

VILLAGE OF HORTONVILLE
AMENDED AGENDA OF THE VILLAGE BOARD
FEBRUARY 5, 2026
6:00 P.M. Regular Board Meeting
Municipal Services Center Board/Court Room
531 N. Nash St., Hortonville, WI



1. Pledge of Allegiance
2. Call to Order by Presiding Officer
3. Roll Call
4. Agenda Changes [to change the position of an item already on the agenda]
5. Consent Agenda
 - A. January 15, 2026 Regular Board meeting minutes
 - B. Presentation of accounts and other claims against the Village
6. Preregistered Citizens to be heard. – LIMIT 5 MINUTES
 - A. State name and address
 - B. Comments to be limited to 5 minutes
 - C. Pursuant to WI Statutes 19.83(2) and 19.84(2), The Board's role is to listen to public comments, and not to ask questions, discuss, or take action regarding pre-registered citizens comments.
7. Committee Reports
8. Unfinished Business from Previous Meetings
9. New Business
 - A. Discussion and possible action on O-1-26 Amending the Burning Ordinance
 - B. Discussion and possible action on Developers Agreement – Between the Village of Hortonville and McHugh Construction – Nature's Haven
 - C. Discussion and possible action on Actuator Valve Replacement Quotes
 - D. Discussion on Main Street Reconstruction
 - E. Discussion and possible action on MOU Police Union Update
 - F. *Discussion and possible action on Sale of Property*
10. Report of Village Officials
 - A. Clerk-Treasurer
 - B. Director of Public Works
 - C. Police Chief
 - D. Library Director
 - E. Attorney
 - F. Administrator
 - G. Building Permit Report
 - H. Any other miscellaneous topics for future discussion
[Topics or questions for future agendas only – no discussion or answers, motion to schedule an item]
11. Communications and Miscellaneous Business
 - A. Black Otter Lake District news
 - B. Hortonville-Hortonia Fire District news
 - C. Gold Cross Ambulance run reports and news
 - D. Hortonville Civic Association
 - E. Senior Activities

12. Comments and suggestions from citizens present

13. Motion to go into Closed Session under

State Statute 19.85 (1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." Ambulance Fees – Litigation exception,

And

State Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." – Union Contract MOU

14. 5-minute recess to clear meeting room

15. Board to go into Closed Session under State Statute

16. Board to return to Open Session (roll call vote)

17. Any action on matters discussed in Closed Session

18. Adjournment

NEXT REGULAR VILLAGE BOARD MEETING: FEBRUARY 19, 2026

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Administration Office at 779-6011 with as much advance notice as possible.

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
JANUARY 15, 2026 MEETING MINUTES
DRAFT – NOT APPROVED**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Bob Jewell, Carrie Lathrop, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees Excused: Shauna Keel

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, Library Director Alexandria Krause.

Officials Excused: Attorney Ashley Lehocky

Consent Agenda

Motion [Moeller/Arendt Vanden Heuvel] to approve as outlined. Roll call vote, 6 ayes, 0 nays, motion carried.

- A. December 18, 2025, Regular Board meeting minutes
- B. Presentation of accounts and other claims against the Village

Agenda Changes

None

Preregistered Citizens to be heard

None

Committee Reports

None

Unfinished Business from previous meetings

None

New Business

Swearing in of Officer Jack Johnson

Clerk Booth gave the oath of office to Officer Jack Johnson.

TID 7 Creation Presentation, discussion and possible action on R-1-26 Resolution Creating Tax Incremental District No. 7, Approving its Project Plan and Establishing its Boundaries.

Ariana Schmidt from Ehlers Advisors presented a brief overview on TIDs and TIFs. It allows municipalities to capture incremental property tax revenue from growth in a defined area & use it to benefit that area. The total acreage is 91.61, 9.67 acres of Wetland excluded, and 7.77 acres of ROW included. This area is suitable for Mixed Use.

This will be a mixed use TID, we are at 33% for future development. The project costs were outlined. The Natures Haven Unit Subdivision will produce 104 units, generating about 80% of the tax increment revenue. The Village is currently working on the development agreement. The tax increment could be roughly 6-7 million dollars starting in 2028 and will go up each year as that value is increased. The future value is about 8.2 million dollars.

Motion [Arendt Vanden Heuvel/Moeller] to approve R-1-26 resolution creating Tax Incremental District No. 7, approving its project plan, and establishing its boundaries in the Village of Hortonville.

Roll call vote, 6 ayes, 0 nays, motion carried.

Discussion on 90% engineering designs for Main Street Between Cherry and Nash

Administrator Treadwell said that we have 90% of the plans and we have a few questions, and we will be meeting with the county and our engineer. Mill and Main there was missing a stop sign, might just be an omission. They cannot put the rapid flasher lights if there are stop signs. Chief of Police said that there is a visibility issue from the east at that intersection.

Discussion ensued.

Report of Village Officials

Clerk-Treasurer: The report is in the packet. The ambulance fees we have received are \$20,371.90 to date.

Director of Public Works: We are looking at having a Facilities meeting soon.

Chief of Police: The report is in the packet. We are full staff, and Jack starts Monday. I have been at the Chiefs training in Milwaukee all week and I am really proud of our department. We are in a really good situation. Recruitment and retention was a hot topic at the Sheriffs and Chiefs training.

Library Director: Library Board meeting this Monday at 5:00 pm. We had an employee leave in October, but a former employee was able to cover for us. We are really hammering out our summer plans and have some pretty big events planned for the summer.

Attorney: Nothing

Administrator: The report is in the packet. I am finalizing things with the Natures Haven development and working with Aaron on the Main Street reconstruction. I met with a few developers in purchasing the old BMO building.

Any other miscellaneous topics for future discussion

None

Communications and Miscellaneous Business

Black Otter Lake District news: We had our meeting here last Monday, and I handed out a report tonight.

Building permit report: The December building report was submitted.

Hortonville-Hortonia Fire District news: We met last night and went over the budget for EMS and Fire. Fire calls were 92 for the year, EMS is up a little bit, 300 calls last year. A lot of the calls were from the assisted living – Care Partners. One of the things we discussed is the open burn for Hortonville and Hortonia. Fire Chief Kuhnke would like to have a notification system which would be free for residents.

Gold Cross Ambulance run reports and news: The December run report was submitted.

Hortonville Civic Association: Nothing new

Senior Activities Committee: We met last Thursday at noon. Still planning for the next couple of months.

Comments and suggestions from citizens present

None

Motion to go into Closed Session

Motion [Olk/Arendt Vanden Heuvel] to go into closed session under State Statute Section 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." – Developers Agreement
Roll call vote, 6 ayes, 0 nays, motion carried.

Board to return to Open Session

Motion [Moeller/Olk] to return to open session at 7:26 p.m. Roll call vote, 6 ayes, 0 nays, motion carried.

Any action on matters discussed in Closed Session

None

Adjournment

Motion [Moeller/Olk] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 7:27 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer

February 05, 2026 INVOICE LISTING

VILLAGE INVOICES		January 16, 2026- February 05, 2026	
4004235380-0126	Assurity	Employee Disability Insurance- January 2026	\$ 480.84
1125	BMO Harris Bank	November Charges- 2025	\$ 4,839.01
1225	BMO Harris Bank	December Charges- 2025	\$ 4,427.43
2026012	BNH Lighting LLC	Repair 3 Parking Lot Lights- MSC	\$ 364.29
01-31-26	Brick's Hardware	Supplies- Street/Equipment/WWTP/Water/Sewer	\$ 540.64
171756701012126	Charter Communications	Internet/Email- February 2026- PW/W/S	\$ 119.99
039412	Complete Office	1099 Forms- Office Supplies	\$ 25.99
4C90280-0010	Coyote Creek Digital	Cemify Mapping & Records Subscription- Jan 2026- January	\$ 790.00
ACH	Delta Dental	Dental Insurance Premiums- February 2026	\$ 1,888.91
WDF#128	Department Of Admin	WDF Payoff Loan #128	\$ 7,250.00
260 1 56701	Diggers Hotline	Prepaid Fax Fees- 2026 Annual Prepayment	\$ 156.00
ACH	EFTPS	Federal, FICA taxes for 01/15/2026 Payroll	\$ 15,838.11
ACH	EFTPS	Federal, FICA taxes for 01/29/2026 Payroll	\$ 14,912.12
5242158	Employee Benefits Corporation	Health Reimbursement Admin Fee- January 2026	\$ 75.65
5255636	Employee Benefits Corporation	Health Reimbursement- January 2026	\$ 90.00
5263998	Employee Benefits Corporation	Health Reimbursement- January 2026	\$ 2,217.41
7467005	Gannet Wis Media	Legal 2 Column Full	\$ 345.94
R10000197957	GFL Environmental	Garbage Pick Up- January 2026	\$ 1,061.81
01/26	Gilbert's Sentry Food	Supplies- PW	\$ 24.59
185336	GlassTec LLC	Install Glass- Mini Excavator	\$ 200.00
253050	Graphic Composition LLC	Village Voice Mailing- 4th Quarter 2025	\$ 2,013.00
1603548	Harter's Fox Valley Disposal	Village Wide Refuse PickUp- December 2025	\$ 12,296.00
3247284	Hawkins Ash CPA's	For Professional Services through 01/15/26	\$ 4,660.00
DPW-1025	Hortonville BP	DPW/Utility Fuel- October 2025	\$ 914.39
DPW-1125	Hortonville BP	DPW/Utility Fuel- November 2025	\$ 476.25
DPW-1225	Hortonville BP	DPW/Utility Fuel- December 2025	\$ 567.10
WS12302025	Hortonville Water & Sewer Utility	Water/Sewer Billing 09/30/2025-01/07/2026	\$ 42,958.18
1stQtr2026	Hortonville-Hortonia Fire District	1st Quarter Fire Budget Payment- 2026	\$ 24,837.23
P007004875-Feb26	Illinois Mutual	Employee Disability Insurance- February 2026	\$ 93.95
93203813/93059004	Ingram	Children & Teen Library Books	\$ 2,531.47
8000594-1225	Kwik Trip	Fuel- PD-December 2025	\$ 709.64
13461	McClone	Workers Comp Premium- December 2025	\$ 2,663.00
13438	McClone	Workers Comp Premium January 2026/Commercial Package	\$ 31,537.00
Clothing2026-1	McCready, Devan	Clothing Allowance- 2026	\$ 129.99
34960	Menards	Supplies- Ford F350	\$ 70.66
35293	Menards	Supplies- Street/Water/Sewer	\$ 137.73
INV2986907	Metro Sales Inc	Contract Base Charge- January 2026	\$ 145.62
INV2969801	Metro Sales Inc	Contract Invoice- Library	\$ 83.18
024788	MSA Professional Services	Professional Services- Small Business Grant Application	\$ 352.50
IN308679	Multi Media Channels	Notice of Spring Election	\$ 30.11
853473	Napa Auto Parts	Winter Klenz- Diesel Fuel Additive	\$ 274.50
24-003076	Neenah/Menasha Municipal Court	Agency Case 24-003076- Antonio Bass	\$ 174.00
260-054	NorthStar Environmental Testing	Lead and Asbestos Analysis- Schwan Oil Site	\$ 812.00
6611-156514/6611-1	O'Reilly Auto Parts	Supplies- Loader/Wells	\$ 94.95
131539	Outagamie County Treasurer	Hortonville Tax Bills- 2025	\$ 960.50
1022362	Outagamie County Treasurer	Snow & Ice Removal/Engineering- Givens Rd/Engineering- C	\$ 25,479.29
00669C025386835	Overdrive	Ebook/Audiobook- Library	\$ 629.97
4745	OWLS	6 Month Email License/WPLC Buying Share 2026	\$ 2,630.92
3321968935	Pitney Bowes	Postage Machine Lease Dec 06, 2025-Mar 05, 2026	\$ 175.98
32932/32933	Ray's Sanitation	Portable Restroom- 230 Lakeshore Dr/304 E Main St	\$ 560.00
1269	RG Inspections LLC	Commercial Electrical Permit- 2025-0012/2026-0001-2026-	\$ 1,012.28
01/26	Sommers, Bev	Community Center Refund- 01/04/2026	\$ 150.00
2360530-26	Subscription Department	New London Press Star Annual Subscription- 2026	\$ 69.00
25-79	Tom McHugh Construction LLC	Refund Builders Escrow- 593 Horton Terrace	\$ 250.00
2909	Town Counsel Law & Litigation LLC	Legal Services- December 2025	\$ 980.00
2914	Town Counsel Law & Litigation LLC	Court Services- December 2025	\$ 246.50
6149527	Unique	Collection Agency- Library	\$ 11.65
6131770927	Verizon	Monthly Phone Charges- December 2025	\$ 1,097.27
6134277399	Verizon	Monthly Phone Charges- January 2026	\$ 1,199.14
5795784896	WE Energies	Water/Sewer Electric/Gas-Alonzo Splashpad- January 2026	\$ 16.18
5037258482	Wells Fargo Vendor Financial	Xerox Copier- Library	\$ 180.00
ACH	Wisconsin Deferred Comp	EE contributions 01/15/2026 Payroll	\$ 921.00
ACH	Wisconsin Deferred Comp	EE contributions 01/29/2026 Payroll	\$ 996.00
ACH	Wisconsin Dept of Revenue	Sales Tax Due- 1/1/2025-12/31/2025	\$ 339.27

SO-120349	Wisconsin Lake & Pond Resource	New Fountain Installation- 50% Down Payment	\$	1,725.00
24920	Wisconsin Library Association	WLA Library Membership Renewal	\$	130.00
26929	Wisconsin Professional Police Association	Union Dues- January 2026	\$	235.00
26997/27243	Wisconsin Professional Police Association	Union Dues- February 2026	\$	350.00
ACH	Wisconsin Retirement System	WRS Contributions- January 2026	\$	31,259.58
ACH	Wisconsin, State of	State W/H for 01/29/2026 Payroll	\$	3,324.94
ACH	Wolf River Community Bank	Principle and Interest- WRCB CIP Loan	\$	7,447.85
ACH	Wolf River Community Bank	Principle and Interest- Wildwind Phase #1- Loan #2794	\$	6,129.86
ACH	Wolf River Community Bank	Principle and Interest- WRCB Engineering Loan #2843	\$	4,606.16
ACH	Wolf River Community Bank	Principle and Interest- TID 6 Property Acquisition	\$	2,333.39

Invoice Total \$ 279,657.91

01/15/26 Direct Deposit P/R \$ 51,567.62

01/29/26 Direct Deposit P/R \$ 47,987.52

Grand Total \$ 379,213.05

WATER & SEWER UTILITY INVOICES

January 16, 2026- February 05, 2026

26-001854	Badger Laboratories	Total Phosphorous Testing- WWTP	\$	300.00
80226246	Badger Meter	Beacon Network Orion Cellular	\$	861.72
27063123025	Charter	Inter/Email- January 2026- Sewer	\$	94.23
9011246296	Clean Water Testing	Coliform Bacteria Test	\$	59.00
9011312225	Clean Water Testing	Coliform Bacteria Test	\$	57.00
01/26	Gilbert's Sentry Foods	Supplies- WWTP	\$	12.99
UWS-1225	Hortonville Water Utility	Water Billing for 09/30/2025-12/30/2025	\$	6,259.64
January 2026	Hortonville, Village of	Payables- January 2026	\$	80,768.94
Mileage2026-1	Kuske, Sean	Mileage Reimbursement- WWPA- Plover	\$	79.17
530670	NCL Of Wisconsin	Lab Supplies- WWTP	\$	777.76
02/26	Petty Cash	NWPA Meeting- Water	\$	165.00
88328	Speedy Clean	Water Jet Bathroom- WWTP	\$	337.50
89602	Speedy Clean	Water Jet Bathroom- WWTP	\$	337.50

Grand Total \$ 90,110.45

Sec. 14-3. - Outdoor burning.

(a) *Prohibited; exceptions.* No person shall initiate any outdoor fire within the village limits, subject only to the following exceptions:

(1) Outdoor cooking over a fire contained in a device or structure designed for such use.

(2) Controlled burning of grass or similar vegetation for environmental management purposes, with no less than twenty-four (24) hours prior written approval from the fire chief inspector;

(3) Ceremonial campfires, bonfires, or brush piles, with no less than twenty-four (24) hours prior written ~~approval from the fire chief inspector~~notice to the fire department on a form supplied by the fire chief.

(4) Controlled burning of dry leaves and other non-offensive dry yard debris, and small campfires, ~~provided with no less than twenty-four (24) hours prior written notice to the fire department on a form supplied by the fire chief, however, that such burning is responsibly monitored until the fire is extinguished, conducted at times when excessive weather conditions will not cause a public nuisance or result in danger to public health or safety, and located at least 30 feet from any neighboring structure.~~

(5) Other occasions of desirable outdoor burning, but not including burning of refuse or recyclables, with no less than twenty-four (24) hours prior written ~~approval of the fire chief inspector~~notice to the fire department on a form supplied by the fire chief.

(b) *No burning on public ways.* Under no circumstances shall any materials be burned upon any street, curb, gutter, or sidewalk.

(c) *Burning hours.* Burning, other than campfires, shall be conducted only between the hours of 7:00 a.m. to 7:00 p.m. Monday through Sunday.

(d) *Authority of fire chief inspector to further restrict burning.* The fire chief inspector or his designated official may impose ~~written~~ safety restrictions or prohibit any burnings when weather conditions or ~~local~~other circumstances in his or her discretion would make such burnings hazardous.

(e) *Liability for damage or injury.* Any person initiating an outdoor fire shall be responsible and liable for any damage or injury resulting from such fire.

(f) *Penalties.* Any person who fails to comply with this section, or who fails to comply with any safety restriction or prohibition imposed by the fire chief inspector or other designated fire official, shall be in violation of this code and subject to the following penalties:

1. First offense: A forfeiture of not less than \$25.00 and not more than \$500.00, plus applicable costs.

2. Subsequent offenses: A forfeiture of not less than \$50.00 and not more than \$1,000.00, plus applicable costs.

Each day that a violation continues shall constitute a separate and distinct offense for which one or more citations may be issued.

In addition to the foregoing penalties, every violation of this article is declared to be a public nuisance, and such nuisance may be enjoined, abated, or otherwise remedied by action at suit of the village, including recovery of abatement costs as permitted by law.

O-01-2026

**VILLAGE OF HORTONVILLE ORDINANCE AMENDING THE
VILLAGE OF HORTONVILLE OUTDOOR BURNING ORDINANCE**

WHEREAS, the Village of Hortonville-Hortonia Fire Department previously had an Outdoor burning ordinance

WHEREAS, the Village of Hortonville -Hortonia Fire Department wishes to update verbiage to residents for the burning.

WHEREAS, the Village of Hortonville Board of Trustees, accepts the recommendations of the Hortonville-Hortonia Fire Department and deems the recommendations as promoting the public health, safety and welfare of the Village.

NOW THEREFORE, BE IT ORDAINED AS FOLLOWS:

Sec. 14-3. - Outdoor burning.

(a) *Prohibited; exceptions.* No person shall initiate any outdoor fire within the village limits, subject only to the following exceptions:

- (1) Outdoor cooking over a fire contained in a device or structure designed for such use.
- (2) Controlled burning of grass or similar vegetation for environmental management purposes, with no less than twenty-four (24) hours prior written notice to the fire department on a form supplied by the fire chief.
- (3) Ceremonial campfires, bonfires, or brush piles, with no less than twenty-four (24) hours prior written notice to the fire department on a form supplied by the fire chief.
- (4) Controlled burning of dry leaves and other non-offensive dry yard debris, and small campfires, with no less than twenty-four (24) hours prior written notice to the fire department on a form supplied by the fire chief.
- (5) Other occasions of desirable outdoor burning, but not including burning of refuse or recyclables, with no less than twenty-four (24) hours prior written notice to the fire department on a form supplied by the fire chief.

(b) *No burning on public ways.* Under no circumstances shall any materials be burned upon any street, curb, gutter, or sidewalk.

(c) *Burning hours.* Burning, other than campfires, shall be conducted only between the hours of 7:00 a.m. to 7:00 p.m. Monday through Sunday.

d) *Authority of fire chief inspector to further restrict burning.* The fire chief inspector or his designated official may impose safety restrictions or prohibit any burnings when weather conditions or other circumstances in his or her discretion would make such burnings hazardous.

(e) *Liability for damage or injury.* Any person initiating an outdoor fire shall be responsible and liable for any damage or injury resulting from such fire.

(f) *Penalties.* Any person who fails to comply with this section, or who fails to comply with any safety restriction or prohibition imposed by the fire chief inspector or other designated fire official, shall be in violation of this code and subject to the following penalties:

1. First offense: A forfeiture of not less than \$25.00 and not more than \$500.00, plus applicable costs.
2. Subsequent offenses: A forfeiture of not less than \$50.00 and not more than \$1,000.00, plus applicable costs.

Each day that a violation continues shall constitute a separate and distinct offense for which one or more citations may be issued.

In addition to the foregoing penalties, every violation of this article is declared to be a public nuisance, and such nuisance may be enjoined, abated, or otherwise remedied by action at suit of the village, including recovery of abatement costs as permitted by law.

Adopted this 5th day of February 2026.

Jeanne Bellile, Village President

Jane Booth, Clerk-Treasurer

DORNER QUOTATION

To: Village of Hortonville
Attn: Sean Kuske
Ref: Replacement AUMA Actuator

Date: 1/12/2026
Proposal No. Q135auho
Page: one of one

FOB: Pre-Pay & Add
Terms: N30
Delivery: Stock at Dorner

Make Order To: Dorner Company
N61 W23043 Silver Spring Dr.
Sussex, WI 53089

Phone No: (920) 595-1109

Sales Contact: Doug Sprangers

Prepared By: Doug Sprangers

Item	Quan.	Description	Unit Price	Total
1	1	AUMA SQ07.2-3W2GTLS Actuator. No local control. 25 Second Operating time, Includes adapter to reuse existing drive bushing	\$ 3,630	\$ 3,630
2	1	AUMA SQ07.2-AC01.2-120V Actuator. Local control. 50 Second Operating time, Includes adapter to reuse existing drive bushing	\$ 7,190	\$ 7,190
3	1	Dorner Service technician to set up new actuator after wiring by others.	\$ 1,750	\$ 1,750
		Note: Your existing actuator has an operating time of 30 seconds.	\$ -	\$ -
		Total		\$ 12,570

$7190 + 1750 = 8940$

Notes: Prices quoted are FOB Factory with freight pre-pay & add. Quote valid for 30 days. Any applicable taxes are not included in the above pricing. Delivery times are estimated and are not guaranteed.

**Headquarters**

707 Ford Street, Kimberly, WI 54136
t. 920-733-4425 f. 920-733-0211

Minnesota Office

12265 Nicollet Ave., Burnsville, MN 55337
t. 952-444-1949

QUOTE

Number CESQ118001
Date Jan 16, 2026
Expires Jan 30, 2026

Sold To

Hortonville, Village of
Sean Kuske
Po Box 99
531 N Nash Street
Hortonville, WI 54944

Phone 920-779-4086
Fax

Ship To

Hortonville, Village of
Sean Kuske
Po Box 99
531 N Nash Street
Hortonville, WI 54944

Phone 920-779-4086
Fax

Sales Rep

Fluid Technology Sales
Nate Johnson 920-850-2901
n.johnson@craneengineering.net
Fluid Technology Sales
Nate Johnson 920-850-2901
n.johnson@craneengineering.net

Terms	RFQ	Ship Via	FOB	Crane Order#
		Best Way	Warehouse	

Line	Qty	Product	Lead Time	Unit Price	Ext. Price
1	1	Auma SQ07.2-AC01.2-120V - 120 Volt Valve Actuator - With Local Control Switch - 50 Second Operating Cycle - Includes Drive Bushing Adapter - Includes Installation and Setup	10-12 Weeks	\$11,648.73	\$11,648.73

Total	\$11,648.73
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Please contact me if I can be of further assistance.

Does not include tax and shipping charges unless stated above.
Effective Nov. 1st, 2025, all new orders paid by credit card will be assessed a 3% fee. If you wish to pay by ACH, please email ar@craneengineering.net to request banking information.

**We reserve the right to adjust quoted pricing due to the current volatility of the materials market.
We will make every effort to maintain the quoted price.**



B & M TECHNICAL SERVICE, INC.

PO Box 48 | 364 Industrial Drive Coloma, WI 54930

Office 715-228-7604 | Fax 715-228-3418

bmtechservice.com

Date: 1/14/2026

Quote Number: 20261083v1

B&M Contact: Todd Schultz

Email: barker@bmtechservice.com

Direct: 715-228-7604

Alternate B&M Contact: Jesse Claflin

To: Hortonville WWTP

Attn: Sean Kuske

Re: Scope: Replace Defective SBR Basin 1 Influent Valve Actu

We are pleased to provide the following base bid:

Qty.	Description:	Net Each	Net Extension
1	Dorner Actuator Valve		
Installation, startup, testing and training - Technician & Mileage Included			
		Total	\$ 17,000.00

Submittal Estimated Delivery:	n/a	Site Installation:	Incl
Equipment Estimated Delivery/Installation:	TBD	Programming/Startup:	n/a
Installation Manuals:	Incl.	Service Contract:	n/a
Operation Manuals:	Incl.	Downpayment Due:	50% \$ 8,500.00
Tariff Surcharges:	tbd	Payment Terms:	Net 30
Sales Tax:	Not Incl.	Quote Expiration:	7 Days (See Notes)
Estimated Freight:	tbd	Equipment Warranty:	Per Manufacturer

Additions or deductions to base bid:

Exceptions and Special Notes:

Clarification Notes:

Quote Expiration Terms: Due to the volatility in the market, quotes are good for 7 days after which pricing is subject to change and requote. This will only occur if manufacturers cannot hold the pricing provided at original quote. Every effort will be made to hold pricing.

Unless otherwise noted any other equipment/services is not included and to be supplied by others.

For projects totaling more than \$10,000, 50% downpayment is required upon quote acceptance. Parts cannot be ordered prior to receiving downpayment.

To accept quote, please sign below and return to B&M Technical Service, Inc.

Quoted by _____

Josh Barker, Inside Sales

Direct: 715-228-7604

Accepted by _____

Hortonville WWTP

[Remit Accepted Quote to: regina@bmtechservice.com](mailto:regina@bmtechservice.com)

This information provided is confidential and proprietary to B&M Technical Service and is intended solely for the recipient listed above. Do not duplicate or distribute.

DESIGNED #	DRAWN #	CTH JJ (OLD STH 15) RECONSTRUCTION VILLAGE OF HORTONVILLE, OUTAGAMIE COUNTY, WI NASH STREET IMPROVEMENTS	
PROJECT NO. 00006 08-23--00501			
DATE 2026			
SHEET NO. 1			

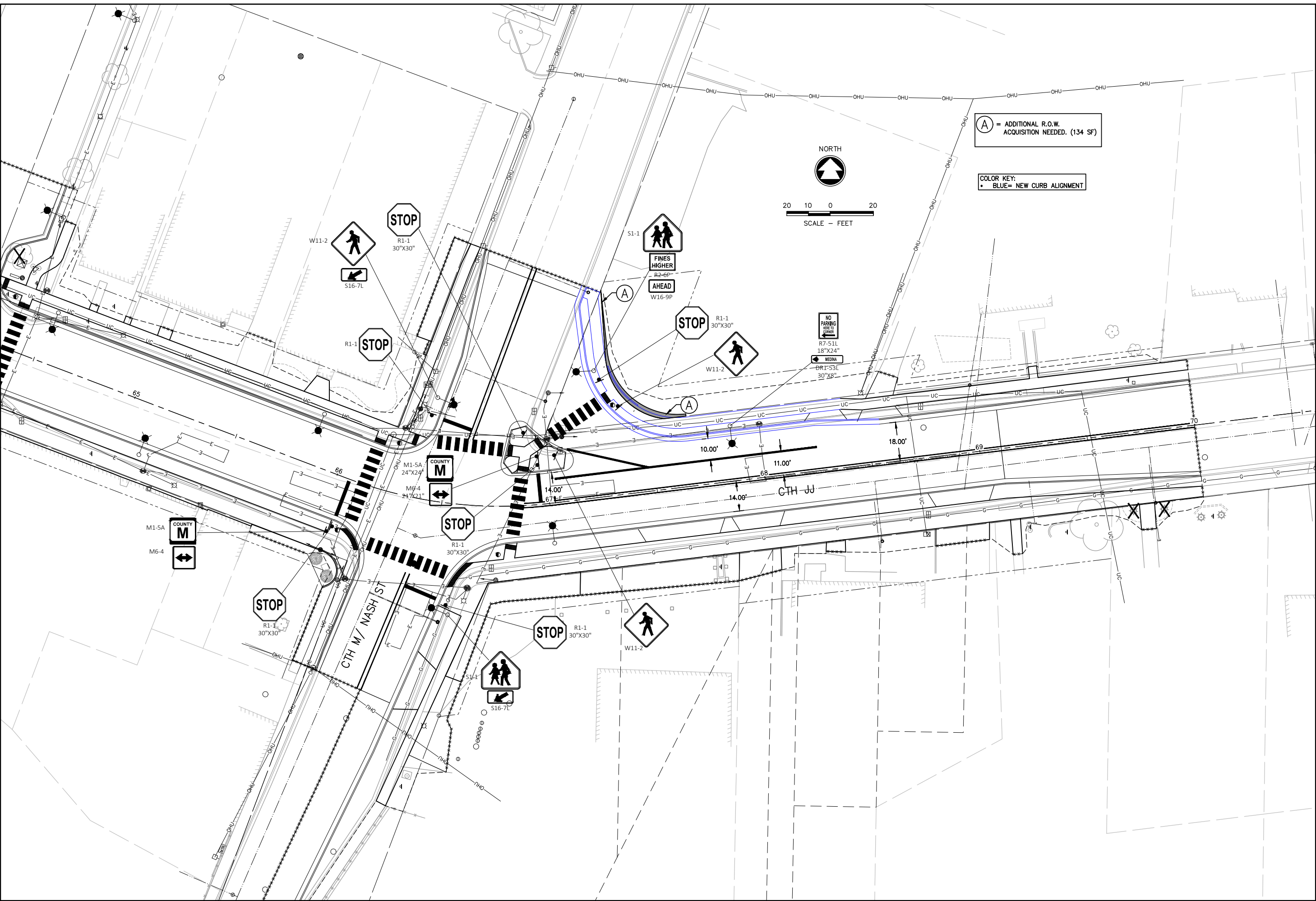
McMAHON
ENGINEERS & ARCHITECTS

1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
PH 920/751-4200 FX 920/751-4284 MCNGRP.COM

McMahon Associates, Inc. provides
of form, as instruments of
of form, as instruments of
Copyrights are retained by
McMahon Associates, Inc.
to client and/or recipient agrees to
and/or recipient agrees to
to indemnify and hold
harmless for any cause of or
harmless for any cause of or
drawing or data without prior
writing consent by McMahon
Associates, Inc.

DESIGNED #	DRAWN #
PROJECT NO. 00006 08-23-00501	
DATE 2026	
SHEET NO. 1	

\\itilinsai.wa\PROJECTS\00006\082300501\CADD\Civil3D\Figures-Exhibits\Nash Street NE Corner Prop Changes.dwg, no truck turn 20 ss, Plot Date: 1/27/2026 12:27 PM, vref: none



McMAHON

ENGINEERS & ARCHITECTS

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O. BOX 1025 NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGRP.COM

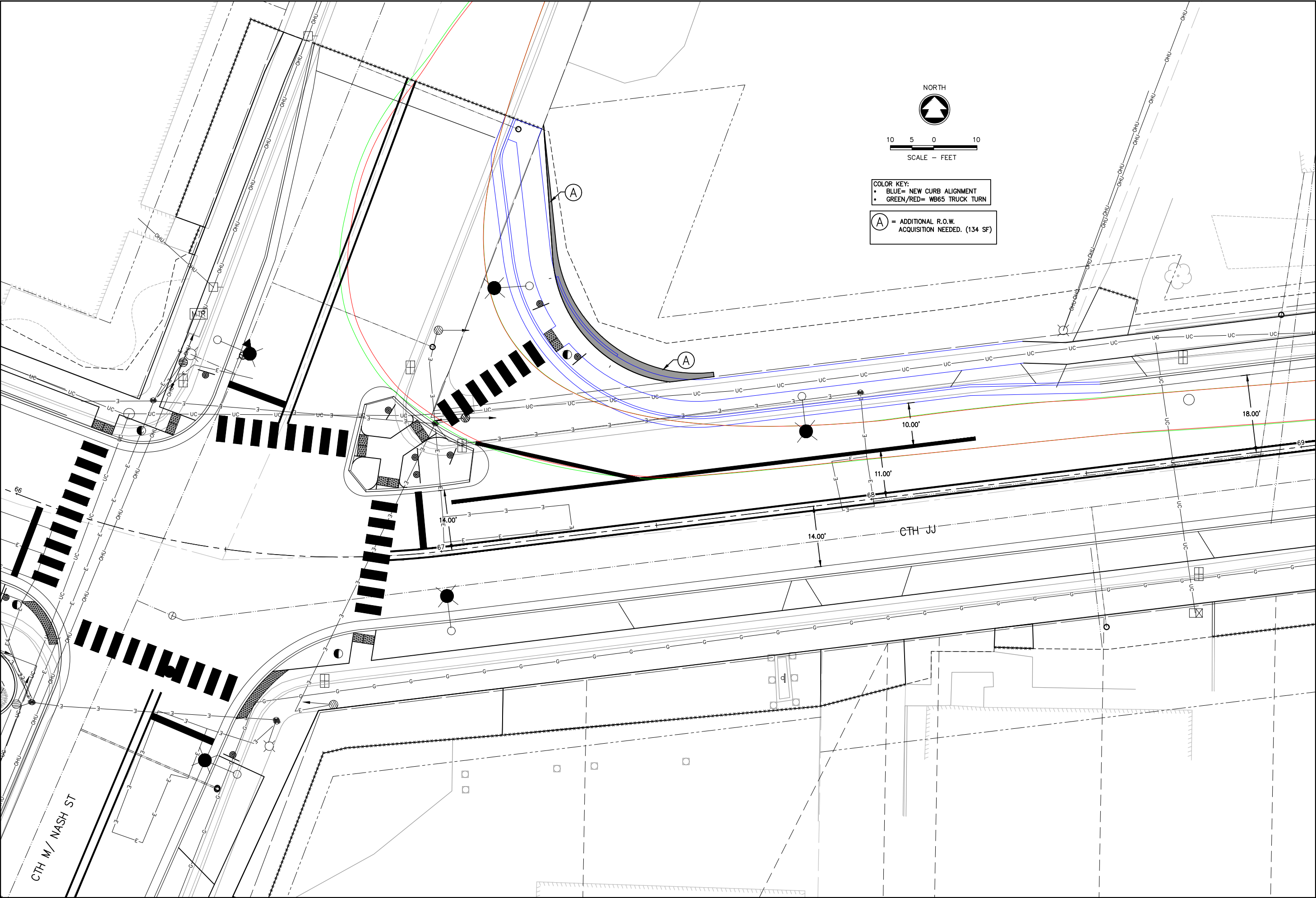
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REVISION	
NO.	DATE

CTH JJ (OLD STH 15) RECONSTRUCTION
VILLAGE OF HORTONVILLE, OUTAGAMIE COUNTY, WI
NASH STREET IMPROVEMENTS

DESIGNED	DRAWN
#	#
PROJECT NO. 00006 08-23-00501	
DATE 2026	
SHEET NO. 2	

\\jilinski\W:\PROJECTS\00006\08\300501\CADD\Civil3D\Figures-Exhibits\Nash Street\2026-127 Nash Street NE Corner Prop Changes.dwg, 10 ss, Plot Date: 1/27/2026 12:27 PM, xref:none



McMAHON

ENGINEERS-ARCHITECTS

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NO.	DATE	REVISION

CTH JJ (OLD STH 15) RECONSTRUCTION
VILLAGE OF HORTONVILLE, OUTAGAMIE COUNTY, WI
NASH STREET IMPROVEMENTS

DESIGNED #	DRAWN #
PROJECT NO. 00006 08-23-00501	
DATE 2026	
SHEET NO. 3	

Memorandum of Understanding
between
The Village of Hortonville
and the
Hortonville Police Association / Wisconsin Professional Police Association / LEER

This Memorandum of Understanding ("MOU") is between the Village of Hortonville (the "Village") and the Hortonville Police Association represented by the Wisconsin Professional Police Association / LEER (collectively, the "Association"). The Village and Association are jointly desirous to move the limited full-time officer to a regular full-time officer as a flexible-schedule position with scheduled eighty (80) hours bi-weekly.

1. ARTICLE 3 – DEFINITION OF OFFICER

3.1 A Regular full-time police officer is defined as an individual who works a standard number of hours per week and is employed on a regular, ongoing basis. ~~an officer having achieved permanent status by successfully fulfilling a probationary period, as set forth in Article 5, and who works a minimum of 80 hours each pay period or is a limited full-time employee~~ **flexible-schedule full-time employee ("flex officer")**.

2. ARTICLE 8 – HOURS OF WORK

8.1 Normal Pay Period: (After first paragraph)

To provide the most consistent schedule possible, outside of low staffing levels or schedule openings, the Limited full-time flex officer schedule will be as follows completed by the Chief of Police or their designee as soon as practicable, however, at a minimum of two weeks in advance.

WEEK 1

~~Sunday 6am-6pm, Thursday 10am-1pm, Friday 6am-2pm Sunday 6am-6pm, Wednesday 6am-2pm, Thursday 6am-2pm~~

WEEK 2

~~Tuesday 10am-10pm, Friday 2pm-10pm, Saturday 6am-6pm Monday 6am-2pm, Tuesday 6am-2pm, Friday 6am-6pm, Saturday 6am-6pm~~

~~The above schedule equates 68 hours. The additional 12 hours in a pay period will be scheduled based on department needs, with a minimum of eight (8) hours off between shifts. The schedule for the flex officer shall be in place prior to the beginning of each pay period two weeks in advance.~~

(to be inserted at the end of the previous paragraph, not as a separate paragraph) On the first Wednesday of each month or alternate Municipal Court Date the ~~Limited Full-Time Employee~~ **flex officer** shall be assigned an ~~eight or twelve hour shift~~ **a minimum eight-hour shift** to cover court and patrol duties. ~~and shall receive one of their regularly scheduled days off in that 14 day cycle to maintain a 64 hours pay period. This position is excluded from the annual designation of shifts selection awarded by seniority beginning November 1 and ending November 15. This position would first be offered for the initial filling to any regular full-time police officer within the Association. Once in this position the officer would not be eligible for the annual submission for shifts but shall remain in this shift until a vacancy should occur in the other shifts.~~ **The flex officer shall be assigned 80 hours bi-weekly.**

Any future vacancies in ~~this new Limited Regular Full-Time employee~~ **the flex officer** position would ~~then again be open~~ **offered** first to any regular full-time police officer within the Association, if the village wishes to fill that position.

The ~~Limited full-time~~ **flex officer** schedule may change as needed by the Chief with **two weeks** notice (~~one week~~) or when mutually agreed upon between the chief and the officer.

3. **ARTICLE 20 – CLOTHING AND EQUIPMENT**

~~20-1~~ **20.1 (change from 20-1 to 20.1 to reflect numbering consistent with the rest of the contract)** Newly hired employees will receive two (2) uniform pants, two (2) long sleeve uniform shirts, two (2) short sleeve uniform shirts and a winter coat. ~~That~~ **Newly hired full-time or flex officers** will then receive \$500.00 uniform allowance for the remainder of that calendar year.

Each **full-time or flex officer** employee shall receive, at the start of the calendar year, \$750.00 for uniform allowance. **The uniform allowance shall be paid in a lump sum to each officer on the second pay period in January.** ~~The uniform allowance is on a reimbursement basis. Such allowances shall be paid upon receipt of proof of purchase of any clothing or equipment. Uniform allowance funds must be used towards any clothing or equipment that will be used by an officer in their official capacity.~~ For damage to duty equipment while acting in official capacity of employment, the employer will pay for the repairs, as approved by the Chief, such cost not being deducted from the uniform allowance.

The employee is not expected to pay for their own body armor/bulletproof vest or firearm; the Village will be responsible for making such purchases.

~~Any unused uniform allowance will be forfeited at the end of the calendar year.~~

This MOU does not change or modify any other language or agreement in the Collective Bargaining Agreement (the “CBA”) between the parties that is not addressed in this MOU.

This represents the complete understanding of the parties on this issue. Any amendments or modifications to this MOU must be made in writing between the Village Board and Association. This MOU is effective on that last date signed below. Authentic fax or email signatures are as valid as original signatures.

Unless mutually agreed to continue, this agreement expires at the end of the term of the current collective bargaining agreement set to expire December 31, 2027.

Agreed to by:

For the Village:

Jeanne Bellile, Village President

Date

Nathan Treadwell, Village Administrator

Date

For the Association:

Tyler Heiden, HPA President

Date

Thomas A Schrank, WPPA Business Agent

Date

CONVENTIONAL SYMBOLS			
SECTION LINE	---	SECTION CORNER SYMBOL	
QUARTER LINE	---	SECTION CORNER MONUMENT	
SIXTEENTH LINE	---	GEODETIC SURVEY MONUMENT	
NEW REFERENCE LINE	---	SIGN	
NEW R/W LINE	---	PERMITTED SIGN	
EXISTING R/W OR HE LINE	---	ACCESS RESTRICTED BY ACQUISITION	
PROPERTY LINE	---	NO ACCESS (BY STATUTORY AUTHORITY)	
LOT, TIE & OTHER MINOR LINES	---	ACCESS RESTRICTED (BY PREVIOUS PROJECT OR CONTROL)	
EXISTING CENTERLINE	---	NO ACCESS (NEW HIGHWAY)	
CORPORATE LIMITS	---	PARCEL NUMBER	25
NEW R/W (FEE OR HE) (HATCHING VARIES BY OWNER)	---	UTILITY NUMBER	40
TEMPORARY LIMITED EASEMENT AREA	---	PARALLEL OFFSETS	
EASEMENT AREA (PERMANENT LIMITED OR RESTRICTED DEVELOPMENT)	---		
BUILDING			
TO BE REMOVED			
BRIDGE			
CULVERT			

CONVENTIONAL UTILITY SYMBOLS

WATER	---
GAS	---
TELEPHONE	---
OVERHEAD TRANSMISSION LINES	---
ELECTRIC	---
CABLE TELEVISION	---
FIBER OPTIC	---
SANITARY SEWER	---
STORM SEWER	---
COMBINED SEWER	---
ELECTRIC TOWER	---
TRANSMISSION STRUCTURES	---
ELECTRIC POLE	---
TELEPHONE POLE	---
PEDESTAL (LABEL TYPE)	---
(TV, TEL, ELEC, ETC.)	---

CONVENTIONAL ABBREVIATIONS

ACCESS RIGHTS	AR	RECORDED AS	(100')
ACRES	AC	REEL / IMAGE	R/I
ALUMINUM	ALUM	REFERENCE LINE	R/L
AND OTHERS	ET AL	REMAINING	REM
BLOCK	BLK	RESTRICTIVE DEVELOPMENT	RDE
CENTERLINE	C/L	EASEMENT	
CERTIFIED SURVEY MAP	CSM	RIGHT	RT
CONCRETE	CONC	RIGHT OF WAY	R/W
COUNTY TRUNK HIGHWAY	CTH	SECTION	SEC
CORNER	COR	SEPTIC VENT	SEPV
DOCUMENT NUMBER	DOC	SQUARE FEET	SF
EASEMENT	EASE	STATE TRUNK HIGHWAY	STH
EXISTING	EX	STATION	STA
GAS VALVE	GV	TELEPHONE PEDESTAL	TP
GRID NORTH	GN	TRANSPORTATION PROJECT PLAT	TPP
IDENTIFICATION	ID	UNITED STATES HIGHWAY	USH
LEFT	LT	VOLUME	V
MONUMENT	MON		
NATIONAL GEODETIC SURVEY	NGS		
NUMBER	NO		
OUTLOT	OL		
PAGE	P		
POINT OF TANGENCY	PT		
POINT OF BEGINNING	POB		
POINT OF CURVATURE	PC		
POINT OF COMPOUND CURVE	PCC		
POINT OF INTERSECTION	PI		
PROPERTY LINE	PL		

CURVE DATA ABBREVIATIONS

LONG CHORD	LCH
LONG CHORD BEARING	LCB
RADIUS	R
DEGREE OF CURVE	D
CENTRAL ANGLE	Δ/DELTA
LENGTH OF CURVE	L
TANGENT	T
DIRECTION AHEAD	DA
DIRECTION BACK	DB

NOTES:

POSITIONS SHOWN ON THIS PLAT ARE WISCONSIN COORDINATE REFERENCE SYSTEM (WISCRS), OUTAGAMIE COUNTY, NAD83(2011), IN U.S. SURVEY FEET. VALUES ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT-OF-WAY MONUMENTS WILL BE TYPE 2 (TYPICALLY 1/2" X 24" IRON REBARS), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

ALL RIGHT-OF-WAY LINES DEPICTED IN THE NON-ACQUISITION AREAS ARE INTENDED TO RE-ESTABLISH EXISTING RIGHT-OF-WAY LINES AS DETERMINED FROM PREVIOUS PROJECTS, OTHER RECORDED DOCUMENTS, CENTERLINE OF EXISTING PAVEMENTS AND/OR EXISTING OCCUPATIONAL LINES.

RIGHT-OF-WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS" OF PUBLIC RECORD.

DIMENSIONING FOR THE NEW RIGHT-OF-WAY IS MEASURED ALONG AND PERPENDICULAR TO THE NEW REFERENCE LINES.

A TEMPORARY LIMITED EASEMENT (TLE) IS A RIGHT FOR CONSTRUCTION PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON, THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE. ALL (TLEs) ON THIS PLAT EXPIRE AT THE COMPLETION OF THE CONSTRUCTION PROJECT FOR WHICH THIS INSTRUMENT IS GIVEN.

A PERMANENT LIMITED EASEMENT (PLE) IS A RIGHT FOR CONSTRUCTION AND MAINTENANCE PURPOSES, AS DEFINED HEREIN, INCLUDING THE RIGHT TO OPERATE NECESSARY EQUIPMENT THEREON AND THE RIGHT OF INGRESS AND EGRESS, AS LONG AS REQUIRED FOR SUCH PUBLIC PURPOSE, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE, BUT WITHOUT PREJUDICE TO THE OWNER'S RIGHTS TO MAKE OR CONSTRUCT IMPROVEMENTS ON SAID LANDS OR TO FLATTEN THE SLOPES, PROVIDING SAID ACTIVITIES WILL NOT IMPAIR OR OTHERWISE ADVERSELY AFFECT THE HIGHWAY FACILITIES.

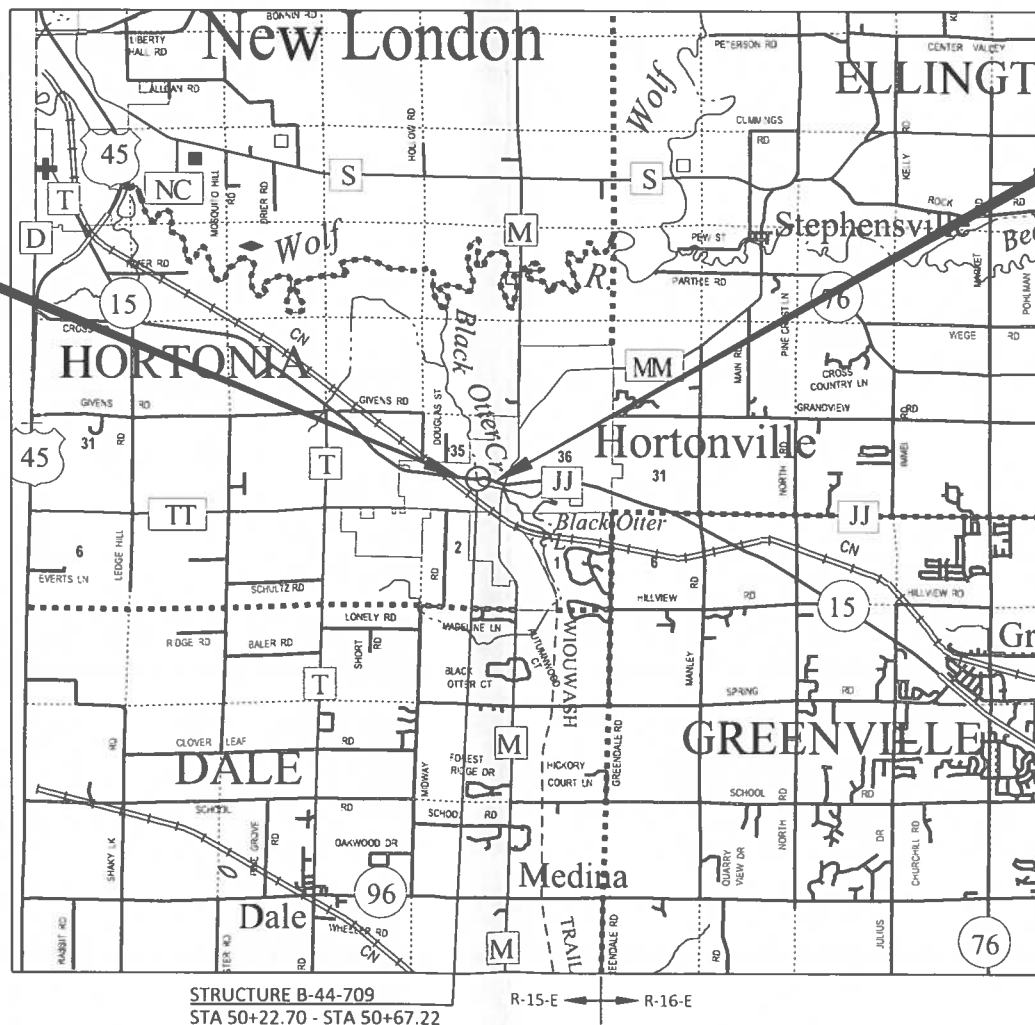
AN EASEMENT FOR HIGHWAY PURPOSES (HE), AS LONG AS SO USED, INCLUDING THE RIGHT TO PRESERVE, PROTECT, REMOVE, OR PLANT THEREON ANY VEGETATION THAT THE HIGHWAY AUTHORITIES MAY DEEM DESIRABLE.

PROPERTY LINES SHOWN ON THIS PLAT FOR PROPERTIES BEING IMPACTED ARE DRAWN FROM DATA DERIVED FROM FILED/RECORDED MAPS AND DOCUMENTS OF PUBLIC RECORD. THIS PLAT MAY NOT BE A TRUE REPRESENTATION OF EXISTING PROPERTY LINES, EXCLUDING RIGHT-OF-WAY, AND SHOULD NOT BE USED AS A SUBSTITUTE FOR AN ACCURATE FIELD SURVEY.

FOR THE CURRENT ACCESS/DRIVEWAY INFORMATION, CONTACT OUTAGAMIE COUNTY HIGHWAY DEPARTMENT.

PARCEL AND UTILITY IDENTIFICATION NUMBERS MAY NOT POINT TO ALL AREAS OF ACQUISITION, AS NOTED ON THE DETAIL PAGES.

INFORMATION FOR THE BASIS OF EXISTING HIGHWAY RIGHT-OF-WAY POINTS OF REFERENCE AND ACCESS CONTROL ARE LISTED ON THE DETAIL PAGES.



END RELOCATION ORDER STA 52+00.00

1794.30 FEET NORTH AND 503.30 FEET
EAST OF THE SOUTH QUARTER CORNER
OF SECTION 35, T22N, R15 E

LAYOUT
SCALE 0 2 MI

TOTAL NET LENGTH OF CENTERLINE = 0.057 MILES



APPROVED
OUTAGAMIE COUNTY
DATE 7/2/25
SIGNATURE [Signature]

ENGINEERING
REAL TRUSTED. PROVEN

THE SURVEY IS PREPARED AT THE REQUEST OF THE COUNTY. THE TOPOGRAPHY AND UTILITY SURVEY WAS PERFORMED IN 2025. THIS SURVEY IS ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

WISCONSIN
James R. Cappeart
S-3044
Green Bay Wis.
LAND SURVEYOR

James Cappeart
REGISTRATION NUMBER S-3044
DATE 7/2/2025

POSITIONS SHOWN ON THIS PLAN ARE WISCONSIN COORDINATE REFERENCE SYSTEM (WISCRS), OUTAGAMIE COUNTY, NAD83 (2011) IN US SURVEY FEET. VALUES SHOWN ARE GRID COORDINATES, GRID BEARINGS, AND GRID DISTANCES. GRID DISTANCES MAY BE USED AS GROUND DISTANCES.

ALL NEW RIGHT OF WAY MONUMENTS WILL BE TYPE 2 (TYPICALLY 1/2" X 24" IRON REBARS), UNLESS OTHERWISE NOTED, AND WILL BE PLACED PRIOR TO THE COMPLETION OF THE PROJECT.

FOUND MONUMENT INFORMATION SHOWN REPRESENTS TYPE AND LOCATION OF EXISTING MONUMENTS WITHOUT OPINION AS TO THEIR VALIDITY AND USE AS A PROPERTY CORNER.

FOR THE CURRENT ACCESS/DRIVEWAY INFORMATION, CONTACT COUNTY HIGHWAY DEPARTMENT.

RIGHT OF WAY BOUNDARIES ARE DEFINED WITH COURSES OF THE PERIMETER OF THE HIGHWAY LANDS REFERENCED TO THE U.S. PUBLIC LAND SURVEY SYSTEM OR OTHER "SURVEYS" OF PUBLIC RECORD.

EXISTING RIGHT OF WAY FOR CTH JJ ESTABLISHED FROM PREVIOUS PROJECTS T 010-2(9) AND DIVISION JOB 3869 AND TRAVELED CENTERLINE OF CTH JJ.

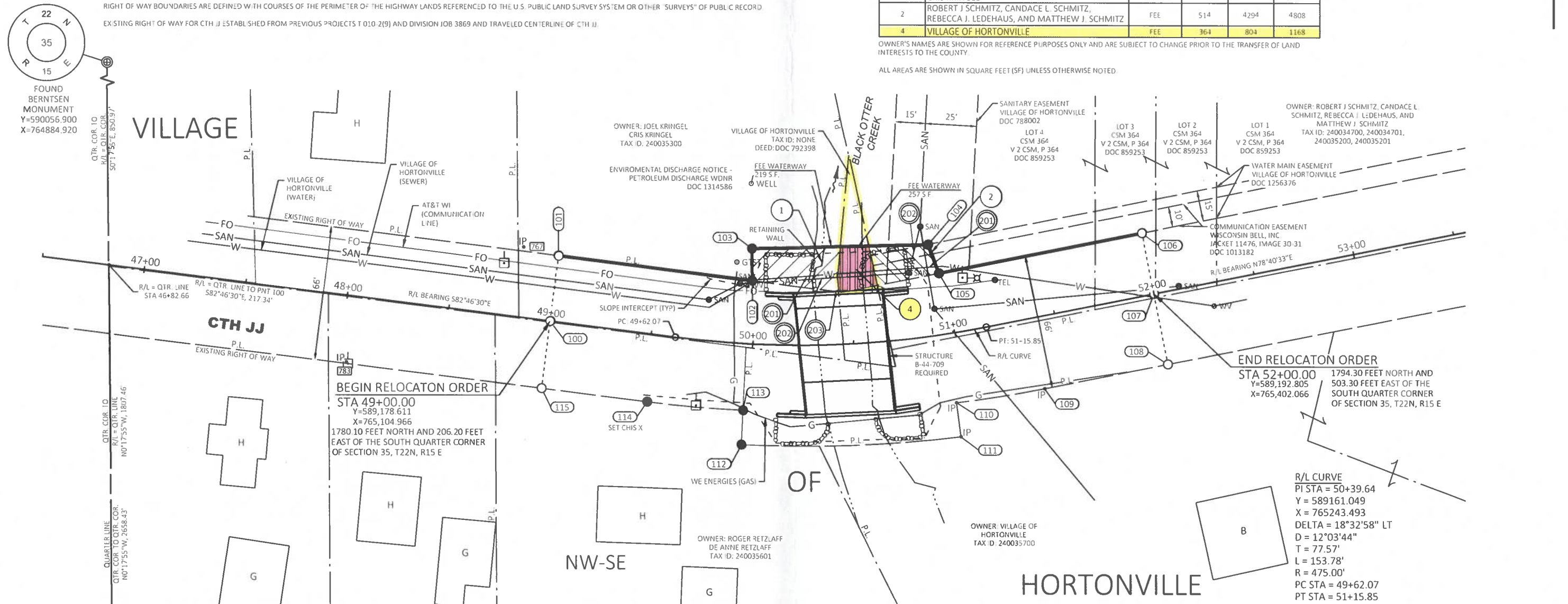
SCHEDULE OF LANDS & INTERESTS REQUIRED

PARCEL NUMBER	OWNER(S)	INTEREST(S) REQUIRED	FEE R/W S.F. REQUIRED		
			NEW	EXISTING	TOTAL
1	JOEL KRINGEL CRIS KRINGEL	FEE	812	4705	5517
2	ROBERT J SCHMITZ, CANDACE L. SCHMITZ, REBECCA J. LEDEHAUS, AND MATTHEW J. SCHMITZ	FEE	514	4294	4808
4	VILLAGE OF HORTONVILLE	FEE	364	804	1168

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE COUNTY.

ALL AREAS ARE SHOWN IN SQUARE FEET (SF) UNLESS OTHERWISE NOTED.

4



R/W STATION & OFFSET TABLE		
POINT	STATION	OFFSET
100	49+00.00	0.00' RT
101	49+00.00	32.50' LT
102	49+98.15	31.22' LT
103	49+97.11	46.92' LT
104	50+93.47	44.88' LT
105	50+97.03	30.15' LT
106	52+00.00	30.50' LT
107	52+00.00	0.00' RT
108	52+00.00	35.50' RT

R/W STATION & OFFSET TABLE		
POINT	STATION	OFFSET
109	51+37.84	35.50' RT
110	50+95.64	34.39' RT
111	50+95.19	51.38' RT
112	49+96.90	50.04' RT
113	49+96.84	33.04' RT
114	49+52.32	33.50' RT
115	49+00.00	33.50' RT

FOUND MONUMENT TABLE			
IP POINT	Y COORDS	X COORDS	IP TYPE
109	589145.791	765348.089	3/4 IN REBAR
110	589138.760	765304.972	3/4 IN REBAR
111	589121.894	765307.101	3/4 IN REBAR
767	589215.053	765091.981	3/4 IN REBAR
783	589158.195	765005.317	3/4 IN REBAR

CURVE TABLE				
COURSE	ARC LENGTH	RADIUS	CHORD BEARING	CHORD LENGTH
109-110	43.70'	606.69'	S80° 44' 21" W	43.69'
111-112	108.73'	623.69'	S87° 47' 49" W	108.60'
113-114	46.95'	606.69'	N84° 59' 31" W	46.94'

COURSE TABLE		
COURSE	BEARING	DISTANCE
100-101	N07° 13' 30" E	32.50'
101-102	S82° 46' 30" E	95.74'
102-103	N00° 31' 32" W	15.73'
103-104	N88° 31' 31" E	86.92'
104-105	S21° 24' 24" E	15.09'
105-106	N78° 40' 33" E	101.77'
106-107	S11° 19' 27" E	30.50'
107-108	S11° 19' 27" E	35.50'
108-109	S78° 40' 33" W	62.16'
109-110	SEE CURVE TABLE	
110-111	S07° 11' 45" E	17.00'
111-112	SEE CURVE TABLE	
112-113	N02° 48' 15" E	17.00'
113-114	SEE CURVE TABLE	
114-115	N82° 46' 30" W	52.32'
115-100	N07° 13' 30" E	33.50'

UTILITY INTERESTS REQUIRED		
UTILITY NUMBER	UTILITY OWNER(S)	INTERESTS REQUIRED
201	VILLAGE OF HORTONVILLE - WATER	RELEASE OF RIGHTS
202	VILLAGE OF HORTONVILLE - SEWER	RELEASE OF RIGHTS
203	AT&T	RELEASE OF RIGHTS

(201) VILLAGE OF HORTONVILLE - WATER
DOC 1256376 - PARCELS 1 & 2

(203) AT&T
DOC 1013182 - PARCEL 1

(202) VILLAGE OF HORTONVILLE - SEWER
DOC 788002 - PARCELS 1 & 2

REVISION DATE _____

DATE 7/2/2025

GRID FACTOR N/A

SCALE, FEET



HWY: CTH JJ

COUNTY: OUTAGAMIE

STATE R/W PROJECT NUMBER 582500

CONSTRUCTION PROJECT NUMBER 582500

PLAT SHEET 4.01

PS&E SHEET _____

FILE NAME: 040101 RP DWG
LAYOUT NAME: 4.01

PLOT DATE: 7/2/2025 10:07 AM

PLOT BY: RYAN MALUEG

PLOT NAME:

PLOT SCALE: 1 IN=50 FT

WISDOT/CADD SHEET 7

NOMINAL PAYMENT PARCEL - WAIVER OF APPRAISAL RECOMMENDATION AND APPROVAL

Wisconsin Department of Transportation

RE1897 01/2023 Ch. 32 Wis. Stats.

Owner name(s)
Village of Hortonville

Area and interest required
364 Square feet of FEE
4,255 Square feet of Temporary Limited Easement (TLE)

Allocation

Allocation	Description	Size	Unit	Per Unit	Value (\$)
Fee		364	SF	\$0.95	\$345.80
Existing Right of Way		804	SF	\$0.00	\$0.00
Temporary Limited Easement (TLE)	<i>*see attached TLE Worksheet</i>	4,255	SF	\$0.95	\$505.26
Landscaping	Tree and electrical elements in TLE can be worked around during construction (no compensation)				\$0.00
Other	Rounding				\$48.94

Total Allocation \$851.06
Rounded To \$900.00

The undersigned owner(s), having been fully informed of the right to have the property appraised, and to receive just compensation based upon an appraisal, have decided to waive the right to an appraisal and agree to accept settlement in the above-stated amount as full payment for the parcel stated, subject to approval by Outagamie County.

The undersigned owner(s) further states that they waived the right to an appraisal without undue influences or coercive action of any nature.

It is intended that the instrument of conveyance will be executed upon presentation by Outagamie County agents or representatives.

Village of Hortonville

In executing this document, the undersigned affirms that he/she is an officer of the Village of Hortonville, Outagamie County, Wisconsin, and is duly authorized by the Village to execute this document

X
Owner Signature: _____ Date _____

X
Owner Signature: _____ Date _____

Approved for Outagamie County

For Office Use Only

Agency Approval: _____ Date _____

Outagamie County Approval Signature _____ Date _____

This instrument was drafted by Kathy Rudolph, TerraVenture
Advisors, on behalf of Outagamie County

Project ID
582500 and 583900

Parcel No.
4

TLE Worksheet

Size of Temporary Limited Easement (TLE) ☒ Sq. Ft. ☐ Acres	4,255.00
Unit value of the unencumbered fee within the TLE:	\$0.95
Effective Date of the Appraisal/Date of Expanded Sales Study (mm/dd/yyyy):	8/25/2025
Expiration Date of the TLE - (mm/dd/yyyy):	6/30/2027
Term of Encumbrance of TLE:	1.8466
<u>Annual Rental Rate</u>	
· Basic Safe Investment Rate (per year):	4.38%
· Expected Inflation Rate (per year):	2.39%
· Risk Adjustment (per year):	0.00%
Annual Yield Rate = Annual Rental Rate:	6.77%
Annual Rent for Land Within TLE:	\$ 273.62
<u>Discounted Lump Sum Payment of Annual Rent</u>	
Discount Rate:	0.00%
· First Year:	\$ 273.62
· Second Year:	\$ 231.64
· Third Year:	\$ -
· Fourth Year:	\$ -
· Fifth Year:	\$ -
· Sixth Year:	\$ -
Total Compensation for Land Within the TLE:	\$ 505.26

STATEMENT TO CONSTRUCTION ENGINEER

RE1528 10/2024 s. 84.09 Wis. Stats.

Wisconsin Department of Transportation

Copies to: project engineer and owner

Owner Name(s) Village of Hortonville	Property Address 530 West Main Street Hortonville, WI 54944	Area code - phone Home: Cell: (920) 538-6709
	Mailing Address PO Box 99 Hortonville, WI 54944	Work: 920) 779-6011 Email: Village.Administrator@hortonville.wi.gov
Tenant, if any	Property Address	Area code - phone Home: Cell:
	Mailing Address	Work: Email:

- All commitments agreed upon between negotiator and property owner are listed below.
- All commitments are subject to approval of Outagamie County.
- Basic concepts of construction project have been explained to owner.
- No other commitments, either verbal or implied, are valid.

Commitments made (fences, driveways, trees, drainage or other items):

Landscaping with the Temporary Limited Easement Area: The tree and electrical elements (Plat Point 374) can be worked around during construction.

Other matters of interest and owner concerns:

Village of Hortonville

In executing this document, the undersigned affirms that he/she is an officer of the Village of Hortonville, Outagamie County, Wisconsin, and is duly authorized by the Village to execute this document.

Property Owner Signature:	Date	Negotiator Signature	Date
		Kathy Rudolph	
Property Owner Signature:	Date	Print Negotiator Name	

Commitments Approved:

Approving Authority Signature and Title	Date
Print Approving Authority Name	

Project ID
ID 582500 and ID 583900

County
Outagamie
Page 1 of 2

Parcel No.
4



Tree and electrical elements within Temporary Limited Easement

531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944-0099



Phone: 920-779-6011
www.hortonvillewi.org

ADMINISTRATION

clerktreas@hortonville.wi.gov

FEBRUARY 5, 2026

ELECTIONS

- Continue with Registered List Alerts in WisVote – Felon, Death, Duplicate
- Ordered ballot quantities from Outagamie County for the April Election
- WisVote Spring Primary Checklist 1

WEBINARS/ZOOM MEETINGS/TRAININGS

- Weekly Department Head Meetings
- Weekly Staff Meetings

FINANCES

- M, W, F bank deposits
- Balance and reconcile accounts/journal entries/prepare invoices
- Approve payroll, initiated withdrawals
- Prepared EBC/HRA Reimbursement Invoices/other various invoices
- Monthly reconciliation of bank accounts
- Reconcile tax payments, issue tax refunds
- Preparing audit paperwork – uploading to their new portal
- Ambulance Fees Paid to date – \$30,654.15
- Tax Payment reconciliation
- Completed the 2% Fire Dues Self-Certification with DSPS
- Updated our SaM.GOV registration for the Village
- Completed the Wisconsin Sales and Use Tax Return with the DOR

LICENSES

- Application for a “Class B Beer/Liquor License – waiting on LLC paperwork and Wisconsin DFI Registration Number - 208 W Main Street

PUBLICATIONS

- P & Z Conditional Use Permit

PUBLIC RECORD REQUESTS

- All records for 503 S Nash Street

OTHER

- Village Board agendas & packets, committee agendas
- Village Board minutes, committee minutes
- Other Committee/Commission meeting agendas & minutes as needed
- Real Estate Requests completed for January – 3
- Dog Licenses Issued in January – 46
- Housing Survey Completed – DOA

531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944-0099



Phone: 920-779-6011
Fax: 920-779-6552
www.hortonvillewi.org

2/5/2026 Director of Public Works Report

Meetings attended:

- Staff meetings
- Department head meetings
- Meeting with contractor and staff to discuss possible solutions to problems with doors brought to the Village by Senior Activities Committee.
- Meetings with County and McMahon Engineers on Main Street re-construction project
- Meeting with MSA and staff to solve issues with lead and copper GIS application
- Meeting with Ehlers on water and sewer rate analysis
- Meeting with DNR to go through Urban Forestry Grant requirements
- Meeting with Hydrocorp to get end of year cross connection program results
- Meeting with Merjent to discuss stormwater options for ponds in the Village

Current and past projects include:

- Working with AT&T on utility relocation for Main Street Project
- Working with County and McMahon to finalize Main Street re-construction plans and specifications
- Working with financial consultants on long-term utility cash flows
- Working on materials for 2025 Audit with Hawkins and Ash
- Working with DNR on copper public education requirements
- Working on BOLD investigations into enlarging current district boundaries
- Working on Lakeview stormwater issues proposed stormwater solutions
- Public Facilities Meeting 2/5/26 5 pm
- Review of potential 2026 CIP items

Sincerely,

A handwritten signature in blue ink, appearing to read "A. Steber".

Aaron Steber
Director of Public Works





Hortonville Police Department
531 North Nash Street
Hortonville, WI 54944-0099
Phone: 920-779-6165
Fax: 920-779-6189
www.hortonvillewi.org

2-5-2026 Police Department Report

Meetings

- Village Department Head Meetings
- Meeting with sheriff's office regarding coordination of AI Firearm Technology with HASD
- HASD Annual NIMS Crisis Tabletop with district officials and local first responders
- Meeting with AXON representative to review contracts and equipment upgrades
- Department Meeting
- Met with Hortonville Municipal Court Judge for annual review of court/law enforcement issues
- HASD Quarterly Safety Meeting

Training

- All officers attending annual legal update provided by Outagamie County District Attorney's Office (various dates in February)
- Officer Stephens EVOC Training (1/26)
- Developing annual training schedule for department (discussed at department meeting, will provide opportunities based on feedback of department needs)

Ongoing Projects and Miscellaneous

- Working with PD Union to make changes to MOU for "flex officer" and proposal to clothing allowance changes
- Reviewing Lexipol policy program to determine cost effectiveness. League of Municipalities has provided information on separate policy program for about half the cost
- Review of contracts with AXON to determine best course of action. We are currently in a contract for body cameras. Our Tasers have reached end of life service. I will likely purchase additional batteries and cartridges for financial reasons rather than upgrading. Working with other agencies statewide to purchase items from them
- Reviewing county-wide chaplaincy program and other wellness programs for department
- Completed annual LODD (Line of Duty Death) packets with officers
- 2026 January incidents (501 incidents) (397 incidents in January 2025)

Upcoming

- Updating ordinances for speed limits
- 2026 Annual Update for Sex Offender Ordinance
- SRO presentation to HASD Board (January/February)
- Completing end of year report for 2025 for board (March)

531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944-0099



Phone: 920-779-6011
Fax: 920-779-6552
Cell: 920-946-9945
www.hortonvillewi.org

Nathan Treadwell - Administrator
Village.Administrator@hortonville.wi.gov

Administrator Weekly Update – 2/02/26

Projects

- **Main Street**
 - Met with the County and McMahon to discuss the project and bidding timeline. We decided not to publish a construction timeline at this time, as it is not finalized. McMahon noted that the timeline provided is only proposed; realistically, the contractor will have until October 31 to complete the project. How that timeline is managed will be coordinated between the County (Village) and the contractor.
- **DNR LUST Site Acquisition and Remediation**
 - Asbestos was identified on site. While it does not appear to be extensive, we will need to hire a contractor for abatement. No traces of lead were found. Once asbestos removal is completed, we should be able to proceed with demolition of the building.
- **Comprehensive Outdoor Recreation Plan (CORP) Update**
 - Aaron and I are reviewing Chapter 5, which covers goals and future projects, and was sent over for our review.
- **Small Business Development Grant**
 - Received the first completed loan application and supporting paperwork for the Façade Loan Program.

Miscellaneous

- Processed three additional SAP retirement applications for volunteer firefighters.
- The Clerk, Building Inspector, and I compiled documentation for a large open records request.
- Met with Legion Post 55 to discuss their fundraising progress and future plans for their building project.
- Prepared documents for next week's Planning and Zoning meeting.

Administrator Weekly Update – 1/26/26

Projects

- **Main Street**
 - We have received the 90% cost estimates. After discussing these with the County, we plan to consider an asphalt roadway instead of concrete, as the current design is coming in too costly. At this time, the project is approximately \$600,000 over budget. This figure does not yet reflect potential cost savings from removing some of the lighting that was originally proposed to extend to the bridge. The plans will be updated so the lighting terminates at Briggs Street. These two adjustments should address the current budget overage.
- **DNR LUST Site Acquisition and Remediation**
 - We currently have an asbestos remediation company testing the existing structure on the property. If the results indicate there is no asbestos or lead present, we will proceed with removing the shed.
- **TID 7 Creation**
 - I have been working with our TID attorney to draft the proposed developer agreement, which is expected to be presented to the Village Board at the first meeting in February.
- **Gold Cross Fee Issue**
 - I have contacted Gold Cross, and they do not have any concerns with switching the contract to our Fire Department. My next step will be to discuss this with the Fire Department and the Town of Horton.

Miscellaneous

- **Health Update**
 - We have continued to deal with illness in our household. My wife and I are currently on our fourth round of antibiotics for strep. After further testing, our son was identified as a silent carrier, so our entire family is now on antibiotics. We are hopeful this resolves the issue.
- **Upcoming Time Away**
 - February 11–13: Financial training through Ehlers in Wisconsin Dells
 - February 20–27: Vacation

2026

JANUARY

VILLAGE OF HORTONVILLE BUILDING PERMITS

Permit Number		Address	Project	Estimated Proj. Cost	Permit Fee	Type
26-01	Dan Nejedlo	452 Mystic Dr	Generator Installation	15,724.24	80.00	res
26-02	Granduer Renovations	421 W Main	Interior Remodel	75,000.00	411.60	com
26-03	Jerry Hoier	425 E Main St	New Home	350,000.00	740.00	nsf
26-04	Evan and Serena Gilbert	722 S Nash	Basement Remodel	1,500.00	118.20	res
26-05	James & Christina Victorovich	602 Horton Terrace	Basement Remodel	55,338.00	266.30	res
TOTALS				497,562.24		

2025			2026		
Permit Types	Number of Permits	Project Cost	Permit Types	Number of Permits	Project Cost
residential total	6	24,952.00	residential total	3	72,562.24
new residential total			new residential total	1	350,000.00
multi-family total			multi-family total		
comm/ind total	1	21,925.00	comm/ind total	1	75,000.00
municipal, public total			municipal, public total		
Total	7	\$46,877.00	Total	5	\$497,562.24

Prepared by Village office staff

Village Bank Statements- 2025

Accounts	1/1/2025	Q1	Q2	Q3	Q4
Wolf River (Business Money Market)	\$ 118,013.10	\$ 177,811.19	\$ 144,664.97	\$ 118,455.40	\$ 111,599.90
Associated Bank (Payroll)	\$ 126,993.36	\$ 16,807.30	\$ 123,027.09	\$ 156,154.31	\$ 18,706.31
Associated Bank (Business Advanced Checking)	\$ 1,586.91	\$ 1,376.91	\$ 1,166.91	\$ 951.91	\$ 1,741.91
Associated Bank (Money Market)	\$ 35,075.94	\$ 25,912.92	\$ 25,658.67	\$ 76,477.07	\$ 78,889.45
Associated Bank (Nonprofit Premium Checking)	\$ 69,348.14	\$ 48,191.64	\$ 54,719.49	\$ 39,576.44	\$ 48,735.38
LGIP- General	\$ 30.54	\$ 30.86	\$ 31.19	\$ 31.54	\$ 31.85
Wolf River (Business Money Market)	\$ 1,189,846.14	\$ 2,356,469.60	\$ 1,286,839.77	\$ 1,176,039.52	\$ 959,993.80
Wolf River (Business Savings- Tax Roll)	\$ 1,392,463.72	\$ 1,202.81	\$ 1,203.11	\$ 1,203.41	\$ 1,750,007.75
Wolf River (Donation Account)	\$ 55,971.78	\$ 66,567.86	\$ -	\$ -	\$ -
Wolf River (Business Money Market)	\$ -	\$ 200,755.87	\$ 202,120.35	\$ 203,492.55	\$ 204,664.50
Wolf River (Business Money Market)	\$ -	\$ -	\$ -	\$ 50,297.70	\$ 50,768.25

Village Investments- 2025

Accounts	1/1/2025	Q1	Q2	Q3	Q4
Village	\$ 268,369.67	\$ 271,964.98	\$ 274,751.87	\$ 278,990.73	\$ 280,182.64
Cemetery Perpetual Care Reserve	\$ 82,709.75	\$ 89,462.01	\$ 90,458.71	\$ 91,385.49	\$ 92,262.02

Water/Sewer Bank Statements- 2025

Accounts	1/1/2025	Q1	Q2	Q3	Q4
Wolf River (Municipal Checking)	\$ 222,286.19	\$ 39,562.39	\$ 66,442.16	\$ 36,504.77	\$ 84,392.39
Wolf River (Business Money Market)	\$ 971,874.12	\$ 544,547.83	\$ 433,624.50	\$ 375,648.72	\$ 630,011.64
LGIP- Sewer Debt Retirement	\$ 441.30	\$ 446.10	\$ 450.98	\$ 455.96	\$ 460.59

Water/Sewer Investments- 2025

Accounts	1/1/2025	Q1	Q2	Q3	Q4
Sewer Replacement	\$ 690,511.34	\$ 695,051.40	\$ 700,720.37	\$ 708,222.69	\$ 720,267.89
Utility Bond	\$ 332,809.11	\$ 335,693.91	\$ 23,964.86	\$ 24,179.01	\$ 24,376.97
Utility	\$ 287,062.86	\$ 291,797.46	\$ 293,778.74	\$ 298,210.73	\$ 198,327.95