

**VILLAGE OF HORTONVILLE  
VILLAGE BOARD  
JUNE 4, 2026 MEETING MINUTES  
APPROVED JUNE 18, 2026**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Therese Abitz, Dalton Davis, Carrie Lathrop, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, Library Director Alexandria Krause, and Attorney Tyler Pluff.

**Consent Agenda**

Motion [Moeller/Olk] to approve as outlined. Roll call vote, 7 ayes, 0 nays, motion carried.

- A. May 21, 2026 Regular Board meeting minutes
- B. May 21, 2026 COW meeting minutes
- C. Licenses and Permits
- D. Presentation of accounts and other claims against the Village

**Agenda Changes**

None

**Preregistered Citizens to be heard**

None

**Committee Reports**

Library Board – Trustee Lathrop stated that there will be a Library board meeting on Monday, June 15 at 5:00 pm.

Public Safety Committee – Chairperson Moeller said the discussion was to remove a parking stall on Lakeshore, and parking on N Nash St

**Unfinished Business from previous meetings**

None

**New Business**

**Discussion and possible action on MSA Contract for Downtown Trail and Parking Lot Design Services**

DPW Director Steber said that this is the proposal from BP to Miller Park. We had Ayers working on this before and they had given us a cost, half of the survey work is already done.

Trustee Abitz asked about how we are going to deal with the elevation.

DPW Director Steber said that is something the engineers need to figure out. Draft designs will come in before the board for approval.

Motion [Moeller/Olk] to approve the MSA Contract for the Downtown Trail and Parking Lot design services not to exceed \$87,500.00

Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on Release of Nature's Haven Easements prior to Replat**  
Administrator Treadwell said that this removes the old replat and this is a cleanup document.  
Motion [Moeller/Arendt Vanden Heuvel] to approve the release of Nature's Haven easements prior to the replat.

Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on Concept Plans for Village Property located next to 323 E Main Street**

Craig Ihde said that he and Nathan have been working on this for the last couple of months. We are not completely sold if it will be a two plex or four plex. We are limited on space and if we apply for a commercial permit, maybe they will require a retention pond. We did talk to the owners to the east about moving the hill line and they wanted to keep that privacy.

Trustee Davis said that this would also affect the congestion with the school district pickup and drop off.

Trustee Arendt Vanden Heuvel said that for safety reasons, she prefers a south driveway.

No motion was made, discussion only.

**Report of Village Officials**

**Clerk-Treasurer:** The report is in the packet.

**Director of Public Works:** The report is in the packet. The kayak rental at Black Otter Park is open.

**Chief of Police:** The report is in the packet. I will follow up on the Public Safety decisions on the chronic nuisances, and atv/utv new laws

**Library Director:** Yesterday I was in Stevens Point and I graduated from the Leadership Development Institute by the Wisconsin Library Association.

We have our Splash into Summer this Saturday at Alonzo Park. We will have popsicles, a dinosaur guest, and a bound house. Monday our registration opens for summer, and we have had over 1,200 in previous years.

**Attorney:** Nothing too exciting, I will be attending the LWM Attorneys Conference in June and I will not be here for the June 18<sup>th</sup> board meeting.

**Administrator:** The report is in the packet. We did receive the timeline for Main Street, we sent it to all the property owners, and hand delivered it to business owners. We had our intern start this week, his name is Cole Hall, and he is helping me with ordinances and the zoning code update.

**Any other miscellaneous topics for future discussion**

None

**Communications and Miscellaneous Business**

**Black Otter Lake District news:** Nothing new

**Building permit report:** None

**Hortonville-Hortonia Fire District news:** The quote for the repairs for the parking lot came under budget by about \$500.

**Gold Cross Ambulance run reports and news:** None

**Hortonville Civic Association:** Nothing new

**Senior Activities Committee:** All the upcoming events are in the Village Voice, nice collaboration for the retro event on Monday, June 15.

**Comments and suggestions from citizens present**

None

**Motion to go into Closed Session**

Motion [Arendt Vanden Heuvel/Moeller] to go into closed session under State Statute Section 19.85(1)(g) and 19.85(1)(e). Unanimous voice vote, motion carried.

**Board to return to Open Session**

Motion [Arendt Vanden Heuvel/Olk] to return to open session at 8:17 p.m. Unanimous voice vote, motion carried.

**Any action on matters discussed in Closed Session**

Motion [Olk/Moeller] Motion to authorize our attorney to begin drafting a complaint for a zoning violation located at 235 s mill st and draft a letter requiring that within the next thirty (30) days the property owner provides proof of documentation to the satisfaction of the Village that the property owner has secured separate and appropriate property to operate their business, and that failure to provide such proof shall result in filing of the complaint in the circuit court. Unanimous voice vote, motion carried.

**Adjournment**

Motion [Davis/Moeller] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 8:19 p.m.

Minutes submitted by,

Jane Booth, WCMC  
Village Clerk/Treasurer