

VILLAGE OF LAKE HALLIE

VILLAGE BOARD MEETING MINUTES

Monday, November 17, 2025 – 7:00 p.m.

Lake Hallie Municipal Building

13136 30th Avenue, Lake Hallie, WI 54729

1. Meeting called to order according to Chapter 19.84 of the Wisconsin State Statutes

Village President Spilde called the meeting to order at 7:05 p.m.

2. Roll Call

Present: Trustees Hudson, Calkins, President Spilde. Excused: Trustee Greenwood. Absent: Trustee Lehmann (arrived at 7:18 p.m.).

A quorum was present.

Also present: Anastasia Stueber, Sam Bautch

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Approval of the November 17, 2025 Agenda as presented

Motion by Hudson, second by Calkins to approve the November 17, 2025 agenda as presented. Motion carried.

5. Public Comments

No public comments were offered.

6. Committee/Department Reports

A. Board Member Reports

No reports shared.

B. Police Chief/Police Commission Update

A written report was submitted by Chief Orgon. Chief was absent.

C. Public Works Department Update

Report presented by Public Works Foreman Sam Bautch.

Trustee Lehmann arrived at 7:18 p.m.

7. New Business

A. Discuss/Approve Attorney Fee for Haley Wright (Police Department)

Motion by Lehmann, second by Hudson. Motion carried.

B. Discuss/Approve Water Tower Assessment and Leak Repair

Motion by Lehmann, second by Hudson. Motion carried.

C. Discuss/Approve Well House #2 Pump Motor

Motion by Lehmann, second by Hudson. Motion carried.

D. Discuss/Approve Public Works Department, Five-Year Road Improvement Plan

Motion by Lehmann, second by Hudson. Motion carried.

E. Discuss/Approve Computer and Workstation Replacement

Motion by Hudson, second by Lehmann. Motion carried.

F. Discuss/Approve 2025 Employee Leave Balance Roll-over Requests

Motion by Lehmann, second by Hudson. Motion carried.

G. Discuss/Approve Resolution 2025-52 Cellular Meter Program Administrative Fee

Motion by Calkins, second by Hudson to approve with the revision changing “monthly” charge to “quarterly” charge. Motion carried.

H. Discuss/Approve Village Emergency Operations Plan

Motion by Lehmann, second by Calkins. Motion carried.

I. Discuss/Approve Village Hall Rental Policy

Motion by Calkins, second by Hudson to approve with the addition of a lock-out, tag-out process on the stove. Motion carried.

8. Old Business

None.

9. Approval of Minutes

Approval of the November 3, 2025 Regular Board Meeting minutes and the November 12, 2025 Special Board Meeting minutes.

Motion by Lehmann, second by Calkins. Motion carried.

10. Finance

A. Treasurer’s Report

2025 Treasurer’s Report

2025 Profit & Loss Statement

2025 Water Utility

2025 Sewer Utility

B. Claims & Disbursements

Approval of the November 17, 2025 Check Register in the amount of \$299,806.08 (Manual Check #3099–3105 / General Fund Checks #42211–42252).

Motion by Hudson, second by Calkins. Roll call vote unanimous. Motion carried.

11. Licensing

Approval of all listed licenses under one motion, including:

- Class “A” Retailer’s License: Indianhead Oil Co., LLC
- Cigarette, Tobacco, and Electronic Vaping Device Retail License: Indianhead Oil Co., LLC

Motion by Calkins, second by Hudson. Motion carried.

12. Adjournment

Motion by Hudson, second by Calkins to adjourn. Motion carried.

Meeting adjourned at 7:53 p.m.

Respectfully submitted,

Anastasia Stueber

Village Administrator/Clerk-Treasurer