

**VILLAGE OF HORTONVILLE  
VILLAGE BOARD  
APRIL 16, 2026 MEETING MINUTES  
APPROVED MAY 7, 2026**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Bob Jewell, Shauna Keel, Carrie Lathrop, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, Library Director Alexandria Krause, and Attorney Tyler Pluff.

Staff excused: Clerk-Treasurer Jane Booth

President Bellile wanted to thank Trustees Bob Jewell and Shauna Keel for their service and dedication to the Village of Hortonville, and I think that is a thank you from all of us.

**Consent Agenda**

Motion [Moeller/Arendt Vanden Heuvel] to approve as outlined. Roll call vote, 7 ayes, 0 nays, motion carried.

- A. April 2, 2026 Regular Board meeting minutes
- B. April 2, 2026 COW minutes
- C. Presentation of accounts and other claims against the Village

**Agenda Changes**

None

**Preregistered Citizens to be heard**

Luke Abitz, 371 Nye Street. Hello, my name is Luke Abitz, my wife Bethany and I want to bring attention to last quarter's water bill for some possible forgiveness and consideration. Last quarter we had a water bill that was \$1,604.05, that is a lot. This equates to between 80,000 - 90,000 gallons of water. Historically this property has had a water bill of around \$300.00 very consistently. I have always had between 3 and 4 people living there. Currently there are two people living there. I checked the pipes in the basement, outside, the toilet, the shower, I checked the basement floor, at this point I am wondering if there is something with the meter. The only thing we could come up with was possibly the water softener drain pump, I am asking of possibly splitting the bill so I can purchase a new water softener.

**Committee Reports**

None

**Unfinished Business from previous meetings**

None

**New Business**

**Discussion and possible action on Appointment of Citizen members of the Commission (must be done during the month of April)**

Planning & Zoning

Julie Arendt Vanden Heuvel  
Ryan Hansch  
Richard Gruenewald  
Dave Moe

Economic Development Committee  
Jim Moeller

Zoning Board of Appeals  
Robert Reiner, Peter Olk

Board of Review  
Carrie Lathrop (alternate)

The Hortonville/Hortonia Fire District  
Jim Moeller  
Tom Banker  
Mike Bellille

The Senior Activities Committee  
New Member – Nancy Osbourne  
Therese Abitz

Black Otter Lake District  
Dalton Davis

Motion [Moeller/Jewell] to accept the appointment members to the commissions.  
Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on request for reimbursement for Luke Abitz**

DPW Director Steber said that we tried to figure out the trend for the reading.  
Discussion ensued.

Motion [Olk/Moeller] to deny the request at this time until further investigation whether you can come back within a reasonable time frame.  
Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on request for reimbursement for Loretta Bellile Burial**

Administrator Treadwell said that we had an issue with a burial with a family. The family had twelve burial plots, and we found an issue in the spreadsheet with our cemetery company mapping. The Village was charged a little more for the second grave digging, and I authorized \$50.00 refund. The \$50.00 was for the marking fee.

Discussion ensued.

Motion [Moeller/Olk] to approve the \$800.00 burial expenses for Loretta Bellile burial contingent upon a signed release by all parties.  
Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action of CSM to Combine parcel 240021723 and 240021717**

Administrator Treadwell said that this was recommended for approval at the Planning & Zoning Commission last week. They are combining two parcels owned by the same company. It was suggested to get a utility easement outside of the scope of the project on the north side.

Motion [Moeller /Arendt Vanden Heuvel] to approve the CSM to combine parcel 240021723 and parcel 240021717.

Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion and possible action on Xerox copier purchase**

Administrator Treadwell said that we have a current contractor with this company. When we purchase a new copier we send the old copier down to Police for five more years. Our old one that we sent to Police five years ago is not scanning anymore.

Motion [Moeller/Arendt Vanden Heuvel] to approve the purchase of a new copier not to exceed the dollar amount of \$8,715.43.

Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion and possible action on acceptance of Vibrant Spaces Grant for Memorial Square**

Administrator Treadwell said that we applied for this last year, and this is the contract that Wisconsin Economic Development Corporation gives. This is a \$50,000 grant for Memorial Square.

Motion [Arendt Vanden Heuvel/Keel] to accept the contract grant between the Village of Hortonville and the Wisconsin Economic Development Corporation.

Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion and possible action on R-7-26 Amending Personnel manual on Public works Clothing Allowance**

Administrator Treadwell said that we had just changed this recently. We want to use our current contract with Fox Cities Embroidery, and the idea would be to have a \$300.00 stipend for uniform type embroidered clothing with their name on it. They would also get \$200.00 for a boot allowance and \$200.00 check through payroll. The idea was safety and recognition.

Motion [ Moeller/Jewell] to approve R-07-26.

Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion and possible action on Aerzen Quote**

DPW Director Steber said that this is a quote for an Aerzen GM 25S blower for the plant. It is one of those things that is specific to our plant. The housing and all the connections are all set for this type of blower.

There is a line item in the budget for this.

Motion [Arendt Vanden Heuvel/Keel] to approve the blower motor with Aerzen in the amount of \$16,372.41

Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion and possible action on Purchasing policy**

Administrator Treadwell said this was based off of the discussion at the last meeting on the state changing the bidding threshold. The Village board has the approval of any purchase over

\$5,000.00 and all construction projects will follow state statute 62.15 and department heads may with approval of village board purchase items not budgeted for provided that the object level of approval budget will not be exceeded at the end of the fiscal year.

Motion [Moeller/Arendt Vanden Heuvel] to approve the department head purchasing policy as presented with the exception of the correction of the spelling error.

Roll call vote, 7 ayes, 0 nays, motion carried.

### **Report of Village Officials**

**Clerk-Treasurer:** The report is in the packet.

**Director of Public Works:** The report is in the packet.

**Chief of Police:** The report is in the packet. Working with our neighboring communities with the recent storm and seeing what they need. We have had an influx of traffic with County M being shut down. I added some shifts for patrol for today, tomorrow and through the weekend. Administrator Treadwell and I are keeping an eye on the dam, and we are in good shape.

**Library Director:** We have a Library Board meeting on Monday. We are also figuring out how we can support our neighboring libraries, we have Wi-Fi and a place to go if people need us.

**Attorney:** Ashley is still on maternity leave, and I will still be here.

**Administrator:** The report is in the packet. I have been checking many different areas of the Village and checking the dam and lowering it periodically, as not to flooding the streets.

### **Any other miscellaneous topics for future discussion**

None

### **Communications and Miscellaneous Business**

**Black Otter Lake District news:** We had our meeting last Thursday and I have a handout that I sent around. We are trying to get the weed harvester up to speed and we are looking at the Commission which is now relooking at possibly expanding all the properties in the watershed area. DPW Director Steber has a video from UWSP that he wants to add to the website.

**Building permit report:** The March building report was submitted.

**Hortonville-Hortonia Fire District news:** We had a meeting on Wednesday, and the Fire budget was presented. The EMS budget was not presented, because the treasurer had a medical issue. The Fire calls are up about 30 from last year. Administrator Treadwell was there and we talked about the ambulance service agreement. The Fire Department did get a mutual aid agreement with the Town of Dale so now they have auto aid with all our surrounding communities. The Fire Department was looking at adding another bay, and the cost was approximately \$300,000. In lieu of that, they are now looking at an 30x40 outbuilding which is \$50,000 and there is a possibility that they might be able to self-fund that with fund raising. They will be redoing the parking lot before the July 15<sup>th</sup> meeting.

**Gold Cross Ambulance run reports and news:** The March run report was submitted.

**Hortonville Civic Association:** Nothing new

**Senior Activities Committee:** We met today and they talked about what to put in the Village Voice for planning. They also talked about the planning for Autumn fest.

**Comments and suggestions from citizens present**

None

**Adjournment**

Motion [Jewell/Moeller] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 7:36 p.m.

Minutes submitted by,

Jane Booth, WCMC  
Village Clerk/Treasurer