

JEFFERSON SELECT BOARD MEETING MINUTES

December 1, 2025

Present: Pamela Grotton, Robert Clark, Jr. and Claudia Orff-Reed

Meeting Called to Order: 5:00pm

Meeting Minutes Approved: November 17, 2025 (3-0)

Handouts:

DEEDRE LLOYD:

- Dedre was present to register a complaint about the Assessor (Zeb) with regard to how poorly she was treated during a recent phone conversation with him regarding the property her mother owns.
- Discussion was had about replacing Zeb.
- A motion was made to have RJD send a different representative to handle the Town of Jefferson assessing – seconded (3-0)
- The Select Board will have someone else from RJD review Dedre's request to see what, if anything, can be done. Dedre will wait to hear from Lynne on the status.

FIRE DEPARTMENT RESCUE TRUCK SALE:

- The Fire Department would like to sell an old rescue truck.
- A motion was made to allow the Fire Department to sell the old rescue truck and have the proceeds from the sale go into the Fire Truck Reserve account – seconded (3-0)

PAMELA BRAWN:

- Pamel Brawn contacted Lynne to request that her daughter be able to sit in the meeting room at the Town Office and use the Town Office Wi-Fi to allow her to do her homework. They don't have adequate Wi-Fi at their home and when the weather is poor it becomes intermittent or shuts down completely.
- Pam asked Lynne to get further details about the age of the individual and how frequently she would be using the room.

ROAD COMMISSIONER:

- Beaver Traps Update
 - Hodgkins Hill Road – Jeffrey has not been able to catch anything in the beaver traps and hasn't seen anything causing the problems.
 - Old County Road – they are all set.
 - Punk Point Road – they are all set.
- North Mountain Road – Wayne will continue ditching on N. Mountain Rd.
- Eames Road –
 - Wayne asked about the plows turning around on Eames Road.
 - Claudia will contact Mark Grimel (the new owner of Rosa Sinclair's property) to further discuss a turnaround for the plows.

ANIMAL CONTROL CONTRACT:

- A motion was made to accept the 2026 Animal Control Contract – seconded (3-0)

WINTER STORM 12/02/2025:

- We will be closing the Town Office at 11:00 am on Tuesday, December 2, 2025 due to the incoming storm – be sure to put it on the website before leaving tonight.
- Possible delayed opening on Wednesday, December 3, 2025 will depend on what the State and AOS93 do in the morning.

BUDGETS:

- Robert will talk with Wayne Parlin, chair of the school committee, about having their budget ready at the same time as the Town's budget for the Annual Town Meeting on April 21, 2026.

SCANNING BUILDING AND PLUMBING PERMITS:

- Pam asked how the scanning of the permits was proceeding.
- Tabby recommends using hanging files (by map and lot) rather than scanning all the permits into TRIO.
- Pam would like the Town Office to move into the 21st century, and as insurance of not losing all the records in the event of a fire at the Town Office.
- For now, Tabby and Hailee will break down the binders containing the permits and putting them into hanging files by map and lot – scanning them will be revisited at a later date.

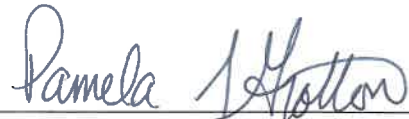
Approved the Town Expense Warrants in the amount of \$82,219.15.

EXECUTIVE SESSION

- Entered Executive session for a personal matter at 6:06pm.
- Exited Executive session at 6:28pm.
- The Select Board meeting adjourned at 6:28pm.

Date

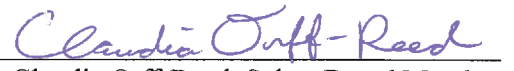
12/15/2025



Pamela Grotton, Chair of Select Board



Robert Clark, Select Board Member



Claudia Orff-Reed, Select Board Member