

VILLAGE OF HORTONVILLE
AGENDA OF THE VILLAGE BOARD
MARCH 5, 2026
6:00 P.M. Regular Board Meeting
Municipal Services Center Board/Court Room
531 N. Nash St., Hortonville, WI



1. Pledge of Allegiance
2. Call to Order by Presiding Officer
3. Roll Call
4. Agenda Changes [to change the position of an item already on the agenda]
5. Consent Agenda
 - A. February 5, 2026 Regular Board meeting minutes
 - B. February 19, 2026 Regular Board meeting minutes
 - C. Licenses and Permits

2025-2026

Combination Class "B" and "Class B" Fermented Malt Beverage and Liquor License

P4:13 Wine and Spirits Lounge, LLC
Aimee N. Hagen, Agent

dba P4:13 Wine and Spirits Lounge, LLC
208 W Main Street

- D. Presentation of accounts and other claims against the Village
6. Preregistered Citizens to be heard. – LIMIT 5 MINUTES
 - A. State name and address
 - B. Comments to be limited to 5 minutes
 - C. Pursuant to WI Statutes 19.83(2) and 19.84(2), The Board's role is to listen to public comments, and not to ask questions, discuss, or take action regarding pre-registered citizens comments.
7. Committee Reports
8. Unfinished Business from Previous Meetings
9. New Business
 - A. Discussion and possible action on Resolution R-04-26 Allocation of 2025 Reserve Funds
 - B. Discussion and possible action on ADA Doorway upgrades
 - C. Discussion and possible action on 76 & JJ Detour Route
10. Report of Village Officials
 - A. Clerk-Treasurer
 - B. Director of Public Works
 - C. Police Chief
 - D. Library Director
 - E. Attorney
 - F. Administrator
 - G. Building Permit Report
 - H. Any other miscellaneous topics for future discussion
[Topics or questions for future agendas only – no discussion or answers, motion to schedule an item]

11. Communications and Miscellaneous Business
 - A. Black Otter Lake District news
 - B. Hortonville-Hortonia Fire District news
 - C. Gold Cross Ambulance run reports and news
 - D. Hortonville Civic Association
 - E. Senior Activities
12. Comments and suggestions from citizens present
13. Adjournment

NEXT REGULAR VILLAGE BOARD MEETING: MARCH 19, 2025

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Administration Office at 779-6011 with as much advance notice as possible.

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
FEBRUARY 5, 2026 MEETING MINUTES
DRAFT – NOT APPROVED**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Bob Jewell, Shauna Keel, Carrie Lathrop, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent: None

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, Library Director Alexandria Krause, and Attorney Tyler Pluff.

Consent Agenda

Motion [Arendt Vanden Heuvel/Olk] to approve as outlined. Roll call vote, 6 ayes, 0 nays, 1 abstain (Keel), motion carried.

- A. January 15, 2026 Regular Board meeting minutes
- B. Presentation of accounts and other claims against the Village

Agenda Changes

None

Preregistered Citizens to be heard

None

Committee Reports

None

Unfinished Business from previous meetings

None

New Business

Discussion and possible action on O-1-26 Amending the Burning Ordinance

Administrator Treadwell said that this was done with the Fire Department and our Village Attorney.

Fire Chief Kuhnke said that the form is already created and will be available online on our website under the Fire Department.

Discussion as to who is policing this? Chief Kuhnke said someone will call 911 and the fire department will get dispatched. The landowner will get a copy of the form also. We are trying to be proactive, and this is more of a safety thing.

Motion [Arendt Vanden Heuvel/Moeller] to approve Ordinance O-1-26 amending the Village of Hortonville outdoor Burning Ordinance.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Developers Agreement – Between the Village of Hortonville and McHugh Construction – Nature's Haven

Administrator Treadwell said that we are going over the wording with the attorney and their attorney. The attorney has been trying to get ahold of their attorney, and they should connect within a day or two.

Motion [Arendt Vanden Heuvel/ Olk] to approve the Developers Agreement – between the Village of Hortonville and McHugh Construction – Nature's Haven as presented to the board on February 5th. If there are any changes, this will be brought back to the board for approval.
Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Actuator Valve Replacement Quotes

DPW Director Steber said that there are three quotes to replace the actuator valve at the plant. The quote from Dorner is what is matching our other valves that we have already and is the cheapest. We only need items 2 and 3 on the quote.

Motion [Olk/Jewell] to accept the Dorner quote in the amount of \$8,940.00 for the replacement of the actuator valve.
Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion on Main Street Reconstruction

Administrator Treadwell said that we can't have the crosswalk at the location that we were thinking. The County has approved the intersection on Nash Street, and they did add in a stop sign, they shortened the lane to turn right.

Discussion and possible action on MOU Police Union Update

Chief of Police Bahr said that back in 2022 we created this 64-hour position because we had a struggle retaining part time officers. We then approved it to be 80 hours, for that flex officer position and there were a lot of things that didn't apply. We got rid of a lot of the wording when it came to scheduling. It is a flex officer position, 80 hours of work in a payroll the Chief of Police will set the hours up to two weeks before. We have sent this off to legal and they have reviewed it and the only issue they had was the number of minimum hours which is already set forth in a different article in the contract. The second part of this, the village (Public Works) just had a change to the clothing allowance, and we would like to change the officer clothing allowance, and we would pay out an amount instead of a reimbursement through an invoice.

Motion [Arendt Vanden Heuvel/Olk] to accept the MOU for the Village of Hortonville Police Union Update and to allow Village Administrator Nathan Treadwell and President Jeanne Bellile to act on behalf and move forward with this.
Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Sale of Property

Administrator Treadwell said that the County is requesting to buy a small portion where the bridge will be from us. This is part of the Water Shed and they are cleaning up the little pie shape – half of that. This is a portion of parcel # 4 in the drawing within the packet.

Motion [Arendt Vanden Heuvel/Jewell] to approve the waiver of appraisal for the fee acquisition for the 364 square feet of property to Outagamie County for \$345.80.
Roll call vote, 7 ayes, 0 nays, motion carried.

Report of Village Officials

Clerk-Treasurer: The report is in the packet.

Director of Public Works: The report is in the packet. Public Facilities is on February 19, at 5:00 pm.

Chief of Police: The report is in the packet. Newly hired Officer Jack Johnson is doing really well on training. We are working on our 2026 schedule. Working on some strategies to maintain our equipment, and working with other agencies, to make the most sense with our finances.

Library Director: Next Tuesday, I will be going to Madison with another staff member as well as a Library Board Trustee for Library Legislative Day and having meetings with our local senators to talk about library funding and library stuff.

Attorney: Nothing

Administrator: The report is in the packet. I spent time trying to get projects going for the next year. I am working on the developer's agreement.

Any other miscellaneous topics for future discussion
None

Communications and Miscellaneous Business

Black Otter Lake District news: My report was in the packet

Building permit report: The January building report was submitted.

Hortonville-Hortonia Fire District news: Nothing new

Gold Cross Ambulance run reports and news: None

Hortonville Civic Association: Nothing new

Senior Activities Committee: Meeting next Thursday at noon.

Comments and suggestions from citizens present
None

Motion to go into Closed Session

Motion [Olk/ Jewell] to go into closed session under State Statute 19.85 (1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." Ambulance Fees – Litigation exception.

And

State Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." – Union Contract MOU
Unanimous voice vote, motion carried.

Board to return to Open Session

Motion [Jewell/Arendt Vanden Heuvel] to return to open session at 7:09 p.m. Unanimous voice vote, motion carried.

Any action on matters discussed in Closed Session

None

Adjournment

Motion [Olk/Moeller] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 7:10 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
FEBRUARY 19, 2026 MEETING MINUTES
DRAFT – NOT APPROVED**

President Jeanne Bellile called the meeting to order at 6:03 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Bob Jewell, Shauna Keel, Carrie Lathrop, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, Library Director Alexandria Krause, and Attorney Ashley Lehocky.

Consent Agenda

Motion [Moeller/Arendt Vanden Heuvel] to approve as outlined. Roll call vote, 7 ayes, 0 nays, motion carried.

A. Presentation of accounts and other claims against the Village

Agenda Changes

None

Preregistered Citizens to be heard

None

Committee Reports

Library Board – Trustee Lathrop said they had the meeting on Monday, and they went over the annual report, which was very good.

Unfinished Business from previous meetings

None

New Business

Proclamation Arbor Week

Proclamation was accepted as presented.

Discussion and possible action on Planning and Zoning Recommendation to approve Conditional use CU-1-26

Administrator Treadwell said that this conditional use was required as the owners are trying to sell and at one point the house was a duplex and they must have been rezoned as R1 single family. After one year it reverts back to the original zoning. The perpetuity was a topic of concern.

Motion [Moeller/Arendt Vanden Heuvel] to approve the conditional use CU-1-26.
Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion on “Less Mow May”

DPW Director Steber said that we have suspended the grass cutting height for “No Mow May” and we would put it out that “Less Mow May” is an option if you chose.

Discussion on Main Street Crosswalk

Administrator Treadwell said that this was the crosswalk that we approved at the last meeting regarding the reconstruction of downtown.

Trustee Arendt Vanden Heuvel said that we have nineteen businesses on the West side, and five on the east side of Pine Street. I think we need to move that crosswalk to the West side of the intersection. We would gain an extra parking spot if we moved it to the West side.

Report of Village Officials

Clerk-Treasurer: The report is in the packet.

Director of Public Works: The report is in the packet. Reminder that we have a Public Works Committee meeting before the next board meeting on March 5th.

Chief of Police: The report is in the packet. As of the 13th, Bryana is off probation and Jack is doing a great job with the training and is due to come off the training in early April.

Library Director: A report was handed out that was taken to Madison. The first two pages of the report are what we took down to Madison for Library Legislative Day last week. We met with two senators and two representatives to talk about our Library in particular and also our libraries impact on the community. I also included a third page just for you. I have mentioned before that our municipal population is much smaller than our service population. That creates significant unique challenges for us. We are kind of in a library desert in our area where the next closest library is New London, but then the next closest library is Appleton. We really draw in a lot of Greenville, a fair amount of Grand Chute but also Dale, Ellington and a decent amount of Shiocton uses as well. The first graph shows the size comparison of circulation to actually lives here. However, with 4,400 registered library users, only 26% actually live here in the Village of Hortonville, the rest live in the municipalities around us. We had 84,000 checkouts, but only 17-18% of that was to people here in town. We really are getting a lot of out-of-town folks using our library. The final graph is what is used to calculate our county funding. Of the residents that live in Outagamie County, only 4.5% of them have a library in their municipality. Last year we had \$1,600 in revenue for printing and faxing. We are one of the only places that still do that. The biggest thing is that we have a library. We provide computer usage, printing, faxing, tax forms and things such as retirement savings, financial planning, and estate planning.

Attorney: Nothing

Administrator: The report is in the packet. I attended a conference last week. This week I was out of the office Monday and half of the day on Tuesday. I spent some time working on the fire fee and that is not as simple as doing a flat fee. I am using Ehlers, our financial advisors, and they are suggesting doing it by square footage.

Any other miscellaneous topics for future discussion

None

Communications and Miscellaneous Business

Black Otter Lake District news: Nothing new, next meeting is April 9th.

Building permit report: None

Hortonville-Hortonia Fire District news: Nothing

Gold Cross Ambulance run reports and news: The January run report was submitted.

Hortonville Civic Association: Nothing new

Senior Activities Committee: Trustee Olk said that there was nothing new, I was not able to attend. There was a great turnout on Monday for the Historical Society.

Comments and suggestions from citizens present

None

Adjournment

Motion [Moeller/Jewell] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 6:30 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer

March 05, 2026 INVOICE LISTING**VILLAGE INVOICES****February 20, 2026- March 05, 2026**

INUS421640	Axon Enterprises Inc	Basic Camera License- J. Johnson	\$	308.94
0126	BMO Harris Bank	January Charges- 2026	\$	4,895.51
ACH	Delta Dental	Dental Insurance Premiums- March 2026	\$	1,888.91
ACH	EFTPS	Federal, FICA taxes for 02/26/2026 Payroll	\$	15,187.90
5279432	Employee Benefits Corporation	Health Reimbursement- February 2026	\$	249.42
5299279	Employee Benefits Corporation	Health Reimbursement- February 2026	\$	2,156.41
7515702	Gannett Wisconsin Media	JRB Meeting	\$	23.32
R10000199444	GFL Environmental	Garbage Pick Up- February 2025	\$	1,064.87
9362	Gold Cross Ambulance Service	2026 Ambulance Subsidy- 1st Quarter Payment	\$	11,535.09
P007004875-Mar26	Illinois Mutual	Employee Disability Insurance- March 2026	\$	167.50
25-73	Medema, Travis	Refund Builders Escrow- 423 N Crest	\$	250.00
INV3013739	Metro Sales Inc	Contract Base Charge- February 2026	\$	227.61
0871246-IN	Mid-American Research Chemical	Urinal Screens- MSC	\$	270.58
1740250-2026	Milwaukee Brewers Ticket Office	2026 Summer Recreation Field Trip- 45 Tickets	\$	1,945.00
25985	MSA Professional Services	Memorial Square Design	\$	7,731.25
ACH	Network Health	Total Health Premiums- March 2026	\$	20,284.38
6611-158933	O'Reilly Auto Parts	Supplies- Loader	\$	12.98
33187/33188	Ray's Sanitation	Portable Restroom- 230 Lakeshore Dr/304 E Main St	\$	560.00
ACH	Wisconsin Deferred Comp	EE contributions 02/26/2026 Payroll	\$	971.00
ACH	Wisconsin Retirement System	WRS Contributions- February 2026	\$	22,373.46
20376	Wisconsin Timber Rattlers	Wisconsin Timber Rattlers Tickets- Summer Rec 2026	\$	1,334.50
ACH	Wisconsin, State of	State W/H for 02/26/2026 Payroll	\$	2,665.35
ACH	Wolf River Community Bank	Principle and Interest- WRCB CIP Loan	\$	7,447.85
ACH	Wolf River Community Bank	Principle and Interest- TID 6 Property Acquisition	\$	2,333.39
ACH	Wolf River Community Bank	Principle and Interest- WRCB Engineering Loan #2843	\$	4,606.16
			Invoice Total	\$ 110,491.38
02/26/26 Direct Deposit P/R				\$ 48,488.70
			Grand Total	<u>\$ 158,980.08</u>

WATER & SEWER UTILITY INVOICES**February 20, 2026- March 05, 2026**

27063013026	Charter	Inter/Email- February 2026- Sewer	\$	85.28
9011432778	Clean Water Testing	Coliform Bacteria Test	\$	57.00
Is34449	Litho Specialists	Utility Bill Forms	\$	363.00
30993	Martelle Water Treatment	Lab Materials- WWTP	\$	2,437.75
S020748056	Teledyne Instruments Inc	Pump Tubing Sampler	\$	685.00
INV00898313/INV0089	USA Blue Book	Lab Supplies- WWTP	\$	1,155.84
			Grand Total	<u>\$ 4,783.87</u>

Reserve Fund Overview		
Department	Fund	Current Balance
General Government		
	Comprehensive Plan	\$7,014.55
	Municipal Building Donations	\$1,705.21
	Rec Program	\$2,160.78
	Benefit Payout	\$5,207.22
	Senior Activities	\$7,553.33
	Election Equipment	\$0.00
	Hometown Holiday Event	\$5,464.08
	HRA Reserve Fund	\$12,318.34
	Levy Stabilization/Emergency Fund	\$43,329.71
	Façade Loan Fund	\$72,618.64
Public Safety		
	PD Equipment Fund	\$29,938.23
	PD Donations	\$12,143.81
	HHFD Reserve Fund	\$3,173.28
Public Works		
	Storm water	\$79,504.90
	Village/Community Sign	\$2,872.87
	Dam Inspection	\$14,712.90
	Boat Launch	\$4,831.58
	Cemetery	\$0.00
	General Park Donations	\$30.50
	Otto Miller Park	\$9,774.33
	Veteran Memorial Fund	\$7,665.57
	Urban Forestry	\$11,478.21
Capital Projects		
	DPW Equipment	\$64,179.89
	Opera House Restoration	\$4,190.41
	Building Maintenance Fund	\$2,082.89
	Future Projects	\$14,676.61
Total		\$418,627.82

Reserve MMA Summary - General Fund
01/14/25

Description	Account Number	Date	General Government										Total	Interest
			Comprehensive Plan	Municipal Building Donations	Rec Program	Benefit Payout	Senior Activities	Election Equipment	Hometown Holiday Event	HRA Reserve Fund	Levy Stabilization Emergency Fund	Façade Loan FD		
Beginning Balance			\$ 14,365.58	\$ 1,483.89	\$ -	\$ -	\$ 603.00		\$ -	\$ -	\$ 37,706.00	\$ 20,032.00	\$ 74,190.47	
Michael Davis	100-56-56650-400											\$ (9,600.00)		
Donaldsons	100-46-46851-000											\$ 4,836.44		
Therese Abitz	220-46-46890-000											\$ 8,036.00		
Therese Abitz	100-48-48102-000											\$ 1,558.73		
Monikhome Loan	100-56-56650-400											\$ (3,943.00)		
2019 Budget Allocation		12/31/2019					\$ 207.00							
2020 Budget Allocation		1/1/2020					\$ 1,500.00							
Michael Davis	100-46-46851-000											\$ 9,600.00		
Annual Income HHH	445-42-42000-000	12/31/2020					\$ 390.00							
2020 Budget Allocation	Donation-Expense	12/31/2020					\$ (565.69)							
Annual Income HHH	445-42-42000-000	12/31/2021					\$ 912.00							
2021 Budget Allocation	Donation-Expense	12/31/2021					\$ (473.00)							
Mark Oik		1/31/2022										\$ 7,799.00		
Transfer From Future Project funds	R-19-22	7/21/2022										\$ 32,000.00		
Annual Interest 2022		12/31/2022	\$ 150.12	\$ 15.51			\$ 26.89				\$ 394.03	\$ 734.84		
2022 Budget Allocation	R-03-23	1/19/2023					\$ 1,039.00							
2023 Budget Allocation		12/31/2023	\$ 10,000.00				\$ 522.00							
2023 Budget Amendment	R-XX-24	2/1/2024	\$ (12,400.00)											
2023 Revenue Allocations	R-03-24						\$ 1,145.00		\$ 5,000.00	\$ 5,000.00				
2023 Interest		12/31/2023	\$ 492.77	\$ 60.98			\$ 215.81				\$ 1,549.60	\$ 2,889.91		
2024 Interest	January	1/31/2024	\$ 59.46	\$ 7.36			\$ 26.04	\$ -	\$ 23.58	\$ 23.58	\$ 186.99	\$ 348.72		0.004716
Octad Holdings		2/9/2024										\$ (15,000.00)		
2024 Interest	February	2/29/2024	\$ 50.65	\$ 6.27			\$ 22.18	\$ -	\$ 20.08	\$ 20.08	\$ 159.27	\$ 237.05		0.003998
2024 Interest	March	3/29/2024	\$ 46.30	\$ 5.73			\$ 20.28	\$ -	\$ 18.36	\$ 18.36	\$ 145.59	\$ 216.69		0.00364
2024 Interest	April	4/30/2024	\$ 57.38	\$ 7.10			\$ 25.13	\$ -	\$ 22.75	\$ 22.75	\$ 180.43	\$ 268.55		0.004495
2024 Interest	May	5/31/2024	\$ 53.57	\$ 6.63			\$ 23.46	\$ -	\$ 21.24	\$ 21.24	\$ 168.45	\$ 250.72		0.004178
2024 Interest	June	6/30/2024	\$ 53.43	\$ 6.61			\$ 23.40	\$ -	\$ 21.19	\$ 21.19	\$ 168.02	\$ 250.08		0.00415
2024 Interest	July	7/30/2024	\$ 53.31	\$ 6.60			\$ 23.35	\$ -	\$ 21.14	\$ 21.14	\$ 167.66	\$ 249.54		0.004124
2024 Interest	August	8/30/2024	\$ 44.00	\$ 5.45			\$ 19.27	\$ -	\$ 17.45	\$ 17.45	\$ 138.38	\$ 205.96		0.003389
2024 Interest	September	9/30/2024	\$ 57.63	\$ 7.13			\$ 25.24	\$ -	\$ 22.85	\$ 22.85	\$ 181.22	\$ 269.73		0.004424
2024 Interest	October	10/30/2024	\$ 52.58	\$ 6.51			\$ 23.03	\$ -	\$ 20.85	\$ 20.85	\$ 165.33	\$ 246.08		0.004018
2024 Interest	November	11/30/2024	\$ 46.04	\$ 5.70	\$ -	\$ -	\$ 20.16	\$ -	\$ 18.26	\$ 18.26	\$ 144.77	\$ 215.47		0.003504
2024 Interest	December	12/31/2024	\$ 47.60	\$ 5.89	\$ -	\$ -	\$ 20.85	\$ -	\$ 18.88	\$ 18.88	\$ 149.69	\$ 222.80		0.003611
2024 End of year Allocations	R-02-2025		\$ -	\$ -	\$ 4,574.79	\$ 5,000.00	\$ 1,458.35	\$ -	\$ -	\$ 6,581.50	\$ -	\$ -		
2025 Budget			\$ (6,495.00)		\$ (2,500.00)									
2025 interest	January	1/31/2025	\$ 34.26	\$ 8.33	\$ 10.55	\$ 25.43	\$ 36.89	\$ -	\$ 26.68	\$ 60.16	\$ 211.60	\$ 314.95		0.0050859
2025 interest	February	2/28/2025	\$ 21.62	\$ 5.26	\$ 6.66	\$ 16.05	\$ 23.28	\$ -	\$ 16.84	\$ 37.97	\$ 133.55	\$ 198.78		0.003194
2025 interest	March	3/31/2025	\$ 18.99	\$ 4.62	\$ 5.85	\$ 14.10	\$ 20.45	\$ -	\$ 14.79	\$ 33.35	\$ 117.31	\$ 174.61		0.002796
2025 interest	April	4/30/2025	\$ 22.32	\$ 5.42	\$ 6.87	\$ 16.57	\$ 24.03	\$ -	\$ 17.38	\$ 39.19	\$ 137.84	\$ 205.16		0.003277
2025 interest	May	5/31/2025	\$ 21.10	\$ 5.13	\$ 6.50	\$ 15.66	\$ 22.72	\$ -	\$ 16.44	\$ 37.05	\$ 130.34	\$ 194.00		0.003088
2025 interest	June	6/30/2025	\$ 27.73	\$ 6.74	\$ 8.54	\$ 20.59	\$ 29.86	\$ -	\$ 21.60	\$ 48.70	\$ 171.29	\$ 254.95		0.004046
2025 interest	July	7/31/2025	\$ 23.88	\$ 5.81	\$ 7.36	\$ 17.73	\$ 25.72	\$ -	\$ 18.61	\$ 41.94	\$ 147.54	\$ 219.59		0.003471
Blue Design Group Paid off Loan		7/14/2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00		
2025 interest	August	8/30/2025	\$ 14.83	\$ 3.60	\$ 4.57	\$ 11.01	\$ 15.96	\$ -	\$ 11.55	\$ 26.04	\$ 91.58	\$ 153.81		0.002147
2025 interest	September	9/30/2025	\$ 25.32	\$ 6.15	\$ 7.80	\$ 18.79	\$ 27.26	\$ -	\$ 19.72	\$ 44.46	\$ 156.39	\$ 262.11		0.003659
2025 interest	October	10/30/2025	\$ 27.14	\$ 6.60	\$ 8.36	\$ 20.15	\$ 29.23	\$ -	\$ 21.14	\$ 47.67	\$ 167.67	\$ 281.01		0.003908
2025 interest	November	11/30/2025	\$ 18.48	\$ 4.49	\$ 5.69	\$ 13.72	\$ 19.90	\$ -	\$ 14.39	\$ 32.45	\$ 114.14	\$ 191.30		0.00265
2025 interest	December	12/31/2025	\$ 23.48	\$ 5.71	\$ 7.23	\$ 17.43	\$ 25.28	\$ -	\$ 18.29	\$ 41.23	\$ 145.03	\$ 243.06		0.003358
2025 End of Year Allocation	R-04-26	12/31/2025												
Balance			\$ 7,014.55	\$ 1,705.21	\$ 2,160.78	\$ 5,207.22	\$ 7,553.33	\$ -	\$ 5,464.08	\$ 12,318.34	\$ 43,329.71	\$ 72,618.64	\$ 157,371.85	

Village of Hortonville
Reserve MMA Summary - Public Safety
01/14/25

Description	Account Number	Date	Public Safety			Total	Interest
			PD Equipment	PD Donations	HHFD Reserve Fund		
Beginning Balance			\$ 3,813.37	\$ 4,634.70	\$ -	\$8,448.07	
2019 National Night Out Donations	100-48-48800-000	12/31/2019		\$ 1,339.00			
Transfer From Cap Projects Squad		2020	\$ 102.04				
2020 New Truck outfitting			\$ (3,915.41)				
Fire Call Fees to HHFD 2020	100-52-52220-399	7/29/2020			\$ 1,184.37		
End of Year 2020 Allocation	100-48-48800-000		\$ 5,102.15				
Fire Call Fees to HHFD 2021	100-46-46230-000	12/31/2021			\$ 600.00		
2021 National Night Out Donations	100-48-48800-000	12/31/2021		\$ 175.82			
Annual Interest 2022		12/31/2022	\$ 53.32	\$ 64.26	\$ 18.65		
2022 Budget Allocation	R-03-23	1/19/2023		\$ 1,396.03	\$ 275.00		
2023 Revenue Allocations	R-03-34	12/31/2023	\$ 4,537.50	\$ 2,184.47	\$ 650.00		
2023 Interest Generated		12/31/2023	\$ 394.23	\$ 398.35	\$ 110.95		
2024 Interest	January	1/31/2024	\$ 47.57	\$ 48.07	\$ 13.39		0.004716
2024 Interest	February	2/29/2024	\$ 40.52	\$ 40.94	\$ 11.40		0.003998
2024 Interest	March	3/29/2024	\$ 37.04	\$ 37.43	\$ 10.42		0.00364
2024 Interest	April	4/30/2024	\$ 45.90	\$ 46.38	\$ 12.92		0.004494792
2024 Interest	May	5/31/2024	\$ 42.85	\$ 43.30	\$ 12.06		0.004177615
2024 Interest	June	6/30/2024	\$ 42.75	\$ 43.19	\$ 12.03		0.004149683
2024 Interest	July	7/30/2024	\$ 42.65	\$ 43.10	\$ 12.00		0.004123527
2024 Interest	August	8/30/2024	\$ 35.20	\$ 35.57	\$ 9.91		0.003389384
2024 Interest	September	9/30/2024	\$ 46.10	\$ 46.59	\$ 12.98		0.004423936
2024 Interest	October	10/30/2024	\$ 42.06	\$ 42.50	\$ 11.84		0.004018213
2024 Interest	November	11/30/2024	\$ 36.83	\$ 37.21	\$ 10.37		0.003504307
2024 Interest	December	12/31/2024	\$ 38.08	\$ 38.48	\$ 10.72		0.003610937
2024 End of Year Allocation	R-02-2025	12/31/2024	\$ -	\$ 965.15	\$ 68.00		
2025 interest	January	1/31/2025	\$ 53.83	\$ 59.30	\$ 15.50		0.0050859
2025 interest	February	2/28/2025	\$ 33.98	\$ 37.43	\$ 9.78		0.003193677
Sale of Vehicle - PD Truck		3/10/2025	26,750.00				
2025 interest	March	3/31/2025	\$ 104.65	\$ 32.88	\$ 8.59		0.002796416

2025 interest	April	4/30/2025	\$	122.96	\$	38.63	\$	10.09	0.003276669
2025 interest	May	5/31/2025	\$	116.27	\$	36.53	\$	9.55	0.003088179
2025 interest	June	6/30/2025	\$	152.80	\$	48.01	\$	12.54	0.004046028
2025 interest	July	7/31/2025	\$	131.61	\$	41.35	\$	10.81	0.003470881
2025 interest	August	8/30/2025	\$	81.69	\$	25.67	\$	6.71	0.002146985
2025 interest	September	9/30/2025	\$	139.51	\$	43.83	\$	11.45	0.003658644
2025 interest	October	10/30/2025	\$	149.57	\$	46.99	\$	12.28	0.003908169
Budget Amendment BA-2-25, R-19-25				(8,662.50)					
2025 interest	November	11/30/2025	\$	78.86	\$	31.99	\$	8.36	0.0026501
2025 interest	December	12/31/2025	\$	100.21	\$	40.65	\$	10.62	0.003358355
2025 End of Year Allocation	R-XX-26	12/31/2025							

Current Balance

\$29,938.23 \$12,143.81 \$3,173.28 \$45,255.33

Village of Hortonville
Reserve MMA Summary - Public Works
01/14/25

Description	Account Number	Date	Public Works			Parks					Total	Interest
			Stormwater	Village / Community Signs	Dam Inspection	Boat Launch	General Park Donations	Otto Miller Park	Veteran Memorial	Urban Forestry		
Beginning Balance			\$ 64,905.37	\$ 2,500.00	\$ 6,000.00	\$ 11,542.07	\$ -	\$ 53,026.53	\$ 4,491.90	\$ 9,988.46	\$ 201,881.26	
2019 Budget Allocation		1/1/2019	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Inspection	100-55-55420-202	9/17/2019			\$ (2,000.00)							
Spillway Repair	100-55-55420-202	11/20/2019			\$ (2,519.14)							
2019 Boat Launch Fees	100-46-46737-000	12/31/2019				\$ 810.00						
2019 Prep Care Fees	100-46-46550-000	12/31/2019										
2020 Budget Allocation					\$ 2,000.00							
Schmidts Boats and Lifts	100-55-55290-400	5/26/2020				\$ (12,000.00)						
Veterns Pier	100-55-55260-400	5/26/2020							\$ (3,000.00)			
2020 Budget Allocation	100-46-46735-000	12/31/2020						\$ 5,000.00				
2020 Budget Allocation	100-46-46550-000	12/31/2020										
2020 Budget Allocation	100-48-48592-000	12/31/2020							\$ 1,200.00			
2020 Budget Allocation	100-46-46737-000	12/31/2020				\$ 886.00						
Treetop Products Benches	100-55-55210-390	3/31/2021						\$ (7,284.50)				
o Miller Electrical Payment	443-57-57610-391	6/24/2021						\$ (19,500.00)				
Waste Water Allocation	100-55-55210-400	9/8/2021						\$ (6,295.95)				
Wiring 25%	443-57-57610-391	9/24/2021						\$ (9,750.00)				
Otto Miller Supplies	443-57-57610-391	10/11/2021						\$ (100.17)				
Inspection	100-55-55420-202	9/7/2021			\$ 2,250.00							
Otto Miller Supplies	443-57-57610-391	10/21/2021						\$ (41.21)				
Otto Miller Supplies	443-57-57610-391	10/25/2021						\$ (18.96)				
o Miller Electrical Payment	443-57-57610-391	12/9/2021						\$ (11,530.00)				
Dam Inspection	100-55-55420-202	12/31/2021			\$ 2,250.00							
2021 Budget Allocation	R-4-22	2/17/2022				\$ 666.00		\$ 54,520.79	\$ 350.00			
2021 Budget Allocation	R-5-22	3/3/2022						\$ (49,520.79)				
Annual Interest 2022		12/31/2022	\$ 678.26	\$ 26.13	\$ 83.40	\$ 19.90		\$ 88.88	\$ 31.79	\$ 104.38		
2022 Budget Allocation	R-03-23	1/19/2023			\$ 2,500.00	\$ 1,096.56			\$ 150.00			
moved to Ehlers 3-14-23												
2023 Budget Allocations		12/31/2023			\$ 2,500.00							
2023 Revenue Allocations	R-03-34	12/31/2023				\$ 629.00	\$ 14.00		\$ 150.00			
2023 Interest Generated		12/31/2023	\$ 2,464.83	\$ 102.74	\$ 429.67	\$ 148.43	\$ 0.57	\$ 349.56	\$ 561.99	\$ 410.50		
Insurance (Gazebo)		1/1/2024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ -		
2024 Interest	January	1/31/2024	\$ 297.43	\$ 12.40	\$ 51.85	\$ 17.91	\$ 0.07	\$ 42.18	\$ 65.72	\$ 49.53		0.004716
2024 Interest	February	2/29/2024	\$ 253.33	\$ 10.56	\$ 44.16	\$ 15.26	\$ 0.06	\$ 35.93	\$ 55.98	\$ 42.19		0.003998
2024 Interest	March	3/29/2024	\$ 231.57	\$ 9.65	\$ 40.37	\$ 13.95	\$ 0.05	\$ 32.84	\$ 51.17	\$ 38.57		0.00364
2024 Interest	April	4/30/2024	\$ 309.38	\$ 11.96	\$ 61.27	\$ 17.28	\$ 0.07	\$ 40.70	\$ 63.41	\$ 47.80		0.004494792
2024 Interest	May	5/31/2024	\$ 288.84	\$ 11.17	\$ 57.20	\$ 16.14	\$ 0.06	\$ 38.00	\$ 59.21	\$ 44.62		0.004177615
2024 Interest	June	6/30/2024	\$ 288.11	\$ 11.14	\$ 57.05	\$ 16.09	\$ 0.06	\$ 37.90	\$ 59.05	\$ 44.51		0.004149683
2024 Interest	July	7/30/2024	\$ 287.48	\$ 11.12	\$ 56.93	\$ 16.06	\$ 0.06	\$ 37.82	\$ 58.93	\$ 44.41		0.004123527
2024 Interest	August	8/30/2024	\$ 237.27	\$ 9.17	\$ 46.99	\$ 13.25	\$ 0.05	\$ 31.21	\$ 48.63	\$ 36.66		0.003389384
2024 Interest	September	9/30/2024	\$ 310.75	\$ 12.02	\$ 61.54	\$ 17.36	\$ 0.07	\$ 40.88	\$ 63.69	\$ 48.01		0.004423936
2024 Interest	October	10/30/2024	\$ 283.50	\$ 10.96	\$ 56.14	\$ 15.84	\$ 0.06	\$ 37.30	\$ 58.11	\$ 43.80		0.004018213
2024 Interest	November	11/30/2024	\$ 248.23	\$ 9.60	\$ 49.16	\$ 13.87	\$ 0.05	\$ 32.66	\$ 50.88	\$ 38.35		0.003504307
2024 Interest	December	12/31/2024	\$ 256.68	\$ 9.93	\$ 50.83	\$ 14.34	\$ 0.05	\$ 33.77	\$ 52.61	\$ 39.65		0.003610937
2024 End of Year Allocation	R-02-2025	12/31/2024	\$ 5,000.00	\$ -	\$ -	\$ 654.00	\$ 14.00	\$ -	\$ -	\$ -		
2025 interest	January	1/31/2025	\$ 388.27	\$ 14.03	\$ 71.85	\$ 23.60	\$ 0.15	\$ 47.73	\$ 74.37	\$ 56.05		0.0050859
2025 interest	February	2/28/2025	\$ 245.05	\$ 8.85	\$ 45.35	\$ 14.89	\$ 0.09	\$ 30.13	\$ 46.94	\$ 35.38		0.003193677
2025 interest	March	3/31/2025	\$ 215.25	\$ 7.78	\$ 39.83	\$ 13.08	\$ 0.08	\$ 26.46	\$ 41.23	\$ 31.08		0.002796416
2025 interest	April	4/30/2025	\$ 252.92	\$ 9.14	\$ 46.81	\$ 15.37	\$ 0.10	\$ 31.09	\$ 48.45	\$ 36.52		0.003276669
2025 interest	May	5/31/2025	\$ 239.16	\$ 8.64	\$ 44.26	\$ 14.53	\$ 0.09	\$ 29.40	\$ 45.81	\$ 34.53		0.003088179
2025 interest	June	6/30/2025	\$ 314.30	\$ 11.36	\$ 58.16	\$ 19.10	\$ 0.12	\$ 38.64	\$ 60.20	\$ 45.38		0.004046028
Veterns Memorial Reconstruction		7/1/2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (7,420.00)	\$ -		
2025 interest	July	7/31/2025	\$ 270.71	\$ 9.78	\$ 50.10	\$ 16.45	\$ 0.10	\$ 33.28	\$ 26.10	\$ 39.08		0.003470881
2025 interest	August	8/30/2025	\$ 168.04	\$ 6.07	\$ 31.10	\$ 10.21	\$ 0.06	\$ 20.66	\$ 16.20	\$ 24.26		0.002146985
2025 interest	September		\$ 286.96	\$ 10.37	\$ 53.10	\$ 17.44	\$ 0.11	\$ 35.28	\$ 27.67	\$ 41.43		0.003658644
2025 interest	October		\$ 307.66	\$ 11.12	\$ 56.93	\$ 18.70	\$ 0.12	\$ 37.82	\$ 29.66	\$ 44.42		0.003908169
2025 interest	November	11/30/2025	\$ 209.44	\$ 7.57	\$ 38.76	\$ 12.73	\$ 0.08	\$ 25.75	\$ 20.19	\$ 30.24		0.0026501
2025 interest	December	12/31/2025	\$ 266.11	\$ 9.62	\$ 49.25	\$ 16.17	\$ 0.10	\$ 32.72	\$ 25.66	\$ 38.42		0.003358355
2025 End of Year Allocation	R-XX-26	12/31/2025										
Current Balance			\$ 79,504.90	\$ 2,872.87	\$ 14,712.90	\$ 4,831.58	\$ 30.50	\$ 9,774.33	\$ 7,665.57	\$ 11,478.21	\$ 130,870.85	

cemetery funds send to Ehlers \$66,420.93 on
3/14/2023

Village of Hortonville
Reserve MMA Summary - Capital Projects Fund
01/14/25

			DPW Equipment	Opera House Restoration	Building Maintenance Fund	Future Projects	Total	Interest
Beginning Balance			\$ 37,333.60	\$ 3,646.54	\$ -	\$ 212,781.87	\$ 253,762.01	
Description	Account Number	Date						
Budget Allocation		1/1/2019	\$ 10,000.00	\$ -		\$ -		
Snow Pusher Blade	100-53-53310-400	11/15/2019	\$ (4,800.00)	\$ -		\$ -		
Powder Coating	100-53-53110-410	12/19/2019	\$ (1,500.00)	\$ -		\$ -		
Aerial Lift Truck Boom Repair	100-53-53110-410	12/19/2019	\$ (5,609.87)	\$ -		\$ -		
Sale Backhoe	100-48-48330-000	8/19/2019	\$ 11,000.00	\$ -		\$ -		
Sale of Lawn Mower	100-48-48330-000	4/9/2019	\$ 1,300.00	\$ -		\$ -		
Sale of Equipment Man basket for forks	100-48-48330-000	11/13/2019	\$ 100.00	\$ -		\$ -		
2019 Roll for 2020 Projects						\$ 24,500.00		
Police Vehicle						\$ (12,000.00)		
Codification and Outdoor Rec						\$ (12,500.00)		
Senior Center Design	100-56-56670-202	2/11/2020	\$ -	\$ -		\$ (1,500.00)		
Garage Approved by Board		3/19/2020				\$ (31,944.00)		
Boat Launch and Fishing Pier		5/26/2020				\$ (9,428.00)		
Warner Street						\$ (148,671.00)		
Warner Street Pre Pay HASD	100-48-48900-000					\$ 60,994.00		
Piette						\$ 3,627.57		
HASD						\$ 58,180.51		
Kwik Trip						\$ 8,905.38		
WRCB						\$ 12,547.82		
McMahon	100-56-56670-202					\$ (1,802.85)		
Kelbe Brothers- Service Excavator	100-53-53310-400	11/18/2021	\$ (887.86)					
Transfer To Façade Loan Fund	R-19-22	7/21/2022				\$ (32,000.00)		
Annual Interest 2022		12/31/2022	\$ 490.48	\$ 38.11		\$ 1,376.17		
2022 Budget Allocation	R-03-23	1/19/2023	\$ 182.60					
2023 Revenue Allocations	R-03-34	12/31/2023	\$ 7,457.00					
2023 Interest Generated		12/31/2023	\$ 2,239.64	\$ 149.86		\$ 5,412.12		
2024 Interest	January	1/31/2024	\$ 270.25	\$ 18.08		\$ 653.07	0.004716	
2024 Interest	February	2/29/2024	\$ 230.19	\$ 15.40		\$ 556.25	0.003998	
2024 Interest	March	3/29/2024	\$ 210.41	\$ 14.08		\$ 508.47	0.00364	
2024 Interest	April	4/30/2024	\$ 260.77	\$ 17.45		\$ 630.16	0.004494792	
2024 Interest	May	5/31/2024	\$ 243.46	\$ 16.29		\$ 588.32	0.004177615	
2024 Interest	June	6/30/2024	\$ 242.84	\$ 16.25		\$ 586.83	0.004149683	
2024 Interest	July	7/30/2024	\$ 242.31	\$ 16.21		\$ 585.55	0.004123527	
2024 Interest	August	8/30/2024	\$ 199.99	\$ 13.38		\$ 483.29	0.003389384	
2024 Interest	September	9/30/2024	\$ 261.92	\$ 17.53		\$ 632.94	0.004423936	
2024 Interest	October	10/30/2024	\$ 238.95	\$ 15.99		\$ 577.44	0.004018213	
2024 Interest	November	11/30/2024	\$ 209.23	\$ 14.00		\$ 505.61	0.003504307	
2024 Interest	December	12/31/2024	\$ 216.35	\$ 14.48		\$ 522.82	0.003610937	
2024 End of Year Allocation	R-02-2025	12/31/2024	\$ 1,493.59	\$ -	\$ 2,000.00			
2025 Budget Allocations	Splashpad		-	-	-	(42,000.00)		
2025 interest	January	1/31/2025	\$ 313.42	\$ 20.46	\$ 10.17	\$ 525.43	0.0050859	
2025 interest	February	2/28/2025	\$ 197.81	\$ 12.92	\$ 6.42	\$ 331.62	0.003193677	
2025 interest	March	3/31/2025	\$ 173.76	\$ 11.35	\$ 5.64	\$ 291.30	0.002796416	
2025 interest	April	4/30/2025	\$ 204.17	\$ 13.33	\$ 6.63	\$ 342.28	0.003276669	
2025 interest	May	5/31/2025	\$ 193.06	\$ 12.61	\$ 6.27	\$ 323.64	0.003088179	
2025 interest	June	6/30/2025	\$ 253.72	\$ 16.57	\$ 8.23	\$ 425.34	0.004046028	
2025 interest	July	7/31/2025	\$ 218.53	\$ 14.27	\$ 7.09	\$ 366.35	0.003470881	
2025 interest	August	8/30/2025	\$ 135.65	\$ 8.86	\$ 4.40	\$ 227.40	0.002146985	
2026 interest	September	9/30/2025	\$ 231.65	\$ 15.12	\$ 7.52	\$ 388.34	0.003658644	
Splashpad Allocation	R-16-25	10/16/2025	\$ -	\$ -	\$ -	\$ (92,000.00)		
2025 interest	October	10/31/2025	\$ 248.35	\$ 16.22	\$ 8.06	\$ 56.79	0.003908169	
2025 interest	November	11/30/2025	\$ 169.07	\$ 11.04	\$ 5.49	\$ 38.66	0.002650100	
2025 interest	December	12/31/2025	\$ 214.82	\$ 14.03	\$ 6.97	\$ 49.12	0.003358355	
2025 End of Year Allocation	R-XX-26	12/31/2025						
Current Balance			\$ 64,179.89	\$ 4,190.41	\$ 2,082.89	\$ 14,676.61	\$ 85,129.80	

RESOLUTION AMENDING CURRENT RESERVE FUNDS

WHEREAS, a number of previous Resolutions were adopted over time by the Village of Hortonville Board of Trustees which involved various Reserve Funds applying to Village Finances, and

WHEREAS, the Board of Trustees recognize that the need exists to periodically add to, update and/or amend said Reserve Funds,

THEREFORE BE IT RESOLVED that the Village Board of Trustees hereby amends the following Reserve Funds:

Yearly Reserve Revenue:

Senior Activities	2,546.08
HHFD Reserve Fund	101.75
PD Donations – National Night Out	1,727
Boat Launch	617.74
PD Equipment Fund	200.00
DPW Equipment	560.00
General Parks	98.00
Veterans Memorial Fund	600.00
Building Maintenance Fund	1,500.00
HRA Reserve Fund	3,000.00
Employee Benefit Payout Fund	1,500.00
Future Projects Fund	1,500.00
Election Equipment	500.00

- Cemetery Prep Care Fees to Be Applied to the Cemetery Investment Fund = \$4950.00

IT IS SO RESOLVED this 5th day of March 2026

BY THE BOARD

Ayes _____

Nays _____

Dated: _____

Jeanne Bellile, President

Jane Booth, Clerk-Treasurer

531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944-0099



Phone: 920-779-6011
Fax: 920-779-6552
www.hortonvillewi.org

Memo: Omni Glass & Paint Quote

Nathan and I met with the Senior Committee a few weeks ago, at which time they expressed some concerns with the doors entering the building and entering the library. Specifically, the senior committee would like us to investigate possibilities/pricing for:

- Moving the location of the handicap buttons on walls for doors entering the building and library (currently too high).
- Having automatic opening of the doors once initiated. Currently they are very heavy due to pressurization.

This would be for both sets of doors entering the building as well as the library doors. The attached quote from Omni Glass & Paint seeks to rectify this situation. Omni was the only one of the three contractors we contacted about this to give us a quote.

The total cost of \$2,375 includes installation of four new push boxes mounted lower as well as updating automatic operators to open automatically once the door is pulled on. Costs for this project were not included in the 2026 budget, yet \$1,700 is currently available in a municipal building donation reserve fund that could be used for this item.

Sincerely,

A handwritten signature in blue ink, appearing to read 'A. Steber'.

Aaron Steber
Director of Public Works
Village of Hortonville

Omni Glass & Paint, LLC

☐ 3530 Omni Drive, Oshkosh, WI 54904
PH: (920) 233-3333 FAX: (920) 236-7890

☒ 1450 Gruber Road, Green Bay, WI 54313
PH: (920) 233-3333 FAX: (920) 236-7890

☐ 5304 Schofield Avenue, Schofield, WI 54476
PH: (715) 355-8938 FAX: (920) 236-7890

☐ 3225 Gateway Road, Brookfield, WI 53045
PH: (920) 233-3333 FAX: (920) 236-7890

GLASS PROPOSAL

To: ATTN: Luke Green
PH: 920-810-6486
E: lgglassart@gmail.com

Project: Hortonville Village Operators
Location: Hortonville, WI
Proposal No.: G26-7070-DF
Date: 01-29-2026

Omni Glass & Paint, LLC, proposes to furnish materials and/or labor described below, for sums stated:

\$2,375.00 tax excluded

Price Includes:

- (4) New radio controlled push boxes to replace existing ones – new ones to be mounted lower at desired height.
- New receivers and transmitters for (2) existing automatic operators.
- Existing operators to be altered to be able to open automatically once door is pulled on.
- Work to be done by Automatic Entrances of WI.

Price Excludes:

- Sales tax
- Night/weekend work
- Final cleaning
- New operators are excluded
- Patching and repair of existing brick/drywall where old push buttons were located.

Continued.....

Initial _____

Qualifications:

1. This proposal supersedes any previously given, either written or verbal, and is valid for 30 days only, unless extended at our option.
2. Subject to provision contained on this or any attached sheets making up this proposal.
3. Contractor/Customer to hold openings to approved Shop Drawings.
4. Rough Opening conditions are to be in compliance with approved Shop Drawings and are to provide adequate anchoring for window framing system.
5. All systems priced as screw spline.

Material Escalation:

1. Insulated & monolithic glass pricing to be held and in the case of 5% or greater price increases, the additional costs incurred to be added to our contract via change order.
2. Glass energy surcharge to be billed at market rate at time of glass order. Current energy surcharge include per this quote 12%.

Thank you for the opportunity to quote this project. If you have any questions, please call me at our office.

Derek Fus, Project Manager PH: 920-410-9086 e-mail: dfus@omnigp.com

Continued.....

Initial _____

EXCEPTIONS – IMPORTANT – PLEASE READ!

Our quotation is based upon the use of your cranes, hoists, and/or elevators to place materials on floors, and use of all jobsite utilities, without charge to Omni Glass & Paint, LLC (“Omni”)

OUR PROPOSAL DOES NOT INCLUDE THE FOLLOWING:

- Dumpster or disposal fees.
- Cleaning or washing of any glass, aluminum or other items covered in this proposal, protection of same after installation, and replacement or repair of material damaged by others.
- Furnishing or installation of any wood, masonry, steel, subframes, blocking, etc., required for the subsequent installation of our materials, or the installation of any electrical, heating, plumbing, or other work which may be required, except as noted in our quotation.
- Barricades of all sorts against weather, pilferage, or for other reasons.
- Any temporary enclosures, whether or not they are due to window manufacturer’s delivery.
- Back charges for any services not specifically previously agreed to in writing, and/or back charges of any nature for delays to the project caused by conditions beyond our control.
- Special shifts or overtime unless agreed to in writing.

OTHER CONDITIONS:

- It is Omni’s policy not to accept open-ended back-charges for deficient work we were not given the opportunity to correct at our expense. Contractor/Customer is required to provide reasonable notice per WI law, and to provide documentation of each incident, along with backup information including time sheets and invoices commensurate with the same documentation required of Omni for added work. Omni will reimburse only labor and materials as mutually agreed exclusive of overhead and profit.
- Any work done on owner’s glass will be done at owner’s risk.
- It is understood that if Contractor/Customer uses their own contract form, the conditions of the quotation fully apply, unless specifically written out and mutually agreed upon.
- Delivery to jobsite is understood to be transported to jobsite only, not unloaded, or spotted.
- Any warranty on materials, expressed or implied, is from the manufacturer only.
- Seller warranties labor for one year from date of installation.
- Any work done on owner’s existing window sash, framing, trim and stops, will be done at owner’s risk. Seller assumes no responsibility for damage of above.

TERMS

- A 2.5% fee will be added to the Commercial Work Invoice when customer pays by credit card.
- No discount – due 10th prox.
- Furnish Only projects net 30 days.
- Owner Direct Purchase projects net 30 days.
- Past due accounts subject to interest charge of 1-1/2%, per month (annual rate of 18%).
- Seller reserves right to stop work or delivery whenever an account is in arrears, without recourse by affected parties.
- Retainages (when allowed) are due immediately upon receipt from owner.

WARRANTY

- Omni warranties its labor for one (1) year from date work completed.
- All materials used are under warranty by the manufacturer. Warranties may vary by manufacturer. Omni does not warranty materials.

Accepted by:

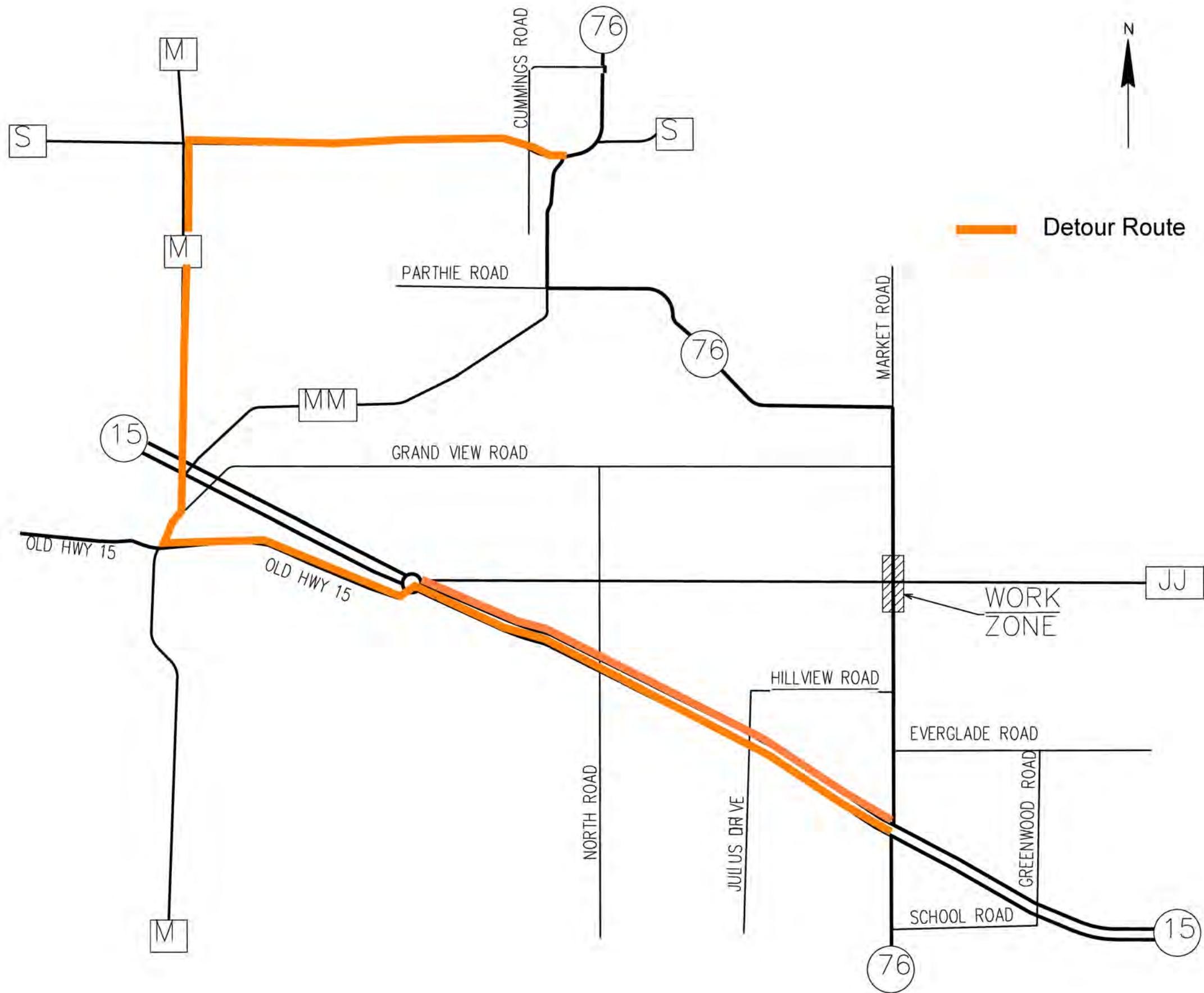
Accepted by:

General Contractor / Customer

Omni Glass & Paint, LLC

Date _____

Date _____



531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944-0099



Phone: 920-779-6011
www.hortonvillewi.org

ADMINISTRATION

clerktreas@hortonville.wi.gov

MARCH 5, 2026

ELECTIONS

- Continue with Registered List Alerts in WisVote – Felon, Death, Duplicate
- Approved ballot proofs with Outagamie County for the April Election
- Approved the Type B-D Notice with Outagamie County
- Completed the Type E Notice survey with the City of Appleton
- Absentee Ballot requests are coming in
- Compiling materials for absentee ballot mailings

WEBINARS/ZOOM MEETINGS/TRAININGS

- Weekly Department Head Meetings
- Weekly Staff Meetings
- WEC Webinar – Training Election Inspectors
- Election Inspector Training will be held on March 11 from 1:00 pm to 2:30 pm

FINANCES

- M, W, F bank deposits
- Balance and reconcile accounts/journal entries/prepare invoices
- Approve payroll, initiated withdrawals
- Prepared EBC/HRA Reimbursement Invoices/other various invoices
- Monthly reconciliation of bank accounts
- Preparing audit paperwork – uploading to their new portal
- Audit will be held on Monday and Tuesday, March 9-10th

LICENSES

- Deputy Clerk-Treasurer is compiling the liquor license renewal paperwork

PUBLICATIONS

- Hortonville Street Maintenance Project Bid

PUBLIC RECORD REQUESTS

- Draft VB minutes from the February 5th and the February 19th meeting
- All Building Permits for January 2026

OTHER

- Village Board agendas & packets, committee agendas
- Village Board minutes, committee minutes
- Other Committee/Commission meeting agendas & minutes as needed
- Dog Licenses Issued - 8 February
- Real Estate Requests - 28 February
- Working on dividing up duties in the absence of Deputy Clerk-Treasurer March 19 – May 1

531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944-0099



Phone: 920-779-6011
Fax: 920-779-6552
www.hortonvillewi.org

3/5/2026 Director of Public Works Report

Meetings attended:

- Staff meetings
- Department head meetings
- Public Facilities meeting 2/19/26
- Meetings/Discussions with McMahon on WE Energies projects for Main Street Reconstruction
- Meetings/Design Review with developer's engineers for Nature's Haven
- Lakeview neighborhood resident stormwater meeting 3/3/26
- Public Works Committee Meeting 3/5/26
- Meeting with CERV group 3/11/26
- Senior Committee Meeting 3/12

Current and past projects include:

- Village of Hortonville Street Maintenance/Crack Filling RFP out 3/5/26 bids due 3/25 1pm.
- Working on Audit information for Hawkins Ash and PSC Report
- Working with WE Energies on utility relocation for Main Street Project
- Main Street Reconstruction bids out, due on 3/12/26
- Working with financial consultants on long-term utility cash flows
- Working on BOLD investigations into enlarging current district boundaries
- Meeting 3/3/26 @ 6pm with Lakeview residents on stormwater issues proposed stormwater solutions
- Public Works Committee meeting 3/5/26 @ 5pm
- Working with County on PLSS Corners Preservation

Sincerely,

Aaron Steber
Director of Public Works





Hortonville Police Department
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3-5-2026 Police Department Report

Meetings

- Village Department Head Meetings
- Outagamie County Law Enforcement Executive Meeting
- Monitored school pickup/drop off at locations to assess any safety concerns

Training

- Department TASER Certification training set for 4/13 at Shiocton FD
- Officer Hauser and Officer McCready signed up for annual SRO Conference held in June 2026

Ongoing Projects and Miscellaneous

- Our department was awarded a new preliminary breath testing unit through the Wisconsin Department of Transportation. Officer Heiden completed the grant, and we have received the PBT unit. This unit will replace an outdated unit we have. The value of this unit is approximately \$700.
- Working with library to resolve outstanding balances with MBM (printer/copier vendor) which has been an ongoing issue
- Reviewing printer/scanner/copier options due to Microsoft updates causing issues to our machine which has been deemed end of life/obsolete
- Reviewing summer schedule with staffing
- Continuing my review of AXON and Lexipol contracts to develop more cost-effective plans than what are currently in place
- 2026 Incidents Jan 1st-March 3rd (1010 incidents) (781 incidents in same time frame in 2025)
- Developing 2026 schedule for department community events
- Officer Johnson has started phase 3 (final phase) of training on 3/2

Upcoming

- Updating ordinances for speed limits
- 2026 Annual Update for Sex Offender Ordinance
- Completing end of year report for 2025 for board (March)

2026

FEBRUARY

VILLAGE OF HORTONVILLE BUILDING PERMITS

Permit Number	Name	Address	Project	Estimated Proj. Cost	Permit Fee	Type
26-06	Stephanie Halverson	205 Emily Way	Furnace Replacement	4,000.00	50.00	res
26-07	Michelle Swenson	426 N Pine Grove Ln	Install Garage Heater	4,000.00	50.00	res
26-08	Theresa Bellile	569 Horton Terrace	Basement Remodel	54,786.00	272.10	res
26-09	Craig & Heather Yager	1158 Cleggs Lane	New Home	728,000.00	1,240.00	nsf

TOTALS 790,786.00

2025			2026		
Permit Types	Number of Permits	Project Cost	Permit Types	Number of Permits	Project Cost
residential total	4	\$28,700.00	residential total	3	\$62,786.00
new residential total	1	\$431,000.00	new residential total	1	\$728,000.00
multi-family total			multi-family total		
comm/ind total			comm/ind total		
municipal, public total			municipal, public total		
Total	5	\$459,700.00	Total	4	\$790,786.00

Prepared by Village office staff

Senior Activities Committee Update for Village Board February 2026

Our committee met at noon on Thursday, February 12th. Attending: Rose Gorski, Sarah Bultman, Lauren Procknow, Joanne Mueller, and Pat Lund-Moe, and. Absent: Jane Olk and Lisa Springstroh

Activities since last meeting:

Jan. 12th: card making, low attendance due to cold

Jan. 19th: Movie, "Selma". Unable to show movie due to issues with the internet connection.

Feb. 2nd: Potluck, "National Tator Day"; good attendance; trivia after meal

Feb. 9th: Care Patrol rep discussed assessing for long-term and in-home care needs. Good response

Upcoming Activities

Feb. 16th: Tour of Hortonville Historical Society Museum. Two shifts of 15 people each, 11-12 and 1-2pm

Mar. 2nd: Potluck: Favorite Childhood Food; speed puzzling and childhood games to follow

Mar. 9th: YMCA presenting options of classes and memberships, insurance coverage

Mar. 16th: "Bar Crawl": bring favorite bars, with recipes; judges, plus participants vote for favorites; Pat will ask Aaron and Nathan to give Village updates

March 30th: movie to be shown

Apr. 6th: no potluck

Apr. 13th: field trip to the Mitchell Park Domes

Apr. 20th: May Baskets

May 4th: Potluck for Cinco de Mayo; trivia/bingo

May 11th: "Eat What You Want Day"; hope to have musical entertainment by HHS

May 18th: Rob Zimmer will speak about spring in nature: plants, animals, etc.

Autumn Fest:

Committee voted to hold this year's event at Bethlehem Lutheran due to rent increase
Lauren will see if a line can be added in this spring's Village Voice about sponsorships
Program will be on the history of dairy farming and cheese production. Richard Wagner, founder of Wagner's Weyauwega Cheese, will speak.

Menu: discussed options, focus on local restaurants and businesses if possible

Items for Future Agendas:

Summer Rec Program collaboration: Siri will attend the next meeting

Autumn Fest 2026: sponsorship and agency letters

Follow-up on accessibility and technology concerns with Village staff (March)

Member for committee

Future Meeting Dates: March 12th and April 9th or 16th

Submitted by Pat Lund-Moe