



**VILLAGE BOARD MEETING
MONDAY, DECEMBER 4, 2023 AT 7:00 P.M.**

Lake Hallie Municipal Building
13136 30th Avenue
Lake Hallie, WI 54729

MINUTES

1. Meeting called to order according to Chapter 19.84 of the Wisconsin State Statutes by President Spilde at 7:03 p.m.

2. Roll Call: Mr. Greenwood, Mr. Spilde and Mr. Lehmann all present. Mr. Johnson and Mr. Berg were absent. Attorney David Raihle was also in attendance.

3. Pledge of Allegiance.

4. Approval of the December 4, 2023 Agenda as presented

Mr. Greenwood made a motion to approve the December 4, 2023 Village Board Meeting Agenda with the noted change that the Village Board will be going into closed session under Chapter 19.85 (1) (c) seconded by Mr. Lehmann. Motion carried on unanimous voice vote by members present.

5. Public Comments: Public comments are limited to two (2) minutes and will be limited to issues that have an impact on the Village of Lake Hallie. An exception to the two (2) minute limit may be made at the discretion of the Village President.

Mr. Scott Hoffmann, 2751 113th Street, Lake Hallie appeared before the board wanting to express concerns about the speed limit on 113th as well as the need for additional street lighting. Mr. Hoffman referred to a map showing where the limits start and end to show the concerns being brought forth to the Village Board, stating that 113th Street and the surrounding areas use the road for walking with their families and pets, as well as a new development in the area of 27th Avenue with the potential of 11 new homes. Mr. Hoffman presented 36 signed letters of concern from area residents for a speed limit change from the current posting of 35 mph and hoping for a reduction to 25 mph. In addition, Mr. Hoffman and residents of the same neighborhoods would like to see additional streetlights installed for many of the same reasons stated above as well as safety concerns being raised. Letters signed by 33 residents were presented to the board. Mr. Spilde indicated the Village will see what the expense would be for streetlights although indicated that the speed limit change would take place by approval of the board at their December 18, 2023 Village Board meeting. Mr. Todd Kamenick, 2507 113th Street, Lake Hallie was also in attendance at the meeting and echoed the same concerns Mr. Hoffman presented to the board.

6. Committee/Department Reports:

A. Board Member Reports

Mr. Spilde informed the board of the submission of a grant application for 30th Avenue hill, a total of 5 applications being submitted within Chippewa County. A letter was received by the Office of the Commissioner of Railroads stating an investigator from the Office of the Commissioner of Railroads (Office) completed an inspection at the Union Pacific Railroad crossing of 30th Avenue (Crossing No. 185893U) in the village of Lake Hallie, Chippewa County. It was the investigator's finding that the advance warning sign (AWS) for the westbound traffic lane has not been maintained. Additionally, brush and trees in the northwest quadrant restrict a motorist's visibility of approaching trains at this crossing; state law requires that the vision triangle at railroad crossings be free of trees and brush. The Village was given 30 days to straighten the AWS vertically and clear the brush and trim the trees. Finally, Mr. Spilde stated that the CSM for the potential site of Well #6 was recorded on Monday, December 4, 2023.

B. Police Chief/Police Commission Update

Chief Organ provided the Village Board with the following December 2023 information:

- The Village was reimbursed \$1,760 by the State of Wisconsin for FY2023 Annual Officer Recertification.
- The Village has received \$1,000 from National Alliance of Mental Health (NAMI) to support backfill and/or overtime for Officer Straszowski attending CIT training from October 2-October 6, 2023.
- Body Armor Reimbursement – Body armor was purchased for Officer Nick Hutchinson at a cost of \$936. The department purchases body armor for the full-time officers every 5 years, when the armor warranty expires. A request has been submitted to the federal body armor grant program for a 50% reimbursement.
- The department sold our 2013 Ford Interceptor to a private citizen for \$2,000 and 2014 Dodge Charger to CVTC for \$7,200 which will be utilized for recruit academy pursuit training. The Police Department requests the \$9,200 be put back into the Department's Capital Budget to help with the purchase of new tasers.
- On March 1, 2023, Detective Tim Bowman received information from the Village Clerk's Office about a fraudulent check where the Village of Lake Hallie was the victim. The check was fraudulently issued to Laelah Davis in the amount of \$1,902.80. The fraudulent check was noticed by the Village Clerk during a monthly audit of the Village's financial records. The check itself was a number that had not been used yet. Detective Bowman confirmed with the Village Clerk and Village Board President that the Village did not authorize a check or money to the Davis. The check itself was deposited into Davis' bank account via her phone's mobile bank application. Detective Bowman spoke with Davis and served several subpoenas and search warrants for further information. Davis denied knowing anything about it or being involved with the case. In November 2023, Detective Bowman referred Davis to the Chippewa County District Attorney's Office for felony charges of Forgery-Uttering and Unauthorized Use of an Entity's Identifying Information or Documents. Davis was also referred for a misdemeanor charge of Theft by Fraud.

C. Parks, Recreation & Tourism Commission Update

No update as Mr. Berg was not able to attend the Board meeting.

7. New Business:

A. Update from Ayres Associates, Brian Lambert on Village of Lake Hallie projects

Mr. Brian Lambert, Ayres Associates, appeared before the Village Board to provide an overview of Lake Hallie projects that are taking place with the assistance of Ayres.

- Ayres worked with the Village to write a narrative for a 30th Ave Grant application.
- Ayres did a traffic count at the railroad crossing at 30th Ave. The original AADT on 30th was 150. The railroad crossing has 2087 vehicles per day while 60% (1200 vpd) of the traffic continues west on 30th Ave.
- Ayres did a traffic count in October for the intersection of Melby St and 122nd St. The draft report is planned to be sent to the Village on 12/15. Some highlights include:

The highest volumes were observed during the Sunday morning peak hour. Vehicles heading to and from Jacob's Well Church are the primary contributor (about 330 in and 585 vehicles out).

- The Church has Sunday worship services at 9:00am and 10:45am. The 10:15am-11:15am Sunday midday peak hour is the highest volume during the week. Major movements are the EB right turn and the NB left turn.
- After the second church service is over, the study intersection volumes decline to less than 100 vehicles/hour the rest of Sunday.

The VSA special event on Saturday did not generate much traffic during the Saturday peak hour (approx. 30 cars entering and 25 exiting VSA).

Peak hour volumes on most days are typically around 150 - 200 vehicles.

Ayres is currently working through operational analysis. The existing volumes do not show significant delays. The Sunday morning peak is the elevated activity and although there is significant traffic, the delays are still reasonable as NB left turn traffic appears to operate as a steady stream of turning traffic. Ayres identified a few minor changes that could be incorporated but wouldn't suggest a significant redesign to accommodate just one hour of the week.

Ayres is identifying an intersection reconfiguration for the future full-build trip generation. Volumes are quite high and would require a signal or roundabout to accommodate. We are focusing on the more typical weekday PM peak for design purposes. We are testing the configuration under a special event at VSA, but do not plan to recommend an intersection design based on those special event volumes as they would likely require an overdesign of the intersection.

Mr. Lambert expressed his appreciation for the working relationship between the Village and Ayres Associates.

B. Discuss/approve Resolution #2023-37 ~ Acceptance of Public Improvement/Roadway of CDBG Developers, LLC Woodward Acres Phase I

C. Discuss/approve Resolution #2023-38 ~ Acceptance of Public Improvement/Roadway of Sunfield

Heights South – 2nd Addition

D. Discuss/approve Resolution #2023-39 ~ Acceptance of Public Improvement/Roadway of Sunfield Woods

E. Discuss/approve Resolution #2023-40 ~ Acceptance of Public Improvement/Roadway of Southwind LLC for “The Farm at Oak Grove

H. Discuss/approve Resolution #2023-43 ~ Acceptance of Public Improvement/Roadway of Sunfield Heights South – 1st Addition

Mr. Lehmann, on single vote, made a motion to approve Resolution #2023-37 ~ Acceptance of Public Improvement/Roadway of CDBG Developers, LLC Woodward Acres Phase 1, Resolution #2023-38 ~ Acceptance of Public Improvement/Roadway of Sunfield Heights South – 2nd Addition, Resolution #2023-39 ~ Acceptance of Public Improvement/Roadway of Sunfield Woods, Resolution #2023-40 ~ Acceptance of Public Improvement/Roadway of Southwind LLC for “The Farm at Oak Grove” and Resolution #2023-43 ~ Acceptance of Public Improvement/Roadway of Sunfield Heights South – 1st Addition seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

F. Discuss/approve Resolution #2023-41 ~ A Resolution amending the Village of Lake Hallie General Fund Budget for the operating year 2023 for the purposes of Lake Hallie Police Department Donations and allocation of funds from the sale of squads

Mr. Lehmann made a motion to approve Resolution #2023-41 ~ A Resolution amending the Village of Lake Hallie General Fund Budget for the operating year 2023 for the purposes of Lake Hallie Police Department Donations and allocation of funds from the sale of squads, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

G. Discuss/approve Resolution #2023-42 ~ A Resolution appointing persons to serve as Election Officials for the Village of Lake Hallie in 2024 & 2025

Mr. Lehmann made a motion to approve Resolution #2023-42 ~ A Resolution appointing persons to serve as Election Officials for the Village of Lake Hallie in 2024 & 2025, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

I. Discuss/approve Well #4 Submersible Equipment proposal from Municipal Well & Pump not to exceed \$5,010.00

A proposal was submitted by Municipal Well & Pump for a breakdown of material costs to eliminate trip charges and downtime of Well No. 4. Due to the time interval since the last inspection, it was advisable to explore the option of replacing the submersible equipment allowing for the well to be back operational within 5-7 days which included well treatment, installation of pump, testing and sampling. Mr. Lehmann made a motion to approve Well #4 submersible equipment proposal from Municipal Well & Pump at a cost not to exceed \$5,010.00, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

J. Discuss/approve **carryover** of vacation hours for Samuel Bautch per Employee Handbook Article 16, Section 3

K. Discuss/approve request for carryover of vacation hours for Edward Orgon

Mr. Lehmann, on single vote made a motion to approve the carryover of vacation hours for Samuel Bautch per the Employee Handbook Article 16, Section 3 and carryover of vacation hours for Edward Orgon seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

L. Discussion on Premier Resort Area Tax

Mr. Spilde brought forth the Premier Resort Area Tax for board consideration. The premier resort area tax is a local retail sales tax which was authorized by the Wisconsin Legislature and is administered by the Wisconsin DOR. Under law, the sponsoring municipality or other political subdivision may use the proceeds of this tax to pay for infrastructure expenses within their jurisdiction. Sales meeting both of the following conditions are subject to the premier resort area tax: the sale, license, lease or rental of the taxable product or taxable service takes place in a premier resort area, and the seller is classified in the Standard Industrial Classification Manual under a Standard Industrial Classification number. Mr. Spilde indicated interest in exploring the tax with area communities of which board members in attendance agreed.

M. Discuss/approve the resignation of Jodie Olson as Deputy Clerk-Treasurer effective December 15, 2023 Mr. Lehmann made a motion to approve the resignation of Jodie Olson, Deputy Clerk Treasurer for the Village of Lake Hallie effective December 15, 2023, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

N. Discuss/approve changing board meeting date from Monday, January 1, 2024 to Tuesday, January 2, 2024 to observe the New Year's Day Holiday.

Mr. Lehmann made a motion to approve changing board meeting date from Monday, January 1, 2024 to Tuesday, January 2, 2024 to observe the New Year's Day Holiday, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

8. Old Business:

A. None

9. Approval of Minutes: Minutes are unapproved & changes could be made when it is addressed during the meeting.

A. November 20, 2023 Village Board Meeting Minutes

Mr. Lehmann made a motion to approve the November 20, 2023 Village Board Meeting Minutes amending the minutes to reflect the statement that Mr. Spilde mentioned under adding 7B when approving the Village Tax Levy that the mill rate for the Village did not go up with the approval of the two referendum questions in the spring, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

10. Finance:

A. **Treasurer's Report: (Usually 2nd Meeting of each Month)**

1. None

B. **Claims & Disbursements.**

1. December 4, 2023 Check Register in the amount of \$142,674.39 (check #40020-40058)

Mr. Lehmann made a motion to approve the December 4, 2023 claims and disbursements in the amount of \$142,674.39 (check #40020-40058) as presented, seconded by Mr. Greenwood. On roll call vote, Mr. Greenwood, Mr. Johnson, Mr. Spilde, Mr. Berg, and Mr. Lehmann voting aye. Motion carried.

11. Licensing:

A. **Operator(s):**

1. None

B. **Social Use Permit/Temporary Class "B" Retailer's License (Village Hall Rental/Park Rental):**

1. Patrick Clifton @ 4223 114th Street, Lake Hallie – Family Christmas Celebration on December 25, 2023

2. Jeremiah Rathke @ 3914 114th Street, Lake Hallie – Get-Together on December 6, 2023

Mr. Lehmann made a motion to approve Social Use Permits to Patrick Clifton @ 4223 114th Street, Lake Hallie – Family Christmas Celebration on December 25, 2023 and Jeremiah Rathke @ 3914 114th Street, Lake Hallie – Get-Together on December 6, 2023, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

12. Convene to closed session under 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Staffing needs for the Village Administration Office).

Mr. Greenwood made a motion at 7:41 p.m. to convene to closed session under 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Staffing needs for the Village Administration Office), seconded by Mr. Lehmann. Motion carried on unanimous voice vote by members present.

13. Re-convene to open session. Announce any action taken in closed session.

Mr. Lehmann made a motion at 8:53 p.m. to reconvene to open session, seconded by Mr. Greenwood. Motion carried on unanimous voice vote by members present.

Action of closed session: Additional discussions will take place at the December 18,2023 Village Board meeting in closed session where the board will discuss a job description for hiring of staff.

14. Adjournment.

Mr. Greenwood made a motion at 8:52 p.m. to adjourn, seconded by Mr. Lehmann. Motion carried on unanimous voice vote by members present.

Respectfully submitted;

Kris Fitzsimmons
Clerk-Treasurer