VILLAGE BOARD MEETING
MONDAY, FEBRUARY 5, 2024 AT 7:00 P.M.

Lake Hallie Municipal Building
13136 30th Avenue
Lake Hallie, WI 54729

MINUTES

1. Meeting called to order according to Chapter 19.84 and 19.85 (1) (c) of the Wisconsin State Statutes by President Spilde at 7:00 p.m.

2. Roll Call: Mr. Greenwood, Mr. Spilde, Mr. Berg, and Mr. Lehmann all present. Mr. Johnson absent. Attorney David Raihle also in attendance.

3. Pledge of Allegiance.

4. Approval of the February 5, 2024 Agenda as presented
Mr. Lehmann made a motion to approve the February 5, 2024 Village Board Meeting Agenda with omitting item 7A under new business, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

5. Public Comments: **Public comments are limited to two (2) minutes and will be limited to issues that have an impact on the Village of Lake Hallie. An exception to the two (2) minute limit may be made at the discretion of the Village President.**

Mr. Bill Brinkman, Park Supervisor, appeared before the Village Board to provide an update on the concession stand at Hallie Park. Most of the equipment within the concession stand has been removed and placed in storage so repairs can begin prior to operations for the 2024 Operating Season. With rumors of mold within the concession stand, Mr. Brinkman inquired if a mold specialist (inspector) should be contacted to inspect the building. The board felt it was necessary to have an inspection completed to put any/all rumors to rest. Mr. Brinkman will contract to have an inspection completed and report back to the board.

6. Committee/Department Reports:

A. Board Member Reports

Mr. Spilde provided the following update to the board: the MPO quarterly report is available for board members review; Woodward Acres Phase 3 will begin this year; Rain2Rivers report is available; WI DOT has plans for the rehabilitation of WI 29 bridges over the Chippewa River west of Chippewa Falls; and the plans to vacate 17th Avenue is underway.

B. Police Chief/Police Commission Update

Chief Orgon provided the following information to the board:
February 2024 Information
*Officers Shawn Stolarzyk, Jamie Court, and Danielle Nelson were reviewed by the Police Commission and as a result were promoted from Probationary to Officer 1 status. All three Officers were hired full-time in July 2022 and have now been full-time for 18 months.
*The 2017 Ford Interceptor Squad (#17) had wheel bearings and alignment completed by Osseo Ford in the amount of $1769.
*2023 Animal Control Report: In 2023, the Lake Hallie Police Department responded to 100 total animal complaints and transported 19 animals to the Eau Claire Humane Association. Expenses of Animal Control 1,786.95 Total Spent on Operations/Supplies **(**Budget amount $2,500.00) 0.00 Wages spent on enforcement (Budget amount $1,500.00) **$1,786.95 Total Spent on Animal Control** (Budget amount $4,000)
*In 2023, the Lake Hallie Police Department issued 209 parking citations: (82) snow/parking; (70) at boat landing; (18) wrong side; (17) no parking zone; (13) private driveway and (9) handicap zone.

*On January 7th, 2024, at approximately 2:00 am, the Lake Hallie Police Department received a report of a black SUV driving southbound in the northbound lane on Highway 53 from the Town of Bloomer. At approximately 2:13 am, Officer Brian Vecchio was able to locate the truck traveling southbound in the northbound lane by Mile Marker 96 on Hwy 53. He activated his emergency lights and siren but the truck continued southbound. Officer Andrew Straszkowski successfully deployed stop sticks on the truck which eventually came to a stop north of Exit 92 (Melby Road) and the operator of the vehicle from Lake Hallie was taken into custody. Officers detected the odor of intoxicants coming from the driver's breath and the driver was unsteady on his feet. The driver voluntarily submitted to field sobriety testing and submitted to a preliminary breath test which yielded a result of .23. As a result, he was arrested for Operating a Motor Vehicle While Intoxicated -3rd Offense and a pending charge for Prohibited Alcohol Concentration is based on the results of the blood test.

C. Parks, Recreation & Tourism Commission

Mr. Berg informed the board with the assistance of Go Chippewa (Chippewa Chamber) and the Village Clerk, the grant application for Hallie Park Ballfield lighting was submitted. The proposed lighting system update grant application was for $520,000 with the Village securing a 50% match for the funding or $260,000.

7. New Business:

A. Discuss/approve Care Partners hookup to Cluster system and associated charges
(WEB-EX attendance Meeting Number 2551 279 6960 Meeting Password VLH02052024)

This item of new business was removed from discussions by the Village Board.

B. Discuss/approve the proposal for professional services from Ayres Associates for the conceptual design of a roundabout intersection at Melby Street and 122nd Avenue at a cost not to exceed $15,000.00

<u>Mr. Lehmann made a motion to approve the proposal for professional services from Ayres Associates for the conceptual design of a roundabout intersection at Melby Street and 122nd Avenue at a cost not to exceed $15,000.00 with the DOT's approval of the proposed round-about seconded by Mr. Berg. Motion carried on unanimous voice vote by members present</u>.

C. Discuss future well development(s) for the Village of Lake Hallie

Mr. Jeff Nussbaum, Short-Elliott-Hendrickson attended the board meeting to hold discussion on future development of wells within the Village. Well #6 has been approved by the Department of Natural Resources as the Village's next well site. . The need for suitable locations for future well sites was discussed with options being behind the current municipal building, the former municipal building (J&F Facility) which had a well on it, Mathy land (former A-1 gravel pit) and possibly the 5-acres by Sipple's property. The board recommended to Mr. Nussbaum to keep mowing forward on the well development(s) suggested a well site investigation of the above-mentioned locations, do borings to see if well #6 draws down on the other wells in the vicinity and keep in the mind the financial goals of the Village. Mr. Nussbaum will provide information on his findings at a future board meeting.

D. Discuss/approve Supplemental Agreement proposal from Short-Elliott-Hendrickson for "Hallie Town Landfill #1771 Additional Investigation" at a cost not to exceed $16,500

Mr. Jeff Nussbaum also reviewed the proposal submitted by Short Elliott Hendrickson for the additional investigations of the Hallie Town Landfill #1771. The scope of the proposal includes collecting one (1) round of groundwater samples from the four monitoring wells present at the site and one field duplicate for quality control purposes for a total of five groundwater samples. Collected groundwater samples will be submitted to a third-party laboratory selected by S-E-H for laboratory analysis of perfluoroalkyl and polyfluoroalkyl substances (PFAS) and 1,4-dioxane; *collect five (5) subsurface soil gas samples using laboratory-provided Summa canisters along the south property boundary to be laboratory analyzed for volatile organic compounds (VOCs) using EPA Method TO-15 and methane using Method 8015M. VOCs were detected in the subsurface soils at MW-2 and B-5 during the previous investigation, including trichloroethene (TCE) at B-5. *Subcontract and coordinate drilling services to perform an additional soil boring south of MW-2 and assist in collecting sub-surface soil gas samples. Per recent correspondence with the WDNR, the WDNR indicated that confirming the extent of waste between MW-2 and the southern property boundary will be necessary information to collect for case closure. No soil samples are anticipated to be collected for laboratory analysis during soil boring installation. It is anticipated the soil boring will be used for strictly evaluating if solid waste is present near the south property line at MW-2. * Prepare a letter report documenting the findings of the groundwater and soil gas sample collection and analyses, and additional soil boring installation. The report will be submitted to WDNR and will be used to support future case closure.

Mr. Lehmann made a motion to approve the Supplemental Agreement proposal from Short-Elliott-Hendrickson for "Hallie Town Landfill #1771 Additional Investigation" at a cost not to exceed $16,500, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

E. Discuss/approve Supplemental Agreement proposal from Short-Elliott-Hendrickson for Cluster System Capacity and Permitting Review Services at a cost not to exceed $16,000

Mr. Nussbaum then reviewed the proposal for the Cluster System Capacity and Permitting Review Services to the board. The scope of work for this proposal was Short-Elliott-Henrickson will provide engineering services for permitting, groundwater sampling, soil testing and the determination of full buildout system capacity in preparation for the future expansion of the Midway Mile Development Cluster System.
* Groundwater Sampling Services: S-E-H will conduct water quality sampling of Lake Hallie's existing groundwater monitoring wells to develop an understanding of current nitrate concentrations. Samples will be sent to third-party lab for analysis.
* Soil Testing Services: Coordinate and manage a soil infiltration study of the Cluster System Drain Fields to determine the design basis maximum soil application rate. Currently it is unclear whether the maximum soil application rate is 0.3 GPD/ft2 or 0.7 GPD/ft2. This has a significant impact on the Cluster System potential full buildout capacity, since a 0.3 GPD/ft2 application rate results in 25,000 GPD, while a 0.7 GPD/ft2 application rate results in 52,000 GPD ultimate capacity.t It appears it was originally designed for 52,000 GPD. A soil assessment which was conducted in 2010 recommended a maximum soil application rate of 0.7 GPD/ft2, however, a double ring infiltrometer test was not conducted. S-E-H will coordinate and manage a soil infiltration study of the drain fields that includes double ring infiltrometer testing to confirm the design basis for the soil application rate.
* Determination of Full Buildout System Capacity: Validate original system design by others. Utilize newly determined soil application rate parameters from testing to confirm and check drain field ultimate design capacities.
* Permitting Services: Communicate full cluster system buildout and preliminary design information to the WDNR to determine how to best proceed with the permitting process in preparation for the Cluster System expansion. Develop memo summarizing implications of permit options for review by Village. Provide recommendation to the Village on whether to renew the existing General Permit or update the permit to an Individual Permit. Mr. Lehmann made a motion to approve the Supplemental Agreement proposal from Short-Elliott-Hendrickson for Cluster System Capacity and Permitting Review Services at a cost not to exceed $16,000, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

F. Discuss/approve ATV use/route on 40th Avenue within Village limits

Representatives from the Town of Lafayette ATV club as well as the Chippewa Valley ATV club were in attendance to discuss an atv route within the Village of Lake Hallie on 40th Avenue, allowing access to the Town of Lafayette trails. The consensus of the club members was to promote ATV activities as a family sport; promote safety in all club functions and to work with communities for the proper development and use of the trails; keeping the environment clean and useable for the future of ATV enthusiasts and that overall, the benefit to the Village would be positive. The board asked Chief Orgon to follow up on Chippewa County opening streets to ATV's and that additional discussion would take place at the Mach 18, 2024 Village Board meeting.
Mr. Lehmann made a motion to table a decision on the ATV route until the March 18, 2024 Village Board meeting until additional information could be provided, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

G. Discuss/approve the hiring of Heidi L. Arndt as the part-time Office Assistant for the Village of Lake Hallie

Mr. Lehmann made a motion to approve the hiring of Heidi L. Arndt as the part-time Office Assistant for the Village of Lake Hallie, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

H. Discuss/approve Resolution 2024-01 – Seasonal Park Maintenance Employees

Mr. Lehmann made a motion to approve Resolution 2024-01 – Seasonal Park Maintenance Employees, seconded by Mr. Berg. Motion carried on unanimous voice vote by members present.

I. Discuss/approve recommendation by Parks, Recreation & Tourism Commission to approve Park Use Agreements for the following:

1. Hallie Elite Girls Softball Tournament ~ June 28 - 30, 2024
2. Hallie Boys Baseball **Hallie Youth Days ~** July 24 – 28, 2024
3. Hallie Boys Baseball **Hallie All Star Tournament** ~ August 1 - 4, 2024

Mr. Berg made a motion to approve the recommendation by Parks, Recreation & Tourism Commission to approve Park Use Agreements for the following: Hallie Elite Girls Softball Tournament ~ June 28 - 30, 2024; Hallie Boys Baseball **Hallie Youth Days ~** July 24 – 28, 2024; Hallie Boys Baseball **Hallie All Star Tournament** ~ August 1 - 4, 2024, seconded by Mr. Lehmann. Motion carried on unanimous voice vote by members present.

J. Discuss/approve changing location of the April 1st 2024 Village Board meeting to 13033 30th Avenue (old municipal building) due to the Spring Elections

Mr. Lehmann made a motion to approve changing the location of the April 1st 2024 Village Board meeting to 13033 30th Avenue (old municipal building) due to the Spring Election, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

K. Discuss/approve the recommendation of the Parks, Recreation and Tourism Commission to deny an Easement Request for Phillip A. & Karin M. Lysdahl and Travis & Stephanie Linzmeier to their property through property defined as South View Park

Mr. Berg made a motion to approve the recommendation of the Parks, Recreation and Tourism Commission to deny an Easement Request for Phillip A. & Karin M. Lysdahl and Travis & Stephanie Linzmeier to their property through property defined as South View Park, seconded by Mr.Greenwood Motion carried on unanimous voice vote by members present.

L. Discuss/approve recommendation of the Parks, Recreation and Tourism Commission to amend **Section 2.5 ~ Payment** for the operations of the Concession Stand at Hallie Park from April 15 – July 18, 2024 as well as incorporating recommendation of the Village Attorney

Mr. Lehmann made a motion to approve the recommendation of the Parks, Recreation and Tourism Commission to amend **Section 2.5 ~ Payment** for the operations of the Concession Stand at Hallie Park from April 15 – July 18, 2024 as well as incorporating recommendation of the Village Attorney, seconded by Mr. Greenwood Motion carried on unanimous voice vote by members present.

M. Discuss/approve the resignation of Timothy Calkins, Public Works Operator effective February 14, 2024

Mr. Lehmann made a motion to approve the resignation of Timothy Calkins, Public Works Operator effective February 14, 2024, seconded by Mr. Berg. Motion carried on unanimous voice vote by members present.

N. Discuss/approve closing the Village of Lake Hallie Municipal Building on Friday, July 5, 2024

Mr. Berg made a motion to approve the closing of the Village of Lake Hallie Municipal Building on Friday, July 5, 2024, seconded by Mr. Lehmann. Motion carried on unanimous voice vote by members present.

8. Old Business:

A. None

9. Approval of Minutes: Minutes are unapproved & changes could be made when it is addressed during the meeting.

A. January 15, 2024 Village Board Meeting Minutes

Mr. Lehmann made a motion to approve the January 15, 2024 Village Board Meeting Minutes as presented, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

10. Finance:

A. **Treasurer's Report: (Usually 2nd Meeting of each Month)**

1. None

B. **Claims & Disbursements.**

1. February 5, 2024 Check Register in the amount of $104,675.19 (Manual Check #2846-2857

General Fund Checks #40188-4024 Tax Collection Refund checks #3731-3735)

Mr. Lehmann made a motion to approve February 5, 2024 Check Register in the amount of $104,675.19 (Manual Check #2846-2857 General Fund Checks #40188-4024 Tax Collection Refund checks #3731-3735) seconded by Mr. Greenwood. On roll call vote, Mr. Lehmann, Mr. Greenwood, Mr. Spilde and Mr. Berg voting aye. Motion carried.

11. Licensing:

A. **Operator(s):**

1. See Attached
2. Sonya Marzo-Ancheta –Slims - denied per Lake Hallie Police Department

B. **Social Use Permit/Temporary Class "B" Retailer's License** (Village Hall Rental/Park Rental):

1. Bao Xiong @ 13013 37th Avenue, Lake Hallie – Wedding Reception on February 17, 2024

C. **Chicken License**

1. Shelby & Tanner Olek @ 3926 138th Street, Lake Hallie
   Premise Registration Number: 00QUBGL

On single vote, Mr. Lehmann made a motion to approve the Operators List as presented, the denial of an Operators License to Sonya Marzo-Ancheta, Social Use Permit to Bao Xiong @ 13013 37th Avenue, Lake Hallie – Wedding Reception on February 17, 2024 and a Chicken License renewal to Shelby & Tanner Olek @ 3926 138th Street, Lake Hallie Premise Registration Number: 00QUBGL, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

12. Convene to closed session under 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Village Administration Office).

Mr. Greenwood made a motion at 7:52 p.m. to convene to closed session under 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Village Administration Office), seconded by Mr. Lehmann. Motion carried on unanimous voice vote by members present.

13. Re-convene to open session. Announce any action taken in closed session.

Mr. Lehmann made a motion at 8:15 p.m. to re-convene to open sessions, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

Action of Closed Session: No action by the board.

14. Adjournment.

Mr. Greenwood made a motion at 8:15 p.m. to adjourn, seconded by Mr. Berg. Motion carried on unanimous voice vote by members present.

Respectfully submitted

Kris Fitzsimmons
Clerk-Treasurer