TOWN OF LAFAYETTE

County of Walworth State of Wisconsin

December 10, 2025

LaFayette Town Hall – N5573 Bowers Road

TOWN BOARD MEETING MINUTES

Chair Steffen opened the Regular Town Board meeting at 6:00 pm.

Roll Call, Open Meeting Compliance Check

Present: Derek Steffen (Chair), A G. Shaw (Supervisor I), Greg Reesman (Supervisor II), Quorum Met
Staff present: Adam Brotz (Road Supervisor), Cairie Virrueta (Clerk-Treasurer)
Clerk affirmed the notice of the meeting was done in accordance with Wisconsin Open Meeting laws.

Motion to move items 8A and 8B forward on the agenda.
Steffen/Shaw Voice vote; motion carried 3:0.

Deputy Clerk Position

Clerk-Treasurer Virrueta said after interviews she is recommending Dina Frigo for the Deputy Clerk position. She has a government and financial background.
Motion to approve Dina Frigo as recommended by the Clerk-Treasurer.
Reesman/Shaw Roll call vote: Steffen, aye; Shaw, aye; Reesman, aye; motion carried.

2026 F550 Truck

Roads Supervisor Brotz sent chassis specs to five vendors and three responded. He applied for a flat purchase number with provides the Town with a discount. He sent the upfit specs to four vendors and one responded. The total cost would be $118,111.87. The board chose to table this item to the next meeting in order to reexamine the budget. Brotz said it is 200 days to receive the box.

Closed Session

Motion to adjourn into Closed Session Pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session", regarding Public Safety Services and to consider purchase of public property.
Steffen/Shaw Roll call vote: Steffen, aye; Shaw, aye; Reesman, aye; motion carried.
Adjourned to closed session at 6:08 p.m.
Reconvened into Open Session at 6:26 p.m.

Meeting Minutes

Motion to approve November 12, 2025 Regular meeting and November 21 and 24, 2025 Special minutes as presented.
Shaw/Reesman Voice vote; motion carried 3:0.

Staff Reports

Clerk-Treasurer's Report

Town account balances
ADM Account: $754,092.72; Money Market: $4335.02; Checking Account: $22,996.00

Bills
Motion to approve bills in the amount of $109,192.63 as presented.
Shaw/Reesman Voice vote; motion carried 3:0.

Plan Commission Items for Consideration and Board Recommendation to Walworth County
Approved as presented: Amend Conditional Use for: Johnson Sand & Gravel Inc. – N7173 Bowers Road. Purpose: Excavate 3.33 acres within the site in accordance with Walworth County's new setback rules. Property is zoned M-3. Tax Parcel No.: K LF200004.
Chair Steffen said this passed unanimously. Supervisor Reesman recused himself and left the room. This expands the gravel pit, per new Walworth County ordinances. It will take 1-2 years to get through the new area.
Motion to recommend approval as presented and as recommended by the Plan Commission.
Steffen/Shaw Voice vote; motion carried 2:0.

Supervisor Reesman returned to the room.

Approved as presented: Preliminary Plat Approval for: Dylan Rusch – Cobb and Potter Roads. Purpose: Residential development. Property was recently rezoned to R-1. Tax Parcel No.: K LF1900006.
Motion to recommend approval as presented and as recommended by the Plan Commission.
Reesman/Shaw Voice vote; motion carried 3:0.

New Business
2026-2027 Town Election Inspectors
The Clerk provided a list of inspectors to appoint, including nominations from the Republican and Democrat parties.
Motion to appoint the list of Election Inspectors as presented.
Steffen/Reesman Voice vote; motion carried 3:0.

Comprehensive Plan Update
Chair Steffen said this is a change by Walworth County by adding language "extraordinary circumstances" to allow changes to the map more than once a year. Supervisor Reesman said with the statement the Town sends to also add that it is still overly restrictive.
Motion to approve the language changes as presented by Walworth County.
Shaw/Reesman Voice vote; motion carried 3:0.

Adjourn
Motion to adjourn at 6:38 p.m.
Reesman/Shaw

Respectfully submitted,
Cairie L. Virrueta

Approved 01/10/2026