

Town of Lafayette
PARKS, RECREATION, TOURISM, LAND USE and PLANNING COMMISSION
July 13, 2026
7:00 PM Lafayette Town Hall

CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Scott Faris at 7:00 PM. The following members were present: Rob Brown, Scott Faris, DeWayne Krumenauer, Sue Lane, Neil Mathwig, Doug Matthews; Mark Sedlacek, and Jerry Zais; a quorum was present.

APPROVAL OF AGENDA & PRIOR MEETING MINUTES

A motion to accept the Agenda for the July 13, 2026 meeting and to approve the Minutes of the June 8, 2026 PRTL meeting without correction was made by Jerry Zais / Sue Lane; motion was approved by unanimous voice vote.

GENERAL PUBLIC WISHING TO ADDRESS THE COMMISSION

None

EXPEDITED ITEMS

- 1) **“onX” Boat Landing Sign** - Mr. Blake Tollefson explained his group’s plan for adding an 11” x 17” sign at the Brick boat landing with lake and fish information; there will be no cost to the Town. Following discussion, a motion recommending the Town Board approve placing a sign at the Brick Boat Landing and possible other sites was made by Sue Lane / DeWayne Krumenauer; motion passed by unanimous voice vote.
- 2) **Eagle Scout Project** – Mason Grant explained his proposal for constructing and placing 10 wooden benches at various locations on the disc golf course. He said he had prepared a materials list, taken it to a lumber yard for a cost estimate, and they had offered to supply the wood at no cost; he was now seeking funding from the Commission to cover the cost of the fasteners. A motion to contribute up to \$400.00 for fasteners and other materials as needed was made by Sue Lane / Mark Sedlacek; motion passed by unanimous roll call vote. Fabrication is planned to begin later this week.

FINANCIAL REPORT

Doug Matthews reported that the Room Tax account had expenses in the past month of \$3,877.00 for the wind screen slats, and 2nd quarter Room Tax revenue of \$19.25. The June 30, 2026 balance is \$51,915.28. A motion to accept the Financial Report was then made by Jerry Zais / Sue Lane; motion passed by unanimous voice vote.

OLD BUSINESS

- 1) **Commissioner Resignation** – Scott Faris reported that Jenna Hazelton’s resignation had been accepted and the designated Alternate, Dave Carli, would be finishing her term. He said there are three current applications on file for the vacant Alternate position; making a recommendation to the Town Board will be on the next meeting’s agenda. No further Commission action was taken.
- 2) **2026 Boat Parade** – Sue Lane said she had seen postings about the Boat Parade on various social media, and all seemed positive. Jerry Zais added that there were 27 boats that participated in the 2026 parade. No additional Commission action was taken.
- 3) **Sandra Harvey Rec Area Neighborhood Letters** – Scott Faris informed the Commission that a letter had been drafted, approved by the Town Chair, posted on the Town’s web site, and hand-delivered to the residents whose lots abut the rec area. Jerry Zais said there should be something done to prevent bow deer hunting on the rec area site, to keep users safe. Town workers will monitor the area to see if the dumping recurs. No further Commission action was taken.
- 4) **Pickle Ball Wind Screen** – Mark Sedlacek verified that the Town will pay for the fencing upgrade, so the Commission will pay only for the wind screen slats. The total project cost ended up at \$3,877.00; since

\$3,543.00 had been previously authorized, an additional \$334.00 will be needed. A motion to approve an additional \$334.00 for the pickle ball wind screen project was made by DeWayne Krumenauer / Mark Sedlacek; motion passed by unanimous voice vote.

NEW BUSINESS

1) Develop Future Projects List – Discussion regarding how to develop a list of future projects, prioritizing them, should an overall strategic purpose statement be drafted first, etc. No action taken other than to bring project ideas to the next meeting.

2) 2027 Rec Facilities Report – The report describing the condition and maintenance needs of the various rec facilities and sites in the Town has been completed; upon approval, it will be forwarded to the Town Board for their 2027 budget planning purposes. Following a review of the report, a motion to accept the report and forward it to the Town Board was made by Mark Sedlacek / Scott Faris; motion passed by unanimous voice vote.

3) Quotes and Bids Requirements – Doug Matthews distributed information explaining recent changes in Wisconsin municipal bidding requirements, based on the cost of the project; since the PRTL Commission occasionally requests quotes for services and goods, these requirements would apply. A standard "Request for Quote" template form with all pertinent information pre-printed on it will be developed; it would have blank areas for project-specific details to be filled-in. No further Commission action was taken.

COMMISSIONERS' CONCERNS & COMMENTS

- DeWayne Krumenauer suggested the Town have a dump station for RV's, since there is no public site in the Town.
- Mark Sedlacek reported road paving projects are in progress.
- Sue Lane relayed information from Bruce Kyes that if odor problems persist in / around the rec building, the next fix will involve the sewage vents.

NEXT MEETING DATE - Meeting date is August 10, 2026 at 7:00 PM.

MOTION TO ADJOURN

A motion to adjourn was made by Sue Lane / Jerry Zais; motion passed by voice vote at 8:40 PM.

Submitted for Approval,

Doug Matthews

Doug Matthews
PRTL Commission Secretary / Treasurer