



**VILLAGE BOARD MEETING
MONDAY, FEBRUARY 19, 2024 AT 7:00 P.M.**

Lake Hallie Municipal Building
13136 30th Avenue
Lake Hallie, WI 54729

MINUTES

1. Meeting called to order according to Chapter 19.84 of the Wisconsin State Statutes by President Spilde at 7:00 p.m.

2. Roll Call: Mr. Greenwood, Mr. Spilde, Mr. Berg, and Mr. Lehmann all present. Mr. Johnson absent. Attorney David Raihle was also in attendance.

3. Pledge of Allegiance.

4. Approval of the February 19, 2024 Agenda as presented

Mr. Berg made a motion to approve the February 19, 2024 Village Board Meeting Agenda as presented, seconded by Mr. Lehmann. Motion carried on unanimous voice vote by members present.

5. Public Comments: Public comments are limited to two (2) minutes and will be limited to issues that have an impact on the Village of Lake Hallie. An exception to the two (2) minute limit may be made at the discretion of the Village President.

Ms. Sue Schamberger, 1748 113th Street, Lake Hallie appeared before the board expressing concerns of gravel on the street coming from the trucking terminal and the semis from the terminal utilizing the residential area instead of the service road to gain access to the highway. In addition, she inquired if residents needed to belong to the Chippewa Valley Pickleball Club to use the new courts being constructed in which the board told her they did not.

Ms. Melanie McManus, Chippewa County Register of Deeds appeared before the board providing an explanation of Property Fraud, which is when someone illegally uses your property for financial gain. This happens when someone records a fraudulent document at Chippewa County Register of Deed's Office attempting to make it look like they own the home or property. Chippewa County Register of Deeds has teamed up to create a notification service called Property Fraud Alert, subscribing to receive free alert notifications of property recordings based on your name. Ms. McManus provided a brochure on how to sign up for protection with the Village to help educate residents.

Mr. Kim McCarthy spoke in favor of the Village considering an ordinance change to allow the use of ATVs and UTVs on Village streets.

6. Committee/Department Reports:

A. Board Member Reports

Mr. Spilde informed the board that Chippewa County's approved resolution requesting and recommending an immediate pause on refugee resettlement by the State was in their google docs. Mr. Spilde encourages review of the resolution by board members.

B. Police Chief/Police Commission Update

Chief Orgon provided the following January 2024 update to the board:

Complaints and Activities

21 Vehicle Crashes 18 Alarms and 911 Calls/Misdials

11 Animal Complaints 24 Assist Citizen/Motorist
 14 Assist other Agencies 8 Battery/Disorderly/Harassment
 1 Property Located 13 Burglary/Theft/Robbery
 5 Child Custody/Domestic Disturbances 1 Missing Persons/Property
 5 Crisis Interventions/Suicide Attempts 7 Civil Disputes & Building Checks
 1 Damage to Property/Vandalism 14 Drug Related Complaints
 7 Traffic Hazards 16 EMS/Fire Calls/Death
 3 Fraud/Identity Theft/Fraudulent Activities 8 Juvenile Related Complaints
 0 Noise/Music Complaints 3 Probation/Court Order/ Complaint
 1 Sexual Assaults/Abuse of Vulnerable 35 Suspicious Circumstances
 12 Traffic Complaints 12 Crimes – Other
 1 Recreational Related/Trespassing 17 Municipal Code & Parking

Total – 258

Arrests/Citations

13 Driver License (Susp/Revoke/None) Viol. 5 Operate while Intoxicated.
 6 Vehicle Registration 0 Child/Seatbelt Violations
 1 Insurance Related Violations 21 Speeding
 1 Hit and Run/ Failure to Notify 0 Too Fast/Inattentive/Too Close
 6 Miscellaneous Traffic Citations 6 Failure to Obey Sign/Signal
 0 Underage Drinking/Tavern Related Offenses 17 Warrant/Probation/Parole Arrest
 1 Damage to Property 2 Other Ordinance Violations
 10 Battery/Disorderly Cond/Resisting/Obstruct 6 Theft of Property/Vehicle
 1 Burglary/Robbery/Trespass to Dwelling 0 Financial Crimes
 9 Drug Related Arrests 0 Sexual Assault/Child Crimes
 0 Reckless/Disorderly Driving 3 Other Criminal/Weapons

Total – 108

Total Traffic Stops: 187

Written Traffic Warnings: 20 Issued Parking Citations: 22

Amount of Property Damaged/Stolen: \$30,774 Property Recovered: \$1,339

C. Plan Commission Update

Ms. Eloise Rowan stated the Plan Commission continues to work on the Comprehensive Plan.

D. Public Works Update

Mr. Sam Bautch, Working Foreman for the Village of Lake Hallie provided the follow update to the board:

Water

- We have been testing the chlorine at wells 1/3
- We continue to test the chloring and ph at well 5
- We are learning how to use our pocket ph tester
- Mr. Malecki and Mr. Herrick are learning how to take some of our water samples along with sewer samples.

Roads

- The guys have been our patching on the nice days we had in the last couple of weeks.
- The guy's got the tractor ready for this year's mowing. They changed the mower blades,oil,and a hydraulic line that was worn.
- Mr. Malecki and Mr. Herrick were shown how to operate the tractor.
- Mr. Malecki and Mr. Herrick cut the brush along the fence line out on 50th Ave by Kempers Woods.
- Mr. Calkins and Mr. Malecki also cut some brush on their plow routes.

7. New Business:

A. An update on the calendar year 2023 and an overview of what's coming in 2024 by Sue Leonard, Chippewa Falls Area Chamber of Commerce

Ms. Sue Leonard, Chippewa Falls Area Chamber provided an overview to the Village on marketing activities for the calendar year 2023. Three key items, which included Leisure Marketing, Group & Sports Marketing and Visitors Services were reviewed. Highlights of Ms. Leonard's review included social media marketing, digital marketing, ad & niche publications development/placement. In addition, the Chamber partnered in a stakeholder's promotional video for VSA's USHL pitch and provided economic impact data. The official travel guide distributed 13,500 Go Chippewa County guides; sending them to 7 Visitors Centers and 40 Chamber/Visitor Centers. The marketing focus for 2024 will be continual work on the 3 primary marketing: leisure, sports, and groups as well on digital marketing efforts. Amongst many additional services to the Village, Chippewa Chamber wrote a State of Wisconsin Department of Administration grant application for the Lake Hallie Park lighting project in the amount of \$520,000.

B. Discuss/approve the results of the analysis on concession stand at Hallie Park provided by ServPro of Eau Claire

Mr. Bill Brinkman, LTE Park Supervisor for the Village of Lake Hallie contacted ServPro of Eau Claire to do an analysis on the condition of the concession stand at Hallie Park. The analysis indicated spores can be dispersed into the air when old and dry, but are wet, slimy, and heavy when actively growing. Higher numbers of spores as compared to outside background levels are not normal for indoor environments and indicate a current or former water problem. The report indicated that is not that unusual to find the occasional stachybotrys spore in the air indoors. Under Institute of Inspection and Restoration Certification ServPro cannot speak how the results of priority labs are used to remediate any mold issues. Mr. Brinkman attempted to contact two nearby hygienists of which NorthStar of Mosinee is readily available and comes to the Chippewa Valley Area frequently. Options were discussed by the Village Board lead to Mr. Berg offering to follow up with a telephone call to ServPro to obtain additional information/clarification on the next step for Village Board consideration.

C. Discuss/approve proposal of Professional Services from HydroCorp for Cross-Connection Control/Backflow Prevention program at a cost not to exceed \$14,760.00 (over 2-years – or \$615.00 per month)

Mr. Lehmann made a motion to approve the proposal for professional services by HydroCorp for Cross-Connection Control/Backflow Prevention program at a cost not to exceed \$14,760.00 (over 2-years – or \$615.00 per month), seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

D. Discuss/approve the resignation of Kristina Anglemeyer from the Police Commission effective February 9, 2024

Mr. Lehmann made a motion to approve the resignation of Kristina Anglemeyer from the Police Commission effective February 9, 2024, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

E. Discuss/approve Resolution 2024-02 – Appointment to Police Commission

Mr. Greenwood made a motion to approve Resolution 2024-02 – Appointment of Anastasia Stueber to the Police Commission, seconded by Mr. Lehmann. Motion carried on unanimous voice vote by members present.

F. Discuss/approve the resignation of Gladys Pickerign as cleaning personnel for the Village of Lake Hallie

Mr. Berg made a motion to approve the resignation of Gladys Pickerign as cleaning personnel for the Village of Lake Hallie, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

G. Discuss/approve Supplemental Memorandum of Understanding by and between the Village of Lake Hallie and the Town of Hallie

Mr. Lehmann made a motion to approve the Supplemental Memorandum of Understanding by and between the Village of Lake Hallie and the Town of Hallie as presented, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

H. Discuss/approve paid leave for required court appearance by Chief Orgon

Chief Orgon has been subpoenaed to Buffalo for a required court appearance from a case he worked on while employed by his previous employer. Chief Orgon indicated upon review of his contract and the employee handbook, there was no mention of court/jury leave pay. Mr. Lehmann made a motion to approve paid leave to Chief Orgon for his required court appearance in Buffalo, seconded by Mr. Berg. Motion carried on unanimous voice vote by members present.

I. Discuss/approve court appearance/jury duty pay for Village Employees

Item 7I was tabled so that the employee handbook could be updated upon review by Attorney Raihle.

J. Discussion on Village Administrator Position for the Village of Lake Hallie

Mr. Spilde contacted the League of WI Municipalities to inquire about a Village Administrator position and what, if anything, the Village would need to move forward with the position. Mr. Ryan Sendelbach, Assistant General Counsel from the League indicated the following: City and Village Administrator positions do not require a change

to a separate form of government like a council-manager does. Instead, city and village administrators are just positions created by the governing body by either a charter or an ordinary ordinance. As a result, the duties of an administrator position can vary substantially depending on the municipality. Mr. Sendelbach provided a couple of resources that would be helpful to the Village. Although one of the resources was rather old, it still provided a lot of information which the Village may find useful. Mr. Spilde encouraged the Village board to review the material. Mr. Spilde's opinion was to pursue the administrator position. Mr. Lehmann expressed concerns about funding the position as well as stating that residents aren't in favor of another layer of overhead and want to maintain the current structures in place. Mr. Berg was in favor of looking at the position, but needed to determine how to fund the position. Mr. Berg stated if Mr. Spilde isn't in the position of Village President, who would do the job devoting the hours Mr. Spilde has. Mr. Greenwood prepared and read the following statement to Village Board members expressing his reasons and support for a village administrator:

Esteemed members of the board, I address you today as a fellow member, urging your consideration for the creation of a village administrator position, a strategic move with the potential to yield extraordinary benefits to our community. Currently the lack of onsite leadership in our departments poses significant risks to both operational efficiency and fiscal health. Allow me to articulate three compelling reasons to garner your support for the establishment of this pivotal role:

Firstly, our departmental leaders currently lack on-site guidance and oversight, leaving them without a dedicated figure to address day-to-day operations and provide a focal point for concerns. The introduction of a village administrator would fill this critical leadership vacuum, offering on-site support to department leaders, ensuring accountability, and promptly addressing issues. This proposal is not just about creating a new position, it's about establishing a framework that empowers our departments to function cohesively, mitigates risks, and maximizes their potential. This will also relieve our village president and Clerk/Treasurer from the operational burdens they currently bear.

Secondly, in my role as a board member, I have observed a need for a manager for the workers within the village. There seems to be a lack of clear accountability for actions among staff in various departments. A village administrator can play a pivotal role in promoting accountability, streamlining communication, and ensuring that our workforce operates efficiently to meet the village's goals.

Thirdly, the village needs someone who can promote economic well-being and growth, determining the vision of the village and coordinating with developers. This individual should possess HR knowledge to implement and enforce village personnel policies, making recommendations for personnel matters. As issues arise, having a dedicated administrator with HR expertise will enable us to diffuse problems sooner rather than later.

As the village continues to grow, so should the knowledge of its future staffing needs. While day-to-day operations are being met, having staff with the relevant skills, expertise, and talents to address the broader challenges beyond daily tasks is crucial. The village has evolved significantly from its roots as the Town of Hallie over 20 years ago, and it's time for our management structure to evolve as well.

In essence, the creation of the village administrator position, coupled with managerial and HR responsibilities, is a comprehensive solution to the challenges we face. This decision will not only enhance our daily operations but position us strategically for sustained growth, effective personnel management, and economic prosperity. Let us leverage our financial successes to invest in the future stability, development, and success of our Village.

Additional support for the village administrator position from members of the public included Ms. Eloise Rowan and Sam Bautch, Working Foreman of the Village.

Mr. Berg asked the Village Clerk to follow up with the League to see how many villages in the State created administrator positions in the last five (5) years, why they were added, the roles of the created position and how they were funded. Once information was received, the Clerk was asked to forward it to the board members for their review.

8. Old Business:

A. None

9. Approval of Minutes: Minutes are unapproved & changes could be made when it is addressed during the meeting.

A. February 5, 2024 Village Board Special Meeting Minutes

B. February 5, 2024 Village Board Meeting Minutes

Mr. Lehmann made a motion to approve the February 5, 2024 Village Board Special Meeting Minutes and the February 5, 2024 Village Board Meeting Minutes as presented, seconded by Mr. Berg. Motion carried on unanimous voice vote by members present.

10. Finance:

A. Treasurer's Report: (Usually 2nd Meeting of each Month)

1. January, 2024 Treasurer's Report

2. January, 2024 Profit & Loss Statement

3. January, 2024 Investment Summary

Mr. Lehmann made a motion to approve the January 2024 Treasurers Report as presented, seconded by Mr. Berg. Motion carried on unanimous voice vote by members present.

B. Claims & Disbursements.

1. February 19, 2024 Check Register in the amount of 3,645,769.28 (General Fund ck #40243; 40247-70289; Tax Collection ck #3737-3744)

Mr. Lehmann made a motion to approve the February 19, 2024 Claims & Disbursements in the amount of \$3,645,769.28 (General Fund ck #40243; 40247-70289; Tax Collection ck #3737-3744) seconded by Mr. Berg. On roll call vote, Mr. Lehmann, Mr. Berg, Mr. Greenwood and Mr. Spilde voting aye. Motion carried.

11. Licensing:

A. Operator(s):

1. See attached list

B. Social Use Permit/Temporary Class "B" Retailer's License (Village Hall Rental/Park Rental):

1. Jayson Scholtz @ 4299 117th Street, Lake Hallie, WI – 80th Birthday Party on March 16, 2024

Mr. Berg on single vote, made a motion to approve an Operators License to Alicia Addy (Mega Holiday) and a Social Use Permit for Jayson Scholtz @ 4299 117th Street, Lake Hallie for a 80th Birthday Party on March 16, 2024, seconded by Mr. Greenwood . Motion carried on unanimous voice vote by members present.

12. Adjournment.

Mr. Berg made a motion at 8:35p.m. to adjourn, seconded by Mr. Lehmann. Motion carried on unanimous voice vote by members present.

Respectfully submitted

Kris Fitzsimmons
Clerk-Treasurer