

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
FEBRUARY 5, 2026 MEETING MINUTES
APPROVED MARCH 5, 2026**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Bob Jewell, Shauna Keel, Carrie Lathrop, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent: None

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, Library Director Alexandria Krause, and Attorney Tyler Pluff.

Consent Agenda

Motion [Arendt Vanden Heuvel/Olk] to approve as outlined. Roll call vote, 6 ayes, 0 nays, 1 abstain (Keel), motion carried.

- A. January 15, 2026 Regular Board meeting minutes
- B. Presentation of accounts and other claims against the Village

Agenda Changes

None

Preregistered Citizens to be heard

None

Committee Reports

None

Unfinished Business from previous meetings

None

New Business

Discussion and possible action on O-1-26 Amending the Burning Ordinance

Administrator Treadwell said that this was done with the Fire Department and our Village Attorney.

Fire Chief Kuhnke said that the form is already created and will be available online on our website under the Fire Department.

Discussion as to who is policing this? Chief Kuhnke said someone will call 911 and the fire department will get dispatched. The landowner will get a copy of the form also. We are trying to be proactive, and this is more of a safety thing.

Motion [Arendt Vanden Heuvel/Moeller] to approve Ordinance O-1-26 amending the Village of Hortonville outdoor Burning Ordinance.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Developers Agreement – Between the Village of Hortonville and McHugh Construction – Nature's Haven

Administrator Treadwell said that we are going over the wording with the attorney and their attorney. The attorney has been trying to get ahold of their attorney, and they should connect within a day or two.

Motion [Arendt Vanden Heuvel/ Olk] to approve the Developers Agreement – between the Village of Hortonville and McHugh Construction – Nature's Haven as presented to the board on February 5th. If there are any changes, this will be brought back to the board for approval.
Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Actuator Valve Replacement Quotes

DPW Director Steber said that there are three quotes to replace the actuator valve at the plant. The quote from Dorner is what is matching our other valves that we have already and is the cheapest. We only need items 2 and 3 on the quote.

Motion [Olk/Jewell] to accept the Dorner quote in the amount of \$8,940.00 for the replacement of the actuator valve.
Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion on Main Street Reconstruction

Administrator Treadwell said that we can't have the crosswalk at the location that we were thinking. The County has approved the intersection on Nash Street, and they did add in a stop sign, they shortened the lane to turn right.

Discussion and possible action on MOU Police Union Update

Chief of Police Bahr said that back in 2022 we created this 64-hour position because we had a struggle retaining part time officers. We then approved it to be 80 hours, for that flex officer position and there were a lot of things that didn't apply. We got rid of a lot of the wording when it came to scheduling. It is a flex officer position, 80 hours of work in a payroll the Chief of Police will set the hours up to two weeks before. We have sent this off to legal and they have reviewed it and the only issue they had was the number of minimum hours which is already set forth in a different article in the contract. The second part of this, the village (Public Works) just had a change to the clothing allowance, and we would like to change the officer clothing allowance, and we would pay out an amount instead of a reimbursement through an invoice.

Motion [Arendt Vanden Heuvel/Olk] to accept the MOU for the Village of Hortonville Police Union Update and to allow Village Administrator Nathan Treadwell and President Jeanne Bellile to act on behalf and move forward with this.
Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Sale of Property

Administrator Treadwell said that the County is requesting to buy a small portion where the bridge will be from us. This is part of the Water Shed and they are cleaning up the little pie shape – half of that. This is a portion of parcel # 4 in the drawing within the packet.

Motion [Arendt Vanden Heuvel/Jewell] to approve the waiver of appraisal for the fee acquisition for the 364 square feet of property to Outagamie County for \$345.80.
Roll call vote, 7 ayes, 0 nays, motion carried.

Report of Village Officials

Clerk-Treasurer: The report is in the packet.

Director of Public Works: The report is in the packet. Public Facilities is on February 19, at 5:00 pm.

Chief of Police: The report is in the packet. Newly hired Officer Jack Johnson is doing really well on training. We are working on our 2026 schedule. Working on some strategies to maintain our equipment, and working with other agencies, to make the most sense with our finances.

Library Director: Next Tuesday, I will be going to Madison with another staff member as well as a Library Board Trustee for Library Legislative Day and having meetings with our local senators to talk about library funding and library stuff.

Attorney: Nothing

Administrator: The report is in the packet. I spent time trying to get projects going for the next year. I am working on the developer's agreement.

Any other miscellaneous topics for future discussion
None

Communications and Miscellaneous Business

Black Otter Lake District news: My report was in the packet

Building permit report: The January building report was submitted.

Hortonville-Hortonia Fire District news: Nothing new

Gold Cross Ambulance run reports and news: None

Hortonville Civic Association: Nothing new

Senior Activities Committee: Meeting next Thursday at noon.

Comments and suggestions from citizens present
None

Motion to go into Closed Session

Motion [Olk/ Jewell] to go into closed session under State Statute 19.85 (1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." Ambulance Fees – Litigation exception.

And

State Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." – Union Contract MOU
Unanimous voice vote, motion carried.

Board to return to Open Session

Motion [Jewell/Arendt Vanden Heuvel] to return to open session at 7:09 p.m. Unanimous voice vote, motion carried.

Any action on matters discussed in Closed Session

None

Adjournment

Motion [Olk/Moeller] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 7:10 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer