

VILLAGE OF HORTONVILLE  
**AMENDED AGENDA OF THE VILLAGE BOARD**  
NOVEMBER 6 2025  
6:00 P.M. Regular Board Meeting  
**Municipal Services Center Board/Court Room**  
**531 N. Nash St., Hortonville, WI**



1. Pledge of Allegiance
2. Call to Order by Presiding Officer
3. Roll Call
4. Agenda Changes [to change the position of an item already on the agenda]
5. Consent Agenda
  - A. October 16, 2025 Regular Board meeting minutes
  - B. Presentation of accounts and other claims against the Village
6. Preregistered Citizens to be heard. – LIMIT 5 MINUTES
  - A. State name and address
  - B. Comments to be limited to 5 minutes
  - C. Pursuant to WI Statutes 19.83(2) and 19.84(2), The Board's role is to listen to public comments, and not to ask questions, discuss, or take action regarding pre-registered citizens comments.
7. Committee Reports
  - A. Public Works Committee
8. Unfinished Business from Previous Meetings
9. New Business
  - A. Discussion and possible action on Public Hearing date for 2026 Budget
  - B. Discussion and possible action on updates to Ordinance Sec. 42-125. – Private sewer laterals.
  - C. Discussion and possible action on Resolution R-19-25 Budget Amendment 2
  - D. *Discussion and possible action on Final Pay App Nash Street Utility Project to Terrace Manor Subdivision*
  - E. Discussion on Initial Columbarium Designs
10. Report of Village Officials
  - A. Clerk-Treasurer
  - B. Director of Public Works
  - C. Police Chief
  - D. Library Director
  - E. Attorney
  - F. Administrator
  - G. Building Permit Report
  - H. Any other miscellaneous topics for future discussion  
[Topics or questions for future agendas only – no discussion or answers, motion to schedule an item]
11. Communications and Miscellaneous Business
  - A. Black Otter Lake District news
  - B. Hortonville-Hortonia Fire District news
  - C. Gold Cross Ambulance run reports and news
  - D. Hortonville Civic Association

#### E. Senior Activities

12. Comments and suggestions from citizens present
13. Motion to appoint minute taker for Closed Session
14. Motion to go into Closed Session (Motion noting statutory exception and roll call vote)
15. 5-minute recess to clear meeting room
16. Board to go into Closed Session under State Statute 19.85 (1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Specifically, employee review.
17. Board to return to Open Session (roll call vote)
18. Any action on matters discussed in Closed Session
19. Adjournment

**NEXT REGULAR VILLAGE BOARD MEETING: NOVEMBER 20, 2025**

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Administration Office at 779-6011 with as much advance notice as possible.

**VILLAGE OF HORTONVILLE  
VILLAGE BOARD  
OCTOBER 16, 2025 MEETING MINUTES  
DRAFT – NOT APPROVED**

Clerk-Treasurer Booth called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin. Motion [Moeller/Olk] to appoint Trustee Moeller to run the meeting in the absence of the Village President. President Bellile attended by phone.

Trustees present: Bob Jewell, Shauna Keel, Carrie Lathrop, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Chief of Police Brian Bahr, Library Director Alexandria Krause, and Attorney Charles Adams

Official Excused: Director of Public Works Aaron Steber

**Consent Agenda**

Motion [Arendt Vanden Heuvel/Keel] to approve as outlined. Roll call vote, 7 ayes, 0 nays, motion carried.

- A. October 2, 2025 Regular Board meeting minutes
- B. Presentation of accounts and other claims against the Village

**Agenda Changes**

None

**Preregistered Citizens to be heard**

Mark Schroeder, 431 E Glendale Avenue, Appleton. I am Judge Mark Schroeder from Branch 7. Some of you may remember me, I used to come out here on a regular basis, and coming out here helps us understand what is going on in your community.

Kyle Sargeant, 1013 E North Street, Appleton, will be running for Judge in Branch 3 this Spring. I am the corporation counsel for Outagamie County, and I will be coming out here occasionally.

**Committee Reports**

Planning & Zoning Commission – Trustee Arendt Vanden Heuvel said that we will be discussing later in the agenda a rezoning of a parcel, a conditional use permit and the comp plan.

**Unfinished Business from previous meetings**

None

**New Business**

**Discussion on 2026 General Fund Budget**

Administrator Treadwell presented the 2026 General Fund Budget along with the summary that was in the packet. Net new construction was 1.2%. We are looking at a Health care increase of 15%, overall, the budget is still flexible at this point.

**Discussion and possible action on Rezone Parcel #240023400**

Administrator Treadwell said this went to Planning and Zoning last week. This would bring it back to highway commercial.

Motion [Olk/Keel] to approve the rezone on parcel #240023400 from light industrial to highway commercial.

Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on Conditional Use Permit Parcel #240023400**

Motion [Olk/Arendt Vanden Heuvel] to approve the Conditional Use Permit for parcel #240023400.

Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on Ordinance O-4-25 amending the 2045 Comprehensive Plan, Future Land Use Map and current Zoning District Map**

Motion [Arendt Vanden Heuvel/Jewell] to approve Ordinance O-4-25 amending the 2045 Comprehensive Plan, the Future Land Use Map, and the current Zoning District Map.

Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on Resolution R-16-25 amending reserve funds**

Administrator Treadwell said that it is explained in the resolution. We do have \$92,000 to fund the splashpad out of our reserve fund.

Motion [Arendt Vanden Heuvel/Olk] to approve resolution R-16-25 amending reserve funds.

Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on Ordinance O-5-25 amending Hotel/Motel Room tax**

Motion [Jewell/Arendt Vanden Heuvel] to amend the Ordinance O-5-25 amending the Hotel/Motel Room Tax.

Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on Resolution R-17-25 Amending Personnel Manual**

Motion [Olk/Jewell] to approve resolution R-17-25 amending the personnel manual.

Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and action on R-18-25 Urban Forestry Grant Application**

Motion [Arendt Vanden Heuvel/Keel] to approve resolution R-18-25 Urban Forestry Grant Application.

Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on switching IT Provider**

Administrator Treadwell said we switched earlier this year, and we have had issues with our server for a while now and our whole plan is to switch to a cloud-based server. Their response rate has been horrible, and we are not happy with VC3. I don't feel that with the amount of money we are spending on them that it is worth it. The quote for the cloud-based server from VC3 was \$30,000, which I thought was ridiculous.

Chief of Police Bahr said that he has spent at least two months trying to get answers from them regarding being in compliant with our programs. The day-to-day technical support is very good; they are very responsive with that.

No motion was made.

**Report of Village Officials**



**Clerk-Treasurer:** The report is in the packet.

**Director of Public Works:** The report is in the packet. We are trying to set up a meeting for Main Street in the near future.

**Chief of Police:** The report is in the packet.

**Library Director:** I had a report in the packet for the last meeting. We have a Library Board meeting coming up this Monday at 5:00 pm. I will be out for about 10 days coming up, so the next report will be pretty late as well.

**Attorney:** Reminder if you haven't gotten your administrator review to me, to get that to me this week.

**Administrator:** The report is in the packet. The SBDG is due this week, we have had a good number of submissions so far. We will be setting up a meeting sometime next week to meet.

**Any other miscellaneous topics for future discussion**  
None

**Communications and Miscellaneous Business**

**Black Otter Lake District news:** Nothing new, our next meeting is November 10<sup>th</sup> at 5:30 pm.

**Building permit report:** The September building report was submitted.

**Hortonville-Hortonia Fire District news:** We had our meeting on October 8<sup>th</sup>; I did not get the minutes to Jane. I did hand them out. The highlights are the listing of the fire calls, and the budget numbers are in. The budget numbers for 2026 are unchanged, however they have to do some repairs to the driveway at the Fire Station. The northwest corner of the lot needs to be repaired.

**Gold Cross Ambulance run reports and news:** The September run report was submitted.

**Hortonville Civic Association:** Nothing new.

**Senior Activities Committee:** We had our annual Fall Fest on Tuesday. Our next meeting is November 13<sup>th</sup> at noon.

**Comments and suggestions from citizens present**

None

**Motion to go into Closed Session**

Motion [Olk/Arendt Vanden Heuvel] to go into closed session under State Statute 19.85 91) (c). Unanimous voice vote, motion carried.

**Board to return to Open Session**

Motion [Arendt Vanden Heuvel/Olk] to return to open session at 7:28 p.m. Unanimous voice vote, motion carried.

**Any action on matters discussed in Closed Session**

None

**Adjournment**

Motion [Keel/Jewell] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 7:30 p.m.

Minutes submitted by,

Jane Booth, WCMC  
Village Clerk/Treasurer

DRAFT

**November 06, 2025 INVOICE LISTING**

**VILLAGE INVOICES**

**October 17, 2025- November 06, 2025**

|                   |                                          |                                                          |              |
|-------------------|------------------------------------------|----------------------------------------------------------|--------------|
| 09-25             | Abdullah, Dara                           | Return Credit Card Charge Overage- Court                 | \$ 1.17      |
| 10/25             | Appleton Public Library                  | Lost Item Repayment- Library                             | \$ 15.00     |
| 4004235380-1025   | Assurity                                 | Employee Disability Insurance- October 2025              | \$ 320.56    |
| 09-25             | Bishop, Brock                            | Return Credit Card Charge Overage- Court                 | \$ 11.20     |
| 0925              | BMO Harris Bank                          | September Charges- 2025                                  | \$ 5,831.63  |
| 586935            | BookPage Magazine                        | Magazine Annual Subscription- Library                    | \$ 420.00    |
| 250060            | Brauer Supply & Equipment                | Compost Site Sign                                        | \$ 280.00    |
| 10-25             | Bultman, Sarah                           | Senior Autumn Fest Reimbursement                         | \$ 11.97     |
| 09-25             | Byrum, Susan                             | Return Credit Card Charge Overage- Court                 | \$ 53.78     |
| 27473/27474       | Complete Fire Solutions Inc              | Annual Fire Sprinkler System Inspection                  | \$ 470.00    |
| 1701              | Complete Office of Wisconsin             | Office Supplies- Paper- Library                          | \$ 91.98     |
| ACH               | Delta Dental                             | Dental Insurance Premiums- November 2025                 | \$ 1,606.30  |
| 09-25             | Demeniuk, Joshua                         | Return Credit Card Charge Overage- Court                 | \$ 5.35      |
| 09-25             | Devroy, Danielle                         | Return Credit Card Charge Overage- Court                 | \$ 4.62      |
| 11-25             | Dorn, Pam                                | Water Payment Reimbursement- Final Bill Overpayment      | \$ 80.81     |
| 0001828-IN        | East Central Wisconsin Regional Planning | Park Comprehensive Plan- July 1, 2025-September 30, 2025 | \$ 3,610.76  |
| ACH               | EFTPS                                    | Federal, FICA taxes for 10/23/2025 Payroll               | \$ 14,604.21 |
| 5123214           | Employee Benefits Corporation            | Health Reimbursement Admin Fee- October 2025             | \$ 80.10     |
| 5129341           | Employee Benefits Corporation            | Health Reimbursement- October 2025                       | \$ 3.77      |
| 5135760           | Employee Benefits Corporation            | Health Reimbursement- October 2025                       | \$ 152.40    |
| 547200            | Fox Valley Truck                         | Lawnmower- Bad Boy Mower Blade                           | \$ 67.47     |
| 999101505235/9991 | Gale/Cengage Learning                    | Library Books- Library                                   | \$ 934.27    |
| R10000187134      | GFL Environmental                        | Garbage Pick Up- October 2025                            | \$ 1,513.96  |
| 09-25             | Guzman, Quintana                         | Return Credit Card Charge Overage- Court                 | \$ 4.62      |
| 09-25             | Horn, Edyn                               | Return Credit Card Charge Overage- Court                 | \$ 3.16      |
| DPW-0725          | Hortonville BP                           | DPW/Utility Fuel- July 2025                              | \$ 1,023.21  |
| DPW-0825          | Hortonville BP                           | DPW/Utility Fuel- August 2025                            | \$ 833.46    |
| DPW-0925          | Hortonville BP                           | DPW/Utility Fuel- September 2025                         | \$ 956.65    |
| 67833751/90589981 | Ingram Library Services                  | Library Books- Library                                   | \$ 2,341.95  |
| 09/25             | Kewaunee Public Library                  | Lost Item Repayment- Library                             | \$ 32.00     |
| 09-25             | Leintz, Courtney                         | Return Credit Card Charge Overage- Court                 | \$ 1.40      |
| 0248              | Maris Associates                         | WI Collection Books- Library                             | \$ 346.23    |
| 2034224           | Meat Block                               | Senior Autumn Fest Food- 2025                            | \$ 1,214.54  |
| INV2898686        | Metro Sales Inc                          | Contract Invoice- Library                                | \$ 89.69     |
| INV2912227        | Metro Sales Inc                          | Contract Base Charge- October 2025                       | \$ 188.59    |
| 09-25             | Miller, Olivia                           | Return Credit Card Charge Overage- Court                 | \$ 6.63      |
| 021509            | MSA Professional Services                | Memorial Square Design                                   | \$ 3,738.75  |
| 09-25             | Naples, Callie                           | Return Credit Card Charge Overage- Court                 | \$ 3.23      |
| ACH               | Network Health                           | Total Health Premiums- November 2025                     | \$ 19,627.96 |
| 09-25             | Now, Gary                                | Return Credit Card Charge Overage- Court                 | \$ 1.22      |
| 1837              | Oshkosh Chamber of Commerce              | Annual Membership Dues- 09/01/2025-08/31/2026            | \$ 450.00    |
| Dogs-2025         | Outagamie County Clerk                   | Dog License Fees- 2025                                   | \$ 947.75    |
| 2025              | Outagamie County Treasurer               | 2025 Annual Aid Payment                                  | \$ 0.89      |
| 4677              | Outagamie Waupaca Library System         | 2025-2026 Public Performance Site License                | \$ 233.00    |
| 3321481879        | Pitney Bowes                             | Postage Machine Lease Sep 6, 2025-Dec 5, 2025            | \$ 175.98    |
| Clothing2025-2    | Ploch, Greg                              | Clothing/Boot Allowance 2025                             | \$ 253.15    |
| IN00548583        | Rocket Industrial                        | Supplies- Tissue Paper/Paper Towel                       | \$ 1,157.80  |
| 10-25             | Rugotska, Shelly                         | Court Clerk Seminar Reimbursement- Registration/Hotel    | \$ 532.68    |
| 7358              | Suburban Wildlife                        | Muskrat Removal- Wolf River Pond                         | \$ 380.00    |
| 25-17             | Tom McHugh Construction LLC              | Refund Builders Escrow- 613 Horton Terrace               | \$ 250.00    |
| 25-18             | Tom McHugh Construction LLC              | Refund Builders Escrow- 609 Horton Terrace               | \$ 250.00    |
| 25-19             | Tom McHugh Construction LLC              | Refund Builders Escrow- 621 Horton Terrace               | \$ 250.00    |
| 25-28             | Tom McHugh Construction LLC              | Refund Builders Escrow- 550 Horton Terrace               | \$ 250.00    |
| 25-29             | Tom McHugh Construction LLC              | Refund Builders Escrow- 598 Horton Terrace               | \$ 250.00    |
| 25-30             | Tom McHugh Construction LLC              | Refund Builders Escrow- 590 Horton Terrace               | \$ 250.00    |
| 25-42             | Tom McHugh Construction LLC              | Refund Builders Escrow- 564 Horton Terrace               | \$ 250.00    |
| 25-46             | Tom McHugh Construction LLC              | Refund Builders Escrow- 601 Horton Terrace               | \$ 250.00    |
| 25-55             | Tom McHugh Construction LLC              | Refund Builders Escrow- 581 Horton Terrace               | \$ 250.00    |
| 25-56             | Tom McHugh Construction LLC              | Refund Builders Escrow- 597 Horton Terrace               | \$ 250.00    |

|                             |                                   |                                                     |               |                      |
|-----------------------------|-----------------------------------|-----------------------------------------------------|---------------|----------------------|
| 25-57                       | Tom McHugh Construction LLC       | Refund Builders Escrow- 589 Horton Terrace          | \$            | 250.00               |
| 6269                        | Tony's Cemetery Services          | Beth Ziegler Burial                                 | \$            | 525.00               |
| 6144650                     | Unique                            | Collection Agency- Library                          | \$            | 23.30                |
| 09-25                       | Van Krey, Ken                     | Return Credit Card Charge Overage- Court            | \$            | 8.44                 |
| VC3-224180                  | VC3 Inc                           | IT- October Invoice                                 | \$            | 2,831.54             |
| 6124268229                  | Verizon                           | Monthly Phone Charges- September 2025               | \$            | 1,113.36             |
| 5036161219                  | Wells Fargo Vendor Financial      | Xerox Copier- Library                               | \$            | 180.00               |
| CWF-Nov2025                 | WI Environmental Improvement Fund | Clean Water Fund Loan Interest                      | \$            | 16,326.56            |
| ACH                         | Wisconsin Deferred Comp           | EE contributions 10/23/2025 Payroll                 | \$            | 911.00               |
| ACH                         | Wisconsin Retirement System       | WRS Contributions- October 2025                     | \$            | 18,929.10            |
| ACH                         | Wisconsin, State of               | State W/H for 10/23/2025 Payroll                    | \$            | 2,548.56             |
| ACH                         | Wolf River Community Bank         | Principle and Interest- WRCB Engineering Loan #2843 | \$            | 4,606.16             |
| ACH                         | Wolf River Community Bank         | Principle and Interest- WRCB Engineering Loan #2843 | \$            | 2,333.39             |
| ACH                         | Wolf River Community Bank         | Principle and Interest- WRCB CIP Loan #3608         | \$            | 31,480.21            |
| ACH                         | Wolf River Community Bank         | Principle and Interest- WRCB Fire Truck Loan        | \$            | 6,250.00             |
| 09-25                       | Yogerst, Evan                     | Return Credit Card Charge Overage- Court            | \$            | 1.40                 |
|                             |                                   |                                                     | Invoice Total | \$ 155,533.87        |
| 10/23/25 Direct Deposit P/R |                                   |                                                     |               | \$ 45,937.89         |
|                             |                                   |                                                     | Grand Total   | <u>\$ 201,471.76</u> |

#### **WATER & SEWER UTILITY INVOICES**

#### **October 17, 2025- November 06, 2025**

|                   |                        |                                                     |             |                    |
|-------------------|------------------------|-----------------------------------------------------|-------------|--------------------|
| 13260             | B&M Technical Services | Calibrations of Flow Meters                         | \$          | 745.00             |
| 10-25             | Bourasaw, Keisha       | Refund- Water Bill Overpayment                      | \$          | 269.91             |
| 27063093025       | Charter                | Inter/Email- October 2025- Sewer                    | \$          | 94.23              |
| 9010913921        | Clean Water Testing    | Coliform Bacteria Test                              | \$          | 57.00              |
| 9010961757        | Clean Water Testing    | Coliform Bacteria Test                              | \$          | 57.00              |
| 0454653-1         | Ferguson Water Works   | 1x6 Curb Box Coup                                   | \$          | 208.55             |
| Mileage2025-3     | Kuske, Sean            | Backflow Prevention Conference- Plover              | \$          | 79.52              |
| 10-25             | Miller Pipeline        | Refund- Water Bill Overpayment                      | \$          | 81.18              |
| INV914363         | Traffic Safety Store   | Reflective Cones                                    | \$          | 845.02             |
| INV00791021/INV00 | USA Blue Book          | Meter Seals and Gaskets/10" Adjustable Wrench/Meter | \$          | 503.33             |
|                   |                        |                                                     | Grand Total | <u>\$ 2,940.74</u> |

**Sec. 42-125. – Private sewer laterals.**

- (a) *Purpose.* The purpose of this section is to prevent significant water inflow and infiltration into the village's sanitary sewer system and to protect public health, safety and welfare by assuring that private laterals are tested, inspected, maintained and repaired or replaced.
- (b) *Owner maintenance required.* The owner of property containing a private lateral shall maintain the private lateral. Maintenance under this section includes:
  - (1) Clearing obstructions from the private lateral;
  - (2) Repairing a defect in the private lateral that allows the introduction of extraneous flow or debris into the sanitary sewer system;
  - (3) Repairing a defect in the private lateral that allows the discharge of sewage on the property;
  - (4) Keeping a manhole cover in place or a clean out cap tight and in place; and
  - (5) Providing a solid manhole cover.
- (c) *Testing and notice of defective private laterals.*
  - (1) The village engineer or his/her designee may periodically perform special tests to confirm the integrity of the sanitary sewer system, including smoke testing, dyed water testing, air testing, hydraulic testing, closed circuit television inspection, and other testing and inspection techniques approved by the village.
  - (2) The village engineer or his/her designee may enter private property to inspect or test a private lateral as allowed by law.
  - (3) The public works director or his/her designee shall give the property owner no less than 24 hours written notice before village personnel enter private property to conduct an inspection or test, unless:
    - a. Village personnel are investigating a complaint or responding to a customer request to test or inspect a private lateral; or
    - b. Sewage is exposed on the property in a manner that creates a potential public health hazard.
  - (4) The village engineer or his/her designee may identify defects in a private lateral that allow extraneous flow or debris to enter the private lateral or the discharge of sewage on the property, or a condition that may interfere with the proper operation of the private lateral.

- (5) A defect under this section may include:
- a. Any visible leak;
  - b. Evidence of pipe or joint deterioration;
  - c. Root intrusion into a pipe that separates a pipe joint or enlarges an existing crack;
  - d. A misaligned pipe segment, sag, or lack of positive gradient;
  - e. A lack of a necessary cleanout cap or manhole cover;
  - f. All failing materials;
  - g. A downspout, drain, or other connection that allows stormwater or other extraneous water to enter the sanitary sewer system; or
  - h. A flaw that allows the discharge of sewage on the property or the introduction of extraneous water into the sanitary sewer system.
- (6) If the village engineer or his/her designee identifies a defective private lateral or a condition that interferes with the proper operation of the private lateral, he or she shall inform the village of such defect or condition. The Village shall send the property owner written notice of the defect or condition, including a statement that the private lateral must be replaced or repaired, or the condition corrected, not later than 90 days after the date of the notice, or within such longer time deemed reasonable by the public works director or his/her designee.

(d) *Repair or replacement required.*

- (1) A property owner shall repair or replace a defective private lateral from the main sewer line to the building. The property owner shall pay the appropriate fee and obtain a permit from the village before performing the repair or replacement of a defective private lateral. Correction of a defect may include the installation of stormwater devices such as a sump pit, sump pump or drainage tile.
- (2) If sewage is exposed on the property in a manner that makes it a potential public health hazard, a property owner must:
- a. Stop the discharge of sewage immediately;
  - b. Remediate the site not later than 24 hours after the owner has notice of the exposed sewage; and

- c. Complete all necessary repairs or replacement of a private lateral immediately, but not later than 30 days after the owner has notice of the exposed sewage.
  - (3) A person who repairs an existing private lateral or installs a new or rehabilitated private lateral shall perform the repair or installation as prescribed by the village's sanitary sewer connection standards and the state plumbing code.
  - (4) The repair or replacement of the private lateral and the connection of the private lateral to the sanitary sewer shall conform to the requirements of the building and plumbing codes or other applicable rules and regulations of the village. All connections to the sanitary sewer shall be made gastight and watertight. Any deviation from the prescribed procedures and materials must be approved by the village engineer or his/her designee before installation.
  - (5) The property owner is responsible for all costs of private lateral repair, replacement, and maintenance from the sewer main line into the building. The village has the authority to contract for repairs/replacements of laterals in the right-of-way and specially assess the cost to the property owner.
  - (6) Generally, repair, replacement, or maintenance of a sanitary sewer lateral must involve remediation from the main sewer line to the building foundation or the floor drain in the basement. However, the public works director may grant written permission for remediation of a sanitary sewer lateral between the terrace and the main line sewer not to be remediated at the time of the sanitary sewer lateral repair and instead replaced as part of a future street or sanitary sewer construction project. The property owner will be responsible for the cost of the replacement of the remainder of the lateral in the future when that project is undertaken.
  - (e) *Repair and replacement inspection and testing requirements.* During the replacement of the private lateral the building inspector or his/her designee shall:
    - (1) Inspect the private lateral to determine that it complies with the village's sanitary sewer connection standards and the state plumbing code; and
    - (2) Observe the testing of the private lateral per current state code.
- If a private lateral fails the post-repair or post-replacement inspection or test, the property owners shall perform additional repairs as required by the manager to correct the defect.

(f) *Sanitary sewer lateral remediation projects.*

- (1) The village recognizes that its public sewer system has a finite life and, in many cases, has exceeded the anticipated useful life of the system. The village also recognizes that private building sewers possess many of the same characteristics as the public sewer system. The village will undertake the reconstruction of the public sewer system lying within the corporate limits. As part of this reconstruction, the village will conduct sanitary sewer lateral remediation projects.
- (2) During a sanitary sewer remediation project, the village shall require that the property owner replace/remediate their private lateral if the lateral is found to be defective. The property owner shall, at the owner's expense, make the necessary repairs to correct the deficiency or deficiencies. The property owner may elect to:
  - a. Contract with a properly licensed contractor to complete the repair. All work needed to accomplish the repair shall be done at the expense of the property owner.
  - b. Have the village contractors remediate or replace the lateral.
- (3) The village will publicly bid all sanitary sewer lateral remediation and replacement projects. A property owner who elects to have the village contractors do the remediation or replacement as provided in subsection (f)(2)b shall sign a waiver of special assessment notices and hearings and grant a temporary limited easement to conduct the work via a form approved by the village and kept on file with the public works director. The sanitary sewer lateral remediation projects may include:
  - a. Replacement or remediation of defective private laterals.
  - b. Installation of sump pump/pit and drainage tile.
  - c. Construction of mini-storm sewers in the terrace.
  - d. Construction of storm sewer laterals.
- (4) If the replacement or remediation of private laterals under is contracted as provided in subsection (f)(2)a. of this section, the property owner will be given the option of selecting the sewer lateral remediation option. Options include but not limited to, open cut construction, slip lining (six-inch laterals only) or pipe bursting or any other method allowed by state code.



- (5) The sanitary sewer lateral remediation project will include concrete patching of basement floors if needed. Any other restoration needed in the building and basement shall be the responsibility of the property owners and will not be done as part of the sanitary sewer lateral remediation project.
  - (6) Any and all fences, trees, shrubs, swimming pools, decks, sheds, porches, or other landscaping, paving or structures that will need to be removed in order to facilitate the remediation of the private lateral, shall be removed and replaced by the property owner at their expense.
  - (7) Final restoration of the yard will be the responsibility of the property owner. The village contractor will backfill the trench or holes that are dug and rough grade the topsoil. The contractor will not be responsible for final landscaping. It will be the responsibility of the property owner to restore the lawn, pavement or garden areas that are disturbed as part of the sanitary sewer lateral remediation project.
- (g) *Sanitary sewer lateral fees.*
- (1) *Televising refusal fee.* A \$50.00 monthly fee is hereby imposed against every property connected to the village sanitary sewerage system whose owner refuses to consent to televising of the sewer lateral by the village from within the structure. This fee will be imposed beginning 30 days after request has been made by the village for permission to televise the owner's sewer lateral. This fee will continue until the property owner consents to televising by the village. The village may televise any portion of a lateral within the public right-of-way without the consent of the owner.
  - (2) *Failure to correct fee.* A \$50.00 monthly fee is also hereby imposed against every property connected to the sanitary sewerage system whose owner fails to take corrective action upon request by the village to repair sewer laterals leaking freshwater into the sewerage system. This fee will be imposed beginning 30 days following notice by the village to the owner that corrective action is required and has not been completed on schedule and will continue until corrective action by the owner has been taken.
  - (3) *Fee exemptions.* The following are the exemptions and procedures from lateral fees:

- a. *Televising exemption.* Upon request by the village to televise that portion of a sewer lateral connected to a sewer main not within the public right-of-way, the property owner may grant consent to televise the lateral by signing a consent form approved by the village. Upon receipt of such signed consent form, the village is authorized to access the private sewer lateral and adjacent property for purposes of televising the lateral. Owners complying with this section are exempt from the televising refusal fee.
- b. *Corrective fee exemption.* Each owner that repairs all laterals determined by the village to be leaking freshwater into the sewerage system shall be exempt from the failure to correct fee beginning at such time that verification of corrective action has been provided by the owner to the village.

VILLAGE OF HORTONVILLE  
R – 19 - 25  
2025 BUDGET AMENDMENT (BA-2-25)

WHEREAS, the Villages Funds did not have adequate appropriations made in the 2025 Budget to fund various items,

THEREFORE BE IT RESOLVED that the following amounts are changed (added to or subtracted from) as listed.

Expenditure increases/decreases allowed by revenues or transfers to cover expenses:

| Fund 100 General Fund Revenues |                                                        |              |              |             |              |
|--------------------------------|--------------------------------------------------------|--------------|--------------|-------------|--------------|
| Account No                     | Title                                                  | YTD          | Budget       | Change      | Amendment    |
| 100-49-49310-000               | Restricted Balance Applied (PD Equipment Reserve Fund) | \$ -         | \$ 45,915.00 | \$ 8,662.50 | \$ 54,577.50 |
|                                |                                                        |              |              |             |              |
|                                |                                                        |              |              |             |              |
|                                |                                                        |              |              |             |              |
|                                |                                                        |              |              |             |              |
|                                |                                                        |              |              |             |              |
|                                |                                                        |              |              |             |              |
|                                |                                                        |              |              |             |              |
| Fund 100 Fund Expenditures     |                                                        |              |              |             |              |
| Account No                     | Title                                                  | YTD          | Budget       | Change      | Amendment    |
| 100-52-52100-312               | General Police Computer Supply                         | \$ 10,171.77 | \$ 8,000.00  | \$ 8,662.50 | \$ 16,662.50 |
|                                |                                                        |              |              |             |              |
|                                |                                                        |              |              |             |              |
|                                |                                                        |              |              |             |              |
|                                |                                                        |              |              |             |              |
|                                |                                                        |              |              |             |              |

| Reserve Fund Changes | Current      | After Amendment |
|----------------------|--------------|-----------------|
| Police Equipment     | \$ 38,421.66 | \$ 29,759.16    |

BE IT FURTHER RESOLVED that this resolution shall take effect upon publication as required by Wisconsin State Statute 65.90(5)(a).

IT IS SO RESOLVED THIS 6th Day of November, 2025

BY THE BOARD

Ayes \_\_\_\_\_

\_\_\_\_\_  
Jeanne Bellile, President

Nays \_\_\_\_\_

\_\_\_\_\_  
Jane Booth, Clerk Treasurer



McMahon Associates, Inc.  
1445 McMahon Drive P.O. Box 1025  
Neenah, WI 54956 Neenah, WI 54957-1025  
Telephone: (920)751-4200  
FAX: (920)751-4284

## APPLICATION FOR PAYMENT

(Owner)  
Village of Hortonville, Wisconsin

PROJECT:  
CONTRACTOR  
Contract No.  
Project No.  
Application No.  
Application Date  
Period From

2024 Utilities Project  
N. Nash Street to Terrace Manor Subdivision  
Don E. Parker Excavating, Inc.  
H0004-09-24-00250  
2  
11/04/2025  
To

Application Is Made For Payment In Connection With The Above Contract.  
The following documents are attached:

- ☐ Schedule Of Values
- ☐ Schedule Of Unit Prices
- ☐ Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

|                         |               |
|-------------------------|---------------|
| Original Contract       | \$ 189,078.76 |
| Net Change Orders       | \$ -          |
| Current Contract Amount | \$ 189,078.76 |

|                       |                |
|-----------------------|----------------|
| Completed To Date     | \$ 193,930.50  |
| Retainage _____ %     | \$             |
| Subtotal              | \$ 193,930.50  |
| Previous Applications | \$ -161,380.53 |

**Amount Due This Application: \$ 32,549.97**

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the Contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said Contract, being Applications For Payment numbered 1 through \_\_\_\_\_ inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated November 4 20 25

Don E. Parker Excavating, Inc.

(contractor)

By Heidi McNichols, Office Manager

(name & title)

COUNTY OF  
STATE OF

} ss

Before me on this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ personally appeared \_\_\_\_\_  
known to me, who being duly sworn, did depose and say that he/she is the \_\_\_\_\_  
of the Contractor above mentioned; that he/she  
(title)

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission Expires: \_\_\_\_\_

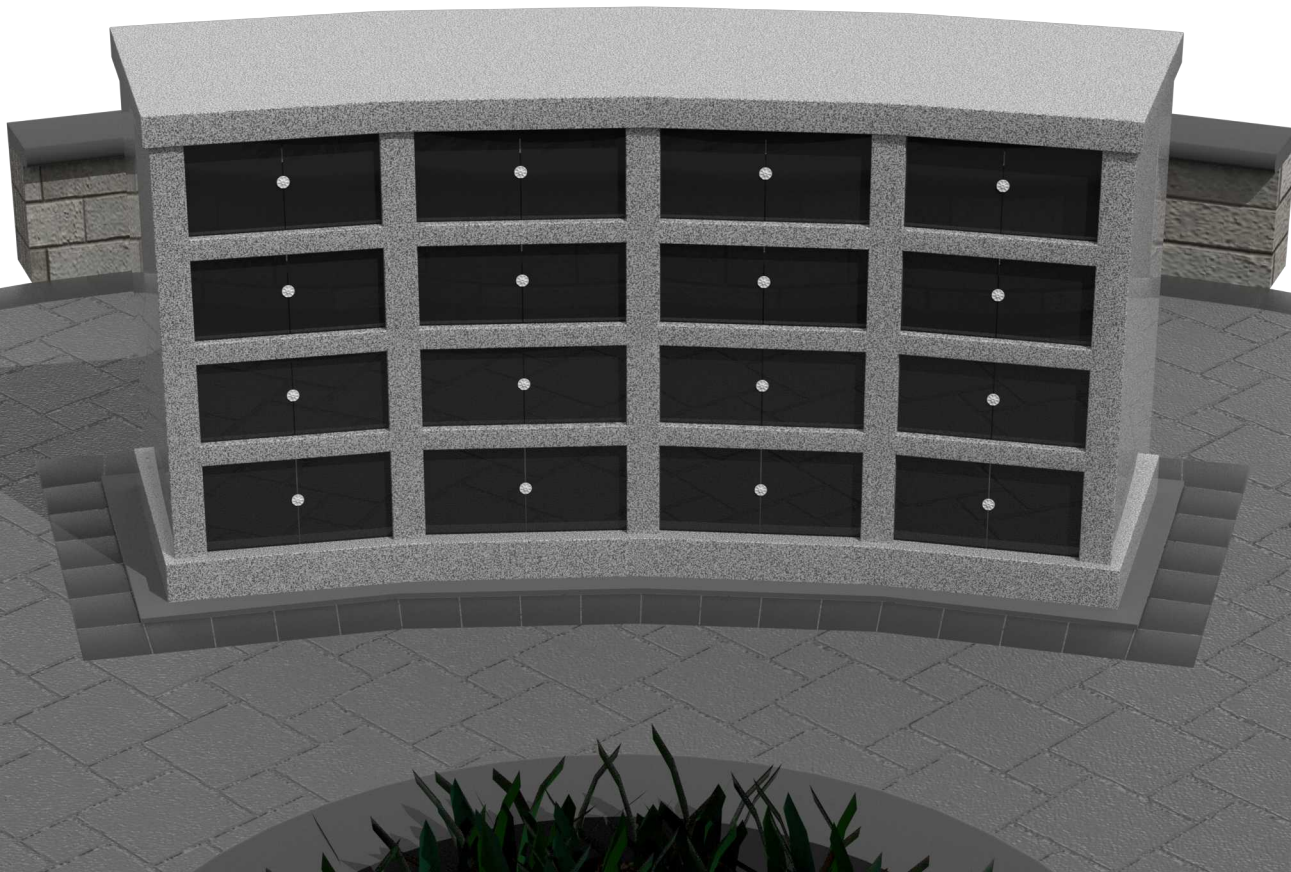
(Notary Public)

| 2024 Utilities Project - N. Nash Street to Terrace Manor Subdivision - Hortonville |                                                  |      |         |             |                      |          |                      |              |                     |                   |                      |
|------------------------------------------------------------------------------------|--------------------------------------------------|------|---------|-------------|----------------------|----------|----------------------|--------------|---------------------|-------------------|----------------------|
| Date                                                                               | 11/30/2024                                       |      |         |             |                      |          |                      |              |                     |                   |                      |
| Invoice                                                                            | 5349                                             |      |         |             |                      |          |                      |              |                     |                   |                      |
| Item No.                                                                           | Description                                      | Unit | Est Qty | Unit Cost   | Bid Amount           | PREVIOUS |                      | THIS REQUEST |                     | COMPLETED TO DATE |                      |
|                                                                                    |                                                  |      |         |             |                      | Qty      | Total                | Qty          | Total               | Qty               | Total                |
| 1                                                                                  | Erosion control plan and devices                 | LPSM | 1       | \$ 1,890.00 | \$ 1,890.00          | 1        | \$ 1,890.00          |              | \$ -                | 1                 | \$ 1,890.00          |
| 2                                                                                  | Traffic control plan and devices                 | LPSM | 1       | \$ 630.00   | \$ 630.00            | 1        | \$ 630.00            |              | \$ -                | 1                 | \$ 630.00            |
| 3                                                                                  | Remove/reinstall WisDOT fencing in pipe route    | EACH | 2       | \$ 210.00   | \$ 420.00            |          | \$ -                 | 2            | \$ 420.00           | 2                 | \$ 420.00            |
| 4                                                                                  | Remove and replace 30" concrete curb & gutter    | LNFT | 60      | \$ 80.00    | \$ 4,800.00          |          | \$ -                 | 72           | \$ 5,760.00         | 72                | \$ 5,760.00          |
| 5                                                                                  | Remove and replace 4" concrete sidewalk          | SQFT | 200     | \$ 13.60    | \$ 2,720.00          |          | \$ -                 | 230          | \$ 3,128.00         | 230               | \$ 3,128.00          |
| 6                                                                                  | Roadway stone 15" and asphalt pavement repair 4" | SQYD | 100     | \$ 80.10    | \$ 8,010.00          |          | \$ -                 | 150          | \$ 12,015.00        | 150               | \$ 12,015.00         |
| 7                                                                                  | Rock excavation, Sta. 8+100 to 9+50              | CUYD | 185     | \$ 135.15   | \$ 25,002.75         | 185      | \$ 25,002.75         |              | \$ -                | 185               | \$ 25,002.75         |
| 8                                                                                  | Rock excavation, Sta. 9+50 to 13+00              | CUYD | 385     | \$ 56.20    | \$ 21,637.00         | 385      | \$ 21,637.00         |              | \$ -                | 385               | \$ 21,637.00         |
| 9                                                                                  | Rock excavation, Sta. 13+100 to 15+00            | CUYD | 50      | \$ 124.00   | \$ 6,200.00          | 50       | \$ 6,200.00          |              | \$ -                | 50                | \$ 6,200.00          |
| 10                                                                                 | 8" sanitary sewer                                | LNDR | 700     | \$ 54.34    | \$ 38,038.00         | 700      | \$ 38,038.00         |              | \$ -                | 700               | \$ 38,038.00         |
| 11                                                                                 | 48" sanitary manhole                             | VFT  | 40      | \$ 521.25   | \$ 20,850.00         | 39       | \$ 20,328.75         |              | \$ -                | 39                | \$ 20,328.75         |
| 12                                                                                 | Connect to existing 12" water main               | LPSM | 1       | \$ 5,041.00 | \$ 5,041.00          | 1        | \$ 5,041.00          |              | \$ -                | 1                 | \$ 5,041.00          |
| 13                                                                                 | 8" water main                                    | LNFT | 700     | \$ 59.97    | \$ 41,979.00         | 700      | \$ 41,979.00         |              | \$ -                | 700               | \$ 41,979.00         |
| 14                                                                                 | 8" gate valve                                    | EACH | 1       | \$ 2,551.00 | \$ 2,551.00          | 1        | \$ 2,551.00          |              | \$ -                | 1                 | \$ 2,551.00          |
| 15                                                                                 | 2" extruded polystyrene pipe insulation          | SQFT | 900     | \$ 2.90     | \$ 2,610.00          | 900      | \$ 2,610.00          |              | \$ -                | 900               | \$ 2,610.00          |
| 16                                                                                 | Fill and grading, Sta. 10 to 12                  | LPSM | 1       | \$ 0.01     | \$ 0.01              |          | \$ -                 |              | \$ -                | 0                 | \$ -                 |
| 17                                                                                 | Clear and grub pipe route                        | LPSM | 1       | \$ 200.00   | \$ 200.00            | 1        | \$ 200.00            |              | \$ -                | 1                 | \$ 200.00            |
| 18                                                                                 | Seeding restoration                              | LPSM | 1       | \$ 6,500.00 | \$ 6,500.00          |          | \$ -                 | 1            | \$ 6,500.00         | 1                 | \$ 6,500.00          |
| <b>Total</b>                                                                       |                                                  |      |         |             | <b>\$ 189,078.76</b> |          | <b>\$ 166,107.50</b> |              | <b>\$ 27,823.00</b> |                   | <b>\$ 193,930.50</b> |

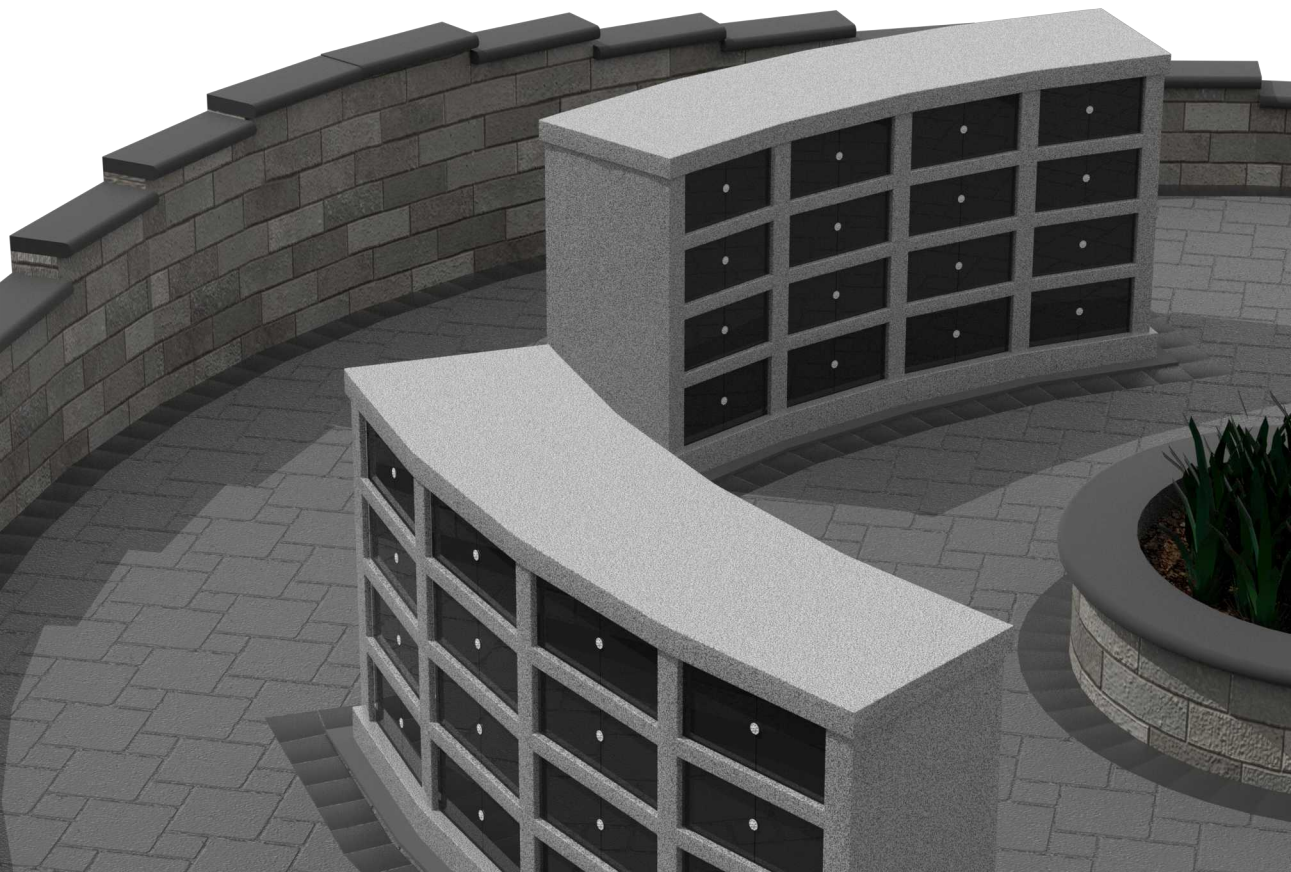


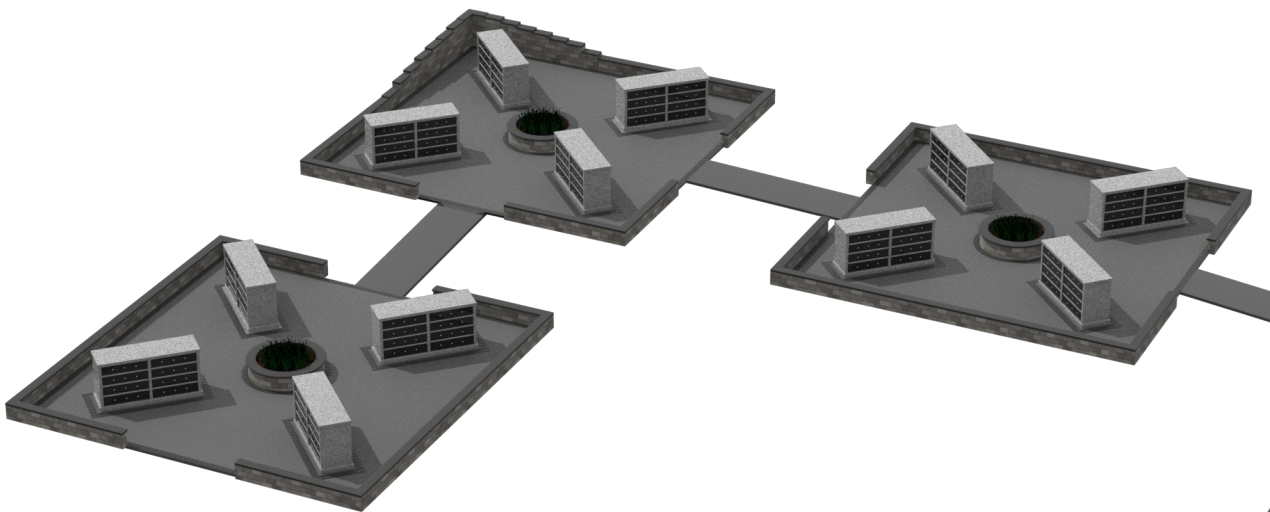


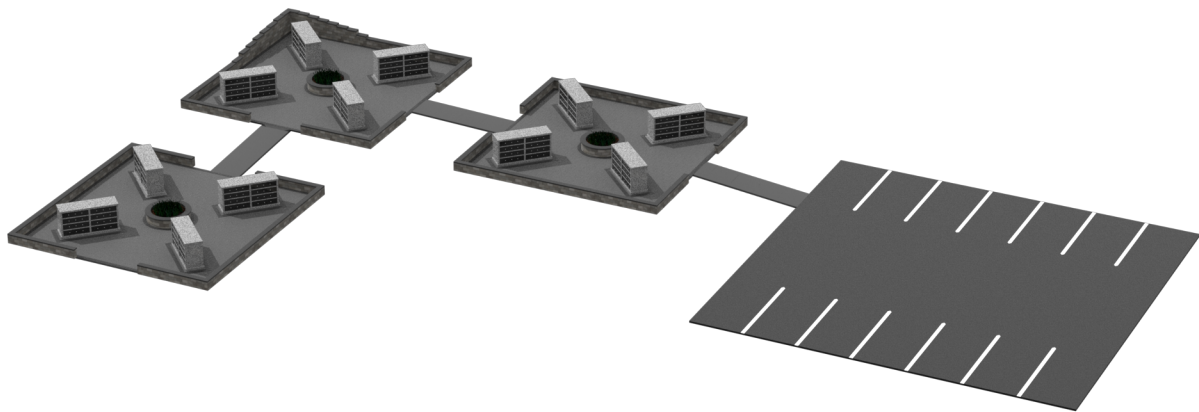


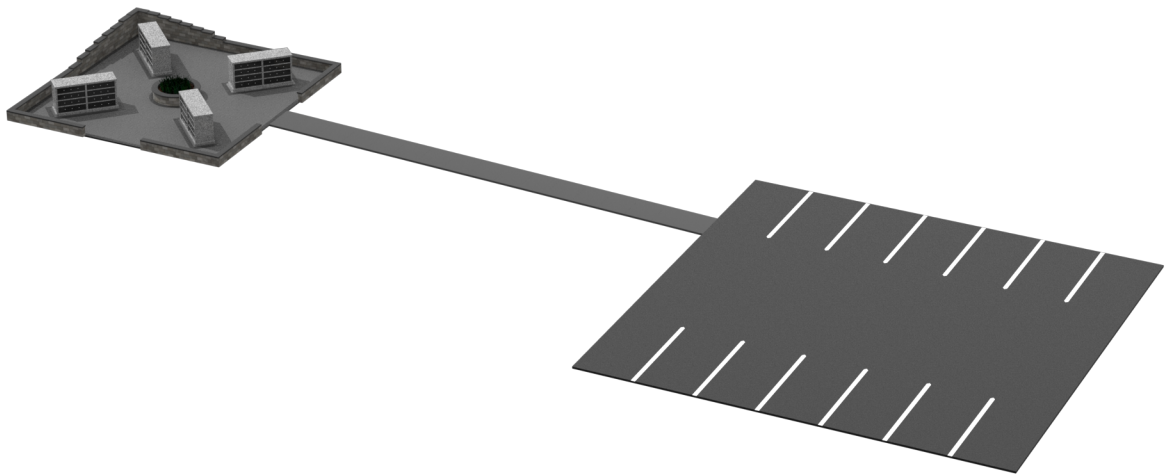










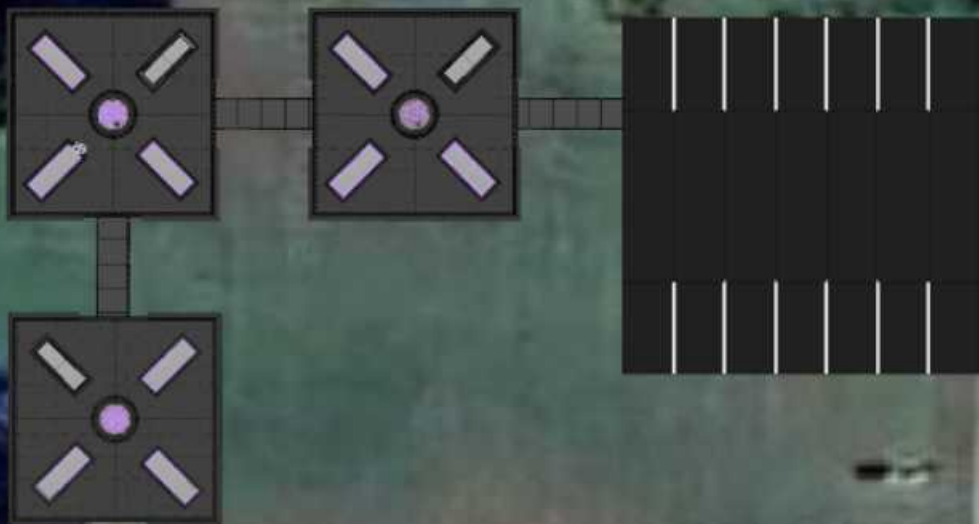




































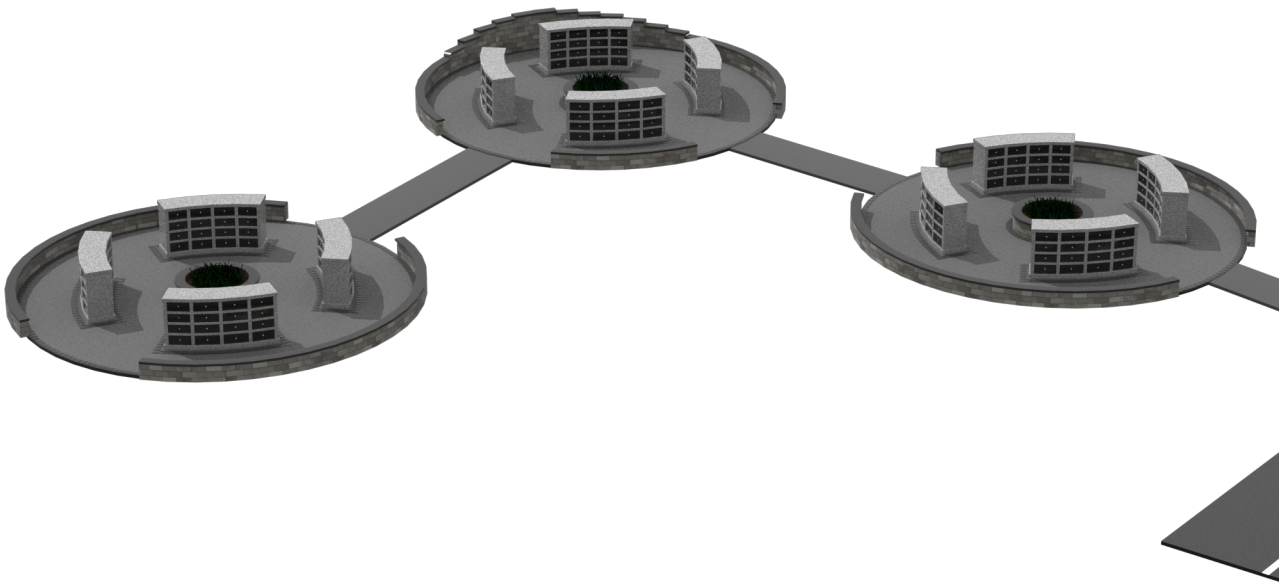




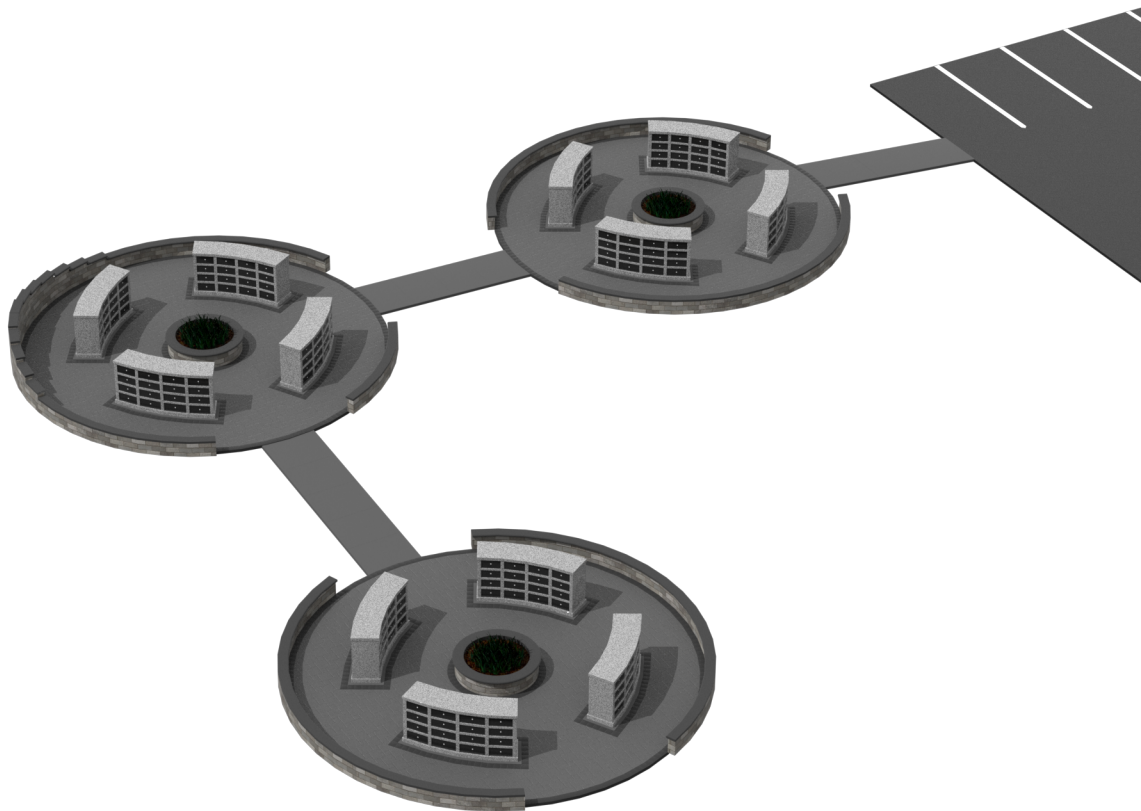




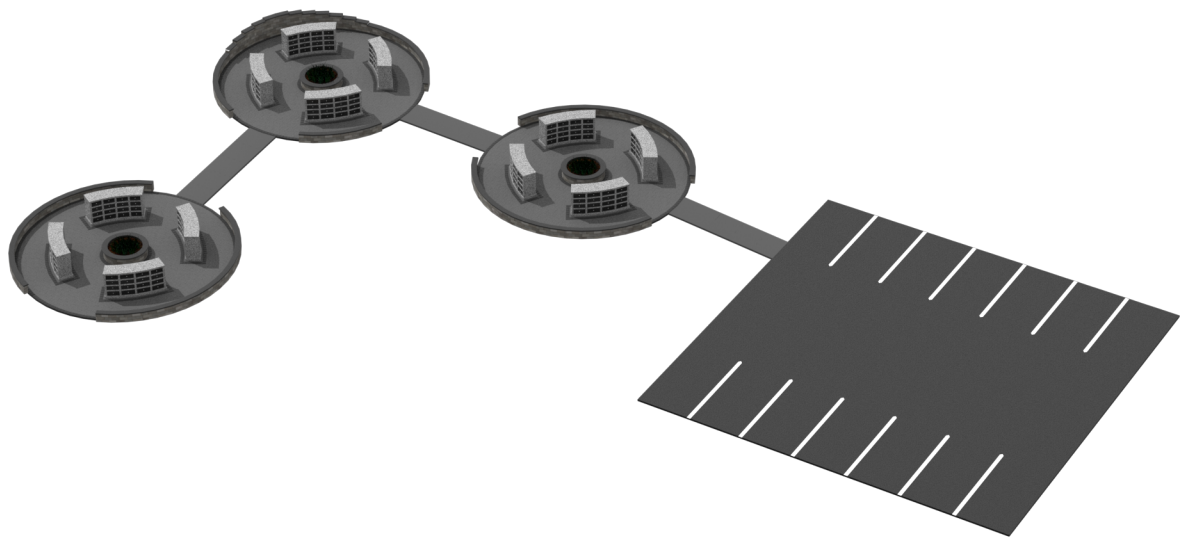




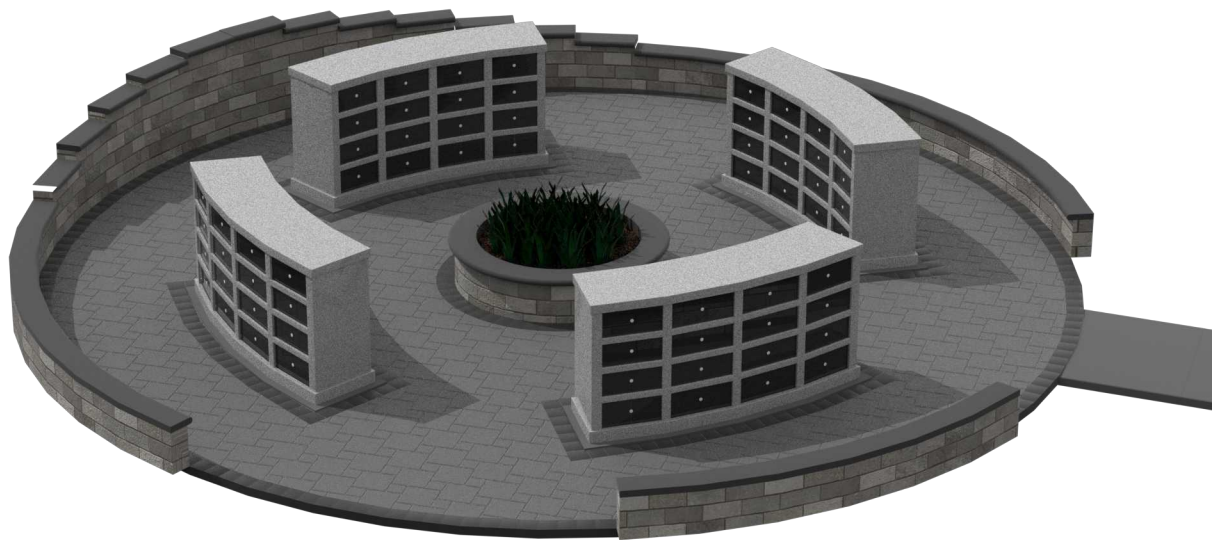








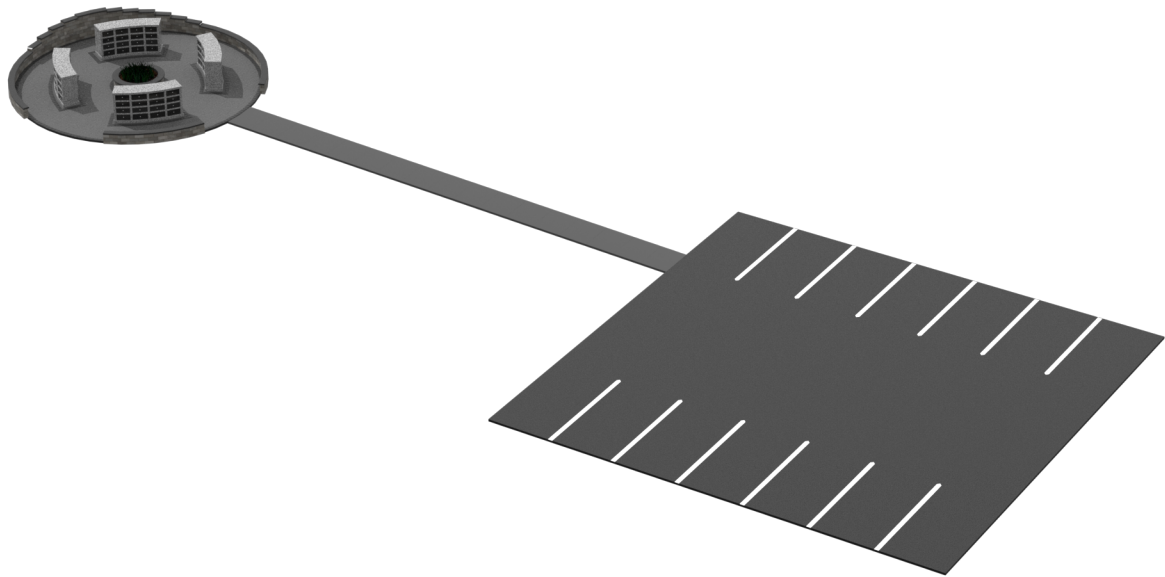














**Archived:** Monday, November 3, 2025 1:14:02 PM  
**From:** [Mathewson Monuments](#)  
**Mail received time:** Thu, 30 Oct 2025 15:42:56  
**Sent:** Thu, 30 Oct 2025 10:42:47  
**To:** [Nathan Treadwell - Hortonville Administrator](#)  
**Subject:** Mathewson Monuments Columbarium Concepts  
**Importance:** Normal  
**Sensitivity:** None

---

Hey Nathan,

Here is the link to the designs, renders, and reference images we used to create the first version of the columbarium project you hired us to start:

---

We talked through the general concept of what you were looking for and you gave us some creative freedom, and we feel we're now at a stage where we can share the initial designs to make sure we're heading in the right direction.

You'll see **two design concepts** in the folder — a *square* layout and a *round* layout. We are leaning toward the round version, but we'd love your feedback.

Inside the folder you'll also find:

- **Top-down layouts** for both a single setup and a triple setup (to show future expansion possibilities)
- **Renderings of possible retaining walls**, depending on elevation needs
- **Custom tile concepts** around the perimeter
- **Paver layout concepts** for the interior walking area

Since we're still early in the process, we didn't want to over-commit to details that may shift later. Nearly everything in these designs — colors, materials, layout, and decorative elements — is fully adjustable. The columbariums themselves also come in a variety of colors and finish styles.

Each layout includes **four columbariums**, and each unit contains **64 niches**, totaling **256 niches per setup**. This capacity should last a long time while also allowing room for future growth if the triple-layout option is ever needed.

We also included a **parking lot layout** we feel would work well for columbarium services and general cemetery use.

Another thing to start thinking about is **security lighting or cameras**, depending on what the cemetery board prefers. These can easily be incorporated into the final design if needed.

Additionally, elements such as **flag poles, benches, planters, and other features** can be added at any point in the design process. All of these optional features are available and can be placed wherever you feel they would enhance the overall space.

Both designs are **40' x 40'**, which will conserve a significant amount of space compared to traditional full-burial plots.



531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
[www.hortonvillewi.org](http://www.hortonvillewi.org)

**ADMINISTRATION**  
[clerktreas@hortonville.wi.gov](mailto:clerktreas@hortonville.wi.gov)

**NOVEMBER 6, 2025**

**ELECTIONS**

- Continue with Registered List Alerts in WisVote – Felon, Death, Duplicate
- Working on the Election Inspector Appointments (2-year) for December

**WEBINARS/ZOOM MEETINGS/TRAININGS**

- Weekly Department Head Meetings
- Weekly Staff Meetings
- Property Tax Training Refresher – November 4

**FINANCES**

- M, W, F bank deposits
- Balance and reconcile accounts/journal entries/prepare invoices
- Approve payroll, initiated withdrawals
- Prepared EBC/HRA Reimbursement Invoices/other various invoices
- Monthly reconciliation of bank accounts
- Working on Special Assessment for taxes, updating Ambulance Fees and Garbage Fees, and Street Improvements
- Dog licensing report

**LICENSES**

**PUBLICATIONS**

- Public Hearing Notice – 2026 Budget

**PUBLIC RECORD REQUESTS**

- All elected official attendance for all Village Board, Committee and other subcommittees and all Village Board meeting minutes – April 2014 to April 2016
- Building permit report for the month of September 2025
- Employee Listing

**OTHER**

- Village Board agendas & packets, committee agendas
- Village Board minutes, committee minutes
- Other Committee/Commission meeting agendas & minutes as needed
- Real Estate Requests – 9 in October



531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
Fax: 920-779-6552  
www.hortonvillewi.org

## **11/6/2025 Director of Public Works Report**

### **Meetings attended:**

- Staff meetings
- Department head meetings
- Interviews with potential Custodian part-time position candidates
- Meeting with MSA on Memorial Square design and final updates before going out to bid
- Staff meeting to go over municipal trail updates prior to Library Trail Walk 10/24
- Staff meeting with MSA to go through new PASER GIS application and data collection
- Meeting with staff to go through current GIS applications and new data collection
- Meeting with Hydrocorp to go over results from this years high hazard cross connection inspection program.
- Meetings Ehlers to discuss water and sewer budgets and future projects
- Meeting with MSA to discuss new meter manager GIS application
- Meeting with Hydrocorp to discuss proposal for next years cross connection inspection program.
- Public Works Committee Meeting 11/6/25.

### **Current and past projects include:**

- Review of Lakeview stormwater issues proposed stormwater solutions with Public Works Committee – next steps
- Working with financial consultants on long-term utility cash flows
- Pavement Surface Evaluation and Rating (PASER) for all Village roadways is currently being collected by staff
- Dam inspection/review with DNR scheduled for November
- Snow removal planning and equipment review/maintenance
- Black Otter Lake District (BOLD) meeting 11/10/25 at 5:30 pm

Sincerely,

A handwritten signature in blue ink, appearing to read "A. Steber".

Aaron Steber  
Director of Public Works







Hortonville Police Department  
531 North Nash Street  
Hortonville, WI 54944-0099  
Phone: 920-779-6165  
Fax: 920-779-6189  
[www.hortonvillewi.org](http://www.hortonvillewi.org)

## **11-6-2025 Police Department Report**

### **Meetings**

- Village Department Head Meetings
- Meetings with IT Vendor to discuss options for computer/software upgrades
- Meeting with current IT Vendor to discuss concerns
- Department of Justice Safety Audits for HASD (all buildings require annual audits)
- Meet with camera system installer to download program and remedy issues

### **Training**

- Officer Heiden attended emergency management training (10/28-31)
- Officer Hauser and Officer McCready attending active shooter debrief (11/5)
- Officer Wulgaert and Officer Sweeney attending crime scene processing (11/7)
- Officer Wulgaert attending Crisis Intervention Training (12/9 and 12/10)
- Registered for Sheriff/Chief Conference (1/12-1/16)
- Officer McCready and Officer Hauser attending active shooter training (11/15 and 11/16)
- Officer Sweeney and Chief Bahr attending Taser recertification at Seymour PD

### **Ongoing Projects and Miscellaneous**

- Officer Sweeney, Officer Heiden, Officer McCready participated in Halloween Parade and provided extra patrol during trick or treat activities
- Officer McCready, Officer Hauser, and Administrative Assistant Steber participated in Trunk or Treat event at Hortonville Elementary School
- Administrative Assistant Steber and I attended Senior Autumn Fest at St. Peter and Paul
- Working with HASD and Municipal Court on educational requirements for deferred prosecution agreements
- Completed all desktop computer upgrades to Windows 11 for CIJIS compliance
- Completed phone upgrades for all eligible Village employees
- Reviewing quotes for Taser and Radios which are reaching end of life service
- 2025 Incidents January 1-November 3 (4282 incidents) (3926 incidents in same time frame 2024)



## **Upcoming**

- Updating ordinances for speed limits
- Working with HASD on scholarship opportunity from police department through department raised funds
- Police Lights of Christmas annual meeting and disbursement of funds
- Working with Hortonville Food Pantry on donation from police department through department raised funds
- Donation to HASD Transportation for adopt a family event through department raised funds



531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
Fax: 920-779-6552  
Cell: 920-946-9945  
www.hortonvillewi.org

Nathan Treadwell - Administrator  
Village.Administrator@hortonville.wi.gov

### **Administrator Weekly Update – 11/03/25**

#### **Projects**

##### **• Small Business Development Grant**

- Met with business owners to review their proposals and discuss what I plan to present at the upcoming meeting.
- Collected and prepared the information required by the state regarding business classifications.

##### **• TID 7 Creation**

- Met with Ehlers to review proposed projects and discuss prioritization as part of the TID update.

### **Administrator Weekly Update – 10/27/25**

#### **Economic Development**

##### **• Nature's Haven Subdivision**

- Currently in preliminary discussions with the developer regarding the Developer's Agreement.

#### **Projects**

##### **• Small Business Development Grant**

- Completed a review of all grant applications last week and developed a proposal for the Economic Development Committee. I believe this proposal represents the best approach moving forward and will present it at the Committee's next meeting on **November 19th**.

##### **• TID 7 Creation**

- Continuing to work with Ehlers to compile the necessary information for the creation of TID 7. This process is taking additional time due to the concurrent replat of the Nature's Haven Subdivision.

#### **Miscellaneous**

##### **• State of Wisconsin Housing Bill – Assembly Bill 449 / Senate Bill 473**

- A bill currently advancing through the state legislature would allow residents in residentially zoned districts to convert any *existing* structure on their property into an Accessory Dwelling Unit (ADU). In effect, this



would permit homeowners to create additional rental units, potentially transforming single-family residential districts into two-family districts.

- o The bill would apply only to structures existing at the time of passage—meaning those wishing to reside in single-family-only neighborhoods would need to purchase newly constructed homes built after the bill takes effect.
- o The bill passed the Assembly with a **13–1** vote and is now under review in the Senate.

- **Budget**

- o **General Fund:** Received proposals for the Village’s health insurance renewal, showing only a **3.49% increase**. This favorable rate will free up approximately **\$15,000** in the 2026 budget that had been reallocated from other funds.
- o **Debt and Other Funds:** Typically, we review debt service and other funds at the meeting following the General Fund discussion. However, we will not be prepared to present these at the first November meeting. Due to upcoming downtown projects over the next three years, we are coordinating closely with our financial advisors to structure funding strategies that combine TID and CIP resources effectively.

- **Olk and Nash Street Intersection**

- o The County has agreed to review our request for modifications to this intersection. I plan to follow up with them next week regarding their evaluation.



2025

OCTOBER

## VILLAGE OF HORTONVILLE BUILDING PERMITS

| Permit<br>Number | Name                           | Address                | Project                               | Estimated<br>Proj. Cost | Permit<br>Fee | Type |
|------------------|--------------------------------|------------------------|---------------------------------------|-------------------------|---------------|------|
| 25-89            | Jarred Meade                   | 19 Crestview Dr        | Install Unit Heater                   | 56,000.00               | 50.00         | res  |
| 25-90            | Dan Gassner                    | 432 E Main             | Remodel Interior                      | 168,248.00              | 430.00        | com  |
| 25-91            | Commercial Club of Hortonville | 315 N Olk              | Build New Concession Building         | 210,000.00              | 560.94        | com  |
| 25-92            | Mike Olk                       | 210 N Cherry St        | Electrical Upgrade 100 amp to 200 amp | 1,500.00                | 80.00         | res  |
| 25-93            | Monica Hunt                    | 120 Crystal Springs Dr | Furnace and A/C Replacement           | 10,000.00               | 100.00        | res  |
| 25-94            | Leah Volkman                   | 609 Horton Terrace     | 6" White Vinyl Fence                  | 19,320.76               | 50.00         | res  |
| 25-95            | James Largent                  | 708 Grandview Rd       | Generator and Transfer Switch         | 15,724.24               | 80.00         | res  |

TOTALS \$ 480,793.00

| 2024                    |                   |                     | 2025                    |                   |                     |
|-------------------------|-------------------|---------------------|-------------------------|-------------------|---------------------|
| Permit Types            | Number of Permits | Project Cost        | Permit Types            | Number of Permits | Project Cost        |
| residential total       | 4                 | \$36,500.00         | residential total       | 5                 | \$102,545.00        |
| new residential total   | 1                 | \$364,000.00        | new residential total   |                   |                     |
| multi-family total      |                   |                     | multi-family total      |                   |                     |
| comm/ind total          | 1                 | \$61,000.00         | comm/ind total          | 2                 | \$378,248.00        |
| municipal, public total |                   |                     | municipal, public total |                   |                     |
| <b>Total</b>            | <b>6</b>          | <b>\$461,500.00</b> | <b>Total</b>            | <b>7</b>          | <b>\$480,793.00</b> |

Prepared by Village office staff