VILLAGE OF HORTONVILLE
VILLAGE BOARD
OCTOBER 2, 2025 MEETING MINUTES
DRAFT – NOT APPROVED

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.
Trustees present: Bob Jewell, Shauna Keel, Carrie Lathrop, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.
Trustees absent: None
Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, and Attorney Ashley Lehocky.
Officials Excused: Library Director Alexandrea Krause

Consent Agenda
Motion [Arendt Vanden Hevel/Jewell] to approve as outlined with the correction noted. Roll call vote, 7 ayes, 0 nays, motion carried.

A. September 18, 2025 Regular Board meeting minutes
B. Presentation of accounts and other claims against the Village

Agenda Changes
None

Preregistered Citizens to be heard
None

Committee Reports
A. Public Facilities Committee – Trustee Arendt Vanden Heuvel said that we will be discussing this later in the meeting tonight.

Unfinished Business from previous meetings
None

New Business
Discussion and possible action on Nash Street and Olk intersection
Administrator Treadwell said that this was asked to be put on the agenda. Trustee Moeller suggested that we make it a 4-way stop as it is confusing. The long-term solution is to make it a 4 way stop per Outagamie County.

Chief of Police Bahr said that we average 2-3 accidents per year at that intersection. What I am hearing is that residents would like it to be a 4-way stop.

No action was taken on this, as this is up to the County.

Discussion and possible action on John Street/Fountain Court Project Pay Application #2
DPW Director Steber said that this is the second application for John Street/Fountain Court. We are under the estimated dollar amount as the budgeted amount.

Motion [Moeller/Olk] to approve the John Street/Fountain Court Project Pay Application #2 in the amount of $143,100.81 to Northeast Asphalt, Inc.
Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on date for Public Works Committee Meeting
The next meeting for the Public Works Committee will be on Thursday, October 16th at 5:00 pm before the regular board meeting.

Discussion and possible action on conceptual design contract for Alonzo Park Shelter
Trustee Arendt Vanden Heuvel said that she had some questions on this and we talked about using the current bathrooms as storage and talked about that the design is really for the addition to the pavilion. We talked about the path to the bathrooms be a clear line of vision. We talked about ADA compliant bathrooms – building 2 new ones. Storage is also an issue that came up.

Motion [Arendt Vanden Heuvel/Keel] to proceed with the owner architect agreement with Thrive Architects in the amount of $4,500 for Alonzo Park.
Roll call vote, 7 ayes, 0 nays, motion carried

Discussion and possible action on TID 6 Loan for terrace manor developers' agreement
Administrator Treadwell said that this is the finishing of the developer's agreement. We will be getting a loan for $215,700 for property acquisition.

Motion [Moeller/Arendt Vanden Heuvel] to approve the TID 6 loan for Terrace Manor in the amount of $215,007.00.
Roll call vote, 7 ayes, 0 nays, motion carried.

<u>Report of Village Officials</u>

Clerk-Treasurer: The report is in the packet.

Director of Public Works: The report is in the packet. We will be turning off the water to the splash pad tomorrow, October 3, 2025.

Chief of Police: The report is in the packet. One thing I did want to update the board on is that there has been some issues with our Spillman updates, and we will need to purchase some new computers. I learned in September that windows 10 will not be updated any longer. We have a number of computers that will need to be updated. We do have some reserve funds set aside for this. October 14th is the date that the security will not be in compliance with our Spillman software. You can get patches, however, there is a cost for that.

Library Director: The report is in the packet.

Attorney: Attorney Chuck Adams will be at our next meeting.

Administrator: The report is in the packet. The main thing I am working on is getting our projects into the debt schedule.

President Bellile said that we should work on the Administrator's review.

Any other miscellaneous topics for future discussion

None

<u>Communications and Miscellaneous Business</u>
Black Otter Lake District news: My report was in the handout, the next meeting date is November 10th at 5:00 pm.

Building permit report: None

Hortonville-Hortonia Fire District news: The next meeting is Wednesday, October 8th at 5:00 pm.

Gold Cross Ambulance run reports and news: None

Hortonville Civic Association: None

Senior Activities Committee: Nothing new

<u>Comments and suggestions from citizens present</u>
None

<u>Motion to go into Closed Session</u>
Motion [Arendt Vanden Heuuvel/Keel] to go into closed session under State Statute Section 19.85 (1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Specifically, employee certification pay.
Roll call vote, 7 ayes, 0 nays, motion carried.

<u>Board to return to Open Session</u>
Motion [Jewell/Moeller] to return to open session at 6:38 p.m. Roll call vote, 7 ayes, 0 nays motion carried.

<u>Any action on matters discussed in Closed Session</u>
None

<u>Adjournment</u>
Motion [Keel/Arendt Vanden Heuvel] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 6:59 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer