TOWN OF LAFAYETTE

County of Walworth State of Wisconsin

Thursday, October 9, 2025

LaFayette Town Hall – N5573 Bowers Road

TOWN BOARD MEETING MINUTES

Chair Steffen opened the Regular Town Board meeting at 6:00 pm.

Roll Call, Open Meeting Compliance Check

Present: Derek Steffen (Chair), A G. Shaw (Supervisor I), Greg Reesman (Supervisor II), Quorum Met
Staff present: Adam Brotz (Road Supervisor), Cairie Virrueta (Clerk-Treasurer)
Clerk affirmed the notice of the meeting was done in accordance with Wisconsin Open Meeting laws.

Meeting Minutes

Motion to approve September 2 Closed Session and September 17 Regular and Closed Regular meeting minutes as presented.
Reesman/Shaw Voice vote; motion carried 3:0.

Town Board Report

Set Date for Town staff annual reviews
The date was set for November 3, 5pm.

Staff Reports

Clerk-Treasurer's Report

Town account balances
ADM Account: $784,136.80; Money Market: $67,846.51; Checking Account: $12,865.84

Highway Supervisor's Report

Bills

Motion to approve bills in the amount of $47,620.69 as presented.
Reesman/Shaw Roll call vote: Steffen, aye; Shaw, aye; Reesman, aye; motion carried 3:0.

Plan Commission Items for Consideration and Board Recommendation to Walworth County

Approved as presented: Conditional Use for: Sandra Jenkins, W3334 State Road 11. Purpose: To operate a seasonal agritourism venue known as JJ's Pumpkins. Property is zoned A-1. Parcel no.: KA309800001
Chair Steffen said this recommendation passed unanimously at the Plan Commission and there were no public comments or concerns.
Motion to recommend approval of the Conditional Use Permit as presented.
Reesman/Shaw Voice vote; motion carried 3:0.

Approved as presented: Rezone for: Dylan Rusch (under contract to purchase from current owner Dwayne Deakins), address TBD. Rezone 22 acres from A-1 to R-1 to create 4-6 single family residential lots of 1.5-7 acres each with driveway access on from Potter and Cobb Roads. Parcel no.: K LF1900006

Chair Steffen said this recommendation passed unanimously at the Plan Commission and there were no public comments or concerns. This rezone is being modified to make the parcel uniform with Walworth County and the City of Elkhorn. The Elkhorn Extraterritorial meeting is planned for November 6 at 5:30pm at the Elkhorn City Hall.

Motion to recommend approval of the rezone as presented.
Shaw/Reesman Voice vote; motion carried 3:0.

UNFINISHED BUSINESS

Assessor Request for Proposals

Clerk Virrueta said the Town received 2 proposals, one from the current assessor, J&D Pounder LLC, and one from Associated Appraisal Consultants, Inc (AAC). She said she called references for AAC and they were highly recommended. AAC also has an informative website that she liked and offers different levels of assessment. Pounder has been the Town assessor for almost 20 years.

Motion to contract with Associated Appraisal Consultants, Inc, option 2, for Town assessment services.
Shaw/Reesman Roll call vote: Steffen, aye; Shaw, aye; Reesman, aye; motion carried 3:0.

Mission Statement

This item will be tabled until the Plan Commission has its mission statement completed.

CLOSED SESSION

Motion to adjourn to Closed Session Pursuant to Wisconsin Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" and pursuant to WI State Statutes § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility regarding Employee Paid Time-off.
Steffen/Shaw Roll call vote: Steffen, aye; Shaw, aye; Reesman, aye; motion carried 3:0.
Adjourned at 6:33pm.

RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION ON CLOSED SESSION ITEM

Reconvened at 6:48pm.

Motion to continue bonus paid time-off for the Roads Supervisor until November 3, 2025.
Steffen/Reesman Roll call vote: Steffen, aye; Shaw, aye; Reesman, aye; motion carried 3:0.

Adjourn

Motion to adjourn at 7:01pm.
Reesman/Shaw

Respectfully submitted,
Cairie L. Virrueta