

Town of Lafayette
PARKS, RECREATION, TOURISM, LAND USE and PLANNING COMMISSION

April 14, 2025

7:00 PM Lafayette Town Hall

CALL TO ORDER / ROLL CALL

The meeting was called to order by Chair Scott Faris at 7:00 PM. The following members were present: Scott Faris, Jenna Hazelton, DeWayne Krumenauer, Sue Lane, Neil Mathwig, Doug Matthews, Mark Sedlacek, and Jerry Zais; a quorum was present. Brett Bullock was not present.

APPROVAL OF PRIOR MEETING MINUTES & AGENDA

A motion to accept the Agenda for the April 14, 2025 meeting and to approve the Minutes of the March 10, 2025 PRTL U Regular meeting without correction was made by Sue Lane / DeWayne Krumenauer; motion was approved by unanimous voice vote.

GENERAL PUBLIC WISHING TO ADDRESS THE COMMISSION

None

EXPEDITED ITEMS

1) Gold Star Marker – Barb Barrickman addressed the Commission, asking if the Commission would be willing to pay for the mounting for the Gold Star marker, at a cost of \$750.00. She noted the Lake Wissota Garden Club had paid \$650.00 for the actual marker, and that a duplicate Blue Star marker had originally been shipped. She then asked if the extra Blue Star marker, which cannot be returned, could be mounted somewhere in the vicinity of the Town Hall. A motion to reimburse the Lake Wissota Garden Club \$750.00 for the marker mounting was made by Sue Lane / Jenna Hazelton; motion passed by unanimous voice vote. Funds will be taken from the PRTL U Room Tax account.

2) LWIPA Projects – Barb Barrickman and Don Hauser described efforts to control wake-boating / wake-boarding on the small and big Lake Wissota, and Chippewa River, and plans for enhanced aquatic invasive species removal and prevention this summer season. No Commission action was taken.

3) Tourism Update – Sue Leonard distributed a summary of 1st quarter marketing activities that were done, and described the plans for spring. She also said they are making printed materials available for short-term rental operators in the Town. No Commission action was taken.

FINANCIAL REPORT

Doug Matthews reported that the March 31, 2025 Disc Golf account balance remained at \$5,916.20 with no expenditures for the past month. The General Use account for March 31, 2025 also had no expenditures, leaving a balance of \$10,000. The \$3,450.00 earmarked for payment to Chippewa County for bike trail signage remains pending. Regarding the Room Tax account, Town records indicate that of the \$725.01 noted as "Signage" last month, \$63.46 was actually paid to Jacobson's Hardware for unknown items, \$464.00 was for boat landing stickers, and the remaining \$227.55 was for signage. In addition, records indicate \$610.52 was paid for signs on 4/1/2025 (not included on this report). None of these expenditures were authorized by the Commission. \$175.33 in 1st Quarter Room Tax revenue was received, leaving an uncorrected Room Tax account balance of \$80,710.17. Following discussion, a motion to accept the Financial Report with the necessary adjustments to be made crediting the account with the unauthorized expenditures was made by Jerry Zais / DeWayne Krumenauer; motion passed by voice vote with one "No" vote.

OLD BUSINESS

1) Paving Bids – The Town has received bids from three contractors for various 2025 paving projects. Included are bids from two of the three contractors for paving a parking area on the south and west sides of the Rec building; Monarch bid \$41,295.21 and Senn bid \$38,588.96. Following discussion on quality control, a motion recommending the Town Board accept the Senn bid at \$38,588.96 for this project, with

funds to be taken from the PRTL U Room Tax account was made by Jenna Hazelton / Sue Lane; motion passed by voice vote with one "No" vote.

2) Disc Golf - Mark Sedlacek reported the damaged basket has been replaced. No further Commission action was taken.

3) Ray's Beach - Mark Sedlacek reported the new signs will be installed on the concession stand and on the safety fence near the top of the pedestrian ramp soon. No further Commission action was taken.

4) 2025 PRTL U Projects – Mark Sedlacek reported the fences along the ball field have been installed, and a pedestrian walk-through and a swing gate were included. No further Commission action was taken.

5) Special Meeting Date – Following discussion, the consensus was to schedule the Special Meeting for the purpose of a walking tour of the Town's 40-A. Parcel at 4:30 PM on March 29, 2025; the meeting will originate at the Town Hall.

NEW BUSINESS

1) Election of PRTL U Officers – Per the revised Commission Bylaws, Officer elections now take place at the April meeting, and terms of office will be for one year.

a) Secretary / Treasurer: Doug Matthews was nominated, with no other nominations.

b) Vice-Chair: Sue Lane was nominated, with no other nominations.

c) Chair: Scott Faris was nominated, with no other nominations.

A motion to elect all nominees was made by Scott Faris / Jerry Zais; motion passed by unanimous voice vote.

2) Fire Station Planter – Mark Sedlacek advised the planter was built of concrete landscape blocks, and the current ones have been damaged due to snowplowing, etc. and should be replaced. He prepared an itemized material list that totaled \$1,300.00, with labor to be provided by Public Works personnel. A motion to purchase the materials using PRTL U General Purpose account funds was made by Scott Faris / Jenna Hazelton; motion passed by unanimous voice vote.

COMMISSIONERS' CONCERNS & COMMENTS

- Neil Mathwig informed the Commission the 2025 Annual Town meeting will be at 6:30 PM on April 21, with a regular Town Board meeting to follow. He added an item for a vote to switch to an appointed clerk / treasurer will be included at the Annual meeting.
- Mark Sedlacek noted the new flags for the Veteran's Memorial have been ordered and should arrive soon.
- Scott Faris announced the Town Board approved purchasing a new vehicle to groom the ball fields, replacing the old drag; cost was approximately \$13,200.00. Brett Bullock has announced, by email, his resignation from the PRTL U Commission.
- Jenna Hazelton volunteered to head up the 2025 Boat Parade, noting the parade day should probably move from the designated Sunday (July 6), since most holiday folks will be on their way home by then.

NEXT MEETING DATE - Meeting date is May 12, 2025 at 7:00 PM.

MOTION TO ADJOURN

A motion to adjourn was made by Sue Lane / Mark Sedlacek; motion passed by voice vote at 8:45 PM.

Submitted for Approval,

Doug Matthews
PRTL U Commission Secretary / Treasurer