ZOOM>

Airport Manager- Bruce Garrison

Others in attendance: None

Meeting called to order 4:00pm - Fred Prehn

Read and accept agenda -John 1st /Jim 2nd All in favor none oppose

Accept minutes from prior September 30, 2025, jim 1st/ John 2nd All in favor none oppose

Manager's Report by Bruce, Airport Manager

Managers report read as written, commission asked for SOP binder to be presented in march 2026 meeting, BOA meeting to take place on the 19th of December

Master Plan Discussion:

No notable minutes taken, commission reviewed meeting held earlier in the day with BOA and Becher Hoppe on Master Plan development, cost associated and all that needs to go into/ be considered for moving forward with creation of said plan. Snow Removal Equipment building/storage discussed briefly

HANGER LEASE DISCUSSION:

Two lots are in current violation

- 1) G1 garage located on airport property-Fred Prehn drafted a written letter to tenant disclosing options current tenant has for building they currently claim ownership of but have no lease with Airport. Tenant must remove structure from airport property and return grounds to natural state found before construction or by means of vacate/abandon said structure

Motion was made by Jim 2nd by John to send letter drafted by Fred to tenant.

Four commissioners in favor/Joe Abstained

- 2) Another letter was presented to commission drafted by Fred to handle violations still occurring with hanger 8, regards to witnessed commercial business/ non-aviation related activity taking place.

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Motion was made to send written warning as drafted by Fred to tenant of hanger 8

Jim 1st/dan 2nd all in favor none oppose

LEASES:

Leases were reviewed and discussed with possible modifications needed to be made for those when set to expire.

Raise Sq Ft price to 0.17 and mowing/Snow removal to 175/yr

Motion made to accept the draft that was presented as the new lease agreement from here forth between the town of land o lakes airport and tenant John 1st dan 2nd

2026 Budget

Budget was not increased as requested by Town of Land O Lakes to not raise it according to airport manager's statement.

Town board did approve the budget of 143,456.00 put forth by airport manager for the 2026 year

Manager turned back to the town the surplus of 18k to town of land o lakes that was not used in this year's budget, this can easily be explained as mild winters kept snow removal expense below average.

New Business

Firework agreement brought forth to be reviewed and signed in March of 2026 meeting

Commission leadership discussion to take place at march meeting

Adjourn

Dan1st Joe 2nd all in favor none oppose

Next meeting as of adjournment is set march 13th @ 4:30pm

Minutes by secretary of commission

Joe Garvin

715-547-3378

