

VILLAGE OF HORTONVILLE  
**AGENDA OF THE VILLAGE BOARD**  
APRIL 16, 2026  
6:00 P.M. Regular Board Meeting  
**Municipal Services Center Board/Court Room**  
**531 N. Nash St., Hortonville, WI**



1. Pledge of Allegiance
2. Call to Order by Presiding Officer
3. Roll Call
4. Agenda Changes [to change the position of an item already on the agenda]
5. Consent Agenda
  - A. April 2, 2026 Regular Board meeting minutes
  - B. April 2, 2026 COW minutes
  - C. Presentation of accounts and other claims against the Village
6. Preregistered Citizens to be heard. – LIMIT 5 MINUTES
  - A. State name and address
  - B. Comments to be limited to 5 minutes
  - C. Pursuant to WI Statutes 19.83(2) and 19.84(2), The Board's role is to listen to public comments, and not to ask questions, discuss, or take action regarding pre-registered citizens comments.
7. Committee Reports
8. Unfinished Business from Previous Meetings
9. New Business
  - A. Discussion and possible action on Appointment of Citizen members of the Commission (must be done during the month of April)
  - B. Discussion and possible action on request for reimbursement for Luke Abitz
  - C. Discussion and possible action on request for reimbursement for Loretta Bellile Burial
  - D. Discussion and possible action of CSM to Combine parcel 240021723 and 240021717
  - E. Discussion and possible action on Xerox copier purchase
  - F. Discussion and possible action on acceptance of Vibrant Spaces Grant for Memorial Square
  - G. Discussion and possible action on R-7-26 Amending Personnel manual on Public works Clothing Allowance
  - H. Discussion and possible action on Aerzen Quote
  - I. Discussion and possible action on Purchasing policy
10. Report of Village Officials
  - A. Clerk-Treasurer
  - B. Director of Public Works
  - C. Police Chief
  - D. Library Director
  - E. Attorney
  - F. Administrator
  - G. Building Permit Report
  - H. Any other miscellaneous topics for future discussion

[Topics or questions for future agendas only – no discussion or answers, motion to schedule an item]

11. Communications and Miscellaneous Business
  - A. Black Otter Lake District news
  - B. Hortonville-Hortonia Fire District news
  - C. Gold Cross Ambulance run reports and news
  - D. Hortonville Civic Association
  - E. Senior Activities
12. Comments and suggestions from citizens present
13. Adjournment

**NEXT REGULAR VILLAGE BOARD MEETING: MAY 7, 2026**

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Administration Office at 779-6011 with as much advance notice as possible.

**VILLAGE OF HORTONVILLE  
VILLAGE BOARD  
APRIL 2, 2026 MEETING MINUTES  
DRAFT – NOT APPROVED**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Bob Jewell, Shauna Keel, Carrie Lathrop, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, and Attorney Tyler Pluff.

Officials excused: Library Director Alexandria Krause

**Consent Agenda**

Motion [Moeller/Olk] to approve as outlined. Roll call vote, 7 ayes, 0 nays, motion carried.

- A. March 19, 2026 Regular Board meeting minutes
- B. Presentation of accounts and other claims against the Village

**Agenda Changes**

Move items under Unfinished Business to after New Business Item I.

Move 8 below 9

**Preregistered Citizens to be heard**

None

**Committee Reports**

- A. Library Board – Library Director's report was in the packet
- B. COW – nothing to report

**New Business**

**Discussion and possible action on Resolution R-06-26 Providing for the Sale of Approximately \$1,670,000 General Obligation Promissory Notes**

Administrator Treadwell said that this is a resolution for taking out our first bond for the Main Street reconstruction. The project will be paid from TID 4, 5, and 6.

They are general obligation notes, the last time the Village did this for a large amount was bonds. The payback timeline is fifteen years.

The goal of the village is to keep the levy limit similar, and not the roller coaster with taxes. Quarles & Brady are the ones administering the loans.

Ariana Schmidt needs to know about using a paid agent for the note. When we do go out to bid, the amount might change a little. The Village board decided on using a paid agent to make the payments.

Motion [Moeller/Arendt Vanden Heuvel] to approve R-6-26.

Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on National Night out Scholarship Fund**

Chief of Police Bahr said that this came out of a department meeting. We do a number of events each year, primarily the Police Lights of Christmas, and we get a few thousand dollars of gift

cards, and we found that we weren't using all that money annually; and I have talked with the school about a scholarship. We are proposing a \$1,0000 scholarship for a high school senior and also sponsoring 2 rec students. This is a way to give back at different times of the year. I will check the viability every year to see if we can continue year to year. We would like to support a local student, maybe going into criminal justice and/or a law enforcement related.

Motion [Arendt Vanden Heuvel/Moeller] to approve a National Night Out Scholarship Fund for the Hortonville Police Department.

Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion and possible action on Sanitary Sewer Televising Quotes**

DPW Director Steber said that there are 3 quotes here for our annual sewer cleanout. The low bid was Speedy Clean.

Motion [Moeller/Keel] to approve the quote for Speedy Clean Drain & Sewer in an amount not to exceed \$9,241.98.

Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion and possible action on Hortonville Street Maintenance-Crack Filling Quotes**

Motion [Arendt Vanden Heuvel/Moeller] to accept the crack filling quote from Precision Seal Coating not to exceed the amount of \$14,300.00 for Street Maintenance for Wildwood, Wildwind, Warner Street and N Olk Street as listed in the advertisement for bids, contingent on the submission of a Certificate of Insurance.

Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion and possible action on WWTP Sewer Lining Proposals**

DPW Director Steber said that we did receive 3 proposals. We have had to have it pumped 3 times this year already because there is a curve in the sewer line.

Motion [Moeller/ Olk] to approve the quote from Turek's Plumbing for sewer lining not to exceed \$6,562.00.

Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion on Assembly Bill 217 Public Construction Bidding Thresholds**

Administrator Treadwell said that the law has changed the initial bidding for construction projects from \$25,000 to \$50,000. Our ordinance will automatically switch with the new state laws.

#### **Discussion on burning of trees and shrubs at the WWTP**

DPW Director Steber said we bought an old dumpster in which we can burn sticks. We changed our burning schedule to days when there is little to no wind. We have to make sure branches are dried out before we put them in the dumpster.

President Bellile said that in the past we would notify residents that were close that we would be burning.

#### **Discussion on East and West Segments for Main Street**

Administrator Treadwell said that DPW Director and I met with the County and went over the east and west segments. The thought was to put a crosswalk on the east side of Olk Street next to the health clinic. With Main and Nash if there wasn't a crossing guard there, they could at least walk down and cross on the east side of Olk Street.

The other thing was the tree placements, and on the west side we put in new trees after the tornado, and we will be pulling them and replacing them in the current location.

The other thing was the speed adjustment sign, and the County wanted us to put it farther down to end the 45 mph by Kelly Way and then to end by Sentry Foods.

Discussion on the sidewalk to be installed all the way to Givens Road. Administrator Treadwell said that the multimodal trail will be on the South side and a sidewalk will be on the North side.

Administrator Treadwell said he took a ride with Chief of Police Bahr, and it seemed good to slow it down to 25 mph, going out of town by Spruce Street. The engineering firm needs to know if we want the speed limit to 25 mph before the train tracks.

Engineer Ron Wolf said that the work to do with the Office of the Commission of the railroads is long and the design of the arms and how that all works you have to start now, because it is about a two-year process and it is advantageous if the speed limit is slower, it makes it easier.

#### **Discussion and possible action on allowing for an Administrator Internship for 2026**

Administrator Treadwell said that he was approached by a college student from La Crosse who lives in Greenville, who is doing Public Administration, and he asked if there would be an internship with the Village of Hortonville. WCMA does have a grant that would cover up to half of the \$5,000 for an internship for a graduate/undergraduate student.

Half of the payment out of the \$2,500 would be TID driven and if we can get the grant that would be the other half. The student said he would do it either way if we got the grant or not.

Trustee Lathrop said that she thinks it is a good idea.

Trustee Arendt Vanden Heuvel said she loves the idea.

Motion [Arendt Vanden Heuvel/Moeller] to approve an internship for administrator with a college student in the amount of \$2,500.

Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Unfinished Business from previous meetings**

##### **Discussion and possible action on IT Server**

Administrator Treadwell said that he got the answers from the questions asked at the last meeting.

Motion [Moeller/Olk] to approve the VC3 contract for the proposed server from VC3 in the amount of \$15,149.94

Roll call vote, 7 ayes, 0 nays, motion carried.

##### **Discussion and possible action on No Parking Ordinance**

Chief of Police Bahr said that he made the changes that we requested, we did remove the wording regarding the 14 days.

Motion [Moeller/Olk] to approve the No Parking Ordinance O-2-26.

Roll call vote, 7 ayes, 0 nays, motion carried.

##### **Discussion and possible action on Temporary No Parking for Olk St.**

Chief of Police Bahr said that he looked this over and talked with the school district. They do not use Olk Street for a drop off and pick up over the summer. He said that we have two options, one we do nothing, two we would do  
Third option is if you see a line there would be for parking??

Trustee Arendt Vanden Heuvel asked about how hard it would be to change this if needed.

Chief of Police said that if we have this as an ordinance, we can make changes if needed.

Motion [Moeller/Jewell] to approve the parking restrictions on Olk Street to only allow parking in front of the high school.

Roll call vote, 7 ayes, 0 nays, motion carried.

### **Report of Village Officials**

**Clerk-Treasurer:** The report is in the packet.

**Director of Public Works:** The report is in the packet. I am still looking at reimbursement from the County regarding the snowstorm.

**Chief of Police:** The report is in the packet. Officer Johnson is due to be on his own on

Act 443 impacts municipal courts they have increased the bond amount in the amount of \$10.00.

Very nice letter about Officer sweeney and taking a small thing and turning it into a big thing.

**Library Director:** The report is in the packet.

**Attorney:** I am here since Ashley had her baby boy. Nothing else to report.

**Administrator:** The report is in the packet. The next few weeks I will be going through the zoning code and getting that updated.

### **Any other miscellaneous topics for future discussion**

None

### **Communications and Miscellaneous Business**

**Black Otter Lake District news:** Nothing new, next Thursday at 5:30 pm next meeting.

**Building permit report:** None

**Hortonville-Hortonia Fire District news:** Wednesday, April 8 we have a meeting.

**Gold Cross Ambulance run reports and news:** None

**Hortonville Civic Association:** Nothing

**Senior Activities Committee:** Meeting next Thursday at noon.

### **Comments and suggestions from citizens present**

None

**Adjournment**

Motion [Moeller/Olk] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 7:41 p.m.

Minutes submitted by,

Jane Booth, WCMC  
Village Clerk/Treasurer

DRAFT

**VILLAGE OF HORTONVILLE  
COMMITTEE OF THE WHOLE  
APRIL 2, 2026 MEETING MINUTES  
DRAFT-NOT APPROVED**

President Jeanne Bellile called the meeting to order at 5:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Bob Jewell, Shauna Keel, Carrie Lathrop, Jim Moeller, Jane Olk, Julie Arendt Vanden Heuvel

Trustees excused:

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, and Attorney Tyler Pluff.

**Discussion on Financial Plan and Water Rate Case Study by Ehlers**

Ariana Schmidt from Ehlers presented the proposed water rate case study. We need to be sure that the utility can be self-sustaining, and fund not only your existing operations, but also fund your future capital improvement plans. You will see future projects build into here.

We are going to look at 5 years previous and use those trends to project forward. We will look at O&M, depreciation and take a look at your PILOT, as well as how we are going to fund the projects.

We will start on the water side, water is unfortunately, other than determining when you go in for an increase, is not something where you can pick what that increase is, and the PSC governs the rates. The standard simplified rate is a standard 3% increase. If you need a higher increase the only way is to go in a full rate case. The Utilities' last increase was in 2016. We are looking at ten years of catch up.

The utility has no debt, which is good. If we do a 3% increase for the next five years, that amounts to approximately \$3.00 per month per user.

Trustee Arendt Vanden Heuvel asked about forcing a future board to act on our decision.

Ariana Schmidt (Ehlers) said you are correct, she recommends approving a year at a time. When you file a rate increase you need to file by July 31 and it takes 9 months.

Sewer does have debt, but the PSC is not involved with a rate, the Village can set that.

If we did a rate case looking at an implementation of 2027,

Trustee Moeller asked about why the need for an increase in sewer if the WWTP is paid off.

Administrator Treadwell said that there will be updates that we will need to make in the future for the plant.

Trustee Jewell asked where we are with the capacity of the WWTP.

DPW Director Steber said that at times we are at capacity.

Ariane Schmidt (Ehlers) said that to summarize if you are looking at a full rate increase now and get an overall lower increase we would need to file before July 31.

If you are not ready to do the full-rate study, we recommend doing a simplified rate increase at 3%. The other option is to do nothing at all.

On the sewer side, the first-rate increase would be in 2028, and don't forget about this. The longer you put it off, the bigger the increase will be.

We are on the bottom third for water rate comparison for Outagamie County.

Trustee Lathrop said we can reevaluate once we get the increase and look at where we will stand. If we drag it out, we are just pushing it down the road.

The recommendation is to do the water rate study for the July 31 deadline and push along the concept of a monthly bill.

### **Adjourn**

Motion [Jewell/Keel] to adjourn. Unanimous voice vote, motion carried. The Committee adjourned at 6:00 p.m.

Minutes submitted by Jane Booth, WCMC  
Clerk-Treasurer

**April 16, 2026 INVOICE LISTING**

**VILLAGE INVOICES**

**April 03, 2026- April 16, 2026**

04-26	American Legion Auxiliary Unit 55	Geranium- 42 Flowers- MSC Landscaping	\$	210.00
0326	BMO Harris Bank	March Charges- 2026	\$	4,607.66
03-31-26	Brick's Hardware	Supplies- Street/WWTP/Water/Sewer	\$	95.07
242745601040126	Charter Communications	Internet/Email- April 2026- PW/W/S	\$	198.30
171759001040126	Charter Communications	Internet/Email- April 2026- Admin/PD/Library/W/S	\$	153.37
171758901040126	Charter Communications	Internet/Email- April 2026- Admin/PW/Court	\$	159.99
171758301040126	Charter Communications	Phone/Internet- April 2025- PD	\$	139.99
04/26	Cooper, Ruthie	Community Center Reimbursement- 4/05/26 Rental	\$	150.00
ACH	EFTPS	Federal, FICA taxes for 04/09/2026 Payroll	\$	15,614.23
5371544	Employee Benefits Corporation	Health Reimbursement- April 2026	\$	2,386.73
INV-67431	Fox Cities Embroidery	Clothing Allowance- J. Bellile	\$	121.10
03/26	Gilbert's Sentry	Supplies- PW	\$	22.99
1834762	Harter's Fox Valley Disposal	Village Wide Refuse Pickup- March 2026	\$	13,981.90
3256767	Hawkins Ash CPA's	For Professional Services through 04/09/26	\$	1,655.00
WS03312026	Hortonville Water & Sewer Utility	Water/Sewer Billing 01/07/2026-03/30/2026	\$	42,703.66
2ndQtr2026	Hortonville-Hortonia Fire District	2nd Quarter Fire Budget Payment- 2026	\$	24,837.23
8000594-0326	Kwik Trip	Fuel- DPW-March 2026	\$	139.67
00309835-0326	Kwik Trip	Fuel- PD-March 2026	\$	1,110.84
39659/39725	Menards	Supplies- Street/Water/Sewer	\$	747.96
0052397	Merjent Inc	Hortonville Stormwater Restoration- March 1- March 31, 2026	\$	460.35
INV3063855	Metro Sales Inc	Contract Base Charge- April 2026	\$	253.68
159707	Mielke, Ruekert	Bug Tussel Construction Services	\$	1,928.20
026480/026481	MSA Professional Services	Professional Services- Grandview Road Urbanization/Industrial	\$	9,046.00
027504	MSA Professional Services	Hortonville GIS 2026	\$	4,275.50
IN319420	Multi Media Channels LLC	Publication- Open Book/Board of Review	\$	72.40
1022500	Outagamie County Treasurer	Engineering- Snow and Ice Removal/Givens Rd/Engineering- CT	\$	17,873.77
1022408/1022409/102	Outagamie County Treasurer	Engineering- Engineering- Main Street	\$	59,392.78
Mar 26	Outagamie County Treasurer	Court Fines- March 2026	\$	360.00
480069181	Pomp's Tire Service	Vehicle Maintenance- DPW Squad	\$	26.50
45820156April2026	Reserve Account	Machine Postage- Pitney Bowes	\$	2,000.00
1290	RG Inspections LLC	Commercial Electrical Permit- 2025-0004- 208 W Main	\$	225.00
9259434/9259540	Riesterer & Schnell Inc	Supplies- Gator	\$	107.57
Clothing2026-2	Ringer, Mike	Clothing/Boot Allowance 2026	\$	196.46
002832L/2026May	Securian Financial Group	Life Insurance Premiums- May 2026	\$	574.92
25-98	Tom McHugh Construction LLC	Refund Builders Escrow- 131 Baake Street	\$	250.00
6415/6416	Tony's Cemetery Service LLC	Lori Jean Stilen Burial/Loretta Riehl-Bellile Burial	\$	2,000.00
9882	Town Web Design	Annual Hosting & Maintenance Fee- 2026	\$	755.00
VINV3567560VC3	VC3 Inc	New Cloud Based Admin Server	\$	15,149.94
04022026	WE Energies	Outdoor Lighting- Briggs/N Mill/S Nash/New Pole Install- W Ma	\$	9,110.63
5877647073	WE Energies	Water/Sewer Electric/Gas-March 2026	\$	6,039.64
ACH	Wisconsin Deferred Comp	EE contributions 04/09/2026 Payroll	\$	971.00
March 26	Wisconsin Department of Administration	Court Fines-March 2026	\$	1,118.20
ACH	Wisconsin, State of	State W/H for 04/09/2026 Payroll	\$	2,715.82
CM15597	YMCA of the Fox Cities	Member Dues- April 2026	\$	40.00
		Invoice Total	\$	243,979.05
	04/09/26 Direct Deposit P/R		\$	50,333.95
		Grand Total	\$	294,313.00

**WATER & SEWER UTILITY INVOICES**

**April 03, 2026- April 16, 2026**

0090627823	AES Seal Inc	Mechanical Seal Training- H Gruenwald/J Cleereman	\$	750.00
26-007894	Badger Laboratories	Total Phosphorous Testing- WWTP	\$	245.00
80232778	Badger Meter	Beacon Network Orion Cellular	\$	994.29
27063033026	Charter	Inter/Email- April 2026- Sewer	\$	115.44
9011611276	Clean Water Testing	Coliform Bacteria Test	\$	117.00
471031	Ferguson Water Works	Hydrant Repair Kit	\$	537.47
UWS-0326	Hortonville Water Utility	Water Billing for 12/30/2025-03/31/2026	\$	4,204.34
March 2026	Hortonville, Village of	Payables- March 2026	\$	52,891.32
31252	Martelle Water Treatment	Lab Materials- WWTP	\$	1,768.25
533645	NCL Of Wisconsin	Lab Supplies- WWTP	\$	510.31
89938	Speedy Clean	Thaw Water Line- 158 E Main St	\$	675.00
DrainLining-1	Turek's Plumbing	Interior Drain Lining/Epoxy Coat- 50% First Payment	\$	3,281.00
W&S 0326	WE Energies	Water/Sewer Electric & Gas- March 2026	\$	11,810.32
		Grand Total	\$	77,899.74

**VILLAGE COMMISSION AND COMMITTEES FOR 4/2026 THROUGH 4/2027**

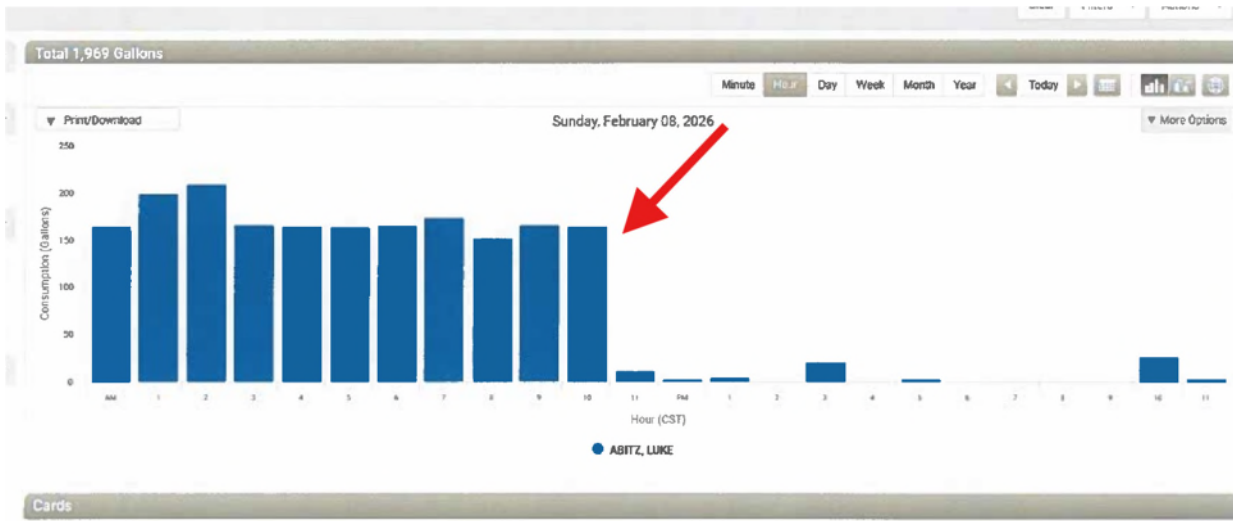
	<u>Term Expires</u>		<u>Term Expires</u>
<b>PLANNING &amp; ZONING COMMISSION</b>	Second Thursday	<b>BOARD OF REVIEW</b>	
Village President - Jeanne Bellile	Term of Office	Village President - 740-2204	Term of Office
Village Trustee - Julie Arendt Vanden Heuvel	Term of Office	Village Clerk/Treasurer	
Ryan Hansch (307 Greenbrier Dr) 715-781-8308 - rhansch@hotmail.com	2029	Trustee - Jane Olk - 660-4402	Term of Office
Barry Hoff (403 N Cherry St) 779-0316 - barry.hoff@prodigy.net	2027	Alternate - Carrie Lathrop	Term of Office
Richard Gruenewald (215 Spruce St) 8842 - gruenewa15@aol.com	2029	<b>Public Works Committee</b>	
Mike Bellile (PO Box 341) 779-6707	2028	Jim Moeller	Chairperson
Roger Retzlaff (112 Crystal Springs) 209-0655	2028	Therese Abitz	
Tom Banker (203 Greendale Rd) 540-4437 - tom.j.bank@gmail.com	2028	Dalton Davis	
Dave Moe (352 Nye St) 428-1986 - davemoe911@gmail.com	2029	Julie Arendt Vanden Heuvel	
Village Attorney, ex officio member		<b>Public Safety Committee</b>	
Village assigned Engineer, ex officio member		Jim Moeller	Chairperson
<b>Appointed / 3 year term</b>		Carrie Lathrop	
<b>LIBRARY BOARD</b>		Dalton Davis	
Village Board Rep - Carrie Lathrop	Term of Office	Jane Olk	
School District Rep/Secretary - Kristi Compton	Term of Office	<b>Public Facilities Committee</b>	
Alexia Jandourek	2027	Julie Arendt Vanden Heuvel	Chairperson
Christina King - Vice President	2027	Therese Abitz	
Mike Wirkus - President	2028	Jane Olk	
Stephanie Holtz	2027	Carrie Lathrop	
Holly Diestler	2028	<b>Finance/Personnel Committee</b>	
<b>Appointed / 3 year term (1st meeting in May)</b>		Jeanne Bellile	Chairperson
<b>HISTORIC PRESERVATION COMMISSION (Filled when Needed)</b>		Jim Moeller	
Sherry Henrickson 538-6512		Julie Arendt Vanden Heuvel	
Warren Mueller 250-0814		<b>HORTONVILLE/HORTONIA FIRE DISTRICT COMMISSIONERS</b>	
Julie Arendt VandenHeuvel-Trustee/Historian	Term of Office	Village Trustee - James Moeller	Term of Office
Vacant - Citizen Member		Tom Banker & Mike Bellile	2028
Claire Abitz - Citizen Member		<b>Appointed / 2 year term</b>	
Jeff Middlestead - Citizen Member		(Nancy Willenkamp from Hortonia)	
Lenard Epps		(Andy Moeller-at large)	
<b>Appointed / 3 year term</b>		<b>SENIOR ACTIVITIES COMMITTEE</b>	
<b>CAPITAL IMPROVEMENTS PLANNING COMMITTEE</b>		Pat Lund-Moe - 3 year term	2028
Village Administrator		Lauren Prochnow - Deputy Clerk/Treasurer	
Village Director of Public Works		Nancy Osbourne	2029
Village Chief of Police		Alternate	
Village Library Director		Rosemary Gorski - citizen 715-321-3747	2027
Village Clerk-Treasurer		Therese Abitz	Term of Office
<b>ECONOMIC DEVELOPMENT COMMITTEE</b>		Joanne Mueller	6/1/2026
Village President - Jeanne Bellile	740-2204	<b>Urban Forestry Board</b>	Jane Olk
Village Trustee - Jim Moeller	418-5870	<b>WEED COMMISSIONER</b>	
Financial Institution - Jason Bloxham (PO 459) - JasonB@WolfRiverBank.com	422-3692		
Small bus.- Greg Rogers - greg.j.rogers@edwardjones.com	779-6031		
Ind Business member - Jayne Frazier - j.t.f.creative@gmail.com	851-3317		
Chamber- Vacant until filled			
Village Resident - Mark Voight (242 E Main St) - voighters@att.net	851-8080	<b>BUILDING INSPECTOR</b>	
<b>ZONING BOARD OF APPEALS</b>		Paul Hanlon	920-878-0024
Joanne Mueller (215 S Nash St) 250-0815	2027	<b>VILLAGE ATTORNEY</b>	
Christina King 920-858-0821	2028	Ashley Lehocky	920.725.1233
Robert Riemer (PO Box 82)779-6320	2029	<b>VILLAGE ENGINEER POOL</b>	
Peter Olk	2029	Cedar Corp. - Dennis Steigenberger	920-455-7004
Deb Obry - 920-877-7022	2028	MSA - Dan Rammer	
Alt#1- Tom Banker	2028	McMahon Associates - Ron Wolf	751-4200
Alt#2-Michael Hanson (833 Hickory)779-4563	2027	<b>VILLAGE ASSESSOR</b>	
<b>Appointed / 3 year term</b>		Bowmar Appraisal - Nick Marcks	733-5369
<b>Village Board</b>		<b>HEALTH OFFICER</b>	
Jeanne Bellile - President 920-740-2204	2027	County Health Officer - Natalie Vandeveld	832-5100
Dalton Davis - 920-213-5481	2028		
Therese Abitz - 920-779-0608	2028		
Julie Arendt VandenHeuvel - 920-378-2575	2028		
Jane Olk - Trustee - 920-660-4402	2027		
Carrie Lathrop - 920-202-1602	2027		
James Moeller - 920-418-5870	2027		

[Hortonville Shared Info/Commissions-Committees]

High water use started December 27<sup>th</sup>



Ended between 10 and 11 am on February 8<sup>th</sup>



April 9, 2026

Village Board of the Village of Hortonville

**Re: Request for Refund of Burial Costs – Estate of Lorretta Riehl-Bellile**

Dear Members of the Village Board:

I am writing to you in my capacity as the Funeral Director at Borchardt & Moder Funeral Home on behalf of the family of the late Lorretta Riehl-Bellile. We assisted the family with the funeral and burial arrangements following her passing, including coordination with the Village of Hortonville for the interment.

The family respectfully requests a refund of the burial costs and associated fees paid to the Village in connection with Mrs. Riehl-Bellile's interment. This request is made due to the significant additional financial and emotional burdens the family has endured. Specifically, family members experienced lost wages from extended time away from work, unanticipated extra costs resulting from flight changes necessitated by complications in the burial process, and emotional distress caused by the overall circumstances surrounding the arrangements.

These unforeseen hardships have placed an undue strain on the family during an already difficult time of grief. The family believes that a refund of the burial costs is appropriate to help alleviate the financial impact directly tied to these issues. We have documentation of the fees paid to the Village and are prepared to provide any additional information or records the Board may require to process this request promptly.

We kindly ask that the Village Board review this matter at its earliest convenience and consider approving the refund. Please let me know if a formal meeting or further discussion would be helpful. I can be reached directly at the funeral home by phone at (920) 982-3232 or by email at [loganchfh@gmail.com](mailto:loganchfh@gmail.com).

Thank you for your time, attention, and compassionate consideration of this request. We appreciate the Village's role in providing cemetery services to our community and hope this matter can be resolved favorably for the family.

Sincerely,

Logan Rusch

Funeral Director

Borchardt & Moder

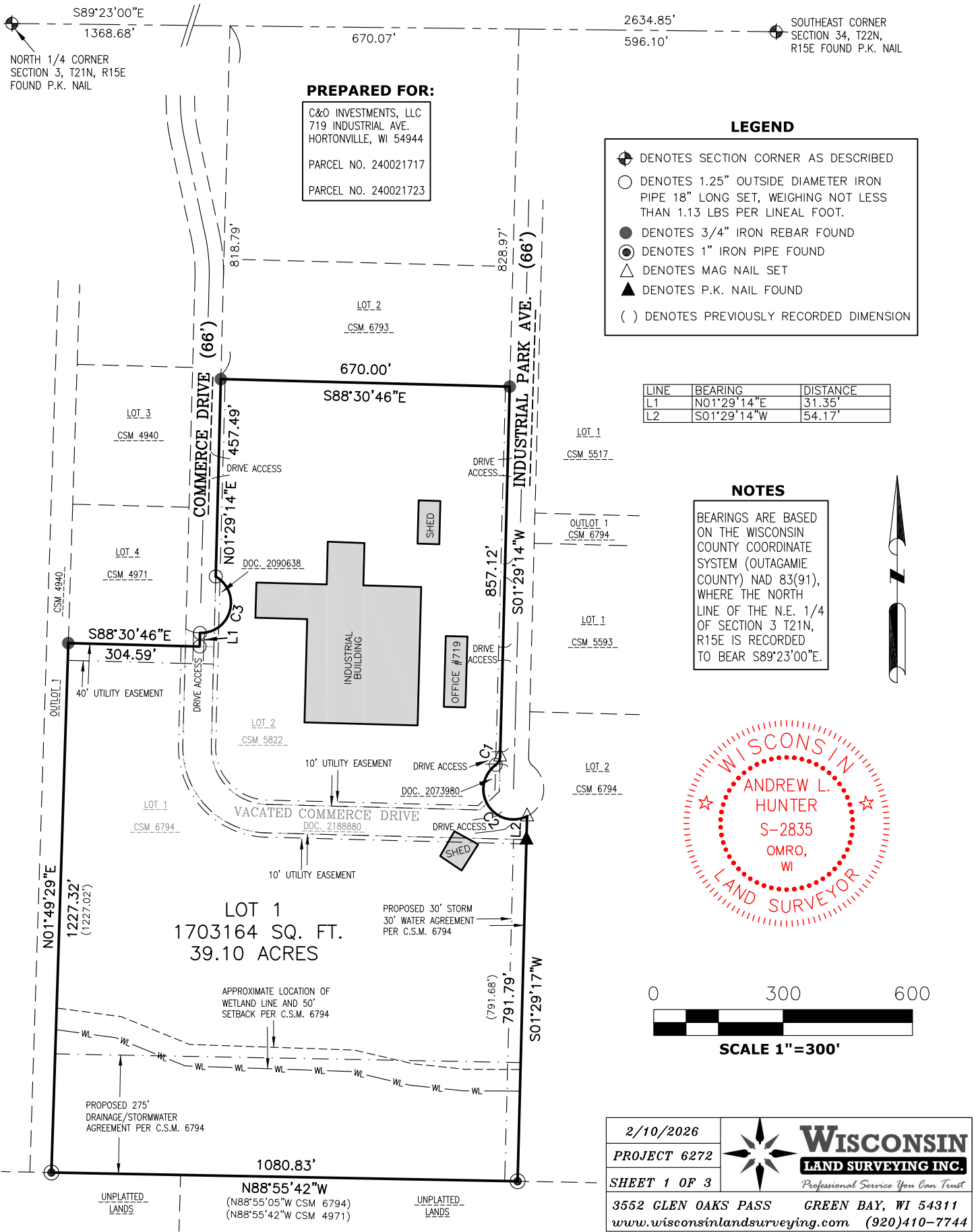
On behalf of the family of Lorretta Riehl-Bellile

# CERTIFIED SURVEY MAP

# SHEET 1 OF 3

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 5822 (RECORDED IN VOLUME 34, PAGE 5822 OF MAPS AS DOCUMENT NO. 1802576), ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 6794 (RECORDED IN VOLUME 40, PAGE 6794 OF MAPS AS DOCUMENT NO. 2012406), PART OF VACATED COMMERCE DRIVE AS DISCONTINUED IN RECORDED DOCUMENT NO. 2188880, ALL BEING PART OF THE FRACTIONAL NORTHEAST 1/4 OF SECTION 3, TOWNSHIP 21 NORTH, RANGE 15 EAST, VILLAGE OF HORTONVILLE, OUTAGAMIE COUNTY, WISCONSIN.

CURVE	RADIUS	ARC LENGTH	CH LENGTH	CH BEAR	DELTA ANGLE	TAN-BEAR-IN	TAN-BEAR-OUT
C1	25.00'	22.85'	22.06'	S27°40'24"W	52°21'39"	N53°51'14"E	N01°29'34"E
C2	70.00'	208.31'	139.52'	S31°23'24"E	170°30'12"	S53°51'42"W	N63°21'30"E
C3	70.00'	185.57'	135.81'	N15°33'01"E	151°53'21"	S88°30'18"E	N60°23'40"W



**CERTIFIED SURVEY MAP**

**SHEET 2 of 3**

PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 5822 (RECORDED IN VOLUME 34, PAGE 5822 OF MAPS AS DOCUMENT NO. 1802576), ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 6794 (RECORDED IN VOLUME 40, PAGE 6794 OF MAPS AS DOCUMENT NO. 2012406), PART OF VACATED COMMERCE DRIVE AS DISCONTINUED IN RECORDED DOCUMENT NO. 2188880, ALL BEING PART OF THE FRACTIONAL NORTHEAST 1/4 OF SECTION 3, TOWNSHIP 21 NORTH, RANGE 15 EAST, VILLAGE OF HORTONVILLE, OUTAGAMIE COUNTY, WISCONSIN.

**SURVEYOR'S CERTIFICATE  
STATE OF WISCONSIN**

I, ANDREW L. HUNTER, WISCONSIN PROFESSIONAL LAND SURVEYOR DO HEREBY CERTIFY;

THAT I HAVE SURVEYED, COMBINED AND MAPPED PART OF LOT 2 OF CERTIFIED SURVEY MAP NO. 5822 (RECORDED IN VOLUME 34, PAGE 5822 OF MAPS AS DOCUMENT NO. 1802576), ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 6794 (RECORDED IN VOLUME 40, PAGE 6794 OF MAPS AS DOCUMENT NO. 2012406), PART OF VACATED COMMERCE DRIVE AS DISCONTINUED IN RECORDED DOCUMENT NO. 2188880, ALL BEING PART OF THE FRACTIONAL NORTHEAST 1/4 OF SECTION 3, TOWNSHIP 21 NORTH, RANGE 15 EAST, VILLAGE OF HORTONVILLE, OUTAGAMIE COUNTY, WISCONSIN, WHICH IS BOUND AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 3; THENCE SOUTH 89°23'00" EAST ALONG THE NORTH LINE OF SAID NORTHEAST 1/4, 1368.68 FEET; THENCE SOUTH 01°29'14" WEST 818.79 FEET TO THE NORTHWEST CORNER OF SAID LOT 2 AND THE POINT OF BEGINNING; THENCE SOUTH 88°30'46" EAST ALONG THE NORTH LINE OF SAID LOT 2, 670.00 FEET TO THE WEST RIGHT-OF-WAY LINE OF INDUSTRIAL PARK AVENUE; THENCE SOUTH 01°29'14" WEST ALONG SAID WEST RIGHT-OF-WAY LINE, 857.12 FEET; THENCE CONTINUING ALONG SAID WEST RIGHT-OF-WAY LINE SOUTHWESTERLY 22.85 FEET ALONG THE ARC OF A CURVE TO THE RIGHT, WHOSE RADIUS IS 25.00 FEET AND WHOSE CHORD BEARS SOUTH 27°40'24" WEST 22.06 FEET; THENCE CONTINUING ALONG SAID WEST RIGHT-OF-WAY LINE SOUTHEASTERLY 208.31 FEET ALONG THE ARC OF A CURVE TO THE LEFT, WHOSE RADIUS IS 70.00 FEET AND WHOSE CHORD BEARS SOUTH 31°23'24" EAST 139.52 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF INDUSTRIAL PARK AVENUE; THENCE SOUTH 01°29'14" WEST ALONG THE EAST LINE OF VACATED COMMERCE DRIVE, 54.17 FEET TO THE NORTHEAST CORNER OF SAID LOT 1; THENCE SOUTH 01°29'17" WEST ALONG THE EAST LINE OF SAID LOT 1, 791.79 FEET TO THE SOUTH LINE OF SAID LOT 1; THENCE NORTH 88°55'42" WEST ALONG SAID SOUTH LINE, 1080.83 FEET TO THE WEST LINE OF SAID LOT 1; THENCE NORTH 01°49'29" EAST ALONG SAID WEST LINE, 1227.32 FEET TO THE NORTH LINE OF SAID LOT 1; THENCE SOUTH 88°30'46" EAST ALONG SAID NORTH LINE AND THE EXTENSION THEREOF, 304.59 FEET TO THE CENTERLINE OF VACATED COMMERCE DRIVE; THENCE NORTH 01°29'14" EAST ALONG SAID VACATED CENTERLINE, 31.35 FEET TO A POINT ON THE EASTERLY RIGHT-OF-WAY LINE OF COMMERCE DRIVE; THENCE NORTHEASTERLY 185.57 FEET ALONG THE ARC OF A CURVE TO THE LEFT, WHOSE RADIUS IS 70.00 FEET AND WHOSE CHORD BEARS NORTH 15°33'01" EAST 135.81 FEET; THENCE CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, NORTH 01°29'14" EAST 457.49 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 1,703,164 SQ. FT. (39.10 ACRES) AND IS SUBJECT TO ALL EXISTING EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE THIS SURVEY BY THE DIRECTION OF C&O INVESTMENTS, LLC, OWNER OF SAID LAND.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE LAND COMBINATION THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236, SECTION 236.34 OF THE WISCONSIN STATUTES AND THE LAND SUBDIVISION ORDINANCES OF THE VILLAGE OF HORTONVILLE, IN SURVEYING, COMBINING AND MAPPING THE LAND.

\_\_\_\_\_  
ANDREW HUNTER,  
PROFESSIONAL WISCONSIN LAND SURVEYOR S-2835-008

DATE: \_\_\_\_\_

**NOTES**

1. THIS CERTIFIED SURVEY MAP IS ALL OF TAX PARCELS 240021717 AND 240021723
2. THIS CERTIFIED SURVEY MAP IS WHOLLY CONTAINED WITHIN THE LANDS DESCRIBED IN DOCUMENTS 1804456 and 2020202
3. THE OWNER OF RECORD IS C&O INVESTMENTS, LLC







<b>B I L L  T O</b>	<b>Customer</b> Village Of Hortonville
	<b>Contact</b>
	<b>Address</b> 531 N Nash St
	<b>City, State, Zip</b> Hortonville, WI 54944-9776

<b>S H I P  T O</b>	<b>Customer</b> Village Of Hortonville
	<b>Contact</b>
	<b>Address</b> 531 N NASH ST
	<b>City, State, Zip</b> HORTONVILLE, WI 54944-9776

**Maintenance Terms and Equipment Covered**

<b>Billings Per Year:</b> Quarterly	<b>Allowance</b>	<b>Rate/Overage</b>	<b>Base</b>
<b>Agreement Term:</b> 60 months	<b>Black and White:</b> 6,000	0.01030	\$61.80
<b>Includes Supplies:</b> Yes	<b>Color:</b> 9,000	0.05770	\$519.30
<b>Contract Start Date:</b> Install Date	<b>Total Base Charge Per Invoice:</b>		\$581.10

Equipment ID	Model	Serial Number	Beginning Meter Black	Beginning Meter Color
	Xerox Altalink C8235/ENGH2			

This agreement is made and entered into pursuant and subject to the terms and conditions under the Master Solutions Agreement located at <https://www.metro-sales.com/msi-master-solutions-agreement>.

- This agreement allows for an unlimited number of unscheduled maintenance calls, provided the calls are not a result of operator negligence. Metro Sales, Inc's (hereinafter "MSI") responsibility with this agreement ceases if the equipment covered is repaired or adjusted by any person other than an authorized MSI technical representative, or the supplies used are not authorized or approved by MSI.
- Service shall be provided without additional charge 8:00 a.m. to 5:00 p.m. Monday through Friday (except National holidays).
- The maintenance service plan includes all necessary parts with the following exceptions:
  - Parts damaged by fire, water, other acts of nature, misuse or negligence on the part of the customer (hereinafter "you/your") or operators of the equipment.
  - Any software system or related connectivity support.
- It is your responsibility to provide power that meets the specific equipment needs as well as proper service access space around the equipment. If either one or both of these conditions are not met, MSI reserves the right to suspend this protection plan until the power deficiency is corrected and/or adequate service space is provided.
- For supply-inclusive agreements, MSI will provide toner and developer for the equipment covered. Paper and staples are not included. Supplies provided under this agreement remain the property of MSI.
- This agreement will become effective as of the start date listed above for the full term listed above and is a NON-CANCELLABLE AGREEMENT. This agreement will be automatically renewed for 12 month periods at the prevailing rates at the time of expiration of the term unless you provide a non-renewal notice in writing thirty (30) days prior to the expiration of the agreement or renewal period. Maintenance agreement rates may be subject to an annual rate adjustment. MSI may terminate this agreement upon written notice prior to any renewal.
- In the event that MSI takes action to collect from you any amounts due under the terms of this agreement or otherwise, it is agreed that you shall pay all collection costs and disbursements including reasonable attorneys' fees. Interest on any unpaid balance shall accrue at the rate of 1% per month.
- If you default in your obligations by not paying maintenance charges owing under this agreement or you default under any other agreements with MSI or you cease your business operations, MSI may (i) refuse to provide service and/or supplies until such default is fully cured or (ii) provide service and/or supplies on a C.O.D. "Per Call" basis at MSI's then prevailing rates. If you default in your obligations hereunder, MSI may, in addition to any other remedies available at law or equity, require you to immediately pay to MSI all past due payments under this agreement and may accelerate the entire balance of payments as immediately due and payable for the remaining term under this agreement as liquidated damages and not as a penalty. CUSTOMER AND MSI WAIVE ANY AND ALL RIGHTS TO A TRIAL BY JURY.
- Remote Monitoring Services: Remote monitoring services is software that permits automatic monitoring of the office machine (for example, a copier or printer) installed on the device or server/workstation. Current or future versions of remote monitoring services will provide the following types of functionality: remote meter reading, supply usage, reporting of malfunction/error codes, machine adjustments or firmware upgrades (hereinafter the "Data"). Remote monitoring services cannot and does not collect customer/user document content or user information. Except for the limited Data captured by the software, this Agreement does not grant MSI any rights to your documents or information. The Data will be transmitted via the Internet to a remote server maintained by MSI and/or its subcontractors, which servers may be located either within the United States, or at locations outside the United States. MSI uses reasonably available technology and reasonable security procedures to maintain the security of the Data; however, you acknowledge that no provider can absolutely prevent interception of data or guarantee security of information maintained on computers and on the Internet. MSI retains all rights, title and interest to the Data, which it may use or provide to third parties authorized by MSI in order to provide better service to you. MSI may also use the Data for its regular business purposes including but not limited to product development and marketing research, however, the Data will not be provided to market research consultants in a form that personally identifies you. MSI may dispose of the Data at any time when it is no longer necessary for MSI's own business purposes and without notice to you. Remote monitoring services are intended only for your internal use and only on the machine, workstation or server on which it is installed. All remote monitoring service technology is confidential and proprietary information of the manufacturer and/or its licensors protected by copyright, trade secret and other laws and treaties. MSI retains full ownership of all intellectual property associated with any remote monitoring service.

Comments:

Authorized By (Please Print):	<input type="text"/>	Title:	<input type="text"/>
Signature for Approval	<input type="text"/>	Date:	<input type="text"/> PO: <input type="text"/>
Meter Contact Name (First & Last):	<input type="text"/>	Meter Contact Email:	<input type="text"/>

**COMMUNITY DEVELOPMENT INVESTMENT VIBRANT SPACES GRANT  
AGREEMENT**

**BETWEEN**

**THE WISCONSIN ECONOMIC DEVELOPMENT CORPORATION**

**AND**

**VILLAGE OF HORTONVILLE**

This Agreement is entered into pursuant to Chapter 238 of the Wisconsin Statutes between the Wisconsin Economic Development Corporation (“WEDC”), a public body corporate and politic authorized to grant funds for the purpose of economic development pursuant to Chapter 238 of the Wisconsin Statutes, and Village of Hortonville (“Recipient”). Certain capitalized terms are defined in Section 1 of this Agreement.

**WITNESSETH**

**WHEREAS**, the Recipient has submitted an Application to WEDC, requesting funds from WEDC’s Community Development Investment Vibrant Spaces Grant Program (“CDI-VS Funds”);

**WHEREAS**, WEDC has determined that the Recipient is an eligible recipient of CDI-VS Funds; and

**WHEREAS**, in reliance upon the Application, WEDC has approved the Recipient for up to Fifty Thousand Dollars (\$50,000) in CDI-VS Funds.

**NOW, THEREFORE**, for valid consideration, the receipt of which is hereby acknowledged, and in consideration for the promises and covenants in this Agreement, WEDC and the Recipient agree as follows:

**1. Definitions.** For purposes of this Agreement, the following terms have the following meanings:

(a) “Agreement” means this agreement, to include all documents required to be delivered contemporaneously with the execution and delivery of this Agreement, and the attached Exhibits, together with any future amendments executed in compliance with Section 21 of this Agreement.

(b) “Application” means the materials submitted by the Recipient to WEDC relating to this allocation of CDI-VS Funds.

(c) “CDI-VS Funds” means the grant monies the Recipient is eligible to receive from WEDC’s Community Development Investment Vibrant Spaces Grant Program in accordance with this Agreement.

(d) “Effective Date” means the date on which this Agreement is fully executed by both parties.

(e) “Eligible Project Costs” means costs for which CDI-VS Funds and Matching Funds may be used, as outlined in Section 3(b) of this Agreement, which the Recipient incurs between the Project Start Date and the Project End Date.

(f) “Ineligible Costs” means costs for which CDI-VS Funds and Matching Funds may not be used including: costs incurred prior to the Project Start Date; costs for acquisition; costs related to grant applications or bid preparation; costs for events; costs for private spaces that are not open to the public; indirect expenses or soft costs; in-kind contributions; costs which may be covered by other grant or statutory programs; permits; Phase I and II environmental studies; Lien claims of the Department of Natural Resources and Environmental Protection Agency; performance and payment bonds; contingencies; developer fees; insurance premiums; signage (except for wayfinding, interpretive signage, a single entrance or gateway sign and kiosks); financing fees, interest payments, or the assumption of debt; relocation fees; accounting, legal, appraisal, and architectural fees; mergers and acquisitions; project administration fees, including costs associated with WEDC compliance reporting, schedules of expenditures, and payment requests, interior renovations (except for restrooms), district or community-wide improvement projects, staffing, programming, ongoing maintenance, lease costs, and demolition costs.

(g) “Leverage” means funding provided for the Project other than CDI-VS Funds, including Matching Funds.

(h) “Matching Funds” means non-WEDC funds secured by the Recipient to meet the match requirement of CDI-VS Funds under this Agreement. Eligible Matching Funds must be incurred between the Project Start Date and Project End Date. In order to receive the full amount of CDI-VS Funds contemplated under this Agreement, Matching Funds must be at least Twelve Thousand Five Hundred Dollars (\$12,500). No more than Fifty Percent (50%) of the Matching Funds may consist of other state and/or federal grants. Matching Funds must be cash and may not be in-kind.

(i) “Program Guidelines” means the WEDC approved rules and eligibility requirements for the Community Development Investment Vibrant Spaces Grant Program in force as of the Effective Date.

(j) “Project” means the Recipient assisting in the improvements associated with Memorial Park, in accordance with the Application and the terms of this Agreement.

(k) “Project End Date” means December 31, 2027, the date by which the Project will be complete and the last day which the Recipient may incur costs against CDI-VS Funds and Matching Funds.

(l) “Project Location” means the site or sites at which the Project will take place, specifically 102 West Main Street, Hortonville, Wisconsin.

(m) “Project Start Date” means January 9, 2026, the date on which the Project begins and the Recipient may start incurring costs against CDI-VS Funds and Matching Funds.

(n) “Recipient” means Village of Hortonville.

(o) “WEDC” means the Wisconsin Economic Development Corporation, together with its successors and assigns.

**2. CDI-VS Funds.** Subject to the terms and conditions set forth in this Agreement, Program Guidelines, and in Wisconsin law, WEDC shall provide to the Recipient a grant of up to Fifty Thousand Dollars (\$50,000) in CDI-VS Funds.

**3. Recipient’s Obligations.** The Recipient will or will ensure that:

(a) The Project is completed as it is contemplated in the Application and in accordance with the terms of this Agreement,

(b) CDI-VS Funds and Matching Funds are used for Eligible Project Costs, incurred between the Project Start Date and Project End Date, as outlined in the following budget:

USES		SOURCES		TOTAL
Budget Code	Eligible Project Costs	CDI-VS Funds	Public Funds	
0330	Public Facilities	\$50,000	\$12,500	\$62,500

(i) Eligible Project Costs to be applied to CDI-VS Funds for public facilities include specifically connection to utilities, installation of meters, installation of concrete curbs and sidewalks, picnic tables, bike racks, lighting, shade structure, drinking fountain, plants, mulch, landscaping and construction of gateway arch.

(ii) Eligible Project Costs to be applied to Matching Funds for public facilities include specifically connection to utilities, installation of meters, installation of concrete curbs and sidewalks, picnic tables, bike racks, lighting, shade structure, drinking fountain, plants, mulch, landscaping and construction of gateway arch.

(c) CDI-VS Funds or Matching Funds are not used for Ineligible Costs.

(d) Matching Funds from non-WEDC sources are secured sufficient to achieve the match requirement of the CDI-VS Funds under this Agreement. Matching Funds must equal at least Twelve Thousand Five Hundred Dollars (\$12,500) in order for the Recipient to obtain the maximum amount of the CDI-VS Funds, and must be documented prior to the final reimbursement.

(e) WEDC's logo is prominently displayed on any signage at the Project Location.

(f) Reports are provided to WEDC as further described in Section 5 of this Agreement, in such form as required by WEDC.

**4. Release of Funds.** WEDC will release the CDI-VS Funds contemplated by this Agreement to the Recipient on a reimbursement basis. The Recipient may request CDI-VS Funds in up to Two (2) reimbursements and each reimbursement will be contingent on the following:

(a) The Recipient submitting to WEDC a request for payment of funds in such form as required by WEDC, a sample of which is attached to this Agreement as Exhibit A.

(b) Recipient creating a Bill.com account unless Recipient has an existing account with Bill.com. Instructions for creating a Bill.com account will be provided by WEDC under separate cover. Recipient shall provide their Payment Network ID to WEDC with each request for payment.

(c) The Recipient submitting to WEDC a summary report of the Eligible Project Costs incurred against both the CDI-VS Funds and Matching Funds. The amount of Matching Funds incurred for any request must be in an amount pro rata with the amount incurred against the CDI-VS Funds being requested.

(d) If an Eligible Project Cost is more than Two Thousand Five Hundred Dollars (\$2,500), the Recipient submitting to WEDC proof of payment documentation evidencing that the Eligible Project Cost incurred at the Project Location against the CDI-VS Funds and the Matching Funds covered by the request have been paid. Proof of payment documentation may include the following:

- (i) Receipt showing payment;
- (ii) Statement from the vendor showing the payment has been applied to a particular invoice;
- (iii) Subsequent invoices showing the first payment was applied;
- (iv) Copy of a cancelled check;
- (v) Image of original check with check number, accompanied by a bank statement showing check number clearing;
- (vi) Credit card statement showing purchase amount and vendor which match the invoice;
- (vii) Bank statement showing wire or ACH purchase that matches the invoice;
- (viii) Letter from vendor, on vendor letterhead, specifying the invoice number was paid; or
- (ix) Lien waivers for construction including the dollar amount which matches the invoice or invoice totals.

(e) If an Eligible Project Cost is Two Thousand Five Hundred Dollars (\$2,500) or less, the Recipient submitting documentation evidencing that the Eligible Project Cost incurred at the Project Location against both the CDI-VS Funds and the Matching Funds covered by the request has been purchased or will be purchased through an invoice, receipt, registration form, or other third-party documentation that contains the following information:

- (i) Vendor name and contact information;
- (ii) Description of the item(s) purchased;
- (iii) Cost of purchase;
- (iv) Date of purchase (invoice date or date received, not date ordered unless it is the same); and
- (v) Project Location.

(f) The Recipient being in compliance with this Agreement, and with any other agreements by and between the Recipient and WEDC.

(g) The Recipient requesting all CDI-VS Funds no later than February 29, 2028.

**5. Reporting.** The Recipient shall provide reports and information to WEDC according to the following requirements:

(a) A performance report, due according to the Schedule of Reporting set forth in Section 5(b) below, in such form as required by WEDC. The report must include information required by WEDC to determine Project performance which must include, at a minimum, photos of the completed Project, which may be used for marketing purposes, a financial overview and narrative summary of the Project including the impact that the Project had on the number and type of audiences using the space, nearby businesses, and the number of events held at the Project Location, Project expenditures, and the Recipient's progress on achieving the goals related to the following Project-specific metrics:

Metric	Goal*
Site Work- Construction	\$55,000
Capital Investment	\$219,190
Leverage – Total	\$236,709

\* These goals represent anticipated Project outcomes and failure to achieve these goals will not constitute an Event of Default, unless they are noted as a requirement elsewhere in the Agreement.

(b) Schedule of Reporting:

PERIOD COVERED	DOCUMENTATION	DUE DATE
January 9, 2026 - December 31, 2026	Performance Report	March 1, 2027
January 9, 2026 - December 31, 2027	Performance Report	March 1, 2028

(c) Within Thirty (30) days, notify WEDC in writing of any event or occurrence that may adversely impact the completion of the Project as represented in Recipient’s Application. Adverse impacts include, but are not limited to, lawsuits, regulatory intervention, and inadequate capital to complete the Project.

**6. Event of Default.** The occurrence of any one or more of the following events constitute an “Event of Default” for the purposes of this Agreement:

(a) The Recipient ceases the Project within Five (5) years of the Effective Date of this Agreement and commences substantially the same economic activity outside of Wisconsin.

(b) The Recipient supplies false or misleading information to WEDC in connection with this Agreement, without providing a satisfactory explanation, in WEDC’s sole discretion, for the false or misleading information.

(c) The Recipient fails to comply with or perform, in any material respect, any of its obligations under this Agreement, without providing a satisfactory explanation, in WEDC’s sole discretion, for the noncompliance.

(d) The Recipient is in default under any other agreement between WEDC and the Recipient.

**7. Remedies in Event of Default.**

(a) Upon the occurrence of any Event of Default, WEDC shall send a written notice of default to the Recipient, setting forth with reasonable specificity the nature of the default. If the Recipient fails to cure any such Event of Default to the reasonable satisfaction of WEDC within Thirty (30) calendar days, WEDC may extend the cure period if WEDC determines, in its sole discretion, that the Recipient has begun to cure the Event of Default and diligently pursues such cure, or, without further written notice to the Recipient, declare the Recipient in default. The cure period will in no event be extended more than Ninety (90) days. In the Event of Default, WEDC shall terminate the Agreement and recover from the Recipient:

(i) One Hundred Percent (100%) of the funds disbursed to the Recipient under this Agreement;

(ii) All court costs and attorneys' fees incurred by WEDC in terminating this Agreement and recovering the amounts owed by the Recipient under this provision; and

(iii) A financial penalty of up to One Percent (1%) of the CDI-VS Funds.

(b) These amounts must be paid to WEDC within Thirty (30) calendar days of demand by WEDC hereunder. If the Recipient fails to pay these amounts to WEDC as and when due, the Recipient will be liable for the full unpaid balance plus interest at the annual rate of up to Twelve Percent (12%) from the date of the notice of Event of Default.

(c) Upon an Event of Default, WEDC shall, without further notice, withhold remaining disbursements of the CDI-VS Funds.

**8. Recipient's Warranties and Representations.** In addition to the other provisions of this Agreement, the Recipient hereby warrants and represents to the best of its knowledge that as of the Effective Date and as long as Recipient has obligations under this Agreement:

(a) The Recipient is in compliance with all laws, regulations, ordinances and orders of public authorities applicable to it, the violation of which would have a material adverse effect on the Recipient's ability to perform its obligations under this Agreement or to otherwise engage in its business.

(b) The Recipient is not in default under the terms of any loan, lease or financing agreements with any creditor where such default would have a material adverse effect on the Recipient's ability to fulfill its obligations under this Agreement.

(c) The financial statements and other information provided by the Recipient to WEDC are complete and accurate in accordance in all material respects with Generally Accepted Accounting Principles where applicable and have been relied on by WEDC in deciding whether to enter into this Agreement with the Recipient.

(d) There are no actions, suits or proceedings, whether litigation, arbitration, or administrative, pending or threatened against or affecting the Recipient or the Project which, if adversely determined, would individually or in the aggregate materially impair the ability of the Recipient to perform any of its obligations under this Agreement or adversely affect the financial condition or the assets of the Recipient.

(e) The Recipient is unaware of any conditions which could subject it to any damages, penalties or clean-up costs under any federal or state environmental laws which would have a material adverse effect on the Recipient's ability to comply with this Agreement.

(f) The Recipient has or will acquire before commencing any work for which they are required, all necessary permits, licenses, certificates or other approval, governmental or otherwise, necessary to operate its business and own and operate its assets, all of which are in full force and effect and not subject to proceedings to revoke, suspend, forfeit or modify.

(g) The Recipient has filed when due all federal and state income and other tax returns required to be filed by the Recipient and has paid all taxes shown thereon to be due. The Recipient has no knowledge of any uncompleted audit of the returns or assessment of additional taxes thereon.

(h) The Recipient and the undersigned officer thereof has all necessary or requisite power and authority to execute and deliver this Agreement.

(i) The execution and delivery by the Recipient of this Agreement has been duly authorized by all necessary action of the Recipient and no other proceedings on the part of the Recipient are necessary to authorize this Agreement or to consummate the transactions contemplated hereby.

(j) The Recipient has available or has the capacity to secure funds necessary to cover, as and when incurred, the costs and expenditures necessary for the completion of the Project, as identified in the Application and this Agreement.

(k) The Recipient is not making these representations and warranties specifically based upon information furnished by WEDC.

(l) These warranties and representations herein are true and accurate as of the Effective Date of this Agreement, and survive the execution thereof.

(m) The information disclosed to WEDC in the course of WEDC's evaluation of the Recipient's eligibility for the Program does not contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements contained therein, taken as a whole and in light of the circumstances under which they were made, not misleading.

**9. Wisconsin Public Records Law.** The Recipient understands that this Agreement and other materials submitted to WEDC may constitute public records subject to disclosure under Wisconsin's Public Records Law, Wis. Stats. §§ 19.31-39, and any successor statutes and regulations.

## **10. Additional Requirements.**

(a) Project Records and Financial Records. The Recipient shall prepare, keep and maintain such records as may be reasonably required by WEDC to validate the Recipient's performance under this Agreement, whether held by the Recipient or by a third party conducting Project-related activities on behalf of the Recipient, and the performance report provided to WEDC. All of the Recipient's financial records must be complete and accurate, and prepared, kept, and maintained in accordance with Generally Accepted Accounting Principles. The Recipient shall provide such records to WEDC during the term of this Agreement as may be requested by WEDC. Such materials must be retained by the Recipient for a period of at least Three (3) years after March 1, 2028.

(b) Inspection.

(i) WEDC and its respective agents, shall, upon Forty-Eight (48) hours advance written notice to the Recipient, have the right to enter the Recipient's premises, during normal business hours, to inspect the Recipient's operations documentation relating to this Agreement, provided, however, that such access does not unreasonably disrupt the normal operations of the Recipient.

(ii) The Recipient shall produce for inspection, examination, auditing and copying, upon reasonable advance notice, any and all records which relate to this Agreement, whether held by the Recipient or by a third-party conducting Project-related activities on behalf of the Recipient.

(iii) WEDC reserves the right to conduct physical site visits of the Project during the term of this Agreement.

(c) Authorization to Receive Confidential Information. The Recipient hereby authorizes WEDC to request and receive confidential information that the Recipient has submitted to, including any adjustments to such information by, the Wisconsin Department of Revenue (“DOR”) and the Wisconsin Department of Workforce Development (“DWD”), and to use such information solely for the purposes of assessing the Recipient's performance for the duration of the Project and ensuring that WEDC is properly administering or evaluating economic development programs. With regard to the information contained in the DWD unemployment insurance files, WEDC may access the following for the Eight (8) most recent quarters: the quarterly gross wages paid to the Recipient's employees; the monthly employee count; and the Recipient's FEIN, NAICS code, and legal and trade names. The Recipient also authorizes WEDC to share information submitted to WEDC by the Recipient with the DOR and DWD and to redisclose to the public the information received from the DOR and DWD used to evaluate the Recipient's performance under their specific economic development program and the impact of WEDC economic development programs. Records exempted from the public records law by Wis. Stat. § 19.36(1) will be handled by WEDC in accordance with that law.

(d) Consolidation or Merger. During the term of this Agreement, the Recipient shall provide written notice to WEDC within Thirty (30) days of any consolidation or merger with or into any other unrelated corporation or business entity.

(e) Public Announcement. The Recipient agrees to cooperate with WEDC in making a public announcement of this Agreement.

(f) Insurance. The Recipient covenants that it will maintain insurance in such amounts and against such liabilities and hazards as customarily is maintained by other companies operating similar businesses.

(g) Online Portal and Document Delivery. Recipient agrees to respond timely to any invitation sent by WEDC to create an online account for use with WEDC's online customer portal (“Portal”). Upon opening the account, Recipient hereby agrees to use the Portal to submit any required performance reports, schedule of expenditures and supporting documentation, unless WEDC directs otherwise. Recipient further agrees to identify appropriate assigned users, duly authorized by Recipient, to serve as contacts, to execute necessary documents, and to support specific tasks Recipient must complete in the Portal. WEDC may, in its sole discretion, rely on any document, performance report, schedule of expenditures, financial statement, tax return, agreement or other communication (“Document”) physically delivered to WEDC by mail, hand delivery, delivery service, email, facsimile, the Portal or other electronic means which WEDC in good faith believes was sent by Recipient or any representatives or employees of Recipient. WEDC may treat any Document as genuine and authorized to the same extent as if it was an original document validly executed or authenticated as genuine by Recipient. WEDC may from time to time in its sole discretion reject any such Document and require a signed original or require Recipient to provide acceptable authentication of any such Document before accepting or relying on the same. Recipient understands and acknowledges that there is a risk that Documents sent by electronic means may be viewed or received by unauthorized persons and Recipient agrees by sending Documents by electronic means that Recipient shall be deemed to have accepted this risk and the consequences of any such unauthorized disclosure. Recipient also agrees to create an account with Bill.com and provide a Payment Network ID in order to receive any payments from

WEDC. Recipient accepts any risk associated with creating an account with Bill.com and releases WEDC from any liability related thereto.

**11. Notice.** Notice under this Agreement must be in writing and delivered by email. Notice will be considered received when sent. If a party sending a notice via email receives a machine-generated message that delivery has failed, the sender must, no later than five (5) business days after sending the email message, mail a tangible copy of that notice by a nationally recognized overnight courier service with end-to-end tracking and all fees prepaid or by certified mail, postage prepaid, return receipt requested. The mailing address and regularly monitored email address(es) for the parties are as follows:

**To Recipient:**

Village of Hortonville  
531 N. Nash St.  
Hortonville, WI 54944  
Attn: Nathan Treadwell  
Email:  
village.administrator@hortonville.wi.gov

**To WEDC:**

Wisconsin Economic Development Corporation  
2352 South Park Street, Suite 303  
Madison, WI 53713  
Attn: Community Development Investment  
Contract # CDI-VS FY26-54735  
Email: legal@wedc.org

**12. Conflicts.** In the event of any conflict between the provisions of this Agreement and any accompanying documents, the terms of this Agreement control.

**13. Choice of Law. THIS AGREEMENT AND ALL MATTERS RELATING TO IT OR ARISING FROM IT – WHETHER SOUNDING IN CONTRACT LAW OR OTHERWISE – WILL BE GOVERNED BY, AND CONSTRUED AND ENFORCED PURSUANT TO, THE LAWS OF THE STATE OF WISCONSIN.**

**14. Venue, Jurisdiction.** Any judicial action relating to the construction, interpretation, or enforcement of this Agreement, or the recovery of any principal, accrued interest, court costs, attorney's fees and other amounts owed hereunder, must be brought and venued in the U.S. District Court for the Western District of Wisconsin or the Dane County Circuit Court in Madison, Wisconsin. **EACH PARTY HEREBY CONSENTS AND AGREES TO JURISDICTION IN THOSE WISCONSIN COURTS, AND WAIVES ANY DEFENSES OR OBJECTIONS THAT IT MAY HAVE ON PERSONAL JURISDICTION, IMPROPER VENUE OR FORUM NON CONVENIENS.**

**15. Waiver of Right to Jury Trial. EACH PARTY WAIVES ITS RIGHT TO A JURY TRIAL IN CONNECTION WITH ANY JUDICIAL ACTION OR PROCEEDING THAT MAY ARISE BY AND BETWEEN WEDC AND THE RECIPIENT CONCERNING OR RELATING TO THE CONSTRUCTION, INTERPRETATION OR ENFORCEMENT OF THIS AGREEMENT, OR THE RECOVERY OF ANY PRINCIPAL, ACCRUED INTEREST, COURT COSTS, ATTORNEYS' FEES AND OTHER AMOUNTS THAT MAY BE OWED BY THE RECIPIENT HEREUNDER. THIS JURY TRIAL WAIVER CONSTITUTES A SUBSTANTIAL CONSIDERATION FOR AND INDUCEMENT TO THE PARTIES TO ENTER INTO THIS AGREEMENT.**

**16. LIMITATION OF LIABILITY. RECIPIENT HEREBY WAIVES ANY RIGHT IT MAY HAVE TO CLAIM OR RECOVER FROM WEDC ANY SPECIAL, EXEMPLARY, PUNITIVE, CONSEQUENTIAL, OR DAMAGES OF ANY OTHER NATURE OTHER THAN ACTUAL DAMAGES INCURRED OR SUFFERED BY RECIPIENT.**

**17. Severability.** If any provision of this Agreement is held invalid or unenforceable by any Governmental Body of competent jurisdiction, such invalidity or unenforceability will not invalidate the entire Agreement. Instead, this Agreement will be construed as if it did not contain the particular provision or provisions held to be invalid or unenforceable, and an equitable adjustment will be made and necessary provisions added so as to give effect to the intention of the parties as expressed in this Agreement at the time of the execution of this Agreement and of any amendments to this Agreement. In furtherance of and not in limitation of the foregoing, the parties expressly stipulate that this Agreement will be construed in a manner which renders its provisions valid and enforceable to the maximum extent (not exceeding its express terms) possible under applicable law. “Governmental Body” means any federal, state, local, municipal, foreign or other government; courts, arbitration commission, governmental or quasi-governmental authority of any nature; or an official of any of the foregoing.

**18. WEDC is Not a Joint Venturer or Partner.** WEDC shall not, under any circumstances, be considered or represented to be a partner or joint venturer of the Recipient or any beneficiary thereof.

**19. Captions.** The captions in this Agreement are for convenience of reference only and not define or limit any of the terms and conditions set forth herein.

**20. No Waiver.** No failure or delay on the part of WEDC in exercising any power or right under this Agreement will operate as a waiver, nor will any single or partial exercise of any such power or right preclude any other exercise of any other power or right.

**21. Entire Agreement.** This Agreement embodies the entire agreement of the parties concerning WEDC’s and the Recipient’s obligations related to the subject of this Agreement. This Agreement may not be amended, modified or altered except in writing signed by the Recipient and WEDC. This Agreement supersedes all prior agreements and understandings between the parties related to the subject matter of this agreement.

*[Signature Page Follows]*

**IN WITNESS WHEREOF**, WEDC and the Recipient have executed and delivered this Agreement effective the date set forth next to WEDC's signature below.

**WISCONSIN ECONOMIC DEVELOPMENT CORPORATION**

By: \_\_\_\_\_ Date \_\_\_\_\_  
John W. Miller,  
Secretary and CEO

**VILLAGE OF HORTONVILLE**

By: \_\_\_\_\_ Date \_\_\_\_\_  
Nathan Treadwell,  
Administrator

**EXHIBIT A  
REQUEST FOR WEDC PAYMENT**

Award Number: CDI-VS FY26-54735		Rep:	Recipient: Village of Hortonville
FEIN #	Request Number:	Bill.com Payment Network ID (PNI):	
Program: Community Development Investment Grant		Award Type: Grant	
Funding Period Covered by this Request From: _____ To _____			

**PROJECT EXPENSES INCURRED/PAID DURING THIS PERIOD (see attachment)**

Budget Code	Description Line Item	WEDC Funding This Period	+	Matching Funding This Period	=	Total This Period
0330	Public Facilities					
<b>TOTAL:</b>						

- Check here if this is the Final Request for Payment. If there is a balance remaining on the Project it may lapse.

**PAYMENT/PROJECT EXPENSE/MATCH DESCRIPTION** - Reimbursement

Prior to the release of funds, the following requirements must be met (to be initialed by WEDC staff):

- Recipient creating a Bill.com account unless Recipient has an existing account with Bill.com. Instructions for creating a Bill.com account will be provided by WEDC under separate cover. Recipient shall provide their Payment Network ID to WEDC with each request for payment. \_\_\_\_\_
- The Recipient submitting to WEDC a summary report of the Eligible Project Costs incurred against both the CDI-VS Funds and Matching Funds. The amount of Matching Funds incurred for any request must be in an amount pro rata with the amount incurred against the CDI-VS Funds being requested. \_\_\_\_\_
- If an Eligible Project Cost is more than Two Thousand Five Hundred Dollars (\$2,500), the Recipient submitting to WEDC proof of payment documentation evidencing that the Eligible Project Cost incurred at the Project Location against the CDI-VS Funds and the Matching Funds covered by the request has been paid. Proof of payment documentation may include the following: Receipt showing payment; Statement from the vendor showing the payment has been applied to a particular invoice; Subsequent invoices showing the first payment was applied; Copy of a cancelled check; Image of original check with check number, accompanied by a bank statement showing check number clearing; Credit card statement showing purchase amount and vendor which match the invoice; Bank statement showing wire or ACH purchase which match the invoice; Letter from vendor, on vendor letterhead, specifying the invoice number was paid; or, Lien waivers for construction including the dollar amount which matches the invoice or invoice totals. \_\_\_\_\_
- If an Eligible Project Cost is Two Thousand Five Hundred Dollars (\$2,500) or less, the Recipient submitting documentation evidencing that the Eligible Project Cost incurred at the Project Location against both the CDI-VS Funds and the Matching Funds covered by the request has been purchased or will be purchased through an invoice, receipt, registration form, or other third-party documentation that contains the following information: Vendor name and contact information; Description of the item(s) purchased; Cost of purchase; Date of purchase (invoice date or date received, not date ordered unless it is the same). \_\_\_\_\_
- The Recipient being in compliance with this Agreement, and with any other agreements by and between the Recipient and WEDC. \_\_\_\_\_
- The Recipient requesting all CDI-VS Funds no later than February 29, 2028. \_\_\_\_\_

I hereby certify that the expenses reported on this form are in accordance with the terms of the Agreement and that complete and accurate records are being kept to substantiate such expenses.

\_\_\_\_\_  
**Authorized Recipient Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
WEDC Division VP or Designee

\_\_\_\_\_  
Date

\_\_\_\_\_  
WEDC Servicing

\_\_\_\_\_  
Date

\_\_\_\_\_  
WEDC Controller or Finance Department

\_\_\_\_\_  
Date

Retain a copy of the completed form for your records and email a copy of the original and documentation to:  
[disbursements@wedc.org](mailto:disbursements@wedc.org). The hard copy may be required to be sent upon request.

VILLAGE OF HORTONVILLE

R – 07– 26

RESOLUTION TO AMEND THE VILLAGE PERSONNEL MANUAL

WHEREAS, the Village of Hortonville Board of Trustees recognizes the need to periodically update or amend the Village personnel manual; and

NOW, THEREFORE BE IT RESOLVED: the changes made in the personnel manual reflect the change listed below, as of April 16<sup>th</sup>, 2026.

- **Clothing/Safety Shoes/Safety Glasses:**
  - Public Works Employees
    - All full-time Public Works employees, excluding office and clerical personnel, shall be allowed \$200 per year as a clothing allowance. This benefit shall be renewed yearly on the first of the year. This will be received as a one-time check, as part of the payroll process on the first pay period in January.
    - Annually they shall receive a \$200.00 reimbursement for the purchase of safety shoes.
    - They shall also receive a \$300 per year for uniforms.
    - Village Public works employees' uniforms will be
      - Unaltered Shirt that is
        - High Vise
        - Village Logoed
        - Have the employees name
      - Steel Toed shoes

ADOPTED this 16<sup>th</sup> day of April 2026.

BY THE VILLAGE BOARD

Ayes \_\_\_\_\_

\_\_\_\_\_  
Jeanne Bellile, Village President

Nays \_\_\_\_\_

\_\_\_\_\_  
Jane Booth, Clerk/Treasurer

## Amendment A

### Current

- **Clothing/Safety Shoes/Safety Glasses:**
  - Public Works Employees
    - All full-time Public Works employees, excluding office and clerical personnel, shall be allowed \$650 per year as a clothing/safety shoe/safety glasses allowance. This benefit shall be renewed yearly on the first of the year. This will be received as a one-time check, as part of the payroll process on the first pay date in May.

### Proposed Changes

- Public Works Employees
  - All full-time Public Works employees, excluding office and clerical personnel, shall be allowed \$650 200 per year as a clothing allowance. This benefit shall be renewed yearly on the first of the year. This will be received as a one-time check, as part of the payroll process on the first ~~pay date in May~~ pay period in January.
  - Annually they shall receive a \$200.00 reimbursement for the purchase of safety shoes.
  - They shall also receive a \$300 per year for uniforms.
  - Village Public works employees uniforms will be
    - Unaltered Shirt that is
      - High Vise
      - Village Logoed
      - Have the employees name
    - Steel Toed shoes

**2024**

Name	SteelToe	Boots	Shoes	Shirts	Sweatshirt	Bibs	Pants	Jeans	Shorts	Socks	Jacket	Shoes	Underwear	Hat
Colton Glocke	131.6	213.63		9.99	74.89		138.71	81.18						
Sean Kuske				227.63				54.7	15.99		339.08		12.6	
Michael Ringer				144.27	377.18	89.99				26.97				
Mark Hass	137.1		48.99	14.99	114.94		148.38				183.18			
Luke Green	147.7	180.4		35.8	168.57		117.53							
Joe Cleereman	275.34				116.37		185.69							
Hunter Gruenwald		379.12		111.88	79				80					
Greg Ploch					196.8		99.88							19.99







# AERZEN

Compressed air, gas  
and vacuum solutions

Hortonville WWTF  
Att.: Sean Kuske  
521 W Cedar St  
PO Box 99  
HORTONVILLE, WI 54944  
USA

Aerzen USA Corporation  
142 S Pinnacle Drive  
Romeoville, IL  
60446  
USA

www.aerzen.com  
Phone: 815-407-7841



## Quotation

Quote no. SEQ-26-002026/ 0  
Date: 03/24/26  
Quote Expiration date: 04/23/26  
Salesperson: Joel Schomo  
Salesperson: Martha Padilla

Payment Terms: Net 30 days  
Shipment Terms: DOMESTIC SHIPMENTS  
Shipping Agent: BEST WAY AERZEN SELECTS CARRIER

Your account no.: 21-04323  
Phone number: +19207794086  
Fax No.:  
E-Mail: wwtp@vohortonville.com  
Your Inquiry no.: TBD

***This order is governed by Aerzen USA Corp. Terms and Conditions of Sale of Goods and Services.  
Review at:***

***[https://www.aerzen.com/fileadmin/user\\_upload/worldwide/USA/01\\_images/01-01\\_company/Profile/Terms\\_and\\_Conditions\\_of\\_Sale\\_and\\_Service\\_AMUSA\\_01.2026.pdf](https://www.aerzen.com/fileadmin/user_upload/worldwide/USA/01_images/01-01_company/Profile/Terms_and_Conditions_of_Sale_and_Service_AMUSA_01.2026.pdf)  
Any terms or conditions provided by Buyer that conflict with, or are in addition to, Aerzen's Terms and Conditions are expressly rejected unless explicitly agreed to in writing by Aerzen.***

**Serial No. 988766 Service Items SEI-001283  
Item No.: 21-G5-025-125, Aerzen Delta Blower G5 Type: GM 25 S,**

Pos.	Item No. Description	Quantity	Unit of M.	Unit Price USD	Line Amount USD
	2000030586 AERZEN Positive Displacement Blower GM 25 S,	1	each	16,372.41	16,372.41
	Shipping - TBD	1		0.00	0.00

**Total USD Excl. TAX 16,372.41  
Tax Amount 0.00**

Bank	USD Payments - ACH/Wire	USD Payments - Lockbox	EUR Payments - Wire
Routing	JP Morgan Chase	Aerzen USA Corp	Commerzbank AG
Account No	021000021	PO Box 21920	Intermediary Bank: COBADEFF
SWIFT	350056393	New York, NY 10087-1920	150113606800EUR
Remittance email	CHASUS33	USA	COBAUS3X
	remittance-usa@aerzen.com		remittance-usa@aerzen.com



# AERZEN

Compressed air, gas  
and vacuum solutions

Quote no. SEQ-26-002026/ 0

Page 2 / 2

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<b>Total USD Incl. TAX</b>	<b>16,372.41</b>
----------------------------	------------------

Ship-to Address:  
Hortonville WWTF  
Sean Kuske  
521 W Cedar St  
PO Box 99  
HORTONVILLE, WI 54944  
USA

***For questions on this order, please contact your Regional Service Coordinator.***

Best regards,

Martha Padilla

Aerzen USA Corporation

---

Bank	USD Payments - ACH/Wire	USD Payments - Lockbox	EUR Payments - Wire
Routing	JP Morgan Chase	Aerzen USA Corp	Commerzbank AG
Account No	021000021	PO Box 21920	Intermediary Bank: COBADEFF
SWIFT	350056393	New York, NY 10087-1920	150113606800EUR
Remittance email	CHASUS33	USA	COBAUS3X
	remittance-usa@aerzen.com		remittance-usa@aerzen.com

531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
Fax: 920-779-6552  
Cell: 920-538-6709  
[www.hortonvillewi.org](http://www.hortonvillewi.org)

### **Department Head Purchasing Policy**

- Department Heads may purchase any items that have been placed in an approved budget up to and including \$5,000.00
- Department Heads may, with the approval of the Village Administrator, purchase items not budgeted for, provided that the object level of the approved budget will not be exceeded at the end of the fiscal year.
- All Construction projects shall follow procedures outlined in Chapter 62.15 of Wisconsin state statutes.

531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
[www.hortonvillewi.org](http://www.hortonvillewi.org)

## ADMINISTRATION

[clerktreas@hortonville.wi.gov](mailto:clerktreas@hortonville.wi.gov)

**April 16, 2026**

### **ELECTIONS**

- Held the Spring Election
- Uploaded Spring Election results to WisVote
- Delivered ballots/supplies to Outagamie County
- Sent letters to Indefinitely Confined Absentee voters that did not return a ballot
- Sent 30-day letters to Undeliverable voters (WEC sends postcard) that have moved
- Held the Municipal Board of Canvass

### **WEBINARS/ZOOM MEETINGS/TRAININGS**

- Weekly Department Head Meetings
- Weekly Staff Meetings

### **FINANCES**

- M, W, F bank deposits
- Balance and reconcile accounts/journal entries/prepare invoices
- Approve payroll, initiated withdrawals
- Prepared EBC/HRA Reimbursement Invoices/other various invoices
- Monthly reconciliation of bank accounts
- Completed and filed the Expenditure Restraint Worksheet – DOR
- Completed paperwork for the bond

### **LICENSES**

- Mailed the liquor license renewal packets

### **PUBLICATIONS**

### **PUBLIC RECORD REQUESTS**

- Copies of all receipts and vouchers for clothing/footwear for DPW, including all payroll reimbursement transactions that correlate with the clothing/footwear purchases from 1-1-2024 until current date.
- Copy of the Village's personnel manual

### **OTHER**

- Village Board agendas & packets, committee agendas
- Village Board minutes, committee minutes
- Other Committee/Commission meeting agendas & minutes as needed

**Village Bank Statements- 2026**

Accounts	1/1/2026	Q1	Q2	Q3	Q4
Wolf River (Municipal Checking)	\$ 111,599.90	\$ 134,429.89			
Associated Bank (Business Money Market)	\$ 18,706.31	\$ 118,762.31			
Associated Bank (Payroll)	\$ 1,741.91	\$ 1,531.91			
Associated Bank (Prime Money Market)	\$ 78,889.45	\$ 65,472.02			
Associated Bank (Nonprofit Premium Checking)	\$ 48,735.38	\$ 139,371.86			
LGIP- General	\$ 31.85	\$ 32.14			
Wolf River (Business Savings)	\$ 959,993.80	\$ 1,792,671.96			
Wolf River (Business Savings- Tax Roll)	\$ 1,750,007.75	\$ 1,242.83			
Wolf River (Business Money Market)	\$ 204,664.50	\$ 205,665.33			
Wolf River (Business Money Market)	\$ 50,768.25	\$ 51,179.28			

**Village Investments- 2026**

Accounts	1/1/2026	Q1	Q2	Q3	Q4
Village	\$ 280,182.64	\$ 283,318.42			
Cemetery Perpetual Care Reserve	\$ 92,262.02	\$ 97,886.23			

**Water/Sewer Bank Statements- 2026**

Accounts	1/1/2026	Q1	Q2	Q3	Q4
Wolf River (Municipal Checking)	\$ 84,392.39	\$ 134,285.28			
Wolf River (Business Money Market)	\$ 630,011.64	\$ 873,455.07			
LGIP- Sewer Debt Retirement	\$ 460.59	\$ 464.80			

**Water/Sewer Investments- 2026**

Accounts	1/1/2026	Q1	Q2	Q3	Q4
Sewer Replacement	\$ 720,267.89	\$ 724,389.58			
Utility Bond	\$ 24,376.97	\$ 27,479.54			
Utility	\$ 198,327.95	\$ 201,260.44			

531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
Fax: 920-779-6552  
www.hortonvillewi.org

## 4/16/2026 Director of Public Works Report

### Meetings attended:

- Staff meetings
- Department head meetings
- Meeting with Library staff and CERV group for Arbor Day event next week
- Meeting with CERV members to discuss Shredding/E-Recycling Event
- BOLD Meeting 4/9
- Meeting with HYS board 4/7 to discuss Otto Miler Park
- Meetings with residents in regards to Lakeview Neighborhood stormwater issues
- Discussion with High School on Otto Miller Park
- Meeting with MSA on stormwater issues
- Meeting with Urban Forestry Grant consultant

### Current and past projects include:

- Village-wide branch pickup 4/6-4/9
- Submission of documentation of storm impacts for potential Wisconsin Disaster Fund Reimbursement
- Staff municipal grounds cleanup scheduled for 4/17
- Setting up time with contractor for Village of Hortonville Street Maintenance/Crack Filling RFP bid completion and contracts
- Working with GIS consultant on updates to GIS applications
- Working with County and McMahan for Main Street Project next steps
- Working with financial consultants on long-term utility cash flows
- Working on bids for Honeysuckle lateral project
- Working on bids for 2026 sidewalk maintenance project
- Tree planting for Arbor Day
- Public Works Committee Meeting April 30<sup>th</sup>?

Sincerely,

A handwritten signature in blue ink, appearing to read "Aaron Steber".

Aaron Steber  
Director of Public Works





Hortonville Police Department  
531 North Nash Street  
Hortonville, WI 54944-0099  
Phone: 920-779-6165  
Fax: 920-779-6189  
[www.hortonvillewi.org](http://www.hortonvillewi.org)

## **4-16-2026 Police Department Report**

### **Meetings**

- Village Department Head Meetings
- Attended NWS weather briefings
- Met with Tom Ellenbecker with HASD and conducted spring follow up safety audits at HASD schools for Department of Justice requirements
- Outagamie County Chaplaincy Program meeting

### **Training**

- Entire department attended TASER Certification training on 4/13 at Shiocton FD
- Officer Sweeney and Officer Wulgaert attending death scene investigation training (5/7)
- Officer Hauser and Officer McCready signed up for annual SRO Conference (6/9-6/11)
- Officer Sweeney attending Wisconsin Association of Identification Conference (4/21)
- Officer Wulgaert and Officer Johnson attending “Developing the Patrol Investigator” training (5/14 & 5/15)
- Administrative Assistant Krissy Steber attending open records training (5/18 & 5/19)
- Officer McCready attending school threat assessment training (6/11)

### **Ongoing Projects and Miscellaneous**

- Review of uniform and equipment policy
- Updating maps to include new roadways and bypass for Spillman
- Working with Officer McCready on art competition for SRO squad design (to be presented to board on a later date)
- Update to Act 443-I was able to have TRACS update the bond amounts for all traffic citations for municipal court, but updates weren't done for municipal citations. I'm

hoping this will be resolved by end of week so the additional \$10 bond amounts will apply to all citations.

- 2026 Incidents Jan 1st-April 14th (1615 incidents) (1354 incidents in same time frame in 2025)
- Officer Johnson started his first solo shift on 4/8. He will begin his normal rotation for shifts on 4/15. We are currently fully staffed!

### **Upcoming**

- Updating ordinances for speed limits (waiting on changes proposed before completion)
- Review of recommendations for school scholarship/Hortonville Recreation sponsorship program
- 2026 Annual Update for Sex Offender Ordinance
- Updates to body worn camera and evidence release policies
- Completing end of year report for 2025 for board (March)

531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
Fax: 920-779-6552  
Cell: 920-946-9945  
www.hortonvillewi.org

Nathan Treadwell - Administrator  
Village.Administrator@hortonville.wi.gov

### **Administrator Weekly Update – 4/14/26**

#### **Projects**

- **Main Street**
  - We are still waiting on a construction timeline from the County. They indicated we should receive an update by the end of the week, with a preliminary timeline targeting the first week of May.
  
- **Zoning Project**
  - Staff is currently reviewing and comparing the existing ordinance with the proposed updates. At this time, we are not ready to move forward with a public hearing as discussions on potential changes are still ongoing.
  
- **Comprehensive Outdoor Recreation Plan Update**
  - The final draft has been submitted to us and is currently under review.
  
- **Fire Fee**
  - Last Wednesday, I met with the Fire Department and members of the Town Board to discuss the implementation of a fire fee. While there were some concerns about potential public criticism, there was general agreement that this approach may be appropriate, as it would avoid a tax increase for Village residents.

#### **Miscellaneous**

- Due to staffing shortages, I have assumed cemetery sales responsibilities. Over the past week, I have been working on processing sales and coordinating burials.

2026

MARCH

VILLAGE OF HORTONVILLE BUILDING PERMITS

Permit Number	Name	Address	Project	Estimated Proj. Cost	Permit Fee	Type
26-10	Brandon Warning	214 E Towne Dr	Furnace Replacement	5,000.00	50.00	res
26-11	Stephanie Tabaka	202 Lakeshore Dr	Fence Permit	5,000.00	50.00	res
26-12	Any Boehm	418 S Mill St	Bathroom Remodel	5,000.00	153.00	res
26-13	Spencer Homes & Construction	325 N Pine St	New Home	300,000.00	1,057.00	nsf
26-14	Kent Fischer	329 N Nash	Remodel Existing Deck	5,000.00	74.30	res
26-15	Joseph Hackel	416 S Pine Grove Ln	Furnace Replacement	10,000.00	50.00	res
26-16	Jeff Streble	215 Emily Way	Generator Installation	24,227.27	80.00	res
26-17	Piping Systems Inc	719 Industrial Park Ave	Manufacturing Building Addition	4,200,144.00	3,494.20	com

TOTALS 4,554,371.27

2025			2026		
Permit Types	Number of Permits	Project Cost	Permit Types	Number of Permits	Project Cost
residential total	1	\$19,000.00	residential total	6	54,227.27
new residential total			new residential total	1	300,000.00
multi-family total			multi-family total		0.00
comm/ind total	1	\$150,000.00	comm/ind total	1	4,200,144.00
municipal, public total			municipal, public total		0.00
<b>Total</b>	<b>2</b>	<b>\$169,000.00</b>	<b>Total</b>	<b>8</b>	<b>\$4,554,371.27</b>

Prepared by Village office staff

# Hortonville Call Report



Run No.	Alert Date & Time	EnRoute	At Scene	Resp Time/Responded From	Code	Problem	Destination	Transport Mode	
6071 26	2026-03-02 20:24:09	20:25:58	20:38:35	00:14:26	W6981	PARKVIEW DR	2 Fall Victim	ThedaCare Reg Med Ctr - Appleton	Non Emergency
6183 26	2026-03-04 05:49:30	05:50:31	06:01:10	00:11:40	W6981	PARKVIEW DR	2 Sick Person	Ascension - St. Elizabeth Hospital	Non Emergency
6416 26	2026-03-06 15:50:01	15:51:07	16:02:22	00:12:21	W6981	PARKVIEW DR	2 Sick Person	ThedaCare Reg Med Ctr - Appleton	Non Emergency
6464 26	2026-03-07 04:56:55	04:58:40	05:09:42	00:12:47	W6981	PARKVIEW DR	2 Fall Victim	<None>	Non Emergency
6484 26	2026-03-07 11:33:54	11:34:33	11:55:30	00:21:36	2628	BODOH WAY	2 Sick Person	ThedaCare Reg Med Ctr - Appleton	Non Emergency
6865 26	2026-03-11 16:19:28	16:19:34	16:25:41	00:06:13	CHERRY ST & W MAIN ST		1 Fall Victim	Ascension - St. Elizabeth Hospital	Emergency
6866 26	2026-03-11 16:25:27	16:25:36	16:31:57	00:06:30	1405	MILL ST	1 Breathing Problems	ThedaCare Reg Med Ctr - Neenah	Emergency
6971 26	2026-03-12 17:12:03	17:12:47	17:39:55	00:27:52	1055	WITTMANN DR	2 Fall Victim	ThedaCare Reg Med Ctr - Appleton	Non Emergency
7257 26	2026-03-15 16:42:49	16:43:36	16:57:04	00:14:15	W6981	PARKVIEW DR	2 Fall Victim	ThedaCare Med Ctr - New London	Downgrade to Non-Emergency
7353 26	2026-03-16 17:37:24	17:37:26	18:00:47	00:23:23	CHERRY ST & W MAIN ST		2 Fall Victim	<None>	Non Emergency
7363 26	2026-03-16 18:44:23	18:44:46	19:00:08	00:15:45	W6981	PARKVIEW DR	1 Chest Pain	Ascension - St. Elizabeth Hospital	Emergency
7450 26	2026-03-17 15:58:28	15:59:08	16:10:47	00:12:19	W6981	PARKVIEW DR	2 Chest Pain	Ascension - St. Elizabeth Hospital	Downgrade to Non-Emergency
7483 26	2026-03-18 00:38:11	00:38:58	00:53:23	00:15:12	W6981	PARKVIEW DR	2 Fall Victim	ThedaCare Reg Med Ctr - Appleton	Non Emergency
7654 26	2026-03-19 14:16:16	14:17:00	14:28:55	00:12:39	W6981	PARKVIEW DR	2 Unknown Problem / Man Down	Ascension - St. Elizabeth Hospital	Non Emergency
8175 26	2026-03-24 19:46:34	19:46:38	19:55:19	00:08:45	W6981	PARKVIEW DR	1 Transfer/Interfacility	ThedaCare Reg Med Ctr - Appleton	Emergency
8246 26	2026-03-25 14:00:52	14:01:45	14:14:33	00:13:41	1405	MILL ST	2 Abdominal Pain	ThedaCare Reg Med Ctr - Appleton	Non Emergency
8254 26	2026-03-25 15:03:47	15:04:01	15:15:30	00:11:43	1405	MILL ST	2 Fall Victim	Ascension - St. Elizabeth Hospital	Non Emergency
8322 26	2026-03-26 11:34:27	11:35:17	11:46:09	00:11:42	W6981	PARKVIEW DR	2 Fall Victim	ThedaCare Reg Med Ctr - Appleton	Non Emergency
8474 26	2026-03-27 18:40:52	18:40:57	18:44:19	00:03:27	W6981	PARKVIEW DR	1 Fall Victim	ThedaCare Reg Med Ctr - Appleton	Emergency
8523 26	2026-03-28 09:03:27	09:04:17	09:15:09	00:11:42	W6981	PARKVIEW DR	1 Fall Victim	ThedaCare Reg Med Ctr - Neenah	Emergency
<b>Non-Emergency</b>		<b>14</b>	<b>Avg Response Time - Emergency</b>		<b>00:08:43</b>				
<b>Emergency</b>		<b>6</b>	<b>Avg Response Time - Non-Emergency</b>		<b>00:15:24</b>				
<b>Stand-By</b>		<b>0</b>	<b>Downgraded to Non-Emergency Enroute</b>						
<b>Total</b>		<b>20</b>	<b>Upgraded to Emergency Enroute</b>						