

Town of Lafayette
PARKS, RECREATION, TOURISM, LAND USE and PLANNING COMMISSION
June 8, 2026
7:00 PM Lafayette Town Hall

CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Scott Faris at 7:00 PM. The following members were present: Rob Brown, Scott Faris, DeWayne Krumenauer, Sue Lane, Doug Matthews; Mark Sedlacek, and Jerry Zais; a quorum was present. Neil Mathwig and Jenna Hazelton were not present.

APPROVAL OF AGENDA & PRIOR MEETING MINUTES

A motion to accept the Agenda for the June 8, 2026 meeting and to approve the Minutes of the May 11, 2026 PRTL meeting without correction was made by DeWayne Krumenauer / Sue Lane; motion was approved by unanimous voice vote.

GENERAL PUBLIC WISHING TO ADDRESS THE COMMISSION

None

EXPEDITED ITEMS

- 1) Wissota Lane Final Plat** – Mr. Kyle Zerbian explained there are 19 lots and two outlots; the stormwater plan needed a few minor adjustments, and those have been made and the revised plan is under review by Chippewa County. A motion recommending the Town Board approve the final plat for Wissota Lane was made by Mark Sedlacek / Doug Matthews; motion passed by unanimous voice vote.
- 2) Yellow River Ridge Plat** - Mr. Ben Peterson from Real Land Surveying was present, and also stated the stormwater plan needed some revisions, which were still under review. He was asked if the developer had any plans for including a recreation area for the residents; he said the plat included none. It was also noted the plat did not include a connection with 72nd Ave., which was a condition in the approval vote for the preliminary plat at the May PRTL meeting, and the cul-de-sac exceeded the allowed 500-foot length per the Subdivision ordinance. Following discussion, a motion recommending the Town Board approve the Yellow River Ridge plat if the revised stormwater plan is accepted was made by Sue Lane / Jerry Zais; motion passed by voice vote with one “Nay” vote.

FINANCIAL REPORT

Doug Matthews reported that the Room Tax account had expenses in the past month of \$2,310.00 for the concrete pad under the bleachers. There was no Room Tax revenue received. The May 31, 2026 balance is \$55,773.03. He reminded Commissioners that a total of \$3,543.00 has been allocated for wind screen slats for the pickle ball courts. Mark Sedlacek said there will be an additional amount for the concrete slab, for rebar. A motion to accept the Financial Report was then made by Jerry Zais / Sue Lane; motion passed by unanimous voice vote.

OLD BUSINESS

- 1) Permissible Room Tax Uses** – Sue Lane reported she had met with Ellie Peabody regarding Room Tax uses. Ms. Peabody recommended the Commission develop a Strategic Statement for when the Commission funds something (example: “Investing dollars into facilities with the intent to host events to bring people to the Town”); she then offered a few possible projects, including adding kayak rental at the boat landing. A suggestion was made to request a list of projects other municipalities have used Room Tax money on. No further Commission action was taken.
- 2) 2026 Boat Parade** – Sue Lane distributed copies of a proposed flyer / poster promoting the event. The flyer was well received, and many were taken to be posted around the area, including a smaller version to be given

to cars at the Brick boat landing. There will be no judges or prizes awarded. No further Commission action was taken.

3) Pickle Ball Wind Screen – Mark Sedlacek explained the furnished slats would not fit into a 30-foot section of fencing that had been repurposed from the old tennis court area, the cost of the unused slats have been refunded to the Town. He had a quote from American Fence to replace that section with new fence and then install the slats for a total of \$2,705.00. Discussion resulted in a motion for the Town to pay \$2,121.00 for the replacement fence and the Commission to pay \$584.00 for the slats being made by Mark Sedlacek / Jerry Zais; motion passed by unanimous voice vote.

4) Harvey Rec Area Signage - Scott Faris said the Town had learned that yard waste was being dropped in the rec area, and recommended signage prohibiting this. Jerry Zais added that some residents were also accessing the ATV trail directly from private land, crossing the pedestrian trail. Following discussion, a motion to draft a letter to be hand-delivered to residents and then add signage and enforcement if the problems persist, was made by Sue Lane / Doug Matthews; motion passed by unanimous voice vote.

NEW BUSINESS

1) Recreation Management Software - Bruce Kyes informed the Commission that the enrollment and management software that has been used for years announced they are shutting down imminently, and a replacement will be needed by August. He said he had researched seven possible alternate programs, and after review recommended using *SportsEngine*. He said their fees are competitive, and they offer many services the Town could use for other sports, such as pickle ball. The first year's cost would be a total of \$2,140.00 (assuming 1,000 players). A motion recommending the Town Board approve *SportsEngine* as the replacement software was made by Sue Lane / Doug Matthews; motion passed by unanimous voice vote.

2) Plan Commission Statutory Authority – Jerry Zais reminded Commissioners that the PRTL is the Town of Lafayette's Planning Commission, and then reviewed the seven duties listed in Wisconsin statutes. He suggested the Town Board become familiar with these duties, so both groups are on the same page.

3) Disc Golf Course Signage – Mark Sedlacek said 17 signs (8"x10") are needed, one at each tee box showing that hole's configuration; cost would be \$10.65 each, for a total of \$181.05. A motion to allocate \$200.00 for 17 signs was made by Mark Sedlacek / Jerry Zais; motion passed by unanimous voice vote.

COMMISSIONERS' CONCERNS & COMMENTS

- Rob Brown said the railroad bridge grant application period had expired; a future grant is uncertain.
- Mark Sedlacek suggested a couple future projects (ball field irrigation system, new ball field lighting).
- Sue Lane suggested adding to the Veteran's Memorial area.

NEXT MEETING DATE - Meeting date is July 13, 2026 at 7:00 PM.

MOTION TO ADJOURN

A motion to adjourn was made by Sue Lane / Jerry Zais; motion passed by voice vote at 8:44 PM.

Submitted for Approval,

Doug Matthews

Doug Matthews
PRTL Commission Secretary / Treasurer