

VILLAGE OF HORTONVILLE  
**2<sup>ND</sup> AMENDED AGENDA OF THE VILLAGE BOARD**  
OCTOBER 1, 2026  
6:00 P.M. Regular Board Meeting  
**Municipal Services Center Board/Court Room**  
**531 N. Nash St., Hortonville, WI**



1. Pledge of Allegiance
2. Call to Order by Presiding Officer
3. Roll Call
4. Agenda Changes [to change the position of an item already on the agenda]
5. Consent Agenda
  - A. September 17, 2026 Regular Board meeting minutes
  - B. Licenses and Permits
    - i. Temporary Class "B" Beer Retailer's License  
Fox West Chamber of Commerce                      Main Street  
Halloween on Main Street                      October 30, 2026 4pm-11pm  
Ryan Burbey in charge
  - C. Presentation of accounts and other claims against the Village
6. Preregistered Citizens to be heard. – LIMIT 5 MINUTES
  - A. State name and address
  - B. Comments to be limited to 5 minutes
  - C. Pursuant to WI Statutes 19.83(2) and 19.84(2), The Board's role is to listen to public comments, and not to ask questions, discuss, or take action regarding pre-registered citizens comments.
7. Committee Reports
  - A. Library Board
8. Unfinished Business from Previous Meetings
9. New Business
  - A. Discussion and possible action on Ordinance O-10-26 Repealing Ordinance O-9-26 Repealing of Fire Fees
  - B. Discussion and possible action on R-16-26 resolution establishing public fire protection charges for the Village of Hortonville
  - C. Discussion and possible action on R-17-26 resolution to amend R-14-26 to expand the location to include 50 feet on South Mill Street
10. Report of Village Officials
  - A. Clerk-Treasurer
  - B. Director of Public Works
  - C. Police Chief
  - D. Library Director
  - E. Attorney
  - F. Administrator
  - G. Building Permit Report
  - H. Any other miscellaneous topics for future discussion  
[Topics or questions for future agendas only – no discussion or answers, motion to schedule an item]
11. Communications and Miscellaneous Business

- A. Black Otter Lake District news
- B. Hortonville-Hortonia Fire District news
- C. Gold Cross Ambulance run reports and news
- D. Hortonville Civic Association
- E. Senior Activities

- 12. Comments and suggestions from citizens present
- 13. Motion to appoint minute taker for Closed Session
- 14. Motion to go into Closed Session State Statute 19.85 (1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."
- 15. 5-minute recess to clear meeting room
- 16. Board to go into Closed Session under State Statute 19.85 (1) (c)
- 17. Board to return to Open Session (roll call vote)
- 18. Any action on matters discussed in Closed Session
- 19. Adjournment

**NEXT REGULAR VILLAGE BOARD MEETING: OCTOBER 15, 2026**

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Administration Office at 779-6011 with as much advance notice as possible.

**VILLAGE OF HORTONVILLE  
VILLAGE BOARD  
SEPTEMBER 17, 2026 MEETING MINUTES  
DRAFT – NOT APPROVED**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Therese Abitz, Dalton Davis, Carrie Lathrop, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent: Jim Moeller

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, Library Director Alexandria Krause, and Attorney Ashley Lehocky.

**Consent Agenda**

Motion [Arendt Vanden Heuvel/Olk] to approve as outlined. Roll call vote, 6 ayes, 0 nays, motion carried.

- A. September 3, 2026, Committee of the Whole meeting minutes
- B. September 3, 2026, Regular Board meeting minutes
- C. Licenses and Permits
- D. Presentation of accounts and other claims against the Village

**Agenda Changes**

None

**Preregistered Citizens to be heard**

Shauna Keel, 235 S Mill Street, said I am writing to share my letter of apology, thanks, and goodbye.

Grace Abitz, 213 W Main Street, I have gotten to know most of you over the last several years by serving on the board except for Dalton. I am running for Assembly in District 56, I will be on the ballot for November 3, 2026. I think serving alongside of you guys, I showed that I am always willing to speak up regardless of the issue, and I am excited for the future.

**Committee Reports**

None

**Unfinished Business from previous meetings**

None

**New Business**

**Presentation of Industrial Park Avenue Flood Study - MSA**

Eric Thompson from MSA Professional Services, presented on the Industrial Park Avenue Flood Study and the flooding that goes on there. He summarized the findings of a modeling study of flood conditions along Industrial Park Ave., South of Nye Street. The intersection of Nye Street and Industrial Park is anticipated to be overtopped during 10-yr and larger flood events. This is a lower service level than the 25-yr event, which might be expected for a culver crossing under a county road. If we were to install a 30" pipe the cost would be approximately \$55,000. A detention pond in the NW corner could be built and would drop the water and put more water

through the pipes and not on the road. There are not any easy solutions, however, there are things that can be done.

**Discussion and possible action on R-15-26 Amending Façade Loan Program**

Administrator Treadwell said that this is just the official resolution and we did approve this in an earlier meeting.

Motion [Arendt Vanden Heuvel/Davis] to approve resolution R-15-26 Amending the Facade Loan Program from \$15,000 to \$20,000.

Roll call vote, 6 ayes, 0 nays, motion carried.

**Discussion and possible action on Police Radios CIP Purchase**

Chief of Police Bahr said he had raised this issue at an earlier meeting. The department's portable radios, purchased about 12 years ago, have reached the end of their useful life. Funding was included in the CIP to replace them. The department currently uses Motorola radios, which were purchased when Outagamie County transitioned to a digital system. Motorola has a larger dealer presence in the area but is significantly more expensive than Harris. Harris and Motorola are generally considered top-tier brands, while Kenwood is typically a lower-cost option.

Harris is offering a 60% discount through the end of the year. Chief Bahr recommended purchasing six Harris police radios for \$27,636.00.

Motion [Arendt Vanden Heuvel/Olk] to approve the Police Radio CIP Purchase from Harris in the amount of \$27,636.00

Roll call vote, 6 ayes, 0 nays, motion carried.

**Discussion and possible action on purchase of underground locator**

DPW Director Steber said that we have a couple of quotes for an underground locator. With the amount of construction going on, the strength of the current locator is not very great. It will not only give us where the line is located, it also tells us the depth. I would recommend the \$11,230.00 from MidAmerican Technology, Inc.

Motion [Arendt Vanden Heuvel/Davis] to approve the purchase of an underground locator from MidAmerican Technology, Inc. in the amount of \$ 11,230.00.

Roll call vote, 6 ayes, 0 nays, motion carried.

**Discussion and possible action on Sommers Construction Pay App #1 (Grandview Rd)**

DPW Director Steber said that this is basically the final payout for the Grandview project that we did this year. Everything looks good, the engineers walked it and all the sidewalks are all installed, and it came a little under contract.

Motion [Arendt Vanden Heuvel/Olk] to approve Pay App #1 (Grandview Rd) to Sommers Construction in the amount of \$119,345.24.

Roll call vote, 6 ayes, 0 nays, motion carried.

**Discussion to repeal and replace, or create the ordinance(s) of: Article 3 - planned unit development overlay district,**

Administrator Treadwell said that this went through planning and zoning, and no residents came for the public hearing. There were not a lot of questions on this. The attorney has done the updates.

**Discussion to repeal and replace, or create the ordinance(s) of: Article 4 - conditional uses**

Administrator Treadwell said that conditional uses is very similar, and there was only one area that we wanted to remove. We removed that because this language is already in the business area as well, and to keep it in one area.

**Discussion to repeal and replace, or create the ordinance(s) of: Article 5 - non-conforming uses, structures, and lots**

Administrator Treadwell said that this is the same type of thing. I asked our attorney to make sure this was in compliance with state law, and this is what was returned to us.

**Discussion to repeal and replace, or create the ordinance(s) of: Article 8 - satellite earth stations; television or radio antenna towers; wind energy systems**

Administrator Treadwell said that this one is a little different, we don't have anything in this yet. This is basically our first attempt to draw something up. We talked through this at Planning and Zoning. A lot of this comes back to PSU rules through the State when it comes to certain types of systems. We talked about changing the height limitations from 50" to 25" and from 90" to 50".

**Discussion to repeal and replace, or create the ordinance(s) of: Article 9 - outside storage of firewood, fences and hedges, private recreational facilities**

Administrator Treadwell said that most of this – the outside storage of firewood is very similar to a lot of our nuisances. The idea with this section was to go into the nuisances and change it there and it will link back to this. This is talking about having outside storage in the business areas and what that looks like. The fences and hedges didn't change at all. The only other change that was recommended from Planning & Zoning that is in here is for a pool or other recreational facilities, is to allow for if you had a pool fenced in, it could be five feet from the property line, and twenty-five feet from the street right of way rather than pools without fences they have to be 50 feet from the street or at least ten feet from the property line.

**Discussion to repeal and replace, or create the ordinance(s) of: Article 11 – zoning board of appeals**

Administrator Treadwell said that again this was sent to our attorney and I talked with her on what we wanted. This follows state statutes when it comes to public hearings, and quasi-judicial bodies.

**Report of Village Officials**

**Clerk-Treasurer:** The report is in the packet.

**Director of Public Works:** The report is in the packet. The bridge should be pretty much completed by the end of next week.

**Chief of Police:** The report is in the packet. Congrats to officer McCready, she completed her probationary period and is doing a fantastic job.

**Library Director:** I am still in the midst of hiring, and we are definitely feeling the strain when we are a single person short.

**Attorney:** Ashley asked about scheduling the Administrator review, it typically is done in October. She will not be here on October 15, the first meeting in November will work.

**Administrator:** The report is in the packet. I met with the state senate candidate and discussed the issues with municipalities. I have met with a few different developers this week.

**Any other miscellaneous topics for future discussion**

None

**Communications and Miscellaneous Business**

**Black Otter Lake District news:** Nothing new

**Building permit report:** The August building report was submitted.

**Hortonville-Hortonia Fire District news:** Nothing

**Gold Cross Ambulance run reports and news:** The July and August run report was submitted.

**Hortonville Civic Association:** Nothing new

**Senior Activities Committee:** The senior committee has been busy; they did the cheese fest and visited Creekside Creamery. They are having a cake picnic, foot care begins on Monday, September 21 and it is by appointment only and it is \$35.00, and they do ingrown toenails. I have the Autumn Fest flyer if anybody wants to know when and where.

**Comments and suggestions from citizens present**

Grace Abitz, I have been working really hard since April and meeting with nearly all of the 18 municipalities in District 56, and I have really made myself available to anyone in the district.

**Motion to go into Closed Session**

Motion [Olk/Arendt Vanden Heuvel] to go into closed session under State Statute Section 19.85(1)(e). Unanimous voice vote, motion carried.

**Board to return to Open Session**

Motion [Davis/Olk] to return to open session at 8:50 p.m. Unanimous voice vote, motion carried.

**Any action on matters discussed in Closed Session**

None

**Adjournment**

Motion [Davis/Olk] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 8:50 p.m.

Minutes submitted by,

Jane Booth, WCMC  
Village Clerk/Treasurer

**October 01, 2026 INVOICE LISTING**

| <b>VILLAGE INVOICES</b>     |                                   | <b>September 18, 2026- October 01,2026</b>                |               |
|-----------------------------|-----------------------------------|-----------------------------------------------------------|---------------|
| 4004235380-0926             | Assurity                          | Employee Disability Insurance- September 2026             | \$ 944.96     |
| 0826                        | BMO Harris Bank                   | August Charges- 2026                                      | \$ 5,877.83   |
| 250268                      | Brauer Supply & Equipment         | Street Signs                                              | \$ 448.00     |
| 08-26                       | Bryant, Andi                      | Teen Program Reimbursement- Gilbert's                     | \$ 10.44      |
| 08-26                       | Bultman, Sarah                    | Adult Program Reimbursement- Woodmans                     | \$ 32.73      |
| 171756701092126             | Charter Communications            | Internet/Email- September 2026- PW/W/S                    | \$ 119.99     |
| Clothing2026-2              | Cleereman, Joseph                 | Boot Allowance- 2026                                      | \$ 179.30     |
| TID4-2026                   | Common Wealth Development Corp    | Developer Incentive- TID 4 Commonwealth                   | \$ 17,975.89  |
| 09/26                       | Danke, Melissa                    | Alonzo Park Return Deposit- 09/20/26                      | \$ 50.00      |
| 6994                        | Degal's Repair Shop LLC           | Wheel & Spacers- Simplicity Mower                         | \$ 70.26      |
| 6998                        | Degal's Repair Shop LLC           | Tires- Simplicity Mower                                   | \$ 364.00     |
| ACH                         | Delta Dental                      | Dental Insurance Premiums- September 2026                 | \$ 1,899.15   |
| ACH                         | Delta Dental                      | Dental Insurance Premiums- October 2026                   | \$ 1,956.08   |
| 260856701                   | Diggers Hotline                   | Prepaid Email Fees- August 2026                           | \$ 99.00      |
| 68903                       | DTAK LLC                          | Brush Removal Services                                    | \$ 3,500.00   |
| ACH                         | EFTPS                             | Federal, FICA taxes for 09/24/2026 Payroll                | \$ 15,287.90  |
| 5606916                     | Employee Benefits Corporation     | HRA Admin Fee- September 2026                             | \$ 80.10      |
| 5615118                     | Employee Benefits Corporation     | Health Reimbursement- September 2026                      | \$ 445.78     |
| 5622853                     | Employee Benefits Corporation     | Health Reimbursement- September 2026                      | \$ 248.67     |
| Mileage2026-1               | Heiden, Tyler                     | Meal Allowance- Training                                  | \$ 34.16      |
| WS0926                      | Hortonville Water & Sewer Utility | Water/Sewer 06/01/2026-09/30/2026- Miller Park            | \$ 238.22     |
| 98663318/98663317/          | Ingram                            | Adult, Teen, & Child Books                                | \$ 716.15     |
| 0007482426                  | Kaplan Early Learning Company     | WRCB Light Table                                          | \$ 517.44     |
| 00309835-0926               | Kwik Trip                         | Fuel- PD-August 2026                                      | \$ 1,670.61   |
| 09-26                       | Lind, Teresa                      | Overpayment Final Water Bill                              | \$ 327.30     |
| 0057070/0057071             | Merjent                           | Herbicide Treatment                                       | \$ 1,235.78   |
| INV3171710                  | Metro Sales Inc                   | Contract Invoice- Library                                 | \$ 169.87     |
| INV3190028                  | Metro Sales Inc                   | Contract Base Charge- September 2026- PD                  | \$ 14.45      |
| 09-26                       | Meyer, Andi                       | Adult Program Reimbursement- St Vincent de Paul           | \$ 8.02       |
| 032531/032532               | MSA Professional Services         | Hortonville GIS 2026/Hortonville GIS Tree Inventory       | \$ 7,228.50   |
| ACH                         | Network Health                    | Total Health Premiums- October 2026                       | \$ 21,385.52  |
| 6611-173396                 | O'Reilly Auto Parts               | Battery Replacement- Squad 24                             | \$ 206.89     |
| 6611-173450/6611-17         | O'Reilly Auto Parts               | Street Supplies- Relay/Lights                             | \$ 32.73      |
| 4020                        | Oshkosh Chamber of Commerce       | Annual Membership Dues- 09/01/2026-08/31/2027             | \$ 465.00     |
| 100402455115                | Otis Elevator Company             | Opera House Maintenance- 10/01/2026-12/31/2026            | \$ 399.66     |
| 4882                        | OWLS                              | Library Supplies/July Story Walk/OWLS Substitute- Lori R. | \$ 291.04     |
| 15350968/15356925           | Pellera                           | Badger book Warranty & Servicing                          | \$ 1,603.00   |
| 480071078                   | Pomp's Tire Service Inc           | Lawnmower Tires                                           | \$ 264.00     |
| I2691/I2692                 | Ray's Sanitation                  | Portable Restroom- 230 Lakeshore Dr/304 E Main St         | \$ 480.00     |
| CUSI021503                  | Riesterer & Schnell               | John Deere Gator Supplies                                 | \$ 59.71      |
| 09-26                       | Rugotska, Shelly                  | 2026 Municipal Court Clerk Seminar Reimbursement- Hotel/M | \$ 581.71     |
| 1                           | Sommers Construction Company Inc  | Grandview Rd Urbanization                                 | \$ 113,377.98 |
| 7438                        | Suburban Wildlife Solutions LLC   | Muskrat Removal- Wolf River Bank Pond                     | \$ 380.00     |
| 5040109678                  | Wells Fargo Vendor Financial      | Xerox Copier- Library                                     | \$ 180.00     |
| ACH                         | Wisconsin Deferred Comp           | EE contributions 09/24/2026 Payroll                       | \$ 1,061.00   |
| 26099/26351/26426           | Wisconsin Library Association     | WLA Library Membership Renewal- Krause/Bryant/Kronberg/M  | \$ 2,919.00   |
| ACH                         | Wisconsin Retirement System       | WRS Contributions- September 2026                         | \$ 21,381.48  |
| ACH                         | Wisconsin, State of               | State W/H for 09/24/2026 Payroll                          | \$ 2,702.64   |
| ACH                         | Wolf River Community Bank         | Principle and Interest- CIP Loan                          | \$ 7,447.85   |
| ACH                         | Wolf River Community Bank         | Principle and Interest- WRCB CIP Loan #3608               | \$ 31,480.21  |
| ACH                         | Wolf River Community Bank         | Principle and Interest- WRCB Engineering Loan #2843       | \$ 4,606.16   |
| ACH                         | Wolf River Community Bank         | Principle and Interest- TID 6 Property Acquisition        | \$ 2,333.39   |
|                             |                                   | Invoice Total                                             | \$ 275,389.55 |
| 09/24/26 Direct Deposit P/R |                                   |                                                           | \$ 47,863.82  |
|                             |                                   | Grand Total                                               | \$ 323,253.37 |

| <b>WATER &amp; SEWER UTILITY INVOICES</b> |                                          | <b>September 18, 2026- October 01,2026</b>                   |              |
|-------------------------------------------|------------------------------------------|--------------------------------------------------------------|--------------|
| 26-019482                                 | Badger Laboratories                      | Total Phosphorous Testing- WWTP/Sludge Testing               | \$ 210.00    |
| 80249430                                  | Badger Meter                             | Beacon Network Orion Cellular                                | \$ 1,041.21  |
| 9012235932                                | Clean Water Testing                      | Coliform Bacteria Test                                       | \$ 57.00     |
| SIGB0065552                               | Fabick Cat                               | Troubleshoot Generator                                       | \$ 879.23    |
| 77840                                     | Jeff's Water Conditioning, Inc           | Trouble Shoot Air Lock in Water Supply Line- 362 W. Cedar St | \$ 342.88    |
| 08-26                                     | Jensen, Kathy                            | Reimbursement for Sewer Backup                               | \$ 3,648.71  |
| 32360                                     | Martelle Water Treatment                 | Lab Materials- WWTP                                          | \$ 1,702.28  |
| 0192104-IN                                | Midwest Meter, Inc                       | IR Com Cellular Device                                       | \$ 445.00    |
| 42699                                     | Outagamie County Recycling & Solid Waste | Liftstation Biosolids                                        | \$ 250.00    |
| 2608-I-02610                              | Public Service Commission of Wisconsin   | PSC Direct Assessment                                        | \$ 596.61    |
| 260897                                    | Sabel Mechanical LLC                     | Installation of New Actuator on SBR Decanter                 | \$ 5,006.66  |
| INV01170880/INV0117                       | USA Blue Book                            | LMI Repair Kit                                               | \$ 938.40    |
|                                           |                                          | Grand Total                                                  | \$ 15,117.98 |

**O-10-26**

**VILLAGE OF HORTONVILLE ORDINANCE REPEALING A VILLAGE WIDE  
FIRE FEE TO FUND THE HORTONVILLE-HORTONIA FIRE DISTRICT**

WHEREAS, the Village of Hortonville adopted Ordinance O-9-26 on August 6<sup>th</sup> creating a Fire Fee,

WHEREAS, the circumstances have changed with regards to a legal challenge in Waukesha County on September 12<sup>th</sup>, in which a judge determined these fees are illegal.

WHEREAS, Although this ruling will most likely be appealed, at this time the Village Board does not wish to contest a similar lawsuit until these cases work their way through the court system.

**NOW THEREFORE, Ordinance O-9-26 be fully repealed**

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Ayes

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Jeanne Bellile, Village President

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Nays

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Jane Booth, Clerk-Treasurer

**VILLAGE OF HORTONVILLE  
R – 16– 26**

**A RESOLUTION ESTABLISHING PUBLIC FIRE PROTECTION  
CHARGES FOR THE VILLAGE OF HORTONVILLE LOCATED IN  
OUTAGAMIE COUNTY, WISCONSIN**

**WHEREAS**, the Village of Hortonville, Outagamie County, Wisconsin (the "Municipality") owns and operates the Village of Hortonville Water and Sewer Utility (PSC ID# 2610) (the "Utility") as a public utility;

**WHEREAS**, the Utility provides water for fighting fires and has extra capacity built into the system that is necessary to rapidly deliver a large volume of water to a fire anywhere within the municipality's water service area;

**WHEREAS**, the Utility is authorized by the Wisconsin Public Service Commission (PSC) to recover the cost of providing and maintaining fire hydrants used for public fire protection;

**WHEREAS**, Wis. Stat. sec. 196.03(3)(b) allows the Village Board to collect Public Fire Protection charges either through the tax levy or as a direct charge on general service water bills or a combination of both;

**WHEREAS**, Wis. Stat. Sec. 196.03(3)(b), allows the Municipality to bill any person who owns 2 or more parcels that are adjacent to each other or divided only by a roadway or brook, creek, river, or stream, as if that person's adjacent parcels were only one parcel.

**NOW, THEREFORE, BE IT RESOLVED**, through the Test Year 2026 Conventional Rate Case with the PSC (Docket # 2610-WR-102, the Village of Hortonville seeks to fully shift the charges of Public Fire Protection from the general tax levy to a direct charge on utility bills for all water utility customers (General and Non-General) by the equivalent meters method; and add language to the PSC Water Tariff Schedule F-1 allowing the Utility to bill any person who owns 2 or more parcels that are adjacent to each other or divided only by a roadway or brook, creek, river, or stream, as if that person's adjacent parcels were only one parcel; and

**BE IT ALSO RESOLVED**, that this change shall be effective upon review and approval by the Public Service Commission of the State of Wisconsin.

Dated this 1<sup>st</sup> day of October 2026.

Ayes \_\_\_\_\_

\_\_\_\_\_  
Jeanne Bellile, Village President

Nays \_\_\_\_\_

\_\_\_\_\_  
Jane Booth, Village Clerk/Treasurer

Date \_\_\_\_\_

VILLAGE OF HORTONVILLE

R –17 – 26

A RESOLUTION AMEND R-14-26 TO TEMPORARILY SUSPEND ORDINANCE 28.4, THE PUBLIC CONSUMPTION OF ALCOHOL BEVERAGES – “NO FERMENTED MALT BEVERAGES, WINE, OR DERIVATIVES, NOR ANY INTOXICATING LIQUORS SHALL BE CONSUMED BY ANY PERSON UPON ANY SIDEWALK, STREET CURB ALLEY PUBLIC WAY OR IN ANY PARK WITHIN THE CORPORATE LIMITS OF THE VILLAGE WITHOUT A PERMIT”, ON FRIDAY, OCTOBER 30, 2026, BETWEEN THE HOURS OF 4:00 PM-11:00 PM ON MAIN STREET FROM NASH ST TO 302 W MAIN STREET, AND FROM PINE STREET TO ALLEY ONE.

**WHEREAS**, THE Village previously approved the Fox West Chamber request to temporary suspension of Ordinance 28.4 on Main Street from Nash Street to 302 W Main Street, and on Pine Street from Main Street to Alley One, as shown on the attached map on October 30, 2026, between the following hours: 4:00 p.m. – 11:00 p.m. R-14-26.

**WHEREAS**, the Fox West Chamber is requesting to expand the location to include 50 feet on South Mill street from main street and 120 Feet on North Mill Street from Main street. See the Attached map.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Issuer that: the temporary suspension of Ordinance 28.4 is hereby granted and

**BE IT FURTHER RESOLVED** that proper Village officials and/or Village staff are hereby authorized and directed to take any necessary actions in furtherance hereof and in support of such request.

ADOPTED this 1<sup>st</sup> day of October 2026.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

BY THE VILLAGE BOARD

\_\_\_\_\_  
Jeanne Bellile, Village President

\_\_\_\_\_  
Jane Booth, Clerk/Treasurer

R-14-26



R-17-25 Amending R-14-26



531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
[www.hortonvillewi.org](http://www.hortonvillewi.org)

## CLERK-TREASURER

[clerktreas@hortonville.wi.gov](mailto:clerktreas@hortonville.wi.gov)

**October 1, 2026**

### **ELECTIONS**

- Election Equipment Service to ExpressVote Machines and the DS200 before the General Election – Grand Chute coordinates
- Continue with registration alerts – Felon, Death and duplicate matches
- Notified Election Workers for the General Election
- Continue to mail absentee ballots as the requests come in
- Picked up election day supplies from Outagamie County
- In-Person Absentee Voting will be October 20-October 30

### **WEBINARS/ZOOM MEETINGS/TRAININGS**

- Weekly Department Head Meetings
- Weekly Staff Meetings
- Dan and I Attended the Treasurers Conference – September 17-18, 2026 (virtual)

### **FINANCES**

- M, W, F bank deposits
- Balance and reconcile accounts/journal entries/prepare invoices
- Approve payroll, initiated withdrawals
- Prepared EBC/HRA Reimbursement Invoices/other various invoices
- Monthly reconciliation of bank accounts
- The LWM is offering a free membership for Amazon Prime Business
- Budget preparation

### **LICENSES**

- Dog Licenses issued in September – 1

### **PUBLICATIONS**

### **PUBLIC RECORD REQUESTS**

- All building permits for August 2026

### **OTHER**

- Village Board agendas & packets, committee agendas
- Village Board minutes, committee minutes
- Other Committee/Commission meeting agendas & minutes as needed
- Real Estate Requests – 6 in September

531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
Fax: 920-779-6552  
www.hortonvillewi.org

## 10/1/2026 Director of Public Works Report

### Meetings attended:

- Staff meetings
- Department head meetings
- Weekly Construction meetings with contractors, subcontractors, engineers, and county for Main Street Construction Project
- Meeting about potential new development
- Meeting with Ehlers to discuss PSC Water Rate Case
- Meeting with BOLD trustees about new treasurer position
- Meeting with TWolf Construction about closing Splash Pad for the winter.
- Meeting with Lake and Pond Solutions about fountain

### Current and past projects include:

- Mainstreet construction project – ongoing
  - o Most of the curb work has been completed.
  - o Bridge work mostly completed, rip rap protection, staining and railings need to be completed.
  - o Sidewalk removal and grading as been completed for the North side
  - o Elmstar will continue with conduit and light pole base installation
- Trail updates with MSA for proposed construction in 2027
- Working with financial consultants on long-term utility cash flows
- Working with financial consultants on PSC Water Rate Case
- Working on 2027 Budgets
- Finalizing grant reimbursement paperwork for Urban Forestry Grant
- Updates to Dam Analysis

Sincerely,

Aaron Steber  
Director of Public Works





Hortonville Police Department  
531 North Nash Street  
Hortonville, WI 54944-0099  
Phone: 920-779-6165  
Fax: 920-779-6189  
[www.hortonvillewi.org](http://www.hortonvillewi.org)

## **10-1-2026 Police Department Report**

### **Meetings**

- Village Department Head Meetings
- Weekly Main Street Construction Meetings
- Met with HASD officials and Zero Eyes to discuss a lunch and learn event for other districts and law enforcement agencies interested in AI firearm technology
- Met with local state senate candidate to discuss current challenges in municipal law enforcement
- Held department meeting on 9/22

### **Training**

- Entire department reviewed current OWI and Domestic Violence paperwork and procedures.
- Upcoming department training includes rifle training and DAAT (Defense and Arrest Tactics) updates and training
- Reviewed annual Officer Involved Domestic Violence policy from Outagamie County District Attorney with department. Each officer to review and acknowledge policy.

### **Ongoing Projects and Miscellaneous**

- Reviewing e-bike ordinances (will likely bring a draft to COW in October)
- Portable radios have been ordered from Nielson Communications. Radios should arrive and be assigned to officers before the end of the year.
- Continued my communication with HASD and St. Peter and Paul regarding no parking on Olk Street.
- Attended lockdown, relocation, and fire drills at multiple schools in the district.
- Completed homecoming route, communication, and staffing. Will be assisting department with traffic control on 10/2
- Continued process of enforcement with resident in 600 block of West Main Street regarding ongoing ordinance issues.

- 2026 Incidents Jan 1st-September 29th (3899 incidents) (3812 incidents in same time frame in 2025)
- Completed our sponsor page in the “Say no to Drugs” campaign for Press Star
- Annual tornado siren maintenance completed. Everything operated normally. Will likely need a new battery next year
- Informational-Tornado siren testing will be suspended until March/April 2027

### **Upcoming**

- Budget
- Collecting information and quotes on squad car purchase for 2027
- Cummins will be completing the generator maintenance this Friday (10/2)
- Department of Justice Juvenile Justice and Delinquency Prevention Act Audit at police department on 10/6

531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
Fax: 920-779-6552  
Cell: 920-946-9945  
[www.hortonvillewi.org](http://www.hortonvillewi.org)

Nathan Treadwell - Administrator  
[Village.Administrator@hortonville.wi.gov](mailto:Village.Administrator@hortonville.wi.gov)

### **Administrator Update – 9/15/26-9/28/26**

#### **Economic Development**

- **Property by Gilberts**
  - o Discussed the potential projects with both developers and worked toward moving forward with a proposal and beginning their due diligence period.

#### **Projects**

- **Main Street – Downtown Segment**
  - o Continued weekly project update meetings.
  - o The contractor is preparing to pour the sidewalk on the north side of the street once the light wiring is completed. It appears they should be close to beginning work on the north side by the end of this week.
  - o The bridge is expected to reopen Friday afternoon. The contractor will be regrading the area and completing the necessary work to prepare for the reopening.
  - o The County is expected to take over the roadway on October 12. Vinton will then be working to bring the roadway to grade and excavate the south side of the street for the sidewalk.
- **Zoning Project**
  - o We are getting close to completing the zoning project.
- **Fire Fee**
  - o Spent time this week reviewing the Waukesha County Circuit Court decision and discussing the implications and next steps with our attorney.
  - o After spending considerable time evaluating the available options for addressing our ambulance fee issue, I believe I have identified our final approach. This will be discussed with the Village Board at this week's meeting.

#### **Miscellaneous**

- Budget development has begun, and we are starting the review process with staff.
- Attended a meeting with the Fox West Chamber to discuss planning for the Halloween on Main event.
- Attended a business celebration recognizing MMC's 25th anniversary.
- Helped work through a cemetery issue involving a tree located on an individual's burial plot.