



**VILLAGE BOARD SPECIAL MEETING
MONDAY, APRIL 15, 2024 AT 6:00 P.M.**

Lake Hallie Municipal Building
13136 30th Avenue
Lake Hallie, WI 54729

MINUTES

1. Meeting called to order according to Chapter 19.84 of the Wisconsin State Statutes by President Spilde at 6:00 p.m.

2. Approval of the April 15, 2024 agenda as presented

Mr. Berg made a motion to approve the April 15, 2024 agenda as presented, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

3. Meet with Mr. Shawn Murphy and Ms. Dianne Robertson, WCMA Sr. Advisors to discuss the possibility of creating a Village Administrator position

Mr. Spilde introduced Mr. Shawn Murphy and Ms. Dianne Robertson ~ WCMA/ICMA Senior Advisors who were in attendance to provide information to the Village Board for consideration in hiring a Village Administrator. Mr. Murphy is a retired City Manager with 35 years of local government experience and Ms. Robertson is a retired Village Manager with 46 years of local government experience. The International City Management Association Senior Advisor (previously Range Rider) program was established by the ICMA Executive Board in 1974 to make the counsel, experience and support available to city/village and county managers and administrators, assistants and other ICMA members. Limited service is also provided to municipalities considering professional management. Senior Advisors primarily are retired managers. There is no compensation other than partial expense reimbursement. Wisconsin has four Senior Advisors. Mr. Murphy and Ms. Robertson provided information on the following to the board for their consideration on moving forward with discussions/research on an Administrators position.

- Benefits of Professional Administrator
- Duties of the Appointed Professional
- Ethical Conduct
- Professional Management Myths
- How to Hire a Professional Manager or Administrator
- Available resources for assistance in moving forward

The Village Board appreciated the time and explanations provided by Mr. Murphy and Ms. Robertson and the depth of experience and resources of knowledge they were able to provide.

The presentation materials that were covered by Mr. Murphy and Ms. Robertson are available in its entirety at the Village Clerk's office upon request.

4. Adjournment.

Mr. Berg made a motion at 6:51 p.m. to adjourn, seconded by Mr. Johnson. Motion carried on unanimous voice vote by members present.

Respectfully submitted;

Kris Fitzsimmons
Clerk-Treasurer