

VILLAGE OF HORTONVILLE
AGENDA OF THE VILLAGE BOARD
APRIL 3, 2025
6:00 P.M. Regular Board Meeting
Municipal Services Center Board/Court Room
531 N. Nash St., Hortonville, WI



1. Pledge of Allegiance
2. Call to Order by Presiding Officer
3. Roll Call
4. Agenda Changes [to change the position of an item already on the agenda]
5. Consent Agenda
 - A. March 20, 2025 Regular Board meeting minutes
 - B. Presentation of accounts and other claims against the Village
6. Preregistered Citizens to be heard. – LIMIT 5 MINUTES
 - A. State name and address
 - B. Comments to be limited to 5 minutes
 - C. Pursuant to WI Statutes 19.83(2) and 19.84(2), The Board's role is to listen to public comments, and not to ask questions, discuss, or take action regarding pre-registered citizens comments.
7. Committee Reports
8. Unfinished Business from Previous Meetings
9. New Business
 - A. Presentation from Todd Timm on the Hortonville School District
 - B. Discussion and possible action on 2025-2028 SRO Contract
 - C. Discussion and possible action on potentially selling the Village owned entrance to the Wiouwash Trail to the county on Lakeview
10. Report of Village Officials
 - A. Clerk-Treasurer
 - B. Director of Public Works
 - C. Police Chief
 - D. Library Director
 - E. Attorney
 - F. Administrator
 - G. Building Permit Report
 - H. Any other miscellaneous topics for future discussion
[Topics or questions for future agendas only – no discussion or answers, motion to schedule an item]
11. Communications and Miscellaneous Business
 - A. Black Otter Lake District news
 - B. Hortonville-Hortonia Fire District news
 - C. Gold Cross Ambulance run reports and news
 - D. Hortonville Civic Association
 - E. Senior Activities

12. Comments and suggestions from citizens present

13. Adjournment

NEXT REGULAR VILLAGE BOARD MEETING: APRIL 17, 2025

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Administration Office at 779-6011 with as much advance notice as possible.

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
MARCH 20, 2025 MEETING MINUTES
DRAFT – NOT APPROVED**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Grace Abitz, Bob Jewell, Shauna Keel – arrived late, Jim Moeller available by phone, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, Attorney Ashley Lehocky and Deputy Clerk Treasurer Lauren Prochnow.

Officials/Staff absent: Clerk-Treasurer Jane Booth, Library Director Alexandria Krause

Agenda Changes

None.

Consent Agenda

Motion [Arendt Vanden Heuvel, Olk] to approve as outlined. Roll call vote, 6 ayes, 0 nays, motion carried.

- A. March 6, 2025, Regular Board meeting minutes
- B. Licenses and Permits
- C. Presentation of accounts and other claims against the Village

Preregistered Citizens to be heard

None.

Committee Reports

None.

Unfinished Business from previous meetings

None.

New Business

Discussion and possible action on Arbor Day Proclamation

President Bellile read the proclamation, stating that the week of April 20-26 as Hortonville Arbor Week.

Motion [Arendt Vanden Heuvel, Olk] to approve the week of April 20-26 for Arbor Day. Unanimous voice vote. Motion carried.

Discussion and possible action on Main Street Road widths.

Trustee Moeller looked at New London, I've talked to New London residents and in terms of emergency vehicles, it's tight but passable. I've driven through New London with multiple

vehicles, and almost clipped a vehicle going 20 mph, didn't see someone until the last second. I don't know if adding an extra 2 feet makes it significantly safer, but the general impression makes people go slower. Lost connection in and out for Trustee Moeller's statements. Compacting everything to make everyone drive under the speed limit isn't the right way to go about it.

Trustee Arendt Vanden Heuvel stated she also went to New London and narrowest sidewalk was 11 feet. Right away is the variable. I haven't had issues but it's slower when the buildings are taller. I'd be interested in what the engineers have to say regarding cost.

McMahon – Ron Wolf addressed that trustee Moeller mentioned residents weren't happy – we went back to the public informational meeting minutes for New London and actually most of the residents and businesses were in favor of a narrower alternative for the street, our plan has 41 feet, same as New London. People tend to drive at what they're comfortable with. Studies show for every foot of width increase; people drive 3 mph faster. So that's about 10-12% increase over the posted speed limit. We're at 60 % into planning for the cost. Changing the roadway by a foot, 2 feet or 6 inches puts us back a bit and increases cost. Changing the roadway width at this point would push the project out of 2026. Studies show reducing traffic width in downtown area is a direction most municipalities are going with to put focus on pedestrian traffic. Example – N Main St in Oshkosh. On street parking is utilized significantly.

Our narrow roadway could be as narrow as 35 and still meet requirements.

Trustee Jewell said the other municipalities don't have stop signs vs Hortonville, which does have stop signs.

Administrator Treadwell said the cost is a concern, even if it's 4% that's \$250,000 increase.

Arendt Vanden Heuvel – is there a chance a business owner could be assessed for this? Treadwell – maybe, but until a decision is made, we aren't definitively saying anything.

President Bellile – When did we approve this? Treadwell – months ago, maybe October. There were different sections, we didn't want to take away parking.

President Bellile – Why can't you change this if we changed this to 11.5 foot sidewalks? Why is this such a huge concern?

McMahon – This is a long design process, we were at 30 percent plus with lane widths, one of the things we have to do is finalize plans, approve, easements, permitting, things that take time to alter.

Dean Steingraber

Hello, I've been sitting back and listening, and wanted to address some of this. We as a county highway department have wanted to listen and work with you and it's been a long road. I'm jumping in here to talk about bidding it out. We have to go out and get everything from property owners, but it is at the intersection of Nash to get a better radius to get vehicles around the corner, the bridge, and not everyone is excited about getting easements, utility movement. We're hear to listen and figure out what you want in the downtown.

Balanced approach with road, pedestrian sidewalks, access to construction, we thought there was a decision that was made, and it was well thought out. Now there is a comparison, and maybe there is some disagreement. I'm from New London, it will look different to some, but I talk to a lot of people too and yes, it's different but better for the businesses. It's nice for walking but it's good for driving too, it's not a drag strip, but we're not anticipating a lot of big machinery coming through.

Arendt Vanden Heuvel - Our business owners and residents were such a big part in the planning, and walkability was such a big thing to them than an extra foot for a truck that wasn't even needed. It would be a disservice to them.

Jewell – if we're comparing road widths, we're wider than Oshkosh.

Abitz – as a business owner, I'd want to see our downtown geared towards pedestrians, we're going to be busy and that's a wonderful thing to be accommodating.

Motion [Arendt Vanden Heuvel, Jewell] to keep the plan as designed.
Roll call vote, 6 ayes, 1 nays, motion carried.

Discussion and possible action on Resolution R-7-25 – Alonzo Park Rental Fee Increase

Treadwell – last meeting you discussed this and it's being brought back, looking for the resolution and clarification on the costs.

Motion [Arendt Vanden Heuvel, Olk] to approved R-7-25 Resolution Amending Current Fee Schedule. Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Olk Street Lift Station Hydromatic Pump Replacement Quotes.

DPW Steber – We have 3 different quotes here. 1 of 2 pumps in the lift station went out, both are 23 years old, this is to replace both pumps. The one from LW Allen only has a 1 year warranty.

B&M is more expensive and has a design to eliminate clogging. Have used pumps in Nature's Haven, Sean is here to discuss – we've had other brands of pumps, and switched to ShinMaywa from 40 hours a week to 4 hours a week. They're about 10th of the size, really efficient, they're worked on in-house locally with Hortonville staff and B&M staff, but that would be my recommendation. DPW – that would be my recommendation as well, this is something that could be there for the next 20 years, and we do have money in the budget for it. There is a 5-year warranty for it, 5 years or 10,000 hours.

Motion [Arendt Vanden Heuvel, Keel] to approve B&M Technical Services for the submersible pump in the amount of \$18,441.00. Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on 2025 Sewer Televising Quotes

DPW Steber: Three quotes in the packet, we required to televise 10% of laterals annually, and my recommendation would be to go with Aqualis, which is the least expensive.

Motion [Jewell, Arendt Vanden Heuvel] to choose Aqualis in the amount of \$11,841.72.
Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on 2025 miscellaneous projects; engineering contract

DPW Steber – This is contract for the time and materials for MSA to help with 3 projects we need help with.

John Street, bid package after baseball season,

Treadwell-Olk Street lighting – in 2021 wiring was not changed out, so we need wiring changed out. Part of the idea was to get around tearing up everything so we're looking at 3 poles to find the best way to fix with going the backside of the sidewalk and go across the sidewalk. The project is focusing on the engineering for it, which gives us an idea in the future how we go about it., and how we can work with the school on this.

Grandview road urbanization of curb, gutter and sidewalk extended to new sidewalk. Pays for new engineering, get a bid out for it already, this is part of the TID so the TID will pay for it.

Motion [Arendt Vanden Heuvel, Jewell] to approve the professional services agreement with MSA in the amount of \$20,000. Roll call vote, 7 ayes, 0 nays, motion carried.

Report of Village Officials

Clerk-Treasurer: The report is in the packet.

Director of Public Works: The report is in the packet, quick note bug tunnel is in the village to lay fiber optic.

Chief of Police: The report is in the packet.

Note there was an incident on N Greenville Elementary, we were very involved. Since we have the SRO contract with the Village I wanted to report that the SRO was there during it and heavily involved. The school was in lockdown, they were able to apprehend the person and everyone was safe.

Arendt Vanden Heuvel – the intersection of Main and Nash - with spring break coming up, can we do extra patrol? It's being treated like a roundabout.

Chief Bahr – there are concerns from the crossing guards – a lot of violations. Biggest issue is safety. Short term plan, to get hours down there and feedback, it's been talked about many times, lots of visibility issues. Enforcement to see what a week of heavier enforcement, social media, keep it at the forefront, get the word out. Looking at traffic, people approaching can see as everyone's coming up so they roll through. That's what we'd do for now. Any suggestions? There was conversation that when the lights were working was it better? No, because they'd run a yellow or red light.

Abitz – can you paint the crosswalk lines thicker? Administrator Treadwell – we normally do what the DOT recommends, so we're already following it.

Chief Bahr – are other communities doing other things, we'd be open to suggestions.

Library Director: The report is in the packet.

Attorney: None. Working through zoning code update that Nathan provided, we'll hopefully have some feedback for you soon.

Administrator: The report is in the packet.

Any other miscellaneous topics for future discussion

None.

Communications and Miscellaneous Business

Black Otter Lake District news: None.

Building permit report: None.

Hortonville-Hortonia Fire District news: None.

Gold Cross Ambulance run reports and news: The report was submitted, response times phenomenal.

Hortonville Civic Association: None.

Senior Activities Committee: Minutes from February and March meetings are in the packet.

Comments and suggestions from citizens present

None.

Adjournment

Motion [Jewell, Olk] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 6:49 p.m.

Minutes submitted by,

Lauren Prochnow
Deputy Clerk/Treasurer

April 03, 2025 INVOICE LISTING

VILLAGE INVOICES

March 21, 2025- April 03 20, 2025

4004235380-0325	Assurity	Employee Disability Insurance- March 2025	\$	363.25
9207795005-0325	AT&T	Phone Billing- March 2025	\$	35.49
I8307	BE's Refreshment	Water- Office	\$	91.00
I8306	BE's Refreshment	Water- PD	\$	27.00
013125	Black Creek Village Library	Book Replacement- Library	\$	13.00
0225	BMO Harris Bank	February Charges- 2025	\$	7,213.77
171758301030125	Charter Communications	Phone/Internet- March 2025- PD	\$	139.99
331472	CivicPlus LLC	Municode Pages/Support	\$	497.70
7606297/7610119	Demco	Library Shelves	\$	2,371.72
ACH	EFTPS	Federal, FICA taxes for 03/27/2025 Payroll	\$	16,012.46
4842973	Employee Benefits Corporation	Health Reimbursement Admin Fee	\$	71.20
4845960	Employee Benefits Corporation	Health Reimbursement- March 2025	\$	949.88
4853640	Employee Benefits Corporation	Health Reimbursement- March 2025	\$	416.77
4861671	Employee Benefits Corporation	Health Reimbursement- March 2025	\$	949.90
R10000160834	GFL Environmental	Garbage Pick Up- March 2025	\$	1,049.77
2-25	Gilbert's Sentry Foods	Supplies- Library	\$	30.24
03312024	Gilbert's Sentry Foods	Restitution Payment- M. Moderson	\$	90.00
Clothing2025-2	Gruenwald, Hunter	Clothing/Boot Allowance- 2025	\$	203.57
3225127	Hawkins Ash CPA's	For Professional Services through 03/12/25	\$	11,030.00
P007004875-Mar25	Illinois Mutual	Employee Disability Insurance- March 2025	\$	93.96
67792101/63153061/6779729	Ingram	Children & Adult Library Books	\$	1,486.11
72049	Jeff's Conditioning & Plumbing	Solar Salt- Admin/WWTP	\$	502.74
Mileage2025-1	Krause, Allie	Mileage Reimbursement- OPL	\$	71.96
013125	Little Chute Library	Book Replacement- Library	\$	20.00
022825	Little Chute Library	Book Replacement- Library	\$	5.99
03/25	Magnolia Journal	Sunscrition Renewal- Library	\$	30.00
65068	Martenson & Eisele Inc	Otto Miller Master Plan	\$	2,150.02
INV2726088	Metro Sales Inc	Contract Invoice- Library	\$	132.42
0176274-IN	Midwest Meter	3" Meter for Splashpad	\$	4,158.24
IN254378	Multi Media Channels	Public Hearing- Historical Society	\$	50.48
6611-137948/6611-137949/66	O'Reilly Auto Parts	Supplies- SUV Vehicle Maintenance	\$	186.69
73606018801	Oriental Trading	Children's Program Prizes	\$	132.92
10142024	Outagamie County Treasurer	Purchase of Property- Schwan Oil- 2024 Tax Bill	\$	448.60
4574	OWLS	OWLSnet Membership Fee- 2025- Library	\$	16,969.00
VC3-193335	VC3 Inc	IT- February Invoice	\$	219.89
VC3-194644	VC3 Inc	IT- March Invoice	\$	2,052.23
5388325404	WE Energies	Water/Sewer Electric/Gas-February 2025	\$	6,409.42
5033571895	Wells Fargo Vendor Financial	Xerox Copier- Library	\$	180.00
ACH	Wisconsin Deferred Comp	EE contributions 03/27/2025 Payroll	\$	591.00
ACH	Wisconsin Department of Revenue	Sales Tax Due- 1/1/24-12/31/24	\$	153.57
ACH	Wisconsin Retirement System	WRS Contributions- March 2025	\$	20,148.00
ACH	Wisconsin, State of	State W/H for 03/27/2025 Payroll	\$	2,764.65
ACH	Wolf River Community Bank	Principle and Interest- WRCB CIP Loan #3608	\$	31,480.21
ACH	Wolf River Community Bank	Principle and Interest- WRCB Engineering Loan #2843	\$	4,606.16
			Invoice Total	\$ 136,600.97
03/27/25 Direct Deposit P/R				\$ 49,314.40
			Grand Total	<u>\$ 185,915.37</u>

WATER & SEWER UTILITY INVOICES**March 21, 2025- April 03 20, 2025**

20251111	B&M Technical Services	Replacement of Oak Street Pumps- 50% Down Payment	\$	9,220.50
25-006289	Badger Laboratories	Total Phosphorous Testing- WWTP	\$	210.00
9010017025	Clean Water Testing	Coliform Bacteria Test	\$	57.00
28929	Martelle Water Treatment	Lab Materials- WWTP	\$	1,431.13
938583	McMahon	CCT Study Proposal and Report- Water System	\$	380.00
014392	MSA Professional Services	Hortonville GIS Mapping- 2025	\$	7,240.00
INV136906	Total Energy Systems LLC	Generator Maintenance and Troubleshooting- WWTP	\$	1,293.25
INV00654517	USA Bluebook	Water Supplies- Flags/Dispensers/Cylinder	\$	173.62
ACH	Wolf River Community Bank	2018 Pine St Sewer/Screw Pump Loan- Final Payment	\$	448.34
			Grand Total	<u>\$ 20,453.84</u>

HORTONVILLE AREA SCHOOL DISTRICT AND THE VILLAGE OF HORTONVILLE

66.0301 AGREEMENT PERTAINING TO THE SCHOOL RESOURCE OFFICER

School year of September 2025- June 2028

This document is intended as an agreement between the Board of Education of the Hortonville Area School District and the Police Department of the Village of Hortonville. It is intended to cover the period of time generally referred to as the "school year" which in the Hortonville Area School District generally runs from the first week of September to the first week of June. This contract is in reflection to the wage rates stated in the schedule.

1. The School Resource Officer (SRO) shall be employed by the Hortonville Police Department and subject to all administrative policies and procedures of that department. The Hortonville Police Department shall be responsible for providing professional supervision for the SRO as well as maintaining all appropriate forms of insurance.
2. In the event of a vacancy in the position of School Resource Officer, the Hortonville Police Chief, Village Administrator and Hortonville School District Administrator shall interview appropriately certified applicants. The selection of the School Resource Officer will be an agreed upon decision between the Hortonville Police Chief, Village Administrator and Hortonville School District Administrator.
3. The Hortonville Area School District agrees to pay the Village of Hortonville for the services described herein for services of a school resource officer during which time school is in session, including those times that school is held virtually (exclusive of summer school sessions). The Hortonville Area School District agrees to pay the actual cost of the officers assigned as school resource officers. The Exhibit A is only to be used as an estimated amount. If the District required and requests the services of the school resource officer in such a manner that the services provided by the Village exceed forty (40) hours (full-time SRO) and scheduled hours (part-time SRO) in a work week, then in that event the School District agrees to reimburse the Village of Hortonville at a rate equal to the overtime rate that the Hortonville Police Department pays the school resource officer.
4. The School District to agree to pay the Village for the mileage in Exhibit A at the standard IRS rate, which may change year to year, and will be submitted at the same time as the quarterly payments listed in section 5.

5. The Village of Hortonville shall provide the Board of Education Clerk of the School District of Hortonville an itemized bill for the SRO services on at least a quarterly basis. The payments will be as follows: October 1, December 30, March 1, and June 9. The June 9 payment may, however, be adjusted for any services, benefits, transportation or other related expenses, incurred by the Village of Hortonville that are under the budgeted amount set forth in paragraph 3 of this document. Amounts in excess of this budgeted amount will be paid by the district only for work that has been approved.
6. The District Administrator for the Hortonville Area School District shall provide input to the Police Chief of Hortonville on a semi-annual basis for evaluation purposes. Any questions or concerns with regard to the SRO conduct or performance shall be directed to the Police Chief of Hortonville.
7. The Police Chief maintains the ability to assign the School Resource Officer to other law enforcement duties in situations where, in the Chief's judgement, such assistance is needed within the jurisdiction of the Chief. If such an event should occur, the School District will not be charged for the time the School Resource Officer is away from his or her normal duties as a School Resource Officer.
8. The shift schedule and the Chief's ability to vary from the shift schedule, set forth in the side letter of agreement between the Village of Hortonville and the Hortonville Professional Police Association, is applicable and in effect during the term of this agreement.

During the term of this agreement, the Village of Hortonville hereby agrees to defend, indemnify, and hold harmless the School District against any claims, suits, damages, costs or expenses whatsoever of any kind and character that may be asserted or assessed against the District due to the acts or omissions of the school resource officer, Village of Hortonville, their agents and employees. The parties specifically agree that the school resource officer is and shall remain an employee of the Hortonville Police Department and not an employee of the Hortonville Area School District.

The undersigned parties by their representatives have signed this Agreement on
_____, 2025.

VILLAGE OF HORTONVILLE

**HORTONVILLE AREA
SCHOOL DISTRICT**

By: _____
Jeanne Bellile, Village President

By: _____

Attest: _____
Jane Booth, Clerk-Treasurer

By: _____

Exhibit A

Estimated Cost of SRO				
Full Time	2025	2026	2027	2028**
Wages	73,017.67	76,933.58	79,439.72	83,614.72
Fringe Benefits*	25,244.33	26,506.55	27,831.87	29,229.47
Clothing/Equipment	750	750	750	750
Total Comp	99,012	104,190.13	108,021.59	113,594.19
Hourly Rate	47.60	50.09	51.93	54.61
Overtime Rate	71.40	75.14	77.90	81.92
Estimated Cost	\$38,081.54 (800 Hours)	80,146.25 (1600 Hours)	83,093.53. (1600 Hours)	43,690.07 (800 Hours)
Part Time	2025	2026	2027	2028
Wages	71,882.93	75,813.19	78,477.98	82,604.89
Fringe Benefits*	25,496.00	26,770.80	28,109.34	29,514.81
Clothing/Equipment	750	750	750	750
Total Comp	98,128.93	103,333.99	107,337.32	112,869.70
Hourly Rate	47.18	49.68	51.60	54.26
Overtime Rate	70.77	74.52	77.41	81.40
Estimated Cost	18,281.23 (387.5 hours)	38,501.85 (775 Hours)	39,993.47 (775 Hours)	21,027.41 (387.5 Hours)
*Line Items Subject to change due to increase or decrease in cost.				
** Estimated because Union Contract goes through 2027				

531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944-0099



Phone: 920-779-6011
Fax: 920-779-6552
www.hortonvillewi.org

ADMINISTRATION

clerktreas@hortonville.wi.gov

APRIL 3, 2025

ELECTIONS

- Updated WisVote with the second Registered Write-In for the Spring Election
- Held in-person absentee voting
- Held the Public Test of Voting Equipment
- Held the Spring Election
- Held the Municipal Board of Canvass
- Returned election results to Outagamie County

WEBINARS/ZOOM MEETINGS/TRAININGS

- Weekly Department Head Meetings
- Weekly Staff Meetings

FINANCES

- M, W, F bank deposits
- Balance and reconcile accounts/journal entries/prepare invoices
- Approved payroll, initiated withdrawals
- Prepared EBC/HRA Reimbursement Invoices/other various invoices
- Monthly reconciliation of bank accounts
- Paid off the Water/Sewer Loan for Pine Street Screw Pump from 2018
- Contacted the SAP Program regarding retired Firefighter payouts
- Received \$250,000.00 DNR grant monies for Alonzo Park

LICENSES

- Renewal Liquor License information packets were mailed out

PUBLICATIONS

PUBLIC RECORD REQUESTS

- Building Permit Records request

OTHER

- Village Board agendas & packets, committee agendas
- Village Board minutes, committee minutes
- Other Committee/Commission meeting agendas & minutes as needed
- Lauren Prochnow, Deputy Clerk/Treasurer has received her Wisconsin Municipal Clerks Certification!! She will be presented with her plaque at the WMCA Conference in August.

Village Board of Trustees Meeting- April 3, 2025
Library Director's Report

- Personnel Update
 - All departments will be together for Green Bay Gamblers hockey game April 4th
 - Really great cross-departmental morale booster- activities like this, organized by Nathan, is exactly the kind of booster our staff looks forward to and enjoys about our jobs
- Programming
 - Summer program June 16- August 8 (8 weeks)
 - 51 programs planned- brochures being sent to printer mid-April, distribution in schools mid-late May
 - Letters to donors being sent beginning of April
 - School Supply Swap
 - All HASD schools will have a bin the first week of June- any unused, unwanted school supplies can be donated
 - Free supply swap week of August 11
- Statistics
 - None
- Ongoing Projects & Miscellaneous
 - Collection development
 - Working to increase circulation ratio for consortium compliance
 - Book sale donations arriving, increased sorting needed
 - Volunteer sign-up going out soon- we need help!
- Meetings and Continuing Education
 - Regular meetings: Library Board, staffing, programming
 - ILS Committee
 - Also includes ILS webinars
 - FOHL
 - AAC- all OWLS and Nicolet system Directors
- Budget
 - On target for budget spending
 - Combined budget line with Public Works exceeds expenditure limit- automatic door fixes



Hortonville Police Department
531 North Nash Street
Hortonville, WI 54944-0099
Phone: 920-779-6165
Fax: 920-779-6189
www.hortonvillewi.org

04-03-2025 Police Department Report

Meetings

- Village Department Head Meetings
- Met with Todd Timm to review final SRO Contract Proposal
- Attended Hortonville Municipal Court

Training

- EVOC (Emergency Vehicle Operation) on 4/7 and 4/9 for all officers
- Working with Outagamie County on establishing Rescue Task Force training dates for FD/EMS/LE
- Working with Seymour PD on training opportunities

Ongoing Projects and Miscellaneous

- Vest partnership grant and updating officers with expired or expiring vests
- Working with district on potential design for SRO squad (will present on a later date)
- Working with Outagamie County on software problems with IT transition
- Scheduling complete until 06/01, working through staffing issues
- Siren operated on 3/29 and functioned properly
- Continued patrol of Main/Nash. Traffic stops made, and citations issued.
- Officer Wulgaert has completed field training program
- Officer Sweeney and Officer Hauser attended the preliminary "Lights of Christmas" meeting (3/31)
- Working on background check system for Hortonville Recreation Program

Upcoming

- Updating policies
- All self-evaluation reviews sent to officers, one-on-one meetings scheduled
- Presentation for St. Peter and Paul

531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944-0099



Phone: 920-779-6011
Fax: 920-779-6552
Cell: 920-946-9945
www.hortonvillewi.org

Nathan Treadwell - Administrator
Village.Administrator@hortonville.wi.gov

Administrator weekly update –3/31/2025

Economic Development

- **Terrace Manor (Grandview) Subdivision**
 - Eight building permits were taken out for the subdivision.
- **Nature's Haven Subdivision**
 - I received a call from a potential developer inquiring about a mixed-use project in the Nature Haven subdivision. I informed them that the board is generally open to various proposals but recommended submitting a concept plan to ensure it aligns with the board's expectations.

Projects

- **Behind Downtown (Alley 2)**
 - An engineering contract came in for this project. The numbers came in higher than expected and based on the timeline we are having to push off this construction project. After discussing more internally we feel like 2027 would be more ideal time anyway in order to construct the trail and parking lot at the same time.
- **Managed IT Services**
 - Started working with the IT firm to make sure everything is in order before the switchover from our old IT company to VC3.
- **DNR LUST site acquisition and remediation**
 - The county is moving forward with transferring this property to us officially. The next step would be to work with their consultants more to determine the potential extent of the contamination.
- **Village Property on Lakeview to the County**
 - This will be on the first meeting in April.
- **Historical Society Reactivation**
 - The Annual meeting was held last week and the organization officially has a new board. Our involvement in this process is now complete.

Misc.

- Worked with Public Works Director this week on long term construction project timeline for all of the roads in the village.
- I started to do my semiannual reviews with the department heads.

2025

MARCH

VILLAGE OF HORTONVILLE BUILDING PERMITS

Permit Number	Name	Address	Project	Estimated Proj. Cost	Permit Fee	Type
25-13	Steven & Rebecca Dunham	806 Blue Duck Ct	New Home	620,000.00	1,233.00	nsf
25-14	Bernard Peluso	713 Wildwind Dr	Fence	4,300.00	45.00	res
25-15	Tim Gaines	325 Cordy Lane	Furnace Replacement	4,000.00	50.00	res
25-16	Robert Hintz	256 Lakeview Ct	Generator & Transfer Switch	On Next Month's List	50.00	res
25-17	Tom McHugh Construction	613 Horton Terrace	New Home	270,000.00	1,050.00	nsf
25-18	Tom McHugh Construction	609 Horton Terrace	New Home	326,000.00	1,050.00	nsf
25-19	Tom McHugh Construction	621 Horton Terrace	New Home	315,000.00	1,050.00	nsf
25-20	Tom McHugh Construction	614 Horton Terrace	New Home	305,000.00	1,050.00	nsf
25-21	Tom McHugh Construction	610 Horton Terrace	New Home	267,500.00	1,050.00	nsf
25-22	Tom McHugh Construction	618 Horton Terrace	New Home	267,500.00	1,050.00	nsf
25-23	Tom McHugh Construction	617 Horton Terrace	New Home	260,300.00	1,050.00	nsf
25-24	Tom McHugh Construction	626 Horton Terrace	New Home	295,000.00	1,050.00	nsf
25-25	Jennifer Bula	105 Brookwood Dr	Fence	14,000.00	45.00	res
25-26	Chan Pompa	1161 Esther Ann Lane	Basement Remodel	55,000.00	295.10	res
TOTALS				3,003,600.00		

2024			2025		
Permit Types	Number of Permits	Project Cost	Permit Types	Number of Permits	Project Cost
residential total	4	71660	residential total	5	77,300.00
new residential total			new residential total	9	2,926,300.00
multi-family total			multi-family total		0.00
comm/ind total	3	57500	comm/ind total		0.00
municipal, public total			municipal, public total		0.00
Total	7	\$129,160.00	Total	14	\$3,003,600.00

Prepared by Village office staff