

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
MAY 7, 2026 MEETING MINUTES
APPROVED MAY 21, 2026**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Therese Abitz, Dalton Davis, Carrie Lathrop, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent: None

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, Library Director Alexandria Krause, and Attorney Tyler Pluff.

Consent Agenda

Motion [Moeller/Arendt Vanden Heuvel] to approve as outlined with the correction on Invoice # 14185 Delta Dental, the amount should be \$2,075.06 on the invoice listing. Roll call vote, 7 ayes, 0 nays, motion carried.

- A. April 22, 2026 Regular Board meeting minutes
- B. Presentation of accounts and other claims against the Village

Agenda Changes

President Bellile would like to move item C under new business to above item B.

Preregistered Citizens to be heard

None

Committee Reports

Library Board – Trustee Lathrop said there was nothing new, and Allie will report later on.

Unfinished Business from previous meetings

None

New Business

Discussion and possible action on Committees (at the first regular board meeting in May)

President Bellile as presented.

Public Works Committee: Chairperson Jim Moeller, Julie Arendt Vanden Heuvel, Therese Abitz, and Dalton Davis

Public Safety: Chairperson Jim Moeller, Carrie Lathrop, Dalton Davis, and Jane Olk

Public Facilities: Chairperson Julie Arendt Vanden Heuvel, Therese Abitz, Jane Olk, and Carrie Lathrop

Motion [Moeller/Olk] to approve the committee appointments as presented.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on R-08-26 Resolution Authorizing the Issuance and Sale of \$1,740,000 General Obligation Promissory Notes, Series 2026A

Administrator Treadwell said that our consultant from Ehlers is here to present. Ariana Schmidt - Villages Municipal Advisor from Ehlers – this is the result of the bids that went out this morning. These promissory notes are being issued to fund a variety of public purposes, including a variety of TID infrastructure projects, the Main Street paving project, the bridge project, street lighting, Memorial Square, and the Alonzo Park Entrance, as well as fire department lot projects and public works equipment.

The reason that we went out to market for this was for a few reasons. One of which is a large enough size that is marketable to the open securities market, and we get a lower interest rate. We had three bidders, which was a great competitive result. The lowest interest rate was at 3.768% The agenda shows \$1,740,000 and the resolution is \$1,710,000. The reason for that is the bidders gave a reoffering premium.

Motion [Moeller/Arendt Vanden Heuvel] to approve R-08-26 resolution authorizing the issuance and sale of \$1.71 million General Obligation Promissory Notes.
Roll call vote, 7 ayes, 0 nays, motion carried.

Ariana Schmidt brought out the fact that we were not in compliance with our fund balance policy. Our unassigned fund balance is negative; the Village's policy is to maintain about 30-35% of your unassigned fund balance in comparison to your operating fund balance expenditures. This was disclosed to all the underwriters, and we are working with Nathan and Jane to help make recommendations on how to do so. That basically means that you have no fund balance to draw on to fund any capital projects going forward. A couple of your TIDS are under presenting right now, and we did go through a TID amendment last year.

Discussion and possible action on Hortonville Hortonia Maintenance Agreement

Motion [Arendt Vanden Heuvel/Moeller] to defer the Hortonville/Hortonia Maintenance Agreement to a future meeting.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Cemetery Columbarium Design

Administrator Treadwell said that the designs were sent over by Mathewson Monuments and this is what they came up with. There is no price associated with this at this point.

Discussion ensued as to whether we were planning to have the parking lot and the ability of adding on with this type of design. This columbarium design will hold 162 niches.

Motion [Arendt Vanden Heuvel/Olk] to proceed with the bidding for the cemetery columbarium design excluding a parking lot but keeping the sidewalk.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on R-09-2026 Resolution to Lobby the State to Alter their Transportation Funding Model

Administrator Treadwell said that this was sent by the LWM, and they asked all the municipalities to sign this and try to get the State to do something to help with the funding.

Motion [Arendt Vanden Heuvel/Olk] to approve R-09-26 the resolution to Lobby the State to alter their Transportation Funding Model.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on O-03-26 Ordinance amendment for Fire Department

Administrator Treadwell said that this ordinance was approved earlier, and I noticed that this requires that every campfire would need a permit. That was not the Chief's intention.

Trustee Arendt Vanden Heuvel would like to see wording in the ordinance regarding having a bonfire a certain amount of feet from a structure. The old ordinance was 30 feet from a neighboring structure.

Per attorney Pluff, the issue we would run into is if the Fire Chief started approving fires, and that fire would get out of hand, the first thing a personal injury attorney would look for is that oh, the Hortonville Fire chief said that this fire is ok. The basic premise of the form is also citation based.

Discussion ensued.

Motion [Arndt Vanden Heuvel/Moeller] to approve O-03-26 ordinance amendment for Fire Department with the changes noted, 10 feet from any neighboring structure, and following the language from the City of Appleton's burning ordinance guidelines and making sure there is a Fire Department contact on the form.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Grandview Road Urbanization Bids

Administrator Treadwell said that this is a project that was negotiated with the TID and the subdivision construction at that time. The Village had some stormwater issues, and this would clear that up and finalize that it all goes into our stormwater pond. We would also be putting in curb and gutter on the south side of that street; the North side already has it. The biggest thing is to extend the sidewalk to that subdivision. Right now, the sidewalk ends at the corner of Nash and Grandview. The sidewalk would be extended to Horton Terrace, and the residents can walk from there to the school. The lowest bidder was Sommer's Construction.

Motion [Moeller/Arendt Vanden Heuvel] to approve the bid from Sommer's Construction Company, Inc. for the Grandview Road Urbanization in the amount not to exceed \$111,988.00. Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Lateral Replacement on Honeysuckle Bids

DPW Director Steber said that this project came up at the Public Works Committee to replace the laterals where we have had consistent issues with the copper that was in those laterals in that neighborhood on Honeysuckle. We only received one bidder on this. It is more of a unique project. We have had four or five leaks in that neighborhood over the years.

Motion [Arendt Vanden Heuvel/Moeller] to accept the bid for the lateral replacement on Honeysuckle to Robert J. Immel, Inc. not to exceed \$37,400.00. Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Ferric Room Repair Quotes

DPW Director Steber said that over time the chemicals that we have used at the WWTP where we have stored them there are significant cracks in the floors. We received three bids on this and the lowest bidder was from Protective Coating Specialists, Inc.

Motion [Moeller/Olk] to approve the bid from Protective Coating Specialists, Inc. not to exceed \$4,830.00 for the Ferric Room Repairs at the Wastewater Treatment Plant. Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Setting up COW for Fire Fees

The date will be before the next board meeting at 5:00 pm on May 21, 2026.

Discussion and possible action on setting up Public Safety Meeting

The date will be before the next board meeting, June 4, at 5:00 pm.

Report of Village Officials

Clerk-Treasurer: The report is in the packet. The Deputy Clerk-Treasurer is back in the office, and the Board of Review went well, there were no objections.

Director of Public Works: The report is in the packet. We did have our annual Arbor Day/Earth Day Celebration with the third graders from the school. We also had help from the CERV group. The kids had a good time, and we had a great day for it.

Chief of Police: The report is in the packet. The only thing I wanted to update you on is that we approved the parking restrictions on Olk Street, and it will actually start on June 8, we did approve it for June 1 at a previous meeting, but school will still be in session.

Library Director: We have our book sale tomorrow and Saturday. We have 15 or so tote bins to unload. CERV will be having a plant sale at the same time here, and they have over 200 seedlings of native plants and mosquito buckets. I am wrapping up my leadership development certificate, it has been eight months, and I have one month left. We have 58 programs over nine weeks, and it will be a very busy summer.

Attorney: No real updates

Administrator: The report is in the packet. Busy week trying to finalize all the information before the bond went out. Last weekend we had the shredding and recycling event, CERV, the school district, and Wolf River Bank all worked together.

We had almost 600 cars, we shredded about 7,180 pounds of paper. The electronics recycling was about 27,167 pounds and CERV was able to collect about 1,200 donations. It was a very good event.

DPW Director Steber said that CERV stands for citizens environmental restoration volunteers.

Any other miscellaneous topics for future discussion

None

Communications and Miscellaneous Business

Black Otter Lake District news: Nothing new, working on setting up a new date for the next meeting.

Building permit report: The April building report was submitted.

Hortonville-Hortonia Fire District news: Summer kickoff is coming up on May 16th.

Gold Cross Ambulance run reports and news: The April run report was submitted

Hortonville Civic Association: Trustee Olk said that there is nothing new. Trustee Abitz said that along the civic lines, the Historic Preservation Society has taken on the Veterans Memorial, and she attained some great cedar shingles for the roof, and has replaced the three railings, and we troubleshooted the base, we moved the shade flowers to the shady side and the sunny flowers to the sunny side. Aaron has some pine needle mulch that he will let me have.

Senior Activities Committee:

The next meeting will be at noon on Thursday, May 14th.

Comments and suggestions from citizens present

None

Adjournment

Motion [Moeller/Olk] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 7:11 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer