

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
OCTOBER 16, 2025 MEETING MINUTES
APPROVED NOVEMBER 6, 2025**

Clerk-Treasurer Booth called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin. Motion [Moeller/Olk] to appoint Trustee Moeller to run the meeting in the absence of the Village President. President Bellile attended by phone.

Trustees present: Bob Jewell, Shauna Keel, Carrie Lathrop, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Chief of Police Brian Bahr, Library Director Alexandria Krause, and Attorney Charles Adams

Official Excused: Director of Public Works Aaron Steber

Consent Agenda

Motion [Arendt Vanden Heuvel/Keel] to approve as outlined. Roll call vote, 7 ayes, 0 nays, motion carried.

A. October 2, 2025 Regular Board meeting minutes

B. Presentation of accounts and other claims against the Village

Agenda Changes

None

Preregistered Citizens to be heard

Mark Schroeder, 431 E Glendale Avenue, Appleton. I am Judge Mark Schroeder from Branch 7. Some of you may remember me, I used to come out here on a regular basis, and coming out here helps us understand what is going on in your community.

Kyle Sargeant, 1013 E North Street, Appleton, will be running for Judge in Branch 3 this Spring. I am the corporation counsel for Outagamie County, and I will be coming out here occasionally.

Committee Reports

Planning & Zoning Commission – Trustee Arendt Vanden Heuvel said that we will be discussing later in the agenda a rezoning of a parcel, a conditional use permit and the comp plan.

Unfinished Business from previous meetings

None

New Business

Discussion on 2026 General Fund Budget

Administrator Treadwell presented the 2026 General Fund Budget along with the summary that was in the packet. Net new construction was 1.2%. We are looking at a Health care increase of 15%, overall, the budget is still flexible at this point.

Discussion and possible action on Rezone Parcel #240023400

Administrator Treadwell said this went to Planning and Zoning last week. This would bring it back to highway commercial.

Motion [Olk/Keel] to approve the rezone on parcel #240023400 from light industrial to highway commercial.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Conditional Use Permit Parcel #240023400

Motion [Olk/Arendt Vanden Heuvel] to approve the Conditional Use Permit for parcel #240023400.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Ordinance O-4-25 amending the 2045 Comprehensive Plan, Future Land Use Map and current Zoning District Map

Motion [Arendt Vanden Heuvel/Jewell] to approve Ordinance O-4-25 amending the 2045 Comprehensive Plan, the Future Land Use Map, and the current Zoning District Map.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Resolution R-16-25 amending reserve funds

Administrator Treadwell said that it is explained in the resolution. We do have \$92,000 to fund the splashpad out of our reserve fund.

Motion [Arendt Vanden Heuvel/Olk] to approve resolution R-16-25 amending reserve funds.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Ordinance O-5-25 amending Hotel/Motel Room tax

Motion [Jewell/Arendt Vanden Heuvel] to amend the Ordinance O-5-25 amending the Hotel/Motel Room Tax.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Resolution R-17-25 Amending Personnel Manual

Motion [Olk/Jewell] to approve resolution R-17-25 amending the personnel manual.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and action on R-18-25 Urban Forestry Grant Application

Motion [Arendt Vanden Heuvel/Keel] to approve resolution R-18-25 Urban Forestry Grant Application.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on switching IT Provider

Administrator Treadwell said we switched earlier this year, and we have had issues with our server for a while now and our whole plan is to switch to a cloud-based server. Their response rate has been horrible, and we are not happy with VC3. I don't feel that with the amount of money we are spending on them that it is worth it. The quote for the cloud-based server from VC3 was \$30,000, which I thought was ridiculous.

Chief of Police Bahr said that he has spent at least two months trying to get answers from them regarding being in compliant with our programs. The day-to-day technical support is very good; they are very responsive with that.

No motion was made.

Report of Village Officials

Clerk-Treasurer: The report is in the packet.

Director of Public Works: The report is in the packet. We are trying to set up a meeting for Main Street in the near future.

Chief of Police: The report is in the packet.

Library Director: I had a report in the packet for the last meeting. We have a Library Board meeting coming up this Monday at 5:00 pm. I will be out for about 10 days coming up, so the next report will be pretty late as well.

Attorney: Reminder if you haven't gotten your administrator review to me, to get that to me this week.

Administrator: The report is in the packet. The SBDG is due this week, we have had a good number of submissions so far. We will be setting up a meeting sometime next week to meet.

Any other miscellaneous topics for future discussion
None

Communications and Miscellaneous Business

Black Otter Lake District news: Nothing new, our next meeting is November 10th at 5:30 pm.

Building permit report: The September building report was submitted.

Hortonville-Hortonia Fire District news: We had our meeting on October 8th; I did not get the minutes to Jane. I did hand them out. The highlights are the listing of the fire calls, and the budget numbers are in. The budget numbers for 2026 are unchanged, however they have to do some repairs to the driveway at the Fire Station. The northwest corner of the lot needs to be repaired.

Gold Cross Ambulance run reports and news: The September run report was submitted.

Hortonville Civic Association: Nothing new.

Senior Activities Committee: We had our annual Fall Fest on Tuesday. Our next meeting is November 13th at noon.

Comments and suggestions from citizens present

None

Motion to go into Closed Session

Motion [Olk/Arendt Vanden Heuvel] to go into closed session under State Statute 19.85 91) (c). Unanimous voice vote, motion carried.

Board to return to Open Session

Motion [Arendt Vanden Heuvel/Olk] to return to open session at 7:28 p.m. Unanimous voice vote, motion carried.

Any action on matters discussed in Closed Session

None

Adjournment

Motion [Keel/Jewell] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 7:30 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer