

Town of Lafayette
PARKS, RECREATION, TOURISM, LAND USE and PLANNING COMMISSION
October 13, 2025
7:00 PM Lafayette Town Hall

CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Scott Faris at 7:00 PM. The following members were present: Scott Faris, Sue Lane, Neil Mathwig, Doug Matthews, Mark Sedlacek, and Jerry Zais; a quorum was present. Jenna Hazelton and DeWayne Krumenauer were not present; Tourism Commissioner position is vacant.

APPROVAL OF PRIOR MEETING MINUTES & AGENDA

A motion to accept the Agenda for the October 13, 2025 meeting and to approve the Minutes of the September 8, 2025 PRTL Regular meeting without correction was made by Jerry Zais / Sue Lane; motion was approved by unanimous voice vote.

GENERAL PUBLIC WISHING TO ADDRESS THE COMMISSION

None

EXPEDITED ITEMS

- 1) **Lis CSM** - Mr. Jason Hiess explained that the new parcels would have driveways entering onto 51st Ave., and that nothing in the plans has changed from what was described at the rezone presentation. Following questions, a motion recommending the Town Board approve the CSM was made by Jerry Zais / Sue Lane; motion passed by unanimous voice vote.
- 2) **Refuge Church Rezone** - Scott Faris advised the Commission and petitioners that the Town had the following concerns: eliminate driveways onto 166th Street, and that part of the existing street curve lies outside the right-of-way and the Town would like to acquire that in the future. Following discussion that pointed out rezoning to Local Commercial would be in compliance with the Comprehensive Plan, a motion recommending the Town Board approve rezoning the parcels to Local Commercial was made by Jerry Zais / Sue Lane; motion passed by unanimous voice vote.

FINANCIAL REPORT

Doug Matthews reported that the General Use account for September 30, 2025 was charged with three expenditures for ATV trail-marking materials totaling \$813.77, leaving a balance of \$3,149.79. New 2nd Quarter Room Tax revenue was received in the amount of \$289.78. The resulting Room Tax account balance is \$80,651.58. The Rec Building parking area paving is completed, and will use \$32,638.72 of the available balance. This will appear on the next month's Financial Report, since the invoice arrived in October. A motion to accept the Financial Report was then made by Jerry Zais / Sue Lane; motion passed by unanimous voice vote.

OLD BUSINESS

- 1) **Finalize Town Parcel Name** – Mark Sedlacek advised Commissioners that he had contacted Sandra Harvey's survivors, and they agreed to naming the parcel after her. A motion was then made to name the 40-acre parcel the Sandra Harvey Recreation Area by Doug Matthews / Sue Lane; motion passed by unanimous voice vote.
- 2) **Sandra Harvey Rec Area Development Update** – Mark Sedlacek reported the ATV trail has been marked, all the way out to 210th Street. Discussion followed regarding if additional efforts would be needed to keep users on the actual trail, and that keeping signs in the 5 abutting rear yards was unnecessary. No further Commission action was taken.
- 3) **Annual Rec Facilities Survey** – Some of the sites have yet to be surveyed by Commissioners, and a reminder to turn in completed surveys either via email or to the PRTL mailbox in the Town office. No further Commission action was taken.

4) Tourism Commissioner Update - The position remains open. Scott Faris noted there are three applicants for the position, and potentially more. The Town Board would like a recommendation from the Commission prior to them making an appointment. Due to the short time available to do so, the consensus was to schedule a Special Meeting on Monday, October 20, 2025 at 6:00 PM; this meeting will be held in the main meeting room.

5) PRTL Commission Applicant – Scott Faris reported an application for the Commission has been received, and the procedure is that in the event of an opening, the current Alternate would be asked to fill it. This would create an opening as an Alternate, which would be filled from any new applicants. No further Commission action was taken.

NEW BUSINESS

1) Eagle Scout Project Proposal – Scout Rhett Zweifelhofer addressed the Commission, explaining his proposed project is to make wooden enclosures for the garbage cans located in the vicinity of the Town Hall and rec fields. Following an impressive presentation, a motion recommending the Town Board approve the project and appoint Mark Sedlacek as liaison was made by Scott Faris / Sue Lane; motion passed by unanimous voice vote.

2) Chippewa Falls Chamber of Commerce Tourism Contract – Ms. Allison Wisniewski from the Chamber gave a multi-media presentation of what they have been doing and are planning for the future, regarding promoting tourism in the Town of Lafayette. Following discussion, a motion recommending the Town Board renew the current contract with the Chippewa Falls Chamber of Commerce for the next three years was made by Mark Sedlacek / Jerry Zais; motion passed by unanimous voice vote.

COMMISSIONERS' CONCERNS & COMMENTS

- Mark Sedlacek asked for input regarding size and location of the sign for the Sandra Harvey Recreation Area.
- Neil Mathwig noted that the deer herd in residential neighborhoods is beginning to reach the nuisance level, and may require action in coming years.
- Doug Matthews reminded the Commission that he would not be present at the start of the November meeting, so someone will have to act as recording secretary.

NEXT MEETING DATE - Meeting date is November 10, 2025 at 7:00 PM.

MOTION TO ADJOURN

A motion to adjourn was made by Sue Lane / Mark Sedlacek; motion passed by voice vote at 8:52 PM.

Submitted for Approval,

Doug Matthews

Doug Matthews
PRTL Commission Secretary / Treasurer