VILLAGE OF HORTONVILLE
VILLAGE BOARD
NOVEMBER 6, 2025 MEETING MINUTES
APPROVED NOVEMBER 20, 2025

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.
Trustees present: Bob Jewell, Shauna Keel, Carrie Lathrop, Jane Olk, and Julie Arendt Vanden Heuvel.
Trustees excused: Jim Moeller
Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, and Attorney Ashley Lehocky. Village Engineer Ron Wolf
Officials excused: Library Director Alexandrea Krause

Consent Agenda
Motion [Arendt Vanden Heuvel/Olk] to approve as outlined. Roll call vote, 6 ayes, 0 nays, motion carried.

A. October 16, 2025, Regular Board meeting minutes
B. Presentation of accounts and other claims against the Village

Agenda Changes
None

Preregistered Citizens to be heard
None

Committee Reports
Public Works Committee Report – Trustee Keel said that there was no action taken at the meeting, nothing to report.

Unfinished Business from previous meetings
None

New Business
Discussion and possible action on Public Hearing date for 2026 Budget
Motion [Arendt Vanden Heuvel/Keel] to set the Public Hearing Date for December 4, 2025 for the 2026 Budget.
Roll call vote, 6 ayes, 0 nays, motion carried.

Discussion and possible action on updates to Ordinance Sec. 42-125. Private sewer laterals
Village Engineer Ron Wolf explained to the board the reasonings behind this.

No action was taken at this time, Attorney Lehocky wanted to look it over and get clarification on the fees that were included in the ordinance.

Discussion and possible action on Resolution R-19-25 Budget Amendment 2
Motion [Arendt Vanden Heuvel/Jewell] to approve R-19-25 the budget amendment 2.
Roll call vote, 6 ayes, 0 nays, motion carried.

Discussion and possible action on Final Pay App Nash Street Utility Project to Terrace Manor
Motion [Olk/ Keel] to approve pay app #2 to Don E Parker Excavating, Inc. in the amount of $32,549.97.
Roll call vote, 6 ayes, 0 nays, motion carried.

Discussion on Columbarium Designs
Administrator Treadwell said they really want to know if we prefer the round or the square columbarium design. The round design was preferred, and the benches were preferred. It was suggested to have the Public Works Committee discuss this and then bring it to the board.

Report of Village Officials

Clerk-Treasurer: The report is in the packet.

Director of Public Works: The report is in the packet.

Chief of Police: The report is in the packet.

Library Director: Nothing

Attorney: No report in the packet

Administrator: The report is in the packet. Trying to do last-minute accounts and funds for the budget. We have been waiting on Ehlers to get back to us with numbers.

Any other miscellaneous topics for future discussion
None

Communications and Miscellaneous Business

Black Otter Lake District news: We will be having a meeting on Monday, November 10th and we will be talking about the samples we have been taking, and the next steps for expanding the taxable watershed.

Building permit report: The October building report was submitted.

Hortonville-Hortonia Fire District news: None

Gold Cross Ambulance run reports and news: None

Hortonville Civic Association: None

Senior Activities Committee: Our next meeting will be November 13 at noon.

Comments and suggestions from citizens present

None

Motion to appoint minute taker

Motion [Bellile/Olk] to appoint Shauna Keel as the minute taker. Unanimous voice vote, motion carried.

Motion to go into Closed Session

Motion [Jewell/Arendt Vanden Heuvel] to go into closed session under State Statute Section 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Specifically, employee review.
Unanimous voice vote, motion carried.

Board to return to Open Session

Motion [Olk/Keel] to return to open session at 7:00 p.m. Unanimous voice vote, motion carried.

Any action on matters discussed in Closed Session

Motion [Arendt Vanden Heuvel/Keel] to give a 2% raise for 2026 for the Administrator position. Unanimous voice vote, motion carried.

Adjournment

Motion [Olk/Keel] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 8:09 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer