

VILLAGE OF HORTONVILLE
AGENDA OF THE VILLAGE BOARD
FEBRUARY 20, 2025
6:00 P.M. Regular Board Meeting
Municipal Services Center Board/Court Room
531 N. Nash St., Hortonville, WI



1. Pledge of Allegiance
2. Call to Order by Presiding Officer
3. Roll Call
4. Agenda Changes [to change the position of an item already on the agenda]
5. Consent Agenda
 - A. February 6, 2025 Regular Board meeting minutes
 - B. Presentation of accounts and other claims against the Village
6. Public Hearing
 - A. Special Assessments – N Mill Street
7. Preregistered Citizens to be heard. – LIMIT 5 MINUTES
 - A. State name and address
 - B. Comments to be limited to 5 minutes
 - C. Pursuant to WI Statutes 19.83(2) and 19.84(2), The Board's role is to listen to public comments, and not to ask questions, discuss, or take action regarding pre-registered citizens comments.
8. Committee Reports
9. Unfinished Business from Previous Meetings
10. New Business
 - A. Swearing in Ceremony for Bryana Wulgaert – Police Officer
 - B. Discussion and possible action on Special Assessment N Mill Street
 - C. Discussion and possible action on Resolution R-6-25 N Mill Street Special Assessment
 - D. Discussion and possible action on recommendation from Planning and Zoning Commission to approve the CSM for parcel 240022800 and 240022803
 - E. Discussion and possible action on recommendation from Planning and Zoning Commission to approve Ordinance O-01-25 the rezone of LOT 1 of the proposed CSM on a portion of 240022803
 - F. Discussion and possible action on turning over the Police Department drone to the HHFD
 - G. Discussion and possible action on Alonzo Park Camera System.
 - H. Discussion and possible action on Hortonville Recreation Program Hours
 - I. Discussion and possible action on Hortonville Recreation Staff numbers
 - J. Discussion and possible action on Administrator Advanced Leadership Program
11. Report of Village Officials
 - A. Clerk-Treasurer
 - B. Director of Public Works
 - C. Police Chief
 - D. Library Director
 - E. Attorney
 - F. Administrator

- G. Building Permit Report
 - H. Any other miscellaneous topics for future discussion
[Topics or questions for future agendas only – no discussion or answers, motion to schedule an item]
12. Communications and Miscellaneous Business
 - A. Black Otter Lake District news
 - B. Hortonville-Hortonia Fire District news
 - C. Gold Cross Ambulance run reports and news
 - D. Hortonville Civic Association
 - E. Senior Activities
 13. Comments and suggestions from citizens present
 14. Motion to go into Closed Session (Motion noting statutory exception and roll call vote)
 15. Village Board to go into Closed Session under State Statute 19.85 (1)(c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Specifically, employment compensation
 16. Village Board to return to Open Session (Roll call vote)
 17. Any action on matters discussed in Closed Session (Motion)
 18. Adjournment

NEXT REGULAR VILLAGE BOARD MEETING: MARCH 6, 2025

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Administration Office at 779-6011 with as much advance notice as possible.

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
FEBRUARY 6, 2025 MEETING MINUTES
DRAFT – NOT APPROVED**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Grace Abitz, Bob Jewell, Shauna Keel, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, and Attorney Ashley Lehocky.

Officials excused: Library Director Alexandria Krause

Consent Agenda

Motion [Arendt Vanden Heuvel/Olk] to approve as outlined with the corrections noted. Roll call vote, 7 ayes, 0 nays, motion carried. Moeller abstained on the November 21, 2024 minutes as he was excused for that meeting.

- A. January 16, 2025 Regular Board meeting minutes
- B. November 11, 2024 Special Board meeting minutes
- C. November 21, 2024 Regular Board meeting minutes
- D. December 5, 2024 Regular Board meeting minutes
- E. Presentation of accounts and other claims against the Village

Agenda Changes

None

Preregistered Citizens to be heard

None

Committee Reports

None

Unfinished Business from previous meetings

None

New Business

Discussion and possible action on Resolution R-01-25 Creation of new reserve funds

Motion [Moeller/Jewell] to approve resolution R-01-25 Creation of new reserve funds with the date changed to February 6, 2025.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Resolution R-02-25 Reserve Fund Allocations for Ending of 2024

Motion [Moeller/Olk] to approve resolution R-02-25 reserve fund allocations for ending of 2024.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Resolution R-03-25 for adopting the county Hazard Mitigation Plan

Motion [Arendt Vanden Heuvel/Keel] to approve resolution R-03-25 for adopting the county hazard mitigation plan for 2024-2025.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Resolution R-04-25 Amending the Fee Schedule

Motion [Moeller/Olk] to approve resolution R-04-05 amending the fee schedule.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Resolution R-05-25 Budget Amendment for 2024 Budget

Motion [Moeller/Arendt Vanden Heuvel] to approve resolution R-05-25 budget amendment for 2024 budget.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Terrace Manor Payment App 2 – Water and Sewer Extension

Motion [Arendt Vanden Heuvel/Moeller] to approve Terrace Manor Payment App 2 – water sewer extension in the amount of \$27,823.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Memorial Square Final Design

Trustee Keel likes the design and everything about it.

Trustee Arendt Vanden Heuvel would like to see shade towards the bottom of the design.

Trustee Jewell asked if there was lighting.

Trustee Arendt Vanden Heuvel asked if anyone contacted the donation family.

Administrator Treadwell said he wanted the board to like the design and then he would talk to the family regarding the donation.

Motion [Arendt Vanden Heuvel/Keel] to approve the Memorial Square Final Design in the February 6, 2025 packet.

Roll call vote, 7 ayes, 0 nays, motion carried.

Report of Village Officials

Clerk-Treasurer: The report is in the packet.

Director of Public Works: The report is in the packet. I did have the figures for the two lateral leaks that we had on the 22nd. That was when it got really, really cold.

Chief of Police: The report is in the packet. I wanted to add that our full-time position has been filled. Bryanna Wulgaert will be starting on February 17, 2025.

Library Director: Nothing

Attorney: Nothing new

Administrator: The report is in the packet.

Any other miscellaneous topics for future discussion

Communications and Miscellaneous Business

Black Otter Lake District news: Meeting was held on Tuesday, February 3. See handout as an additional document.

Building permit report: The January building report was submitted.

Hortonville-Hortonia Fire District news: Nothing

Gold Cross Ambulance run reports and news: None

Hortonville Civic Association: Nothing new

Senior Activities Committee: None

Comments and suggestions from citizens present

None

Adjournment

Motion [Moeller/Olk] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 6:41 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer

February 20, 2025 INVOICE LISTING

VILLAGE INVOICES

		February 07, 2025- February 20, 2025	
17839	Accel Auto & Truck Repair	Vehicle Two Search Warrant	\$ 422.00
489081	BE's Refreshment	Water- Office	\$ 69.50
489278	BE's Refreshment	Water- PD	\$ 19.00
Feb 2025	Black Otter Lake District	Tax Settlement- February	\$ 23,765.91
1926	Bowmar Appraisal Inc	Assessor Contract - Jan-Mar 2025	\$ 4,200.00
1-31-25	Brick's Hardware	Supplies- MSC/PW/Street/Parks/WWTP	\$ 284.17
171756701012125	Charter Communications	Internet/Email- February 2025- PW/W/S	\$ 119.99
242745601020125	Charter Communications	Internet/Email- February 2025- PW/W/S	\$ 119.96
171758301020125	Charter Communications	Phone/Internet- February 2025- PD	\$ 129.98
171759001020125	Charter Communications	Internet/Email- February 2025- Admin/PD/Library/W/S	\$ 136.98
171758901020125	Charter Communications	Internet/Email- February 2025- Admin/PW/Court	\$ 159.98
78309	Corporate Network Solutions	B. Wulgaert Set Up- PD	\$ 82.50
ACH	Delta Dental	Dental Insurance Premiums- March 2025	\$ 1,489.11
ACH	EFTPS	Federal, FICA taxes for 02/13/2025 Payroll	\$ 14,787.82
4781051	Employee Benefits Corporation	Health Reimbursement- February 2025	\$ 58.43
4794945	Employee Benefits Corporation	Health Reimbursement- February 2025	\$ 996.20
4803577	Employee Benefits Corporation	Health Reimbursement- February 2025	\$ 71.20
INV-61688	Fox Cities Embroidery	Village Clothing Allowance- Prochnow/Krause/Rugotska	\$ 264.97
Feb 2025	FVTC	Tax Settlement- February	\$ 94,893.19
8842	Gold Cross Ambulance Service	2025 Ambulance Subsidy- 1st Quarter Payment	\$ 11,252.50
12780	Gregg Young Ford Hortonville	Brake Replacement Repair- 2021 Ford Interceptor- PD	\$ 93.42
1099763	Harter's Fox Valley Disposal	Village Wide Refuse PickUp- January 2025	\$ 11,946.20
Feb 2025	HASD	Tax Settlement- February	\$ 763,238.24
1903101016820	Interstate All Battery Center	Mini Excavator Battery	\$ 189.60
1903199006781	Interstate All Battery Center	Battery- PD- Squad #22	\$ 208.10
021725	Julius, Diane	Reimbursement for Missing Cemetery Urns	\$ 50.00
P09721	Kelbe Brothers Equipment	Mini Excavator Supplies- Air Filter & Oil	\$ 158.85
8000594-0125	Kwik Trip	Fuel- DPW-January 2025	\$ 31.31
00309835-0125	Kwik Trip	Fuel- PD-January 2025	\$ 795.40
724298986	Lumen	Long Distance Charges for February 2025	\$ 0.26
13452	McClone	Workers Comp Premium- March 2025	\$ 2,663.00
938007	McMahon	Grandview Subdivision Engineering	\$ 370.00
INV2712898	Metro Sales Inc	Contract Base Charge- January 2025	\$ 148.15
IN247807	Multi Media Channels	Budget, JRB Approval of TIDS	\$ 32.78
ACH	Network Health	Total Health Premiums- February 2025	\$ 19,291.95
2501-691732/2501-691849	New London Building Supply	Park Bench Materials- Treated Lumber	\$ 1,269.02
000002923845	Nova Medical Center	Physical/Drug Screen- B. Wulgaert	\$ 383.28
6611-135718	O'Reilly Auto Parts	Supplies- 2021 Ford Interceptor- PD	\$ 166.94
6611-136428	O'Reilly Auto Parts	Supplies- Wiper Blade	\$ 9.00
CVA15621001	Otis Elevator	Elevator 5 Year Testing Fee- Opera House	\$ 4,076.00
25CT22	Outagamie County Sheriff's Department	Warrant- Jennifer Plaski	\$ 250.00
1021487	Outagamie County Treasurer	Snow and Ice Removal/Engineering Givens Rd/Engineering CTH JJ	\$ 39,476.28
Feb 2025	Outagamie County Treasurer	Tax Settlement- February	\$ 182,020.35
Jan 25	Outagamie County Treasurer	Court Fines- January 2025	\$ 508.80
130321	Outagamie County Treasurers Office	CAD- Spillman RMS Annual Maintenance	\$ 2,182.44
130252	Outagamie County Treasurers Office	Hortonville Tax Bills	\$ 902.24
3	Parker Excavating, Don E	Water & Sewer Main Replacement- N Mill Street	\$ 305,548.04
480063874	Pomps Tire	Squad 21 Tires/Balance/Disposal	\$ 742.28
480063983	Pomps Tire Service	Vehicle Maintenance- Squad #21	\$ 86.45
HVPD- Wulgaert	Psychologie Clinique S.C.	Psych Evaluation- Bryana Wulgaert	\$ 650.00
27704/27705	Ray's Sanitation	Portable Restroom- 304 E Main St/230 Lakeshore Dr	\$ 540.00
021725	Reis, Debra	Reimbursement for Missing Cemetery Urns	\$ 36.00
4714737	Schwaab Inc	Engraved Nameplate- Katlyin Hooyman	\$ 19.00
002832L/2025Mar	Securian Financial Group	Life Insurance Premiums- March 2025	\$ 663.56
P06903	Service Motor Company	Replacement Filter Cartridge- PW	\$ 27.94
96955	Thedacare Laboratories	Blood Draw- J. Balthazor	\$ 42.50
5899	Tony's Cemetery Services	Evelyn Bromwell Burial	\$ 750.00
2450	Town Counsel Law & Litigation LLC	Legal Services- January 2025	\$ 420.00
2451	Town Counsel Law & Litigation LLC	Court Services- January 2025	\$ 1,232.50
5104	Uniform Shoppe, The	Clothing Allowance- J. Sweeney- 2025	\$ 296.00
4244	Unitel LLC	Add New Officer Phone System- PD	\$ 120.00
2	Vinton Construction Company	Alonzo Park Splashpad & Playground Construction	\$ 350,773.71
5350768194	WE Energies	Water/Sewer Electric/Gas-January 2025	\$ 6,733.90
ACH	Wisconsin Deferred Comp	EE contributions 02/13/2025 Payroll	\$ 591.00

January 25	Wisconsin Department of Administration	Court Fines-January 2025	\$	1,224.20
ACH	Wisconsin, State of	State W/H for 02/13/2025 Payroll	\$	2,488.66
ACH	Wolf River Community Bank	Principle and Interest- WRCB Fire Truck Loan	\$	6,250.00
ACH	Wolf River Community Bank	Principle and Interest- WRCB Engineering Loan #2843	\$	4,606.16
CM14272	YMCA of the Fox Cities	Member Dues- February 2025	\$	10.00
			Invoice Total	\$ 1,867,636.90
02/13/25 Direct Deposit P/R				\$ 48,788.69
			Grand Total	<u>\$ 1,916,425.59</u>

WATER & SEWER UTILITY INVOICES**February 07, 2025- February 20, 2025**

PSI-2020-151149	Aqualis	Vacuumed out Tank- WWTP	\$	1,775.00
25-003467	Badger Laboratories	Total Phosphorous Testing- WWTP	\$	180.00
80185651	Badger Meter	Beacon Network Orion Cellular	\$	628.79
50139013025	Charter Communications	Internet/Email- Janbuary 2025- Sewer	\$	65.26
9009890827	Clean Water Testing	Coliform Bacteria Test	\$	51.95
483708-00	Crane Engineering	Waste Pump Troubleshooting- WWTP	\$	818.05
437573	Ferguson Waterworks	Curb Boxes/Rods	\$	880.00
2024Pilot	Hortonville, Village of	2024 PILOT Payable 2025	\$	33,097.20
CI-04667	Hydrocorp	Cross Connection Control Program- January 2025	\$	409.99
20726/20727	Immel Excavating, Robert J	Emergency Water Leak Repair- East Main St/216 Birch St	\$	12,565.38
515025	NCL of Wisconsin	Lab Supplies- Water/WWTP	\$	643.93
W&S 0125	WE Energies	Water/Sewer Electric & Gas- January 2025	\$	13,206.88
032525	Wisconsin DNR	Municipal Waterworks Operators Exams- Colton/Luke/Joe/Hunter/Greg	\$	225.00
S6883	Wisconsin Rural Water Association	System Membership Renewal	\$	505.00
ACH	Wolf River Community Bank	2018 Pine St Sewer/Screw Pump Loan	\$	5,727.72
			Grand Total	<u>\$ 70,780.15</u>

SPECIAL ASSESSMENT REPORT

North Mill Street

2024 Utility and Roadway Reconstruction

**Village of Hortonville
Hortonville, Wisconsin**

Project No. 07807030

February 2025

Prepared by:

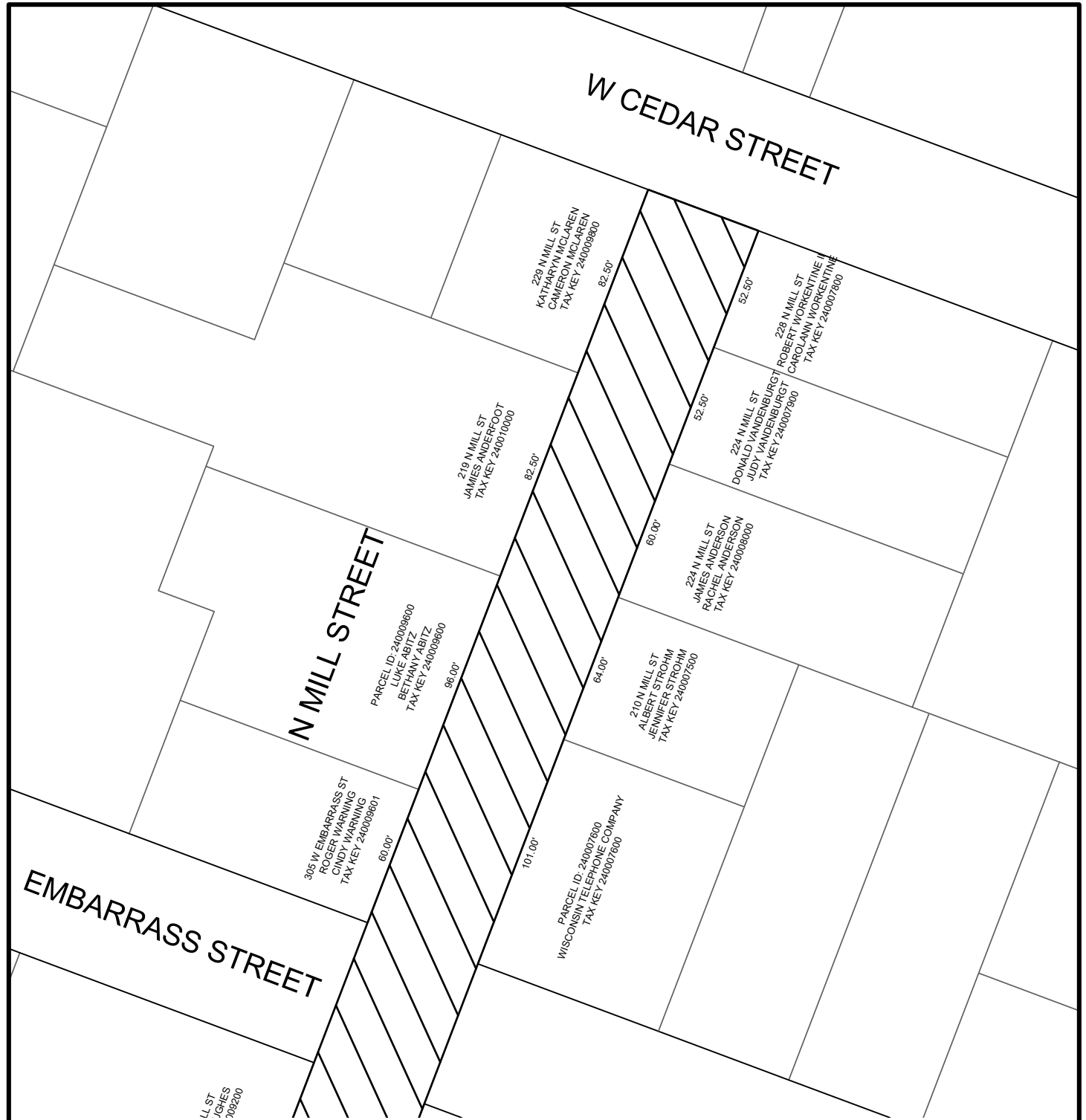
MSA Professional Services
1500 N. Casaloma Drive Suite 100
Appleton, WI 54913
Phone: 920-545-2083



**REPORT ON PROPOSED SPECIAL ASSESSMENTS FOR PUBLIC IMPROVEMENTS
AGAINST PROPERTIES LOCATED IN VILLAGE OF HORTONVILLE, WISCONSIN**

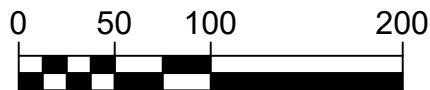
1. This report is submitted on behalf of the municipal governing body of Village of Hortonville, Wisconsin and is prepared in compliance with the requirements of '66.0703, Stats. and '66.0705, Stats.
2. That all Final Plans and specifications for the aforementioned municipal project are on file with the Clerk of the municipality.
3. That following hereinafter is an estimate of the entire cost of the proposed work or improvements, based upon actual bids received for said proposed work or improvements by the municipality.
4. That hereinafter follows an estimate, as to each parcel of property affected, of the assessment of benefits to be levied against each affected parcel.
5. The same is attached hereto and incorporated herein as a schedule of proposed assessments.
6. That it has been determined by the governing body of the aforementioned municipality and the Engineers for the municipality, that the property against which the assessment are made are benefited from said proposed work, improvements and installation of the same, and that said assessments are pursuant to Sections 66.0703(1)(b) Police Powers, and that said assessments are based upon a reasonable basis, as determined by said government body, mainly being construction costs assessment, including actual cost of construction, engineering fees, legal fees, posting and publication expenses.

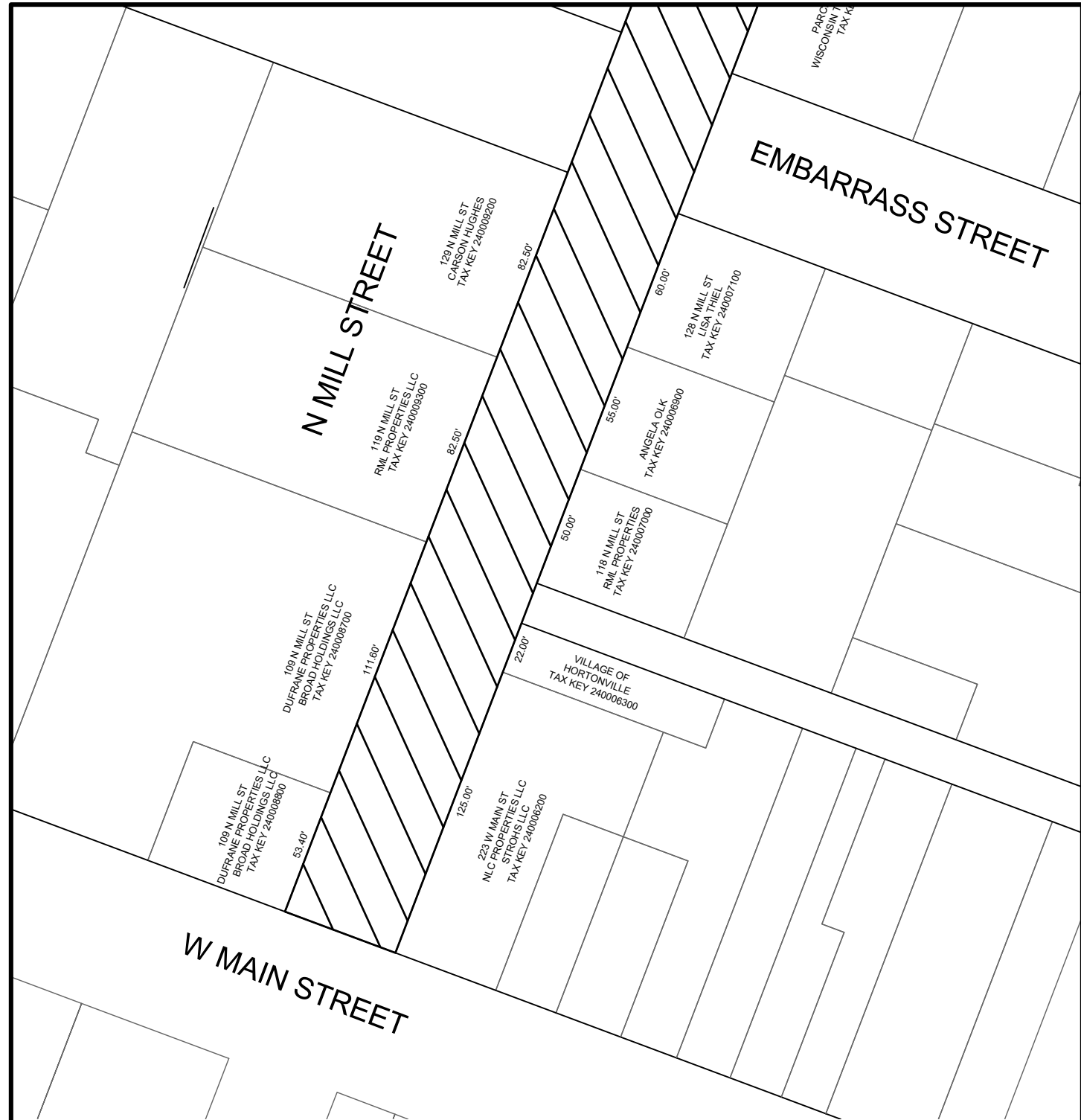




MAPPED FEATURES

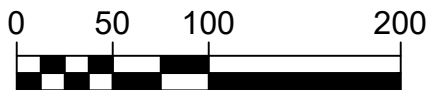
-  PROJECT LOCATION
-  RIGHT-OF-WAY LINE
-  PARCEL LINE





MAPPED FEATURES

-  PROJECT LOCATION
-  RIGHT-OF-WAY LINE
-  PARCEL LINE



2024 Utility and Roadway Reconstruction
N Mill Street
Project No. 07807030
Schedule of Proposed Assessments
31-Jan-25

						ESTIMATED 4"			ESTIMATED 6"			ESTIMATED 6"			ESTIMATED 6"			ESTIMATED 24"			ESTIMATED 24"	PROJECT	ESTIMATED	ESTIMATED	
						CONC REPLACEMENT	ESTIMATED SIDEWALK ASSESSMENT	CONC REPLACEMENT	ESTIMATED SIDEWALK ASSESSMENT	CONC APRON REPLACEMENT	ESTIMATED APRON ASSESSMENT	HMA APRON REPLACEMENT	ESTIMATED APRON ASSESSMENT	CONC C&G REPLACEMENT	ESTIMATED C&G ASSESSMENT	CONC C&G REPLACEMENT	ESTIMATED C&G ASSESSMENT	CONC C&G REPLACEMENT	ESTIMATED C&G ASSESSMENT	CONC C&G REPLACEMENT	ESTIMATED C&G ASSESSMENT	CONC C&G REPLACEMENT	ESTIMATED C&G ASSESSMENT	CONC C&G REPLACEMENT	ESTIMATED C&G ASSESSMENT
#	TAXKEY	OWNER NAME	SECOND OWNER	PHYSICAL ADDRESS	CITY_ST_ZIP	(SF)		(SF)		(SF)		(SF)		(SF)		(SF)		(SF)		(SF)		(SF)		(SF)	
	1 240009800	MCLAREN, CAMERON B	MCLAREN, KATHARYN I	229 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	315.5	\$3,207.37	98	\$1,117.98	141	\$1,506.37	0	\$0.00	82.5	\$1,925.96	82.5	-\$3,257.75	\$4,499.94							
	2 240010000	SANDERFOOT, JAMIE L		219 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	395	\$4,015.57	89	\$1,015.31	128.25	\$1,370.16	54	\$503.01	82.5	\$1,925.96	82.5	-\$3,257.75	\$5,572.26							
	3 240009600	ABITZ, BETHANY J	ABITZ, LUKE C	371 NYE ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	375	\$3,812.25	105	\$1,197.84	150.5	\$1,607.87	0	\$0.00	96	\$2,241.12	96	-\$3,790.84	\$5,068.24							
	4 240009601	WARNING, CINDY J	WARNING, ROGER L	305 W EMBARRASS ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	458	\$4,656.03	0	\$0.00	0	\$0.00	0	\$0.00	99	\$2,311.16	60	-\$2,369.28	\$4,597.91							
	5 240009200	HUGHES, CARSON E		129 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	474	\$4,818.68	77	\$878.42	188	\$2,008.50	0	\$0.00	120	\$2,801.40	82.5	-\$3,257.75	\$7,249.24							
	6 240009300	SCHROEDER, DEVON A	MILLER, JUSTIN M	119 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	344.5	\$3,502.19	0	\$0.00	109	\$1,164.50	43	\$400.55	82.5	\$1,925.96	82.5	-\$3,257.75	\$3,735.44							
	7 240008700	BROAD HOLDINGS LLC	DUFRADE PROPERTIES LLC (LC)	109 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	225	\$2,287.35	562.5	\$6,417.00	219.25	\$2,342.36	0	\$0.00	111.6	\$2,605.30	111.6	-\$4,406.85	\$9,245.16							
	8 240008800	BROAD HOLDINGS LLC	DUFRADE PROPERTIES LLC (LC)	109 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	263.33	\$2,677.01	43.5	\$496.25	0	\$0.00	313.3	\$2,918.39	44.67	\$1,042.82	53.4	-\$2,108.65	\$5,025.82							
	9 240006200	STROHS LLC (LC)	NLC PROPERTIES LLC	223 W MAIN ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	830	\$8,437.78	0	\$0.00	0	\$0.00	216	\$2,012.04	129	\$3,011.51	125	-\$4,935.99	\$8,525.34							
	10 240006300	VILLAGE OF HORTONVILLE		PO BOX 99 HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	50	\$508.30	0	\$0.00	0	\$0.00	25	\$232.88	22	\$513.59	22	-\$868.73	\$386.03							
	11 240007000	RML PROPERTIES		118 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	277.5	\$2,821.07	0	\$0.00	0	\$0.00	0	\$0.00	62	\$1,447.39	50	-\$1,974.40	\$2,294.06							
	12 240006900	OLK, ANGELA M		N4016 HOLLOW RD NEW LONDON, WI 54961	HORTONVILLE, WI 54944	210.5	\$2,139.94	64.5	\$735.82	120	\$1,282.02	0	\$0.00	55	\$1,283.98	55	-\$2,171.84	\$3,269.92							
	13 240007100	THIEL, LISA M		128 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	325	\$3,303.95	87	\$992.50	126	\$1,346.12	0	\$0.00	105	\$2,451.23	60	-\$2,369.28	\$5,724.52							
	14 240007600	WISCONSIN TELEPHONE COMPANY		722 N BROADWAY MILWAUKEE, WI 53202	HORTONVILLE, WI 54944	767	\$7,797.32	0	\$0.00	0	\$0.00	0	\$0.00	149	\$3,478.41	101	-\$3,988.28	\$7,287.45							
	15 24000750	STROHM, JENNIFER S	STROHM, ALBERT	210 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	299	\$3,039.63	51	\$581.81	24	\$256.40	61	\$568.22	64	\$1,494.08	64	-\$2,527.23	\$3,412.91							
	16 240008000	ANDERSON, RACHEL N	ANDERSON, JAMES D	218 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	275.5	\$2,800.73	50	\$570.40	24	\$256.40	50	\$465.75	60	\$1,400.70	60	-\$2,369.28	\$3,124.71							
	17 240007900	VANDENBURGT, JUDY	VANDENBURGT, DONALD	224 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	217.5	\$2,211.11	64	\$730.11	94	\$1,004.25	0	\$0.00	52.5	\$1,225.61	52.5	-\$2,073.12	\$3,097.96							
	18 240007800	WORKENTINE, CAROLANN E	WORKENTINE II, ROBERT J	228 N MILL ST HORTONVILLE, WI 54944	HORTONVILLE, WI 54944	237.5	\$2,414.43	48	\$547.58	72	\$769.21	0	\$0.00	52.5	\$1,225.61	52.5	-\$2,073.12	\$2,883.72							
						\$64,450.71		\$15,281.02		\$14,914.17		\$7,100.82		\$34,311.78		1293		-\$51,057.88		\$85,000.62					

Bid amount	\$586,957.06		R/R sidewalk 4"		R/R sidewalk 6"		R/R CONC apron		R/R HMA arpon		R/R 30" curb & gutter		Frontage assessment	
													overall total	
add 15% admin/legal/engr	\$88,043.56		Remove	\$0.49	Remove	\$0.49	Remove	\$0.49	Remove	\$0.11	Remove	\$3.30	cost to be assessed	\$85,000.62
													sum of	
total est costs	\$675,000.62		4" concrete walk	\$8.35	6" concrete walk	\$9.43	6" concrete apron	\$8.80	HMA Apron	\$7.99	30" conc curb & gutter	\$17.00	sw,apron, C&G	\$136,058.50
													net cost to assess on	
Village budgeted amount	\$590,000.00		add 15%	\$1.33	add 15%	\$1.49	add 15%	\$1.39	add 15%	\$1.22	add 15%	\$3.05	frontage total	-
													assessable	
Cost to be assessed	\$85,000.62		total cost per s.f.	\$10.17	total cost per s.f.	\$11.41	total cost per s.f.	\$10.68	total cost per l.f.	\$9.32	total cost per l.f.	\$23.35	frontage	1293.00
													assessment rate per foot	-\$39.49

VILLAGE OF HORTONVILLE
R-06-25
N Mill
FINAL RESOLUTION DECLARING INTENT TO
EXERCISE SPECIAL ASSESSMENT POLICE POWERS
UNDER SECTION 66.0703(1)(b) WIS. STATS.

WHEREAS, the Village of Hortonville, Outagamie County, Wisconsin held a public hearing at the Village of Hortonville Village Hall on April 25th, 2024, to hear all interested persons concerning the preliminary resolution and engineer's report, consisting of plans and specifications for roadway improvements for properties located on and near North Mill Street; including, but not limited to, curb, gutter, sidewalk, street, water/sewer laterals, storm sewer, and installation of final pavement, an estimate of the entire cost of the improvements; a schedule of proposed assessments; and a statement that the properties against which are proposed are benefitted for the following roads:

North Mill Street
Embarrass St
W Main

WHEREAS, the Village Board heard all persons who desired to speak at the public hearing,

1. The engineer's report, a copy of which is attached hereto and incorporated herein, and the plans and specifications referenced herein, is hereby approved and adopted, and the work and improvements described in the report are to be carried out and paid for by assessing specially benefitted properties the cost of the improvements in accordance with the report.

2. The area where the special assessments are to be levied has been examined and the properties in the area are declared to be benefitted by the improvements including but not limited to by the promotion of the public health, safety, comfort, convenience, and welfare.

3. The assessments shown on the engineer's report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.

4. All receipts from the collection of assessments shall be maintained in separate accounts and used only for the respective payment of project costs.

5. Assessments shall be paid as follows:

- a. Payment in full on or before May 21, 2025;
- b. Payment in four (4) annual installments in accordance with Section 66.0715(3) Wis. Stats., with each annual installment including a one-fourth (1/4) part of principal together with interest at five and a half (5.5%) per annum;

6. For installment payments, the first installment shall be entered in the first tax roll prepared after the installments have been determined as a special tax upon the property upon which the special assessment was levied and shall be treated as any other tax of a local government unit. The subsequent installments shall be entered in the subsequent annual tax rolls. If any installment entered

in the tax roll is not paid to the treasurer of the Village of Hortonville with the other taxes, it shall be returned to Outagamie County as delinquent and accepted and collected by the County in the same manner as delinquent general taxes on real estate.

7. The Village Clerk shall publish this resolution as a Class 1 notice under Chapter 985 Wis. Stat. and mail a copy of this resolution and a statement of the final assessment against the benefited property owner(s) together with installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can be with reasonable diligence ascertained.

Adopted this _____ day of February, 2025.

VILLAGE OF HORTONVILLE

By: _____
Jeanne Bellile, Village President

By: _____
Jane Booth, Village Clerk-Treasurer





APPLICATION FOR REZONING

Planning & Zoning Commission

531 N. Nash St.
Hortonville, WI 54944
920-779-6011

<https://www.hortonvillewi.org>

Stamp date received

PROPERTY OWNER		APPLICANT (owner's agent)	
Name	NICHOLAS GRIESBACH & JEREMY YOUNG	Name	CHRIS PERREAULT
Mailing Address	477 N CREST ST HORTONVILLE, WI 54944	Mailing Address	615 N LYNNDAL DR., APPLETON, WI 54914
Phone	(920) 540 1492 - MIKE PALTZER	Phone	920 731 4168
E-mail	MICHAELPALTZER@AOL.COM	E-mail	chris@clse.pro

PROPERTY INFORMATION	
Property Tax # (240-0000-00) & Legal Description	240022803
Site Address/Location	477 N CREST ST HORTONVILLE, WI 54944
Legal Description of Land proposed for Rezoning including to the center line of right of way(s) *Please submit an electronic copy of the legal description in Microsoft Word format.	
LOT 1 - PROPOSED CSM	
Current Zoning: GEN AG	Proposed Zoning: R-1
Current Uses: RESIDENTIAL	Proposed Uses: RESIDENTIAL
Lot Dimensions and Area:	PROPOSED LOT 1 - 1.43 ACRES

PLEASE STATE REASON(S) FOR REZONING REQUEST

TRYIN TO SEPERATE THE HOUSE ONTO A RESIDENTIAL SIZED PARCEL AND SELL THE REMAINING

LANDS TO AN ADJOINER (FAMILY)

1/20/24
Date

Owner/Agent Signature (Agents must provide written proof of authorization)

OFFICE USE ONLY

FILE # Z- _____ Application Complete _____ / ____ / ____ Date Filed ____ / ____ / ____

Fee \$300.00 Receipt # _____ Date Paid ____ / ____ / ____

Reasonable accommodations for persons with disabilities will be made upon request and if feasible. 11/21

VILLAGE OF HORTONVILLE
APPLICATION FOR LAND DIVISION

\$300 Fee Paid _____

Number _____

Date Filed _____

Name of Applicant or Agent CHRIS PERREAULT

Address of Applicant or Agent 615 N. LYNDALE DR., APPLETON, WI 54914

Phone Number of Applicant or Agent 920 731 4168

Name of Property Owner MICHALE PALTZER, KATHY PALTZER, JEREMY YOUNG & NICHOLAS GRIESBACH

Address of Property Owner 477 N CREST ST, HORTONVILLE, WI 54944

Phone Number of Property Owner MICHALE PALTZER (920) 540 1492

Parcel ID# and Legal Description of Property: _____

ALL OF 240022803 & 240022800 - LOTS 1 AND 2 OF CSM 4368

Lot Size 1.43A & 13.94A Present Use RESIDENTIAL Present Zoning GEN AG

Proposed Use RESIDENTIAL

Specify Reason for Petition (i.e. insufficient lot area, setback or other) _____

TO CREATE A SMALLER RESIDENTIAL PARCEL AROUND THE EXISTING HOUSE

ATTACH THE FOLLOWING:

CSM showing the area involved, its location, dimensions, location and type of present improvements, and location of adjacent structures within 300 feet of the area.

SCHEDULE A CONFERENCE WITH THE VILLAGE ADMINISTRATOR BEFORE FILING THE APPLICATION


Signature of Applicant or Agent

Date

1/27/20

O-01-2025

**VILLAGE OF HORTONVILLE ORDINANCE AMENDING THE
VILLAGE OF HORTONVILLE ZONING MAP TO RECLASSIFY THE OF
477 N CREST ST FROM A AGRICULTURAL TO R-1 SINGLE FAMILY
RESIDENTIAL.**

WHEREAS, the Village of Hortonville has adopted a Zoning Ordinance and Zoning Map that classifies 477 N Crest Street (Tax Parcel No. 240022803) as A Agricultural; and

WHEREAS, 477 N Crest Street is suitable and appropriate for single family residential

WHEREAS, the Village of Hortonville Plan Commission, has met and held a public hearing on 2-13-2025 and has recommended that the Village of Hortonville Rezones the Lot 1 of the attached CSM of Tax Parcel No. 240022803

WHEREAS, the Village of Hortonville Board of Trustees, after notice and hearing, accepts the recommendations of the Village Plan Commission and deems the recommendations as promoting the public health, safety and welfare of the Village.

NOW THEREFORE, BE IT ORDAINED AS FOLLOWS:

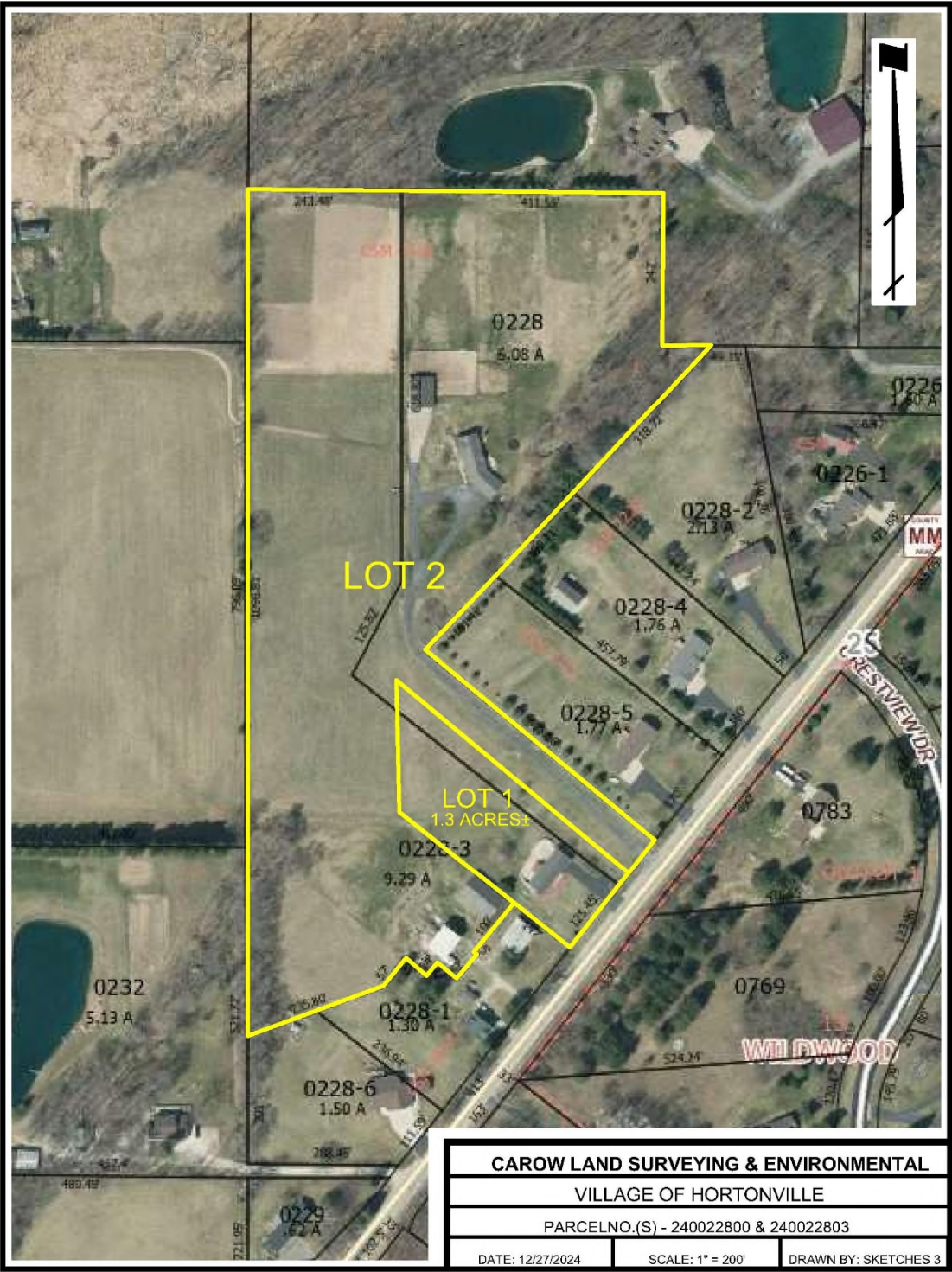
1. The Village of Hortonville Zoning Ordinance and Zoning Map is hereby amended to reclassify LOT 1 of the attached CSM of 477 N Crest St (Tax Parcel No. 240022803) from A Agricultural to R-1 Single Family Residential

Adopted this 20th day of February 2025.

Jeanne Bellile, Village President

Jane Booth, Clerk-Treasurer

Attachment A





PO Box 7757
Appleton, WI 54912
920-969-9901 Fax 920-969-9904
www.teccsecurity.com

**** Proposal ****

11/20/2024

Project Number: I9150

For :

Alonzo Park Cameras

**** Proposal ** to:**

Village of Hortonville Public Works
Colton Glocke

521 W Cedar Street
Hortonville, WI 54944
Tel: 920-378-3757 Colt

Project Site:

Village of Hortonville PublicWorks
Colton Glocke

521 W Cedar Street
Hortonville, WI 54944

Mfr-Part No.	Qty	Description	Unit Price	Extended
ALARMPROD	1	Ecologic Battery & UPS System, 850VA, LCD Display		
ADI	2	4MP Night Color 2.0 LED Network Eyeball Camera		
ADI	2	2 x 4MP Enhanced Night Color Dual-Lens Panoramic Turret		
ADI	2	Water-Proof Junction Box		
ADI	2	Wall Mounting Bracket		
ADI	1	ArcticPro Series 4MP Network PTZ Camera, IP66, IR 100m, 25x		
ADI	1	Mounting Adapter for PFB300C		
ADI	1	Parapet Mount Bracket		
ALARMPROD	1	8-Port Long-Distance ePoE Switch		
ADI	1	Dahua 802.11A/N Wireless Access Point		
ADI	1	802.11a/N Wireless Access Point		
WINCITWIR	500	CAT6 Wire		
TECSECSYS	1	Miscellaneous Parts (Conduit, Fitting, Etc)		
				6,212.14

Estimate is good for 60 Days.

This estimate is for completing the project as described above, based on our initial evaluation. It does not include potential increases in labor or materials that may result should unforeseen circumstances arise once installation begins.

Terms Net 15
60% Down, 40% upon Completion
Down-payment required before we can proceed.

Accepted Installation Payment forms include: Check, ACH and Credit Card (additional 3% Convenience Fee will be added to CC payments).

Network requires direction connection to an open port, WiFi enabled devices may necessitate the addition of a dedicated router and/or WiFi Extender for network management.

Mfr-Part No.	Qty	Description	Unit Price	Extended

Customer Signature: _____ Date: _____

TECC Signature: _____ Date: _____

Proposal Provided by: ANDREW JONES, Lead Technician/Sales

This ** Proposal ** is Valid for 60 Days.

WI Sales Tax	\$341.67
Project Total:	<u>\$6,553.81</u>



**SECURE VISION
SOLUTIONS**

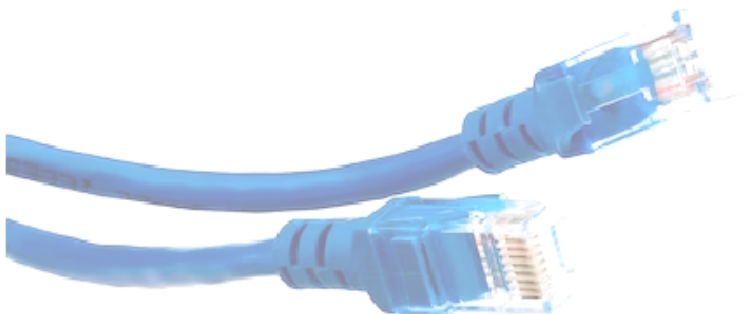
Alonzo Park

Security Camera Installation

Service Street: 310 E Main St

City / State: Hortonville, WI 54944

General Scope of Work: 4 Camera Installation + (2) P2P Antenna Installation



ESTIMATE

Secure Vision Solutions LLC
1125 Tuckaway Ln Ste A
Menasha, WI 54952

accounting@securevisionsolutions.com
om
+1 (920) 241-8060
www.securevisionsolutions.com



Bill to
Hortonville Street Dept

Ship to
Hortonville Street Dept

Estimate details

Estimate no.: 2501285
Estimate date: 01/13/2025

Service Street: 310 E Main St
Service City / State: Hortonville, WI 54944
General Scope of Work: Alanzo Park Camera
Installation

#	Product or service	Description	Qty	Rate	Amount
1.	Weatherproof Equipment Enclosure (NEMA) Install	Install NEMA rated Enclosure & Prep for Electrical Install (Complete As Service Call Prior to Install Date & Request Notification of Electrical Outlet Install)	1	\$345.00	\$345.00
2.	Power Outlet Installation	Power Outlet Installation for NEMA Box and Related Equipment. *This line item can be removed if client would like to supply their own electrician*	1	\$525.00	\$525.00
3.	SCW MDF/IDF Install & Setup *SCW Provided* (With Backboard)	Install SVS MDF Locking Cabinet & Related Equipment onto SVS Supplied & Installed Backboard. Install NVR & Commission via SCW Support	1	\$545.00	\$545.00
4.	P2P Bridge Installation & Configuration	Cable & Install P2P Bridge System (2 Antenna System)	1	\$1,000.00	\$1,000.00
5.	SCW Exterior Camera CMR	Install Exterior Camera via new CMR Cable, Mount, Configure, Test, & Aim Camera	4	\$625.00	\$2,500.00
6.	SVS 15u Locking Network Cabinet	15U Server Cabinet Wall Mount Rack Enclosure, 2 Fans, Locking Glass Door	1	\$525.00	\$525.00
7.	SVS NEMA Weatherproof Enclosure *Temp Controlled	14x12x6 Inch 120 VAC Steel Weatherproof Enclosure with Heating System	1	\$475.00	\$475.00
8.	Ubiquiti airMAX 5GHz	Ubiquiti airMAX 5GHz NanoBeam AC Kit (1 x NBE-5AC-GEN2(US) 1 x UB-AM 1 x 100' shielded PMC)	2	\$339.00	\$678.00
9.	The Scout 5.0	180° Ultra Wide Angle Turret Camera	2	\$500.00	\$1,000.00

10.	The Warrior 8.0 v3	4K (8MP = 4x1080P) Fixed Lens Mini Bullet Camera, Active Deterrence Lights, Speaker and Mic.	2	\$325.00	\$650.00
11.	The Admiral 4 v2	4 Channel 4K POE NVR	1	\$450.00	\$450.00
12.	UPS Power Supply	UPS Power Supply	1	\$195.00	\$195.00
13.	12TB Surveillance Grade Hard Drive	12TB Surveillance Grade Hard Drive	1	\$550.00	\$550.00
14.	*NOTE	Provides roughly 20 Days of Playback. Add additional hard drives for additional storage capacity	1	\$0.00	\$0.00
15.	24" Display Monitor	24" Display Monitor for Camera Views.	1	\$155.00	\$155.00
16.	Round Electrical Box Mount	Round Electrical Box Mount	4	\$30.00	\$120.00
Total				\$9,713.00	

Accepted date

Accepted by

Installation Services

Your Video Surveillance Installation Includes:

- Dedicated project management staff prepared to ensure all tasks are completed per project requirements.
- Ethernet cabling rated in accordance with the cable run (i.e. plenum or outdoor rated cable as needed). All cables will be properly terminated and labeled.
- All wall penetrations, to include brick or concrete wall coring, required for connections to outdoor cameras.
- Conduit, J-hooks, or other cable management hardware as required.
- Camera electrical boxes, specialty brackets, and weatherproong to ensure ease of maintenance and camera longevity.
- Conguration of the NVR to include the following: Setting up the LAN ethernet connection for connectivity with the internet, installation of the camera network to include direct connect cameras to the NVR and cameras connected to remote switches on the camera subnet of the NVR.
- Walkthrough with the client to review all camera locations/views to ensure all work is completed to the customer's satisfaction.
- ViewStation desktop software and the SCW Go mobile application (Android or i-Phone) to monitor/manage your surveillance system.
- 1-year warranty on installation, 3-year warranty on SCW equipment.
Lifetime free and unlimited SCW Help Desk support.jiuuuuu

General Assumptions

- Above labor is quoted per 8-hour day (8:00 AM - 5:00 PM Local Time Monday - Friday)
- **Client** shall provide floor plans and cut sheets clearly identifying the end point's exact locations as well as hardware installation locations and labeling requirements a minimum of (72) hrs. prior to the requested arrival time.
- **Client** shall provide a Single Point of Contact for all confirmations, deliverable review, scheduling, and other project management communications.
- **Client** agrees to reimburse SVS for all permit fees or other fees resulting from the work performed in the city or state should they arise.
- End Client shall provide unhindered access to the service areas within 15 minutes upon arrival.
- Union Labor is not required for this location.
- **Client** shall instruct End Client to clear all installation locations and cable pathways of obstructions so that SVS can easily access the project area.
- SVS assumes that there is sufficient existing rack space to facilitate all equipment needed to complete installation.
- SVS pricing assumes that all interior cabling runs shall be installed with Cat6 riser rated cable.
- SVS pricing assumes that all non-element exposed exterior cabling runs shall be installed with Cat6 riser rated cable.
- SVS pricing assumes that all element exposed exterior cabling runs shall be installed with Cat6 Outdoor rated cable.
- Plenum cabling installation shall be invoiced at \$100.00 per instance additional where required.
- When required, additional steel conduit shall be installed and billed at \$6.25 per linear foot installed.

Cancellation & Work Stoppage

- If all work cannot be completed within the Time to Task allowed due to issues outside of the control of SVS the additional time onsite as well as any additional equipment rental required, shall be billable to Client. These items include but are not limited to access restrictions to work areas, delays by other trades or site employees, inaccessible cable pathways, Client Support delays, shipping delays or hardware related delays.
- In the event of any cancelation within 48hrs to 12hrs of the scheduled start time will be invoiced at 25% of the site's average daily rate. In addition, a \$125.00 rescheduling fee shall be invoiced per instance.
- In the event of any cancelation within 12hrs of the scheduled start time will be invoiced at 50% of the site's average daily rate. In addition, a \$125.00 rescheduling fee shall be invoiced per instance.
- It is the responsibility of Client to provide SVS with any schedule changes. SVS will then work with the technician(s) to adjust and reconfirm their first availability.

Invoicing & Payment:

- All equipment must be purchased prior to installation. If labor and material cost exceed \$25,000, we require a 50% deposit on installation. Invoices shall be due for payment no later than 30 calendar days from service completion date. Client shall issue payment remittance to be received by invoice due date. Any payment not received in full by the due date will be subject to an initial 10% financing origination charge. A 2.49% monthly finance charge (compounded) of all overdue balances shall be assessed until overdue payment is received in full. Payments will be credited first to late payment charges and remainder to the unpaid balance. Client accepts & shall be responsible for all collection or legal fees necessitated by the lateness or default of payment.
- Any disputed invoice lines must be disputed within 3 business days, or the invoice shall be deemed valid and billable.

By accepting this estimate, the acceptor states that they have read, understand, and accept the terms and conditions laid out in the SVS-Client Assumptions PDF.

Acceptor states they are authorized to purchase products and services from SVS on behalf of Client.

Accepted date

Accepted by



Hunter Security & Surveillance Systems

W7537 Molly Marie Court
Greenville, WI 54942

E-mail: Matthunter@huntersurveillance.com

Web: Huntersurveillance.com

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

Proposal

Date	Estimate #
2/3/2025	16106

Name / Address

HORTONVILLE STREET DEPARTMENT
Colton Glocke Glocke

Terms	PROJECT
Net 30	ALONZO PARK

Description	Qty	Rate	Total
**** HEAD END EQUIPMENT ****			
Camera Station S2216 Mk II Rack Appliance, 8 TB HARD DRIVE, 16 AXIS Camera Station Pro licenses included	1	3,779.99	3,779.99T
12 SPACE SWING FRAME RACK 24" DEEP	1	343.68	343.68T
1U RACK SHELF	1	43.74	43.74T
825VA, 480W, 12 OUTLET, AVR UPS	1	152.49	152.49T
24 PORT CAT6 HIPER LINK PATCH PANEL	1	96.56	96.56T
PATCH CORD, CAT 6, MOLDED BOOT, 3' WHITE	8	2.885	23.08T
**** CAMERA EQUIPMENT ****			
M4318-PLVE 180 &360 OVERVIEW	2	772.49	1,544.98T
P3738-PLP Panoramic Camera, 4*4K at 15 fps per channel	3	1632.48667	4,897.46T
T91B67 POLE MOUNT 65-165MM	3	93.73667	281.21T
T94N01D Pendant Kit	3	86.23667	258.71T
P3818-PVE Panoramic Camera, Seamless, 180° coverage with no blind spots	1	1,666.24	1,666.24T
T91B67 POLE MOUNT 65-165MM	1	93.74	93.74T
T94A01D 1.5 INCH NPT CEILING PEND KIT	1	51.24	51.24T
TQ3101-E PENDANT KIT	1	86.24	86.24T
CAT5 CONNECTOR FOR NETWORKS	6	2.01	12.06T
TRAVEL TIME TO AND FROM EACH OF THE CUSTOMERS LOCATION.	2	62.00	124.00T
INSTALLATION AND PROGRAMMING COST FOR COMMERCIAL JOBS	24	100.00	2,400.00
TRAINING COST FOR COMMERCIAL JOBS	2	100.00	200.00
DROVE TO STORE THEN ONTO THE NEXT SERVICE CALL.	120	0.55	66.00T

I look forward to working with you.

Subtotal

Sales Tax (0.0%)

Total

Keeping You Safe and Secure

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608)469-6463 Email: matthunter@huntersurveillance.com



Hunter Security & Surveillance Systems

W7537 Molly Marie Court
Greenville, WI 54942

E-mail: Matthunter@huntersurveillance.com

Web: Huntersurveillance.com

Facebook: [Facebook.com/HunterSurveillance](https://www.facebook.com/HunterSurveillance)

Proposal

Date	Estimate #
2/3/2025	16106

Name / Address

HORTONVILLE STREET DEPARTMENT
Colton Glocke Glocke

Terms	PROJECT
Net 30	ALONZO PARK

Description	Qty	Rate	Total
NOTE: - LIFT NOT INCLUDED - INTERNET REQUIRED FOR OFFSITE VIEWING. - WIRE, RACEWAY, INSTALLATION OF WIRE PROVIDED BY OTHERS. - ALL CAMERA RUNS NEED TO BE UNDER 325', OTHERWISE MORE EQUIPMENT IS NEEDED, NOT INCLUDED. - PROPOSAL GOOD FOR 30 DAYS. - HEAD END EQUIPMENT NEEDS TO BE IN A HEATED ROOM 			

I look forward to working with you.

Subtotal \$16,121.42

Sales Tax (0.0%) \$0.00

Total \$16,121.42

Keeping You Safe and Secure

N1811 Reimer Drive Greenville, WI 54942 P:(920) 202-3607 C:(608)469-6463 Email: matthunter@huntersurveillance.com

531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944-0099



Phone: 920-779-6011
Fax: 920-779-6552
Cell: 920-538-6709
www.hortonvillewi.org

Memo: Administrator Training



Confidence Club - MyConfidence Executive Assessment Certification

Welcome to the Confidence Club - MyConfidence Executive Assessment Certification.

You will receive the certification along with 24 free MyConfidence Executive Assessments (valued at \$6,000).

As a bonus you will also have access to our monthly coaching calls in the Confidence Club (valued at \$5,997).

You also have access to our backstage area with all of the 36 Confidence Traits explain in detail and an example debrief to review (valued at \$2,000).

Other on-demand bonuses include:

- Planning for your future
- Assessment use internally and externally
 - Coaching confidence
 - Training process
- Speaking best-practices

All of these bonuses are valued at \$17,997 and all are included in the investment of \$5,000.

531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944-0099



Phone: 920-779-6011
Fax: 920-779-6552
www.hortonvillewi.org

ADMINISTRATION

clerktreas@hortonville.wi.gov

FEBRUARY 20, 2025

ELECTIONS

- Held in-person Absentee Voting February 4 through February 14, 2025
- Completed the Public Test of Voting Equipment
- Held the Spring Primary-February 18, 2025
- Uploaded the Badger Book Information and Reconciled the election in WisVote
- Completed ballot survey needs for the April 1, 2025 Spring Election with Outagamie County
- Completed the survey for the Type E Notice for in person absentee voting for the April 1 Spring Election

WEBINARS/ZOOM MEETINGS/TRAININGS

- Weekly Department Head Meetings
- Weekly Staff Meetings

FINANCES

- M, W, F bank deposits
- Balance and reconcile accounts/journal entries/prepare invoices
- Approved payroll, initiated withdrawals
- Prepared EBC/HRA Reimbursement Invoices/other various invoices
- Monthly reconciliation of bank accounts
- Compiling and uploading the 2024 Audit Paperwork – Audit is scheduled for March 10-11, 2025
- Tax reconciliation – made payments to BOLD, FVTC, Outagamie County and HASD
- Checked into Positive Pay – Wolf River Community Bank – a fraud protection service that we will be using for checks and ACH withdrawals

LICENSES

-

PUBLICATIONS

- Publication for Hortonville Historical Society Annual Meeting Agenda
- Public Hearing on Special Assessments – North Mill Street

PUBLIC RECORD REQUESTS

-

OTHER

- Village Board agendas & packets, committee agendas
- Village Board minutes, committee minutes
- Other Committee/Commission meeting agendas & minutes as needed
- Scheduled training for our new Public Works Clerk 1 with Caselle -16 hours

- Real Estate Certificates – in February
- Dog Licenses issues – in February

Account No	Title	YTD	Budget	% Budget
600-06-40810-000	IN LIEU OF TAXES (W)(E)	\$ 32,708.00	\$ 32,708.00	100%
600-06-40820-399	PSC REMAINDER ASSESSMENT (W	\$ 364.01	\$ 300.00	121%
600-06-60000-110	SALARIES & WAGES - PAYROLL(E)	\$ 53,054.47	\$ 35,171.00	151%
600-06-60000-111	LONGEVITY PAY(E)	\$ 868.95	\$ 816.00	106%
600-06-60000-120	SALARIES & WAGES - FICA(E)	\$ 4,707.24	\$ 2,753.01	171%
600-06-60000-135	HEALTH INSURANCE WAIVER PAYI	\$ 5,687.60	\$ 5,475.00	104%
600-06-60000-170	SALARIES/WAGES-RETIREMENT(E)	\$ 3,728.22	\$ 2,860.88	130%
600-06-60510-110	WELLS,MAINT/OPERATE - PAYROL	\$ 13,813.63	\$ 10,000.00	138%
600-06-60510-120	WELLS,MAINT./OPERATE - FICA(E)	\$ 1,119.07	\$ 765.00	146%
600-06-60510-170	WELLS,MAINT/OPERATE-RETIREM	\$ 617.42	\$ 690.00	89%
600-06-62040-110	OTHER WATER SYS MAINT-PAYRO	\$ 8,192.26	\$ 5,000.00	164%
600-06-62040-120	OTHER WATER SYS MAINT-FICA(E)	\$ 620.12	\$ 382.50	162%
600-06-62040-170	OTHER WATER SYS MAINT-RETIRE	\$ 364.16	\$ 345.00	106%
600-06-62200-220	FUEL/POWER, PUMPING-UTILITIES	\$ 26,001.00	\$ 25,000.00	104%
600-06-63060-110	GEN'L WATER DUTIES(E)	\$ 333.52	\$ 20,286.00	2%
600-06-63060-120	GEN'L WATER DUTIES-FICA(E)	\$ 72.20	\$ 1,551.88	5%
600-06-63060-170	GEN'L WATER DUTIES RET(E)	\$ 51.70	\$ 1,399.73	4%
600-06-63120-399	CHEMICALS - AQUA MAG(E)	\$ 5,113.60	\$ 4,500.00	114%
600-06-63130-399	CHEMICALS - CHLORINE(E)	\$ 3,621.87	\$ 3,000.00	121%
600-06-63140-399	CHEMICALS - CAUSTIC SODA(E)	\$ 4,795.60	\$ 6,800.00	71%
600-06-64100-205	PLANT SUPPLIES - TESTING(E)	\$ 6,311.61	\$ 2,000.00	316%
600-06-64100-340	PLANT SUPPLIES - MAINT SUPPLY(	\$ 1,914.22	\$ 1,000.00	191%
600-06-64100-390	PLANT SUPPLIES - OTHER(E)	\$ 232.51	\$ 1,500.00	16%
600-06-64100-395	PLANT SUPPLIES - HEALTH EXP(E)	\$ -	\$ 250.00	0%
600-06-64100-400	PLANT SUPPLIES - MATERIALS(E)	\$ 1,553.35	\$ 2,500.00	62%
600-06-65000-202	REPAIR, WATER PLANT-PROF SER	\$ 617.00	\$ 5,000.00	12%
600-06-65000-400	REPAIR, WATER PLANT-MATERIAL	\$ 1,030.36	\$ 2,000.00	52%
600-06-65050-202	MAINT - DISTRIBUT'N, PROF SERV(	\$ 47,256.44	\$ 50,000.00	95%
600-06-65050-400	MAINT DISTRIBUTION - MATERIALS	\$ 4,080.40	\$ 5,000.00	82%
600-06-65050-415	MAINT DISTRIBUTION - COUNTY(E)	\$ -	\$ 1,500.00	0%
600-06-65120-110	MAINS,DISTRIB/MAINT-PAYROLL(E)	\$ 7,583.57	\$ 16,000.00	47%
600-06-65120-120	MAINS,DISTRIB/MAINT-FICA(E)	\$ 601.47	\$ 1,224.00	49%
600-06-65120-170	MAINS,DISTRIB/MAINT-RETIREMEN	\$ 502.54	\$ 1,104.00	46%
600-06-65200-202	MAINT OF SERVICES - PROF SERV	\$ 11,428.59	\$ 9,800.00	117%
600-06-65200-400	MAINT OF SERVICES - MATERIALS(	\$ 386.76	\$ 1,000.00	39%
600-06-65330-110	METERS,MAINT. - PAYROLL(E)	\$ -	\$ 3,000.00	0%
600-06-65330-120	METERS,MAINT. - FICA(E)	\$ -	\$ 229.50	0%
600-06-65330-170	METERS,MAINT. - RETIREMENT(E)	\$ -	\$ 207.00	0%
600-06-68900-390	FINANCIAL ADMINISTRATION-WATI	\$ 2,699.36	\$ -	0%
600-06-90120-110	METER READING - PAYROLL(E)	\$ 213.91	\$ 2,000.00	11%
600-06-90120-120	METER READING - FICA(E)	\$ 16.48	\$ 153.00	11%
600-06-90120-170	METER READING - RETIREMENT(E)	\$ 14.44	\$ 138.00	10%
600-06-90210-110	BILLING/BOOKKEEPER - PAYROLL(	\$ 34,286.78	\$ 35,640.00	96%

600-06-90210-111	BILLING/BOOKKPR-LONGEVITY PA	\$	1,062.50	\$	1,063.00	100%
600-06-90210-120	BILLING/BOOKKEEPER - FICA(E)	\$	2,789.45	\$	2,853.68	98%
600-06-90210-135	BILLING/BOOKKEEPER-HTH WAIVE	\$	600.00	\$	600.00	100%
600-06-90210-170	BILLING/BOOKKEEPER-RETIREMEI	\$	2,536.88	\$	2,573.91	99%
600-06-90400-399	UNCOLLECTIBLE ACCOUNTS(E)	\$	-	\$	500.00	0%
600-06-92000-110	ADMIN. SALARIES - PAYROLL(E)	\$	57,332.18	\$	59,848.00	96%
600-06-92000-111	ADMIN SALARIES-LONGEVITY PAYI	\$	710.00	\$	693.00	102%
600-06-92000-120	ADMIN. SALARIES - FICA(E)	\$	4,812.85	\$	4,837.94	99%
600-06-92000-135	ADMIN SALARIES- HTH INS WAIVEI	\$	2,700.00	\$	2,700.00	100%
600-06-92000-170	ADMIN. SALARIES - RETIREMENT(E	\$	3,721.92	\$	4,363.63	85%
600-06-92100-220	OFFICE SUPPLIES - PHONE, PAGEI	\$	2,932.70	\$	2,300.00	128%
600-06-92100-310	OFFICE SUPPLIES-OFFICE SUPPLY	\$	3,741.71	\$	4,500.00	83%
600-06-92100-312	OFFICE SUPPLIES-COMP'TR SUPPI	\$	5,258.03	\$	6,000.00	88%
600-06-92100-320	OFFICE SUPPLIES-DUES/SUBSCRII	\$	240.00	\$	500.00	48%
600-06-92300-201	GENERAL ENGINEERING/GIS(E)	\$	9,992.50	\$	10,000.00	100%
600-06-92300-202	Professional Services Water(E)	\$	960.00	\$	1,200.00	80%
600-06-92300-213	AUDITING SERVICES EMPLOYED(E	\$	3,836.67	\$	5,000.00	77%
600-06-92300-214	BOND DISCLOSURE REPORTING(E	\$	141.75	\$	150.00	95%
600-06-92310-204	ATTORNEY - OTHER SERVICES(E)	\$	3,902.80	\$	4,250.00	92%
600-06-92400-399	INSURANCE EXPENSE-PROP., LIAE	\$	14,383.88	\$	12,500.00	115%
600-06-92600-132	WATER EMPL. BENEFIT-HEALTH IN	\$	12,964.90	\$	12,148.00	107%
600-06-92600-133	WATER-HRA REIMBURSEMENT(E)	\$	4,795.99	\$	4,163.00	115%
600-06-92600-134	WATER EMPL. BENEFIT-DENTAL IN	\$	743.76	\$	800.00	93%
600-06-92600-136	WATER EMPL. BEN.-LIFE/DISAB.(E)	\$	1,492.34	\$	1,272.00	117%
600-06-92600-140	WATER EMPLOYEE-CLOTH. ALLOV	\$	1,180.83	\$	1,500.00	79%
600-06-92600-395	EMPL BEN-SHOTS/TESTS/EAP/ETC	\$	338.54	\$	50.00	677%
600-06-92610-110	EDUCATION - PAYROLL(E)	\$	6,054.64	\$	3,000.00	202%
600-06-92610-120	EDUCATION - FICA(E)	\$	456.43	\$	229.50	199%
600-06-92610-170	EDUCATION - RETIREMENT(E)	\$	415.18	\$	207.00	201%
600-06-92610-330	EDUCATION - TRAVEL/SEMINARS(E	\$	864.46	\$	1,000.00	86%
600-06-92610-390	EDUCATION - OTHER EXPENSES(E	\$	525.90	\$	500.00	105%
600-06-93000-399	MISC. GENERAL EXPENSE(E)	\$	168.50	\$	-	0%
600-06-93300-110	TRANSPORTATION - PAYROLL(E)	\$	218.90	\$	500.00	44%
600-06-93300-120	TRANSPORTATION - FICA(E)	\$	16.76	\$	38.25	44%
600-06-93300-170	TRANSPORTATION - RETIREMENT(	\$	15.10	\$	34.50	44%
600-06-93300-362	TRANSPORTATION - REPAIR PART	\$	317.73	\$	1,500.00	21%
600-06-93300-363	TRANSPORTATION-FUEL, SUPPLIE	\$	1,509.22	\$	2,000.00	75%
600-07-40820-399	PSC REMAINDER ASSESSMENT(E)	\$	364.01	\$	-	0%
600-07-42700-661	CLEAN WATER FUND INTEREST(E)	\$	41,794.43	\$	41,794.43	100%
600-07-42700-663	INT-'18 PINE ST/SCREW PUMP(E)	\$	1,816.48	\$	1,813.10	100%
600-07-68900-390	FINANCIAL ADMINISTRATION-SEW	\$	8,845.51	\$	-	0%
600-07-82000-110	SUPERV. & LABOR - PAYROLL(E)	\$	34,476.35	\$	35,171.00	98%
600-07-82000-111	LONGEVITY PAY(E)	\$	868.96	\$	816.00	106%
600-07-82000-120	SUPERV. & LABOR - FICA(E)	\$	3,307.49	\$	3,171.84	104%

600-07-82000-135	HEALTH INSURANCE WAIVER PAYI	\$	5,687.40	\$	5,475.00	104%
600-07-82000-170	SUPERV. & LABOR - RETIREMENT(I	\$	2,558.19	\$	2,860.88	89%
600-07-82100-220	POWER/FUEL, PUMPING-UTILITIES	\$	78,691.81	\$	80,000.00	98%
600-07-82300-399	CHLORINE(E)	\$	-	\$	500.00	0%
600-07-82400-399	PHOS REMOVAL-FERRIC CHLORID	\$	22,764.42	\$	25,000.00	91%
600-07-82500-399	POLYMERS(E)	\$	1,773.00	\$	8,800.00	20%
600-07-82700-205	OPERATING SUPPLIES-TEST'G SUI	\$	12,199.43	\$	12,000.00	102%
600-07-82700-220	OPERATING SUPPLIES-UTILITIES(E	\$	22,463.19	\$	35,000.00	64%
600-07-82700-340	OPERATING SUPPLIES-BLDG SUPF	\$	205.19	\$	500.00	41%
600-07-82700-390	OPERATING SUPPLIES-OTHER EXF	\$	603.68	\$	1,000.00	60%
600-07-82700-395	OPERATING SUPPLIES-HEALTH SL	\$	-	\$	250.00	0%
600-07-82700-400	OPERATING SUPPLIES-MATERIALS	\$	2,239.69	\$	1,000.00	224%
600-07-82800-110	TRANSPORTATION - PAYROLL(E)	\$	10.59	\$	1,000.00	1%
600-07-82800-120	TRANSPORTATION - FICA(E)	\$	0.79	\$	76.50	1%
600-07-82800-170	TRANSPORTATION - RETIREMENT(	\$	0.73	\$	69.00	1%
600-07-82800-362	TRANSPORTATION-REPAIRS/PART	\$	-	\$	1,000.00	0%
600-07-82800-363	TRANSPORTATION-FUEL/SUPPLIE'	\$	1,067.97	\$	1,500.00	71%
600-07-83100-110	MAINT COLLECT.SYS.-PAYROLL(E)	\$	2,302.29	\$	2,000.00	115%
600-07-83100-120	MAINT COLLECT.SYS.-FICA(E)	\$	176.23	\$	153.00	115%
600-07-83100-170	MAINT COLLECT.SYS.-RETIREMEN	\$	135.65	\$	138.00	98%
600-07-83100-202	MAINT COLLECT.SYS.-PROF. SERV	\$	30,167.85	\$	44,000.00	69%
600-07-83100-400	MAINT COLLECT.SYS.-MATERIALS(	\$	3,927.15	\$	1,000.00	393%
600-07-83200-110	MAINT. PUMP STAT'N-PAYROLL(E)	\$	2,482.57	\$	2,500.00	99%
600-07-83200-120	MAINT. PUMP STAT'N-FICA(E)	\$	191.47	\$	191.25	100%
600-07-83200-170	MAINT. PUMP STAT'N-RETIREMENT	\$	166.89	\$	172.50	97%
600-07-83200-202	MAINT. PUMP STAT'N-PROF. SERV.	\$	5,112.50	\$	5,000.00	102%
600-07-83200-400	MAINT. PUMP STAT'N-MATERIALS(I	\$	1,189.16	\$	1,000.00	119%
600-07-83300-110	MAINT. TREATMENT EQ-PAYROLL(I	\$	1,161.13	\$	2,500.00	46%
600-07-83300-120	MAINT. TREATMENT EQ-FICA(E)	\$	95.40	\$	191.25	50%
600-07-83300-170	MAINT. TREATMENT EQ-RETIREME	\$	33.08	\$	172.50	19%
600-07-83300-202	MAINT. TREATMENT EQ-PROF.SER	\$	16,022.68	\$	11,000.00	146%
600-07-83300-400	MAINT. TREATMENT EQ-MATERIAL	\$	13,944.98	\$	12,000.00	116%
600-07-83400-110	MAINT. GEN'L PLANT-PAYROLL(E)	\$	44,467.76	\$	53,036.00	84%
600-07-83400-120	MAINT. GEN'L PLANT-FICA(E)	\$	3,497.08	\$	4,057.25	86%
600-07-83400-170	MAINT. GEN'L PLANT-RETIREMENT	\$	2,796.01	\$	3,659.48	76%
600-07-83400-202	MAINT. GEN'L PLANT-PROF. SERV.	\$	37,356.03	\$	32,000.00	117%
600-07-83400-390	MAINT. GEN'L PLANT-OTHER EXP(E	\$	12,845.58	\$	6,000.00	214%
600-07-83400-400	MAINT. GEN'L PLANT-MATERIALS(E	\$	19,346.59	\$	9,000.00	215%
600-07-83410-110	MAINTAIN METERS - PAYROLL(E)	\$	123.17	\$	500.00	25%
600-07-83410-120	MAINTAIN METERS - FICA(E)	\$	9.37	\$	38.25	24%
600-07-83410-170	MAINTAIN METERS - RETIREMENT(	\$	1.47	\$	34.50	4%
600-07-83410-400	MAINTAIN METERS - MATERIALS(E	\$	155.90	\$	250.00	62%
600-07-84000-110	BILLING/ACCT'G - PAYROLL(E)	\$	34,286.91	\$	35,640.00	96%
600-07-84000-111	BILLING/ACCT'G-LONGEVITY PAY(E	\$	1,062.49	\$	1,063.00	100%

600-07-84000-120	BILLING/ACCT'G - FICA(E)	\$	2,789.29	\$	2,853.68	98%
600-07-84000-135	HEALTH INSURANCE WAIVER PAYI	\$	600.00	\$	600.00	100%
600-07-84000-170	BILLING/ACCT'G - RETIREMENT(E)	\$	2,536.94	\$	2,573.91	99%
600-07-84200-110	METER READING - PAYROLL(E)	\$	-	\$	1,000.00	0%
600-07-84200-120	METER READING - FICA(E)	\$	-	\$	76.50	0%
600-07-84200-170	METER READING - RETIREMENT(E)	\$	-	\$	5.28	0%
600-07-84200-310	METER READING - OFFICE SUPPLY	\$	-	\$	100.00	0%
600-07-84300-399	UNCOLLECTIBLE ACCOUNTS(E)	\$	-	\$	250.00	0%
600-07-85000-110	ADMIN. SALARIES - PAYROLL(E)	\$	57,332.18	\$	59,848.00	96%
600-07-85000-111	ADMIN SALARIES-LONGEVITY PAYI	\$	710.00	\$	693.00	102%
600-07-85000-120	ADMIN. SALARIES - FICA(E)	\$	4,812.56	\$	4,837.94	99%
600-07-85000-135	HEALTH INSURANCE WAIVER PAYI	\$	2,700.00	\$	2,700.00	100%
600-07-85000-170	ADMIN. SALARIES - RETIREMENT(E)	\$	3,721.82	\$	4,363.63	85%
600-07-85100-220	OFFICE SUPPLIES - PHONE, PAGEI	\$	3,620.07	\$	2,000.00	181%
600-07-85100-310	OFFICE SUPPLIES-OFFICE SUPPLY	\$	3,617.72	\$	3,000.00	121%
600-07-85100-312	OFFICE SUPPLIES-COMPUTR SUPI	\$	5,197.26	\$	5,000.00	104%
600-07-85100-320	OFFICE SUPPLIES-EMP DUES/SUB	\$	-	\$	250.00	0%
600-07-85100-330	OFFICE SUPPLIES-TRAVEL(E)	\$	-	\$	100.00	0%
600-07-85200-201	GENERAL ENGINEERING/GIS(E)	\$	11,142.50	\$	10,000.00	111%
600-07-85200-205	OUTSIDE TESTING EMPLOYED(E)	\$	-	\$	1,200.00	0%
600-07-85200-213	AUDITING SERVICES EMPLOYED(E)	\$	2,581.68	\$	4,000.00	65%
600-07-85200-214	BOND DISCLOSURE REPORTING(E)	\$	252.00	\$	252.00	100%
600-07-85210-204	ATTORNEY - OTHER SERVICES(E)	\$	3,902.80	\$	4,000.00	98%
600-07-85300-399	INSURANCE EXPENSE-PROP./LIAB	\$	23,657.26	\$	21,000.00	113%
600-07-85400-132	EMPLOYEE BEN.-HEALTH INS.(E)	\$	12,964.90	\$	12,148.00	107%
600-07-85400-133	SEWER-HRA REIMBURSEMENT(E)	\$	4,795.99	\$	4,163.00	115%
600-07-85400-134	EMPLOYEE BEN.-DENTAL INS.(E)	\$	743.76	\$	800.00	93%
600-07-85400-136	EMPLOYEE BEN.-LIFE/DISAB. INS.(I	\$	1,492.34	\$	1,272.00	117%
600-07-85400-140	EMPLOYEE BEN.-CLOTHING ALLOV	\$	1,180.83	\$	1,500.00	79%
600-07-85400-395	EMP BEN-SHOTS,TESTS, EAP, ETC	\$	338.53	\$	50.00	677%
600-07-85410-110	EDUCATION - PAYROLL(E)	\$	2,405.29	\$	3,000.00	80%
600-07-85410-120	EDUCATION - FICA(E)	\$	182.65	\$	229.50	80%
600-07-85410-170	EDUCATION - RETIREMENT(E)	\$	165.27	\$	207.00	80%
600-07-85410-330	EDUCATION - TRAVEL/SEMINARS(E)	\$	1,708.31	\$	2,000.00	85%
600-07-85410-390	EDUCATION - OTHER EXPENSES(E)	\$	340.00	\$	2,000.00	17%
600-07-85500-399	REGULATORY COMMISSION EXPEI	\$	-	\$	250.00	0%
600-07-85600-399	MISCELLANEOUS GENERAL EXPEI	\$	4,512.94	\$	5,500.00	82%
		\$	1,075,101.02	\$	1,106,343.08	

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2/20/2025 Director of Public Works Report

Meetings attended:

- Staff meetings
- Department head meetings
- Harassment training with staff 2/12/25
- Meeting with East Central Wisconsin Regional Planning Commission and staff to kick off Comprehensive Outdoor Recreation Plan update
- Meeting with VC3 for project kickoff 2/16/25
- Meeting with EOR to discuss BOLD meeting agenda items and plan moving forward

Current and past projects include:

- Security Camera updates for Alonzo Park (3 bids)
 - o TECC - \$6,553.81
 - o Secure Vision - \$9,713.00
 - o Hunter - \$16,121.42
- Otto Miller Park Masterplan – draft plan provided by consultants 2/14/25, working on some edits to draft plan before presentation to the board.
- Main Street Reconstruction – investigations into alternative designs for Cty JJ and Nash St intersection
- Cross Connection Control Program – Working with HydroCorp to update our cross-connection control program for the water utility. Water customer FAQ webpage has been completed - <https://watercustomer.com/hortonville/>
- Alonzo Park back-up generator – working with McMahon engineers/electricians as well as WE Energies and B&M Technical Services to get ready for generator installation

Sincerely,

Aaron Steber
Director of Public Works
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02-20-2025 Police Department Report

Meetings

- Village Department Head Meetings
- Met with Todd Timm regarding SRO transitions (ongoing)
- Met with local law enforcement agencies and security at Theda Clark-New London for updates to safety/security measures
- VC3 Software onboarding meeting

Training

- Officer Hauser and I attended harassment seminar at the municipal center (remaining officers will review seminar on their shifts)
- Officer Sokolski, Officer Hauser, Officer Sweeney, Officer Wulgaert, Officer Stephens and I attended legal update training at Seymour Municipal Center (2/13). Officer Heiden attended legal update at Appleton Police Department (2/6).
- Officer Sweeney and Officer Stephens attended evidence storage management training in La Crosse (2/18)
- Officer Wulgaert, Officer Stephens, and Officer Heiden completed annual firearm qualification (2/12)

Ongoing Projects and Miscellaneous

- Officer Wulgaert's first day was 2/17, her training schedule is completed until 4/20.
- Working with HHFD on drone
 - o Drone works and was used for HHFD training on 2/10
- Squad 22 arrived 02/17
 - o Not patrol ready, minor issues that I hope to have resolved within a week
- National SRO Day on 2/15. Thanks to Officer Sokolski and Officer Hauser for their dedication to their roles with the district!

Upcoming

- Department meeting/training on 2/25
 - o Update to domestic violence procedures
- Updating policies
- Individual officer meetings (February/March)

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Nathan Treadwell - Administrator
Village.Administrator@hortonville.wi.gov

Administrator weekly update –2/17/2025

Projects

- **Alonzo Park Splashpad and Playground**
 - I have submitted the paperwork for a full reimbursement for our grant to the state. Currently there has been a lot of discussion going around about grant money being frozen. At this point I was told by the state DNR that they are proceeding normally, and we will know more information once they do a submittal. At this point there is no reason to be worried about not receiving the funds.
- **Alonzo Park Ribbon Cutting Event**
 - This has been being worked on by our Deputy Clerk who has been starting to send out invitations to the governor's office and state representatives. She will be sending out letters shortly to Donors and the Village Board. The date for the Ribbon Cutting Event will be Saturday May 31st at 10:00am.
- **Veterans Memorial Reconstruction**
 - The bricks are being ordered, and we are getting a plan together for the spring.
- **Zoning Project**
 - Last week we had our Planning and Zoning meeting to discuss some of the options for changes to the zoning code. After that meeting we are ready to have the attorney review the chapters we currently have and do a full update to our sign ordinance bringing it into compliance.
- **Managed IT Services**
 - Meeting with VC3 for a kickoff meeting Feb. 18th
- **Small Business Development Grant Application**
 - I was informed this week that we will hear whether we got this grant by the end of February.

- **Historical Society Reactivation**
 - Annual Historical Society Meeting will be held March 27th at 6:00pm – elections will be held then, and then village we will be turning everything over to the board.

Administrator weekly update –2/10/2025

Projects

- **Village Property on Lakeview – County Transfer**
 - I reached out to the county to check on the status of this process. The property, owned by the Village, is located on Lakeview at the entrance to the Wiouwash Trail.
 - Before proceeding with the current plan, I want to explore an alternative option. I intend to discuss with the parks director the feasibility of relocating the Wiouwash Trail entrance to Wayne Drive. If this relocation is viable, it could allow us to sell the Lakeview property for residential development. Additionally, moving the trail entrance could help us avoid the railroad, which may be beneficial in the long run. If the county is open to this option, I will present the details to the board for your feedback.

- **Comprehensive Outdoor Recreation Plan Update**
 - Our group met this week to review recommendations from the previous plan, evaluating which should remain, be removed, or be updated. We also discussed potential new recommendations for each park.
 - We have a kickoff meeting scheduled next Wednesday with our engineering firm to outline their responsibilities and determine what aspects we will manage.

- **Miscellaneous**
 - I will be on vacation from February 28th to March 7th and will likely miss the March 6th Board meeting. However, I will be available by phone if needed.
 - Special assessment notices for N. Mill Street have been sent to residents. We will discuss this during the February 20th meeting. The final assessment amounts are close to the initial estimates, so I believe most residents will find them reasonable.

Hortonville Call Report



Run No.	Alert Date & Time	EnRoute	At Scene	Resp Time/Responded From	Code	Problem	Destination	Transport Mode
521 25	2025-01-06 10:07:55	10:09:00	10:21:08	00:13:13	1405 MILL ST	1 Hemorrhage / Laceration	ThedaCare Reg Med Ctr - Appleton	Emergency
1303 25	2025-01-14 08:57:50	08:57:52	09:05:26	00:07:36	1405 MILL ST	2 Sick Person	ThedaCare Med Ctr - New London	Non Emergency
1309 25	2025-01-14 10:06:06	10:06:14	10:18:08	00:12:02	1405 MILL ST	2 Fall Victim	<None>	Non Emergency
1590 25	2025-01-17 08:27:52	08:27:53	08:36:35	00:08:43	W6981 PARKVIEW DR	1 Stroke / CVA	ThedaCare Med Ctr - New London	Emergency
1708 25	2025-01-18 04:23:54	04:24:14	04:32:19	00:08:25	W6981 PARKVIEW DR	1 Breathing Problems	<None>	Emergency
1769 25	2025-01-18 18:37:34	18:37:49	18:45:54	00:08:20	W6981 PARKVIEW DR	1 Chest Pain	ThedaCare Reg Med Ctr - Appleton	Emergency
1799 25	2025-01-18 23:54:58	23:55:03	00:00:00	Can't calculate	1405 MILL ST	1 Traffic Accident	<None>	Emergency
1972 25	2025-01-21 01:22:35	01:22:37	01:35:10	00:12:35	314 E MAIN ST	1 Breathing Problems	ThedaCare Reg Med Ctr - Appleton	Emergency
2026 25	2025-01-21 15:08:33	15:08:37	15:21:26	00:12:53	1405 MILL ST	2 Unknown Problem / Man Down	Carroll House - Hortonville	Non Emergency
2105 25	2025-01-22 16:46:59	16:47:27	16:56:48	00:09:49	1405 MILL ST	1 Hemorrhage / Laceration	ThedaCare Reg Med Ctr - Appleton	Emergency
2327 25	2025-01-24 22:57:34	22:57:37	23:05:52	00:08:18	CHERRY ST & W MAIN ST	2 Fall Victim	ThedaCare Med Ctr - New London	Non Emergency
2364 25	2025-01-25 10:08:54	10:08:57	10:14:18	00:05:24	1405 MILL ST	1 Breathing Problems	ThedaCare Med Ctr - New London	Emergency
2627 25	2025-01-28 00:24:24	00:26:00	00:36:51	00:12:27	1405 MILL ST	1 Heart Problems	ThedaCare Reg Med Ctr - Appleton	Emergency
2880 25	2025-01-30 13:45:42	13:45:55	13:49:32	00:03:50	CHERRY ST & W MAIN ST	1 Fall Victim	ThedaCare Reg Med Ctr - Neenah	Emergency

Non-Emergency	4
Emergency	10
Stand-By	0
Total	14

Avg Response Time - Emergency 00:09:11

Avg Response Time - Non-Emergency 00:10:12

Downgraded to Non-Emergency Enroute

Upgraded to Emergency Enroute

Senior Activities Committee Update for Village Board February 2025

Our committee met on Thursday, January 13th.

Activities since last meeting:

January 13th: Speaker did not show up, but good conversations within small group

January 20th: Movie: "Boys in the Boat". Very cold day, small group but well received.

February 3rd: Potluck with entertainment by HHS acapella group. Very enjoyable performance as well as conversations with kids during our meal. Multi-generational activities are beneficial for all.

February 10th: Susan Kazik, Caregiver Coach from Mosaic Family Health spoke. She offered very good information and resources. She also spent extra time to address individual needs.

Upcoming Events planned:

March 3rd @ 9am : Greeting card assembly and potluck

March 10th @ 9am: Coffee & Conversation: Wisconsin Foodie video on Kwik Trip Glazers History- hope to have Chief Bahr attend for a short time to introduce himself to group and answer questions

March 17th @ 1pm: Stan Dorn will present on the history of the fire department

Committee planned events for the next 3 months to be included in the Village Voice.

ADRC Mealsite is in need of volunteers to assist with meal service.

Concerns and fears expressed and discussed regarding federal funds being cut for the meal program, respite and other services for elderly and disabled.

Next meeting is set for Thursday, March 13th at noon.

Submitted by Pat Lund-Moe for Senior Activities Committee