

VILLAGE OF HORTONVILLE
AMENDED AGENDA OF THE VILLAGE BOARD
FEBRUARY 6, 2025
6:00 P.M. Regular Board Meeting
Municipal Services Center Board/Court Room
531 N. Nash St., Hortonville, WI



1. Pledge of Allegiance
2. Call to Order by Presiding Officer
3. Roll Call
4. Agenda Changes [to change the position of an item already on the agenda]
5. Consent Agenda
 - A. January 16, 2025 Regular Board meeting minutes
 - B. November 11, 2024 Special Village Board meeting minutes
 - C. November 21, 2024 Regular Board meeting minutes
 - D. December 5, 2024 Regular Board meeting minutes
 - E. Presentation of accounts and other claims against the Village
6. Preregistered Citizens to be heard. – LIMIT 5 MINUTES
 - A. State name and address
 - B. Comments to be limited to 5 minutes
 - C. Pursuant to WI Statutes 19.83(2) and 19.84(2), The Board's role is to listen to public comments, and not to ask questions, discuss, or take action regarding pre-registered citizens comments.
7. Committee Reports
8. Unfinished Business from Previous Meetings
9. New Business
 - A. Discussion and possible action on Resolution R-01-25 Creation of new reserve funds
 - B. Discussion and possible action on Resolution R-02-25 Reserve Fund Allocations for Ending of 2024
 - C. Discussion and possible action on Resolution R-03-25 for adopting the county Hazard Mitigation Plan
 - D. Discussion and possible action on Resolution R-04-25 Amending Fee Schedule
 - E. Discussion and possible action on Resolution R-05-25 Budget Amendment for 2024 Budget
 - F. Discussion and possible action on Terrace Manor Payment App 2 – Water and Sewer Extension
 - G. *Discussion and possible action on Memorial Square Final Design*
10. Report of Village Officials
 - A. Clerk-Treasurer
 - B. Director of Public Works
 - C. Police Chief
 - D. Library Director
 - E. Attorney
 - F. Administrator
 - G. Building Permit Report
 - H. Any other miscellaneous topics for future discussion

[Topics or questions for future agendas only – no discussion or answers, motion to schedule an item]

11. Communications and Miscellaneous Business
 - A. Black Otter Lake District news
 - B. Hortonville-Hortonia Fire District news
 - C. Gold Cross Ambulance run reports and news
 - D. Hortonville Civic Association
 - E. Senior Activities Committee
12. Comments and suggestions from citizens present
13. Adjournment

NEXT REGULAR VILLAGE BOARD MEETING: FEBRUARY 20, 2025

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Administration Office at 779-6011 with as much advance notice as possible.

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
JANUARY 16, 2025 MEETING MINUTES
DRAFT – NOT APPROVED**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Grace Abitz, Bob Jewell, Shauna Keel (arrived at 6:13 pm], Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Brian Bahr, Library Director Alexandria Krause, and Attorney Ashley Lehocky.

Consent Agenda

Motion [Arendt Vanden Heuvel/Moeller] to approve as outlined. Roll call vote, 6 ayes, 0 nays, motion carried.

- A. December 19, 2024 Regular Board meeting minutes
- B. Presentation of accounts and other claims against the Village

Agenda Changes

None

Preregistered Citizens to be heard

Todd Timm, the district administrator for the HASD. I appreciate your time. I am here to thank the board and Nathan for their promotion of Sergeant Bahr to Chief. Representing 4,400 students and parents, 700 employees and citizens that have worked with Sergeant Bahr as our school resource officer for fifteen years. Thank you again to the Village Board and Nathan on this decision. And it goes beyond this and our partnership with this school district, we have a great appreciation for this board and all the amount of time and care they have put into decisions for the Village of Hortonville. To watch this board and administrator promote someone who has dedicated his professional life to kids and parent and community members is exciting. We have had the opportunity to work with Brian for fifteen plus years. I have directly worked with him for twelve. He was integral in our management system upgrade raptor when no other schools were doing it. There was a safety referendum eleven years ago. The department of justice drills, district safety planning with our safety director Mr. Tom Ellenbecker, safety audits, not only safety drills from the department of justice, but our mental health and trauma teams. His relationship with regional first responders has made our school safe and healthy for students. He has helped us in the worst of the worst tragedies, we are not immune to those. Car deaths, sextortion cases, suicide, and the follow-up care in each of those situations. And most important if there was a student support concern or a family concern, none of the administrators at the HASD in the last fifteen years have looked at the clock to see what time it was, we just called. And Sergeant Bahr has always done the same. He is dedicated, I commend you on this decision. I will miss my teammate, but I know this Village is in good hands. We are proud of him, thank you.

Committee Reports

None

Unfinished Business from previous meetings

None

New Business

Discussion and possible action on updating the Police Chiefs Job Description

President Bellile stated that one thing that was brought to her attention would be to add the timely communication to the Village Board regarding issues that we need to be informed of before it goes out to the public.

Motion [Arendt Vanden Heuvel/Olk] to approve the Police Chief's Job Description.
Roll call vote, 6 ayes, 0 nays, 0 motion carried.

Discussion and possible action on Police Chiefs Contract Agreement

Motion [Arendt Vanden Heuvel/Moeller] to approve the Police Chief's Contract Agreement.
Roll call vote, 6 ayes, 0 nays, motion carried.

Swearing in of Sargeant Bahr as Chief of Police

Clerk Booth held the official swearing in of Brian Bahr as the Chief of Police.

Discussion and possible action on Sale of Police Truck starting amount

Administrator Treadwell asked what the starting point should be for the auction site.

Motion [Moeller/Olk] to set the starting bid price at \$25,000 for the police truck.
Roll call vote, 6 ayes, 0 nays, motion carried.

Discussion and possible action on Water and Sewer Rate Study Proposals

DPW Director Steber said these were proposals from our financial consultant to look at our water and sewer to give us options on how to fund our ongoing obligations as well as future obligations and the main street construction and if we should take out a loan and what our options are.

Motion [Olk/Arendt Vanden Heuvel] to approve the contracts as presented with both not to exceed the amount of \$14,500 limit.
Roll call vote, ayes, nays, motion carried.

Discussion and possible action on Vinton Construction Pay app #2 (Alonzo Park)

Motion [Moeller/Olk] to approve payment #2 to Vinton Construction in the amount of \$350,733.71 for the Alonzo Park Playscape.
Roll call vote, 6 ayes, 0 nays, motion carried.

Discussion and possible action on Park Construction Pay app #3 (North Mill Street)

Motion [Moeller/Jewell] to approve the payment of \$305,548.04 to Don E Parker Excavating, Inc. for the 2024 N Mill Street Reconstruction. This is the final payment for the project.
Roll call vote, 6 ayes, 0 nays, motion carried.

Report of Village Officials

Clerk-Treasurer: The report is in the packet.

Director of Public Works: The report is in the packet. We did conduct interviews this week and hope to have that taken care of by the end of the week.

Chief of Police: The report is in the packet. The only thing I wanted to add is that I did find a crossing guard, so we are full there. We will be holding interviews for the full-time vacancy next Thursday, so hopefully by the next board we will have a recommendation.

Library Director: The report is in the packet. The year end statistics was in the packet. As always, we are always shining above our past. Our service population is increasing exponentially higher than our municipal population. So, what that means for us is that we have to keep increasing the materials and services that we offer. That does provide a challenge for a rural fringe library. But this also shows that we are holding our own and really succeeding.

Attorney: No update, and I apologize for being late.

Administrator: The report is in the packet. Dealing with updating the zoning code and rewriting that. Our utility Clerk is retiring so we will be holding interviews for that position.

Any other miscellaneous topics for future discussion

None

Communications and Miscellaneous Business

Black Otter Lake District news: Next meeting is February 5th at 5:00 pm.

Building permit report: The December building report was submitted.

Hortonville-Hortonia Fire District news: We met last night, and the fire department ended their year with \$612.00. They had 95 calls for the year, EMS has 251 calls, which is down significantly.

Gold Cross Ambulance run reports and news: The December run report was submitted.

Hortonville Civic Association: We have officially signed on to the circus Sunday, June 29 with two performances. We will be setting up advanced ticket sales very soon.

Senior Activities Committee: Minutes and update were submitted

Comments and suggestions from citizens present

None

Adjournment

Motion [Moeller/Olk] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 6:25 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer

VILLAGE OF HORTONVILLE
VILLAGE BOARD MEETING: SPECIAL BOARD MEETING
November 11, 2024 MEETING MINUTES

President Jeanne Bellile called the meeting to order in closed session in the Community Center at 531 N. Nash St., Hortonville, Wisconsin. after a 5 minute break to clear the room.

Trustees Present: Grace Abitz, Julie Arendt Vanden Heuvel, Bob Jewell, Jane Olk, Jim Moeller, Shauna Keel, and President Jeanne Bellile.

Trustees Absent:

Officials/Staff Present: Administrator Nathan Treadwell, Attorney Ashley Lehocky and Police Chief Kris Brownson.

Additional Personnel:

Entering/Exiting Personnel:

Actions Required: None

Adjourn Closed Session

Motion [Arendt Vanden Heuvel /Moeller] to adjourn from closed session. Unanimous roll call vote motion carried. The closed session of the Village Board meeting adjourned at 7:25 p.m.

Actions for items discussed in Closed Session:

None

Motion to adjourn Board meeting [Arendt Vanden Heuvel/Olk]. Unanimous voice vote, motion carried at 7:33 p.m.

Minutes submitted by Shauna Keel, Village Trustee

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
NOVEMBER 21, 2024 MEETING MINUTES**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Grace Abitz, Bob Jewell, Shauna Keel (arrived at 6:01pm), Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent: Jim Moeller

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Kristine Brownson, Library Director Alexandria Krause, and Attorney Ashley Lehocky.

Consent Agenda

Motion [Arendt Vanden Heuvel/Olk] to approve as outlined. Roll call vote, 6 ayes, 0 nays, motion carried.

- A. November 7, 2024 Regular Board meeting minutes
- B. Licenses and Permits
- C. Presentation of accounts and other claims against the Village

Agenda Changes

None

Preregistered Citizens to be heard

None

Committee Reports

None

Unfinished Business from previous meetings

None

New Business

Discussion and possible action on officially accepting donation of lot 31 and Out lot 1, otherwise known as Jag Lane.

Motion [Olk/Arendt Vanden Heuvel] to accept the donation of lot 31 and Out lot 1, otherwise known as Jag Lane.

Roll call vote, 6 ayes, 0 nays, motion carried.

Discussion and possible action on the potential closure of Pine Street and allowing for open intoxicants

Brett Springstroh would like to do a Turkey Bowl as part of the Hometown Holidays celebration. This is something new that will be added this year. This will be done on Pine Street and Main Street behind the alley.

Motion [Olk/Keel] to approve the closure of Pine Street and open intoxicants.

Roll call vote, 6 ayes, 0 nays, motion carried.

Discussion and possible action on Pay Application # 2 for North Mill Street Project

Motion [Olk/Jewell] to make payment #2 for North Mill Street Project in the amount of \$233,721.07

Roll call vote, 6 ayes, 0 nays, motion carried.

Discussion and possible action on Memorial Square designs

Administrator Treadwell said that these were some of the designs that our engineer compiled. In 2017 this was created with a donation, and also will the memorial still be part of this? The space isn't being utilized very efficiently, and that is why we have been looking at this.

The question was asked if anyone had talked to the Quinn family.

Administrator Treadwell said no. Discussion on memorial bricks displayed on a wall going with the Memorial Square theme. A water hookup and or bottle filler was also discussed. ADA accessibility would also be factored in.

Options were discussed.

Administrator Treadwell said MSB will give us an updated version at a later date with our choices that were discussed.

Discussion on emergency fix on County Highway M

DPW Director Steber said that this is more of an FYI for the board. Last week they were putting in new culverts on M, and one of their excavators hit our force main and we had to have an emergency fix to repair that.

Discussion on creating Term Limits for Village Board

This was asked to be put on the agenda by a board trustee. The only thing I would see with term limits is that they can become problematic. Legal advised that a charter ordinance would need to be made, and along with that every two years you do have an election.

Trustee Arendt Vanden Heuvel said she feels there are term limits and that is two years. You can either be elected again or not.

Trustee Keel said that we are elected officials and if people are passionate, they can fill out the paperwork.

Village President said that she did some research and found only 4 municipalities that currently have term limits.

Report of Village Officials

Clerk-Treasurer: The report is in the packet. I handed out the campaign finance paperwork to the incumbents.

Director of Public Works: The report is in the packet.

Chief of Police: The report is in the packet.

Library Director: Nothing super significant, I did finish a UW course on digitization, and I am hoping to digitize the 1994 teacher strike as my first project.

Attorney: Tyler will be at the next meeting. He is the new attorney.

Administrator: The report is in the packet. I am finishing the last-minute numbers for taxes and budget preparations.

Any other miscellaneous topics for future discussion

None

Communications and Miscellaneous Business

Black Otter Lake District news: Nothing new

Building permit report: None

Hortonville-Hortonia Fire District news:

Gold Cross Ambulance run reports and news: The October run report was submitted.

Hortonville Civic Association: We are in the works of bringing a circus to town on or about the end of June.

Senior Activities Committee: Report was included in the packet.

Comments and suggestions from citizens present

None

Motion to appoint minute taker for Closed Session

Motion [Bellile/Olk] to appoint Shauna Keel as minute taker for Closed Session.
Unanimous voice vote, motion carried.

Motion to go into Closed Session (Motion noting statutory exception and roll call vote)

Motion [Arendt Vanden Heuvel/Olk] to go into Closed Session under State Statute 19.85 (1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction or exercises responsibility."
Unanimous voice vote, motion carried.

5-minute recess to clear meeting room

Board to return to Open Session (roll call vote)

Motion [Keel/Jewell] to return to Open Session. Unanimous voice vote, motion carried.

Motion [Jewell/Olk] to change Sean Kuske's status from OIC in Training to Operator in Charge.
Roll call vote, 6 ayes, 0 nays, motion carried.

Any action on matters discussed in Closed Session

None

Adjournment

Motion [Arendt Vanden Heuvel/Olk] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 7:30 p.m.

Minutes submitted by,

Jane Booth, WCMC

Village Clerk/Treasurer

DRAFT

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
DECEMBER 5, 2024 MEETING MINUTES
DRAFT – NOT APPROVED**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Grace Abitz, Bob Jewell, Shauna Keel, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Kristine Brownson, and Library Director Alexandria Krause

Consent Agenda

Motion [Arendt Vanden Heuvel/Olk] to approve as outlined. Roll call vote, 6 ayes, 0 nays, 1 abstain (Moeller) motion carried.

A. November 7, 2024 Closed Session meeting minutes

B. Presentation of accounts and other claims against the Village

Agenda Changes

None

Public Hearing

Motion [Jewell/Keel] to open the public hearing. Unanimous voice vote, motion carried.

No one was present to speak.

Administrator Treadwell presented the 2025 Budget. The budget is balanced, we are taking out new debt for our CIP loan. This will be a one-year loan. The TID's are funding their loans completely. We might take out a loan for TID 6 in the future. The TID will fund that and therefore have no effect on the tax roll. For the CIP the plan is to do a mill and overlay on John Street, part of the alley way to accommodate the trail downtown, and some smaller projects.

Library funds, the Village did increase their portion by 1.44 % to match net new construction. Library Director Krause state that the Village separated the staff maintenance line from our office supplies.

Library Director Krause said that their longevity costs are rising, which is a great problem to have. Every year our staff attends a full conference training, and the library is closed for that day and those costs keep increasing each year. The Library Board approved the budget at their lasts meeting.

Administrator Treadwell stated that TID 5 the project plan was amended earlier this evening.

TID 6 the only thing would be purchasing the land from Terrace Manor, out lot 1. This is the Northwest corner of Terrace Manor, and it is approximately 4 acres.

Helping Hands of Hortonville – no significant change in the cost. Everything is basically paid for by the County.

Motion [Arendt Vanden Heuvel/Keel] to close the public hearing. Roll call vote, 7 ayes, 0 nays, motion carried.

Preregistered Citizens to be heard

None

Committee Reports

None

Unfinished Business from previous meetings

None

New Business

Discussion and possible action on Resolution R-31-24 adopting the 2025 Budget and Approving the Tax Levy

Motion [Moeller/Arendt Vanden Heuvel] to approve resolution R-31-24 Adopting the 2025 Budget and approving the Tax Levy.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Electric Submersible Mixer for Water Tower

DPW Director Steber said that we have been having problems with our current water tower mixer. We have two options to replace it. We can have the amount incorporated into the annual maintenance fee. They have a program where they will do maintenance on our mixer and inspections on that. The cost would be about \$37,000 over three years. The fee would then be \$3,000 per year after that. The other option is to replace the mixer that we have now for \$17,000, our current mixer is approximately eight years old. I would recommend the \$37,000 mixer proposal.

Trustee Moeller said that if we went with the more expensive one that would be \$61,000 over the course of eight years.

Consensus was to see if there is a maintenance plan with the \$17,000 mixer that we could get if we purchase the mixer outright and bring this back to the next board meeting.

No motion was taken.

Discussion and possible action on Citizen's request for Temporary Village Parking Lot Exemption.

Administrator Treadwell said that the owner of the property would like three extra parking stalls from the Village parking lot.

Listen to tape

This property is zoned R1 and should be zoned R2. This was written in the paperwork at the time of the sale of the lot, that they would get three stalls. This has been this way for years according to the water bill.

The Board would like to have the Administrator ask for a rezoning with this property. The owner of the property is violating our zoning ordinance.

Discussion ensued.

If the property was zoned R2 they would have to provide four parking spaces, but since it is zoned R1 that is not the case.

The question came up as to whether or not the property owner has explored all his options.

Motion [Olk/Jewell] to deny the citizens request for Temporary Village Parking Lot Exemption. Roll call vote, 6 ayes, 1 nay (Abitz), motion carried.

Discussion and possible action on Temporarily changing the Village's Name to Whoville for the dates of 12/9/24 - 12/16/24

Administrator Treadwell said that this is for the Hortonville Hometown festivities. Administrator Treadwell said that we can do a proclamation in the future as the time frame is too close this year.

No motion was taken.

Discussion and possible action on Loan Resolution R-32-2024 2025 CIP Loan

Administrator Treadwell said that this loan is for the CIP. It is a one year loan with a 5.5% interest rate.

Motion [Arendt Vanden Heuvel/Moeller] to approve the resolution R-32-2024 2025 CIP Loan. Roll call vote, 7 ayes, 0 nays, motion carried.

Report of Village Officials

Clerk-Treasurer: The report is in the packet.

Director of Public Works: The report is in the packet.

Chief of Police: The report was handed out at the meeting. I was not able to attend the Police Lights of Christmas, this year we did the Cops in Culvers, where I stood in the drive through, and we were second in raising funds this year in the State of Wisconsin. We received \$2,500 in gift cards to hand out, Walmart, Kwik Trip, Culvers, and Festival Foods were some of the cards that were received. This is a pretty cool event, and I am glad that I can be part of it.

Library Director: I am wrapping up the year, and I will have a report for January.

Administrator: The report is in the packet.

Any other miscellaneous topics for future discussion

None

Communications and Miscellaneous Business

Black Otter Lake District news: The lake is frozen over and there are people on it.

Building permit report: The November building report was submitted.

Hortonville-Hortonia Fire District news: We did not have a meeting; they did have their training last night. They had 4 volunteer firemen that are retiring, two that had twenty-nine years, and two that had twenty-one years of service.

Gold Cross Ambulance run reports and news: None

Hortonville Civic Association: Nothing new

Comments and suggestions from citizens present

None

Motion to appoint a minute taker

Motion [Bellile/Olk] to appoint Shauna as the Closed Session minute taker. Unanimous voice vote, motion carried.

Motion to go into Closed Session

Motion [Arendt Vanden Heuvel/Keel] to go into closed session under State Statute Section 19.85 (1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". Unanimous voice vote, motion carried.

Board to return to Open Session

Motion [Moeller/Arendt Vanden Heuvel] to return to open session at 8:16 p.m. Unanimous voice vote, motion carried.

Any action on matters discussed in Closed Session

None

Adjournment

Motion [Arendt Vanden Heuvel/Moeller] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 8:17 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer

February 06, 2025 INVOICE LISTING

VILLAGE INVOICES

January 17, 2025- February 06, 2025

24570/24642	All World Ford	2021 Ford Explorer Repairs	\$	1,029.90
12/24	Appleton Public Library	Lost Item Repayment- Library	\$	19.00
4004235380-0125	Assurity	Employee Disability Insurance- January 2025	\$	562.47
9207795005-0125	AT&T	Phone Billing- January 2025	\$	35.49
Clothing2024-1	Bahr, Brian	Clothing Allowance- 2024	\$	312.50
1224	BMO Harris Bank	December Charges- 2024	\$	5,208.37
3330	Brauer Supply & Equipment	Cross Caps for Street Signs	\$	467.66
12-31-24	Brick's Hardware	Supplies- MSC/PW/Street/Parks/WWTP	\$	335.49
2142486	Center Point Large Print	Large Print Library Book	\$	1,121.22
242745601010125	Charter Communications	Internet/Email- January 2025- PW/W/S	\$	114.68
171758301010125	Charter Communications	Phone/Internet- January 2025- PD	\$	129.98
171759001010125	Charter Communications	Internet/Email- January 2025- Admin/PD/Library/W/S	\$	136.98
171758901010125	Charter Communications	Internet/Email- January 2025- Admin/PW/Court	\$	159.98
171756701122124	Charter Communications	Internet/Email- January 2025- PW/W/S	\$	119.99
INV-02335	Civic Systems LLC	Semi Annual Support Fees- Jan-Jun 2025	\$	7,751.00
77870/77889/77930	Corporate Network Solutions	Password Reset/Caselle Update	\$	525.00
77959	Corporate Network Solutions	Bitdefender- November 2024- PD	\$	35.40
4C90280-0009	Coyote Creek Digital	Cemify Mapping & Records Subscription- Jan 2025- January 2025	\$	790.00
ACH	Delta Dental	Dental Insurance Premiums- February 2025	\$	1,606.30
7588138	Demco	Library Supplies	\$	170.22
250 1 56701	Diggers Hotline	Prepaid Fax Fees- 1st Prepayment 2025	\$	832.00
250106	Donaldson's Gourmet	Senior Activities Chili Reimbursement	\$	70.00
12/24	Door County Library- Washington Island	Lost Item Repayment- Library	\$	29.00
ACH	EFTPS	Federal, FICA taxes for 01/16/2025 Payroll	\$	20,100.10
ACH	EFTPS	Federal, FICA taxes for 01/30/2025 Payroll	\$	13,906.10
1428/1429	Ehlers	TID 4 & TID 5 Amendment	\$	27,000.00
4736260	Employee Benefits Corporation	Health Reimbursement- January 2025	\$	3.40
4741766	Employee Benefits Corporation	Health Reimbursement- January 2025	\$	3.07
4749515	Employee Benefits Corporation	Health Reimbursement- January 2025	\$	2,708.59
4759690	Employee Benefits Corporation	Health Reimbursement- January 2025	\$	75.65
4764692	Employee Benefits Corporation	Health Reimbursement- January 2025	\$	31.43
4773041	Employee Benefits Corporation	Health Reimbursement- January 2025	\$	254.79
INV-61363	Fox Cities Embroidery	Employee Clothing Allowance-J. Booth/A. Steber/N. Treadwell	\$	247.37
10859	Fox West Chamber of Commerce	Membership Dues- 2025	\$	3,000.00
428981	Garrow Oil	Bulk Diesel Fuel- Streets/Water/Sewer	\$	1,353.90
924626	Garrow Oil	Bulk Oil- Streets/Water/Sewer	\$	1,128.00
R10000150260	GFL Environmental	Garbage Pick Up- December 2024	\$	1,009.05
R10000155410	GFL Environmental	Garbage Pick Up- January 2025	\$	1,040.75
Clothing2025-1	Glocke, Colton	Clothing/Boot Allowance- 2025	\$	220.50
01/25	Glocke, Colton	Reimbursement- Pressure Washer Parts	\$	61.97
25023	Gregg Young Ford	Repair Side Mirror- 2020 Ford F150	\$	715.28
Clothing2025-1	Gruenwald, Hunter	Clothing/Boot Allowance- 2025	\$	344.97
1049950	Harter's Fox Valley Disposal	Village Wide Refuse Pickup- December 2024	\$	11,034.80
DPW-1124	Hortonville BP	DPW/Utility Fuel- November 2024	\$	562.64
DPW-1224	Hortonville BP	DPW/Utility Fuel- December 2024	\$	380.50
WS12272024	Hortonville Water & Sewer Utility	Water/Sewer Billing 09/27/2024-12/27/2024	\$	43,120.10
1stQtr2025	Hortonville-Hortonia Fire District	1st Quarter Fire Budget Payment- 2025	\$	25,235.93
P007004875-Dec24	Illinois Mutual	Employee Disability Insurance- December 2024	\$	118.98
P007004875-Jan25	Illinois Mutual	Employee Disability Insurance- January 2025	\$	212.94
67773176/63133026/€	Ingram	Children & Adult Library Books	\$	2,677.13
63142420/67780477	Ingram	Adult Library Books	\$	74.76
1903199006743	Interstate All Battery Center	Batteries for Loader	\$	351.50
1/25	Janke, Randi Jo	Community Center Reimbursement for 1/4 Rental	\$	150.00
8000594-1224	Kwik Trip	Fuel- DPW-December 2024	\$	23.77
00309835-1224	Kwik Trip	Fuel- PD-December 2024	\$	742.03
1/25	Lereta	Tax Overpayment Refund	\$	7,326.71
720286629	Lumen	Long Distance Charges for January 2025	\$	0.22
64842	Martenson & Eisele Inc	Otto Miller Master Plan	\$	1,076.25
13438	McClone	Workers Comp Premium/General Liability, Crime, Cyber, & Aut	\$	31,199.00
13451	McClone	Workers Comp Premium- February 2025	\$	2,663.00
12973	Menards	Supplies- Streets/Water/Sewer	\$	139.38
13946/14029	Menards	Supplies- Streets/Water/Sewer	\$	55.02
INV2669740	Metro Sales Inc	Contract Invoice- Library	\$	116.00
INV2673445	Metro Sales Inc	Contract Invoice- Library	\$	91.09

48-10448-2025	Municipal Property Insurance	Property/Cont Equip/Prop in the Open Ins- 1/1/25-12/31/25	\$	22,620.00
3938	Nelson Tactical	Clothing Allowance- J. Stephens- 2025	\$	947.45
11610	Nelson Tactical	Clothing Allowance- Tyler Heiden- 2025	\$	499.50
6611-133553/6611-13	O'Reilly Auto Parts	Supplies- PW/Snow Plow	\$	178.26
6611-134354/6611-13	O'Reilly Auto Parts	Supplies- PW	\$	241.09
100401776087	Otis Elevator Company	Opera House Maintenance- 1/1/25-3/31/25	\$	342.66
36318	Outagamie County Recycling & Solid Waste	Commercial Waste Drop-Off	\$	57.12
1021416	Outagamie County Treasurer	Bridge Inspection/Engineering- Givens Rd & CTH JJ	\$	422.82
1021434	Outagamie County Treasurer	Engineering- Givens Rd & CTH JJ	\$	6,194.57
Dec 24	Outagamie County Treasurer	Court Fines- December 2024	\$	628.80
130117/130187	Outagamie County Treasurer	Election Expenses	\$	460.83
4511/4519	OWLS	Receipt Paper- Library	\$	160.00
4535	OWLS	2025 WPLC Digital Buying Pool/Microsoft Office 365 Licenses- L	\$	2,247.28
01/25	Petty Cash	Office Supplies/Village Voice Return Postage	\$	36.68
3320239755	Pitney Bowes	Postage Machine Lease Dec 6, 2024-Mar 05, 2025	\$	175.98
Clothing2024-1	Ploch, Gregory	Clothing/Boot Allowance- 2024	\$	316.67
480063561	Pomp's Tire Service Inc	Full Set of Tires- #24	\$	738.28
20100981	Praxis Consulting	Quick Clerk Maintenance- 2025	\$	1,200.00
27470/27471	Ray's Sanitation	Portable Restroom- 304 E Main St/230 Lakeshore Dr	\$	540.00
2730709-00	Reinders, Inc	Sidewalk Salt	\$	509.20
1125	RG Inspections LLC	Commercial Electrical Permit- 310 N Olk St	\$	225.00
4689835	Schwaab Inc	Engraved Nameplate- Brian Bahr	\$	18.00
002832L/2025Feb	Securian Financial Group	Life Insurance Premiums- February 2025	\$	455.92
2024	Specialty Benefits	2024 Allocations for Service Award Programs	\$	38,622.54
12/24	Sturm Memorial Library	Lost Item Repayment- Library	\$	5.00
2360530-25	Subscription Department	New London Press Star Annual Subscription- 2025	\$	69.00
95091/95406	Thedacare Laboratories	Blood Draw- C. Stellmacher/S. Schultz	\$	85.00
5896	Tony's Cemetery Services	James McNichols Cremation	\$	425.00
2399	Town Counsel Law & Litigation LLC	Legal Services- December 2024	\$	750.00
2402	Town Counsel Law & Litigation LLC	Court Services- December 2024	\$	130.50
4502	Uniform Shoppe, The	Clothing Allowance- J. Sweeney- 2025	\$	173.95
6134643	Unique	Collection Agency- Library	\$	11.65
15030	United Cooperative	Street Supplies/Tools	\$	413.90
4160	Unitel	Update B. Bahr Voicemail	\$	60.00
6101886192	Verizon	Monthly Phone Charges- December 2024	\$	995.57
5313002970	WE Energies	Water/Sewer Electric/Gas- December 2024	\$	6,604.25
5032810838	Wells Fargo Vendor Financial	Xerox Copier- Library	\$	180.00
455TIME-0000017292	WI Department of Justice	TIME Access Annual Charge- 2025	\$	1,179.00
ACH	Wisconsin Deferred Comp	EE contributions 01/16/2025 Payroll	\$	581.00
ACH	Wisconsin Deferred Comp	EE contributions 01/30/2025 Payroll	\$	591.00
December 24	Wisconsin Department of Administration	Court Fines-December 2024	\$	1,250.33
Jan-Dec 24	Wisconsin Department of Justice	Background Checks- January- December 2024	\$	1,001.00
2025Dues	Wisconsin Municipal Court Clerk Association	Annual Court Clerk Association Dues- 2025	\$	55.00
2025Dues	Wisconsin Municipal Judges Association	Annual Judge Dues- 2025	\$	150.00
23377/22719	Wisconsin Professional Police Association	Union Dues- January 2025	\$	274.20
22814/23472	Wisconsin Professional Police Association	Union Dues- February 2025	\$	228.50
ACH	Wisconsin Retirement System	WRS Contributions- January 2025	\$	29,922.23
ACH	Wisconsin, State of	State W/H for 01/16/2025 Payroll	\$	3,485.34
ACH	Wisconsin, State of	State W/H for 01/30/2025 Payroll	\$	2,421.36
ACH	Wolf River Community Bank	Principle and Interest- WRCB Fire Truck Loan	\$	6,250.00
ACH	Wolf River Community Bank	Principle and Interest- WRCB CIP Loan	\$	31,480.21
ACH	Wolf River Community Bank	Principle and Interest- Wildwind Phase #1- Loan #2794	\$	6,408.49
ACH	Wolf River Community Bank	Principle and Interest- WRCB CIP Loan #3608	\$	31,480.21
ACH	Wolf River Community Bank	Principle and Interest- WRCB Engineering Loan #2843	\$	4,606.16
10389	Wolfrath's Landscaping LLC	Irrigation Shut Down- Alonzo Park & Memorial Square	\$	150.00
CM14220	YMCA of the Fox Cities	Member Dues- January 2025	\$	10.00
1/25	Ziesemer, Mitchell	Return for Cancelled Rental- 2020	\$	52.75
Invoice Total			\$	431,438.55
01/16/25 Direct Deposit P/R			\$	58,215.71
01/30/25 Direct Deposit P/R			\$	44,080.13
Grand Total			\$	533,734.39

WATER & SEWER UTILITY INVOICES**January 17, 2025- February 06, 2025**

12399	B&M Technical Services	Replaced Faulty Lift Station Alarm Dialer	\$	4,850.00
25-001668	Badger Laboratories	Total Phosphorous Testing- WWTP	\$	182.00
25-002650	Badger Laboratories	Total Phosphorous Testing- WWTP	\$	240.00
80182675	Badger Meter	Beacon Network Orion Cellular	\$	686.85
50139123024	Charter Communications	Internet/Email- January 2025- Sewer	\$	65.26
9009794793	Clean Water Testing	Coliform Bacteria Test	\$	115.95
9009830974	Clean Water Testing	Coliform Bacteria Test	\$	51.95
9009853173	Clean Water Testing	Coliform Bacteria Test	\$	49.95
481760-00	Crane Engineering	Influent Pump Flow Issue Repair	\$	818.04
7998	E& B Scale Services	Clean, Adjust, & Certify Balances	\$	150.00
250066	Graphic Composition LLC	Copper Mailing- 2025	\$	629.00
UWS-1224	Hortonville Water & Sewer Utility	Water Billing for 09/27/2024-12/27/2024	\$	6,259.64
December 2024	Hortonville, Village of	Payables- December 2024	\$	47,249.56
9017871398	Kemira Water Solutions	Ferric Chloride Solution- WWTP	\$	11,875.50
28525	Martelle Water Treatment	Lab Materials- WWTP	\$	1,874.61
0836851-IN	Mid-American Research Chemical	Urinal Screens	\$	143.85
012673	MSA Professional Services	N Mill Street Reconstruction Services	\$	1,047.39
2	Parker Excavating, Don E	Water & Sewer Main Replacement- N Mill Street	\$	233,721.07
85663	Speedy Clean	Water Jet Bathro0m- WWTP	\$	630.00
1036	Summit Infrastructure	Tri-Layer Manhole Rehab- W Fountain Ct	\$	2,940.00
64245	TECC Security	Surveillance System Upgrades	\$	803.38
INV134075	Total Energy Systems	Plant Generator Maintenance/Oil Change	\$	2,396.00
INV00595916	USA Blue Book	Lab Supplies- Flasks/Bottles/Dispensers- WWTP	\$	346.69
W&S 1224	WE Energies	Water/Sewer Electric & Gas- December 2024	\$	13,478.36
5004650	WE Energies	Natural Gas Services for New Generator- Alonzo Park	\$	1,571.48
4964026	WE Energies	New Electrical Service for Alonzo Park Generator	\$	7,423.24
38614	WI DNR	Municipal Wastewater Operator Certification	\$	45.00
245919	Wisconsin Emergency Management	2024 Tier II Report Fee	\$	275.00
ACH	Wolf River Community Bank	2018 Pine St Sewer/Screw Pump Loan	\$	5,727.72

Grand Total \$ 345,647.49

VILLAGE OF HORTONVILLE

R – 01 – 25

RESOLUTION TO CREATE NEW RESERVE FUNDS

WHEREAS, the Village of Hortonville Board of Trustees recognizes the need to save for future expenditures that may not be predictable

NOW, THEREFORE BE IT RESOLVED, NOW, THEREFORE, BE IT RESOLVED: That the Village Board creates the following reserve funds

- Newly Created Reserve Funds
 - o Building Maintenance
 - o Benefit payout for employees
 - o Hortonville Rec Program

ADOPTED this 18th day of January 2025.

BY THE VILLAGE BOARD

Ayes _____

Jeanne Bellile, Village President

Nays _____

Jane Booth, Clerk/Treasurer

RESOLUTION AMENDING CURRENT RESERVE FUNDS

WHEREAS, a number of previous Resolutions were adopted over time by the Village of Hortonville Board of Trustees which involved various Reserve Funds applying to Village Finances, and

WHEREAS, the Board of Trustees recognize that the need exists to periodically add to, update and/or amend said Reserve Funds,

THEREFORE BE IT RESOLVED that the Village Board of Trustees hereby amends the following Reserve Funds:

Yearly Reserve Revenue:

Senior Activities	1,458.35
HHFD Reserve Fund	68.00
PD Donations – National Night Out	965.15
Boat Launch	654.00
Stormwater Fund	5,000
DPW Equipment	1,493.59
General Parks	14.00
Building Maintenance Fund	2,000.00
HRA Reserve Fund	6,581.50
Employee Benefit Payout Fund	5,000.00
Hortonville Recreation Program	4,574.79

- Cemetery Prep Care Fees to Be Applied to the Cemetery Investment Fund = \$5,925

IT IS SO RESOLVED this 6th day of February 2025.

BY THE BOARD

Ayes _____

Nays _____

Dated: _____

Jeanne Bellile, President

Jane Booth, Clerk-Treasurer

VILLAGE OF HORTONVILLE
R-03-25
RESOLUTION ADOPTING THE OUTAGAMIE COUNTY HAZARD MITIGATION PLAN 2024-2029

WHEREAS the Village Board recognizes the threat that natural hazards pose to people and property within the Village of Hortonville; and

WHEREAS the Village Board has prepared a multi-hazard mitigation plan, hereby known as the Outagamie County Hazard Mitigation Plan 2024-2029 in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS the Outagamie County Hazard Mitigation Plan 2024-2029 identifies goals and actions to reduce or eliminate long-term risk to people and property in the Village of Hortonville from impacts of future hazards and disasters; and

WHEREAS adoption by the Village Board demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Outagamie County Hazard Mitigation Plan 2024-2029.

NOW THEREFORE, BE IT RESOLVED the Village adopts the Outagamie County Hazard Mitigation Plan 2024-2029. While content related to the Village of Hortonville may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the Village Board to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

IT IS SO RESOLVED on this 6th day of February, 2025.

BY THE BOARD

Ayes _____

Jeanne Bellile, President

Nays _____

Jane Booth, Clerk

Date: _____

R-04-25

RESOLUTION AMENDING CURRENT FEE SCHEDULE

WHEREAS, a number of previous Resolutions were adopted over time by the Village of Hortonville Board of Trustees which involved various fee schedules, and

WHEREAS, the Board of Trustees recognize that the need exists to periodically add to, update and/or amend said fee schedule,

THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby amends the Fee Schedule as follows:

\$100 – “Class C” Wine License Fee
\$450 – Cremains Burial – Winter Fee
\$500 – Perpetual Care Fee

IT IS SO RESOLVED this 6th day of February, 2025

Ayes _____

Nays _____

Dated: _____

BY THE BOARD

Jeanne Bellile, President

Jane Booth, Clerk-Treasurer

VILLAGE OF HORTONVILLE
R – 05 - 25
2024 BUDGET AMENDMENTS

WHEREAS, the Villages Funds did not have adequate appropriations made in the 2024 Budget to fund various items,

THEREFORE BE IT RESOLVED that the following amounts are changed (added to or subtracted from) as listed.

Expenditure increases/decreases allowed by revenues or transfers to cover expenses:

Fund 100 General Fund Expenditures				
Account No	Title	YTD	Budget	Amendment
100-51-51510-213	ACCOUNTING/AUDIT - AUDITOR(E)	\$ 8,066.85	\$ 9,000.00	\$ (933.15)
100-51-51410-120	ADMINISTRATOR - FICA(E)	\$ 3,733.46	\$ 3,743.53	\$ (10.07)
100-51-51410-110	ADMINISTRATOR - PAYROLL(E)	\$ 44,807.64	\$ 45,000.00	\$ (192.36)
100-51-51410-170	ADMINISTRATOR - RETIREMENT(E)	\$ 3,156.28	\$ 3,376.52	\$ (220.24)
100-51-51410-320	ADMINISTRATOR-DUES/SUBSCRIPT'N(E)	\$ 210.00	\$ 1,000.00	\$ (790.00)
100-51-51410-111	ADMINISTRATOR-LONGEVITY PAY(E)	\$ 934.99	\$ 935.00	\$ (0.01)
100-51-51410-330	ADMINISTRATOR-TRAVEL/SEMINAR(E)	\$ 805.82	\$ 1,723.00	\$ (917.18)
100-55-55230-170	ALONZO PARK - RETIREMENT(E)	\$ 481.20	\$ -	\$ 481.20
100-55-55230-120	ALONZO PARK - FICA(E)	\$ 582.62	\$ -	\$ 582.62
100-55-55230-340	ALONZO PARK - MAINT MATERIALS(E)	\$ 425.98	\$ 1,500.00	\$ (1,074.02)
100-55-55230-400	ALONZO PARK - MATERIALS(E)	\$ 18.40	\$ 1,000.00	\$ (981.60)
100-55-55230-110	ALONZO PARK - PAYROLL(E)	\$ 7,716.67	\$ -	\$ 7,716.67
100-55-55230-202	ALONZO PARK - PROF SERVICES(E)	\$ -	\$ 5,000.00	\$ (5,000.00)
100-55-55230-220	ALONZO PARK - UTILITIES(E)	\$ 924.81	\$ 900.00	\$ 24.81
100-55-55230-390	ALONZO PARK-OTHER SUPPLY/EXP(E)	\$ 898.81	\$ 500.00	\$ 398.81
100-54-54100-399	ANIMAL CONTROL/LICENSES/STRAYS(E)	\$ 3,433.75	\$ 3,100.00	\$ 333.75
100-51-51300-204	ATTORNEY - OTHER FEES(E)	\$ 14,469.15	\$ 20,000.00	\$ (5,530.85)
100-55-55290-400	BLACK OTTER BOAT LANDING-MATL(E)	\$ 3,914.77	\$ 3,000.00	\$ 914.77
100-55-55420-120	BLACK OTTER LAKE DAM - FICA(E)	\$ 43.67	\$ -	\$ 43.67
100-55-55420-110	BLACK OTTER LAKE DAM - PAYROLL(E)	\$ 574.84	\$ -	\$ 574.84
100-55-55420-340	BLACK OTTER LAKE DAM-MAINT SPL(E)	\$ -	\$ 250.00	\$ (250.00)
100-55-55420-400	BLACK OTTER LAKE DAM-MATERIALS(E)	\$ -	\$ 250.00	\$ (250.00)
100-55-55420-202	BLACK OTTER LAKE DAM-PROF SERV(E)	\$ 3,000.00	\$ 4,000.00	\$ (1,000.00)
100-55-55420-170	BLACK OTTER LAKE DAM-RETIREM'T(E)	\$ 39.67	\$ -	\$ 39.67
100-55-55255-400	BLACK OTTER PARK - MATERIALS(E)	\$ 1,230.73	\$ -	\$ 1,230.73
100-52-52400-330	BLDG INSPECTOR-TRAV/SEMINAR(E)	\$ -	\$ 100.00	\$ (100.00)
100-51-51530-120	BOARD OF REVIEW - FICA/FED(E)	\$ -	\$ 6.00	\$ (6.00)
100-51-51530-110	BOARD OF REVIEW - PAYROLL(E)	\$ -	\$ 75.00	\$ (75.00)
100-51-51530-330	BOARD OF REVIEW - TRAINING(E)	\$ -	\$ 45.00	\$ (45.00)
100-52-52400-111	BUILDING INSP - LONGEVITY PAY(E)	\$ 615.16	\$ 700.00	\$ (84.84)
100-52-52400-110	BUILDING INSPECTION, PAYROLL(E)	\$ 14,057.63	\$ 15,000.00	\$ (942.37)
100-52-52400-310	BUILDING INSPECTION-SUPPLIES(E)	\$ 342.49	\$ 500.00	\$ (157.51)
100-52-52400-215	BUILDING INSPECT'N-FEES PAID(E)	\$ 3,162.15	\$ 4,000.00	\$ (837.85)
100-52-52400-120	BUILDING INSPECTOR, FICA(E)	\$ 1,122.46	\$ 1,201.05	\$ (78.59)
100-54-54910-120	CEMETERY - FICA(E)	\$ 379.54	\$ -	\$ 379.54
100-54-54910-400	CEMETERY - MATERIALS(E)	\$ -	\$ 1,000.00	\$ (1,000.00)
100-54-54910-110	CEMETERY - PAYROLL(E)	\$ 3,778.16	\$ -	\$ 3,778.16
100-54-54910-170	CEMETERY - RETIREMENT(E)	\$ 238.32	\$ -	\$ 238.32
100-54-54910-220	CEMETERY - UTILITIES(E)	\$ 266.46	\$ 300.00	\$ (33.54)
100-54-54910-202	CEMETERY CARE SERVICES(E)	\$ 19,150.00	\$ 12,500.00	\$ 6,650.00
100-54-54910-204	CEMETERY-EQUIP/PROG MAINT FEE(E)	\$ 790.00	\$ 800.00	\$ (10.00)
100-55-55350-400	CHRISTMAS DECORAT'N-MATERIALS(E)	\$ 723.92	\$ 1,000.00	\$ (276.08)
100-52-52500-220	CIVIL DEFENSE SIREN-UTILITIES(E)	\$ 673.91	\$ 1,400.00	\$ (726.09)
100-51-51420-120	CLERK-TREAS. - FICA(E)	\$ 3,212.72	\$ 3,290.00	\$ (77.28)

100-51-51420-110	CLERK-TREAS. - PAYROLL(E)	\$ 41,884.66	\$ 42,000.00	\$ (115.34)
100-51-51420-170	CLERK-TREAS. - RETIREMENT(E)	\$ 2,959.55	\$ 2,968.00	\$ (8.45)
100-51-51420-320	CLERK-TREAS.-DUES/SUBSCRIPT'N(E)	\$ 190.00	\$ 125.00	\$ 65.00
100-51-51420-330	CLERK-TREAS.-TRAVEL/SEMINARS(E)	\$ 1,510.10	\$ 1,500.00	\$ 10.10
100-56-56710-202	Commty Prom-Prof Serv(E)	\$ 3,565.00	\$ 3,440.00	\$ 125.00
100-56-56710-320	COMMUNITY PROMOT'N-DUES/SUBSCR(E)	\$ 3,199.00	\$ 2,600.00	\$ 599.00
100-56-56710-390	COMMUNITY PROMOT'N-MISC SUP/EX(E)	\$ -	\$ 300.00	\$ (300.00)
100-56-56710-310	COMMUNITY PROMOT'N-OFFICE SUPL(E)	\$ 10,284.02	\$ 10,000.00	\$ 284.02
100-53-53630-202	COMPOSTING/BRUSH - PROF SERV(E)	\$ 5,700.00	\$ 5,000.00	\$ 700.00
100-56-56660-202	COMPREHENSIVE PLAN-PROF SERV(E)	\$ 5,946.78	\$ 22,000.00	\$ (16,053.22)
100-59-59650-399	CONTINGENCY FUND(E)	\$ -	\$ 18,512.00	\$ (5,916.00)
100-56-56730-220	CONTRACTURAL(E)	\$ -	\$ 750.00	\$ (750.00)
100-52-52100-391	CRIME PREV DONATIONS EXPENSED(E)	\$ 6,840.79	\$ 500.00	\$ 6,340.79
100-52-52110-120	CROSSING GUARD - FICA(E)	\$ 807.95	\$ 819.00	\$ (11.05)
100-52-52110-110	CROSSING GUARD - PAYROLL(E)	\$ 10,560.00	\$ 10,700.00	\$ (140.00)
100-52-52110-390	CROSSING GUARD, MISC. EXPENSE(E)	\$ 111.88	\$ 250.00	\$ (138.12)
100-52-52110-140	CROSSING GUARD-CLOTHING ALLOW(E)	\$ 174.43	\$ 250.00	\$ (75.57)
100-53-53330-202	CURB & GUTTER - CONTRACTUAL(E)	\$ 1,370.00	\$ 2,500.00	\$ (1,130.00)
100-51-51440-325	ELECTIONS - LEGALS, PUBLICATIO(E)	\$ 967.16	\$ 250.00	\$ 717.16
100-51-51440-310	ELECTIONS - OFFICE SUPPLIES(E)	\$ 3,492.38	\$ 3,000.00	\$ 492.38
100-51-51440-390	ELECTIONS - OTHER, MEALS(E)	\$ 519.16	\$ 500.00	\$ 19.16
100-51-51440-415	ELECTIONS - OUTAGAMIE CO(E)	\$ 814.31	\$ 2,000.00	\$ (1,185.69)
100-51-51440-110	ELECTIONS - PAYROLL(E)	\$ 3,923.35	\$ 4,200.00	\$ (276.65)
100-51-51850-140	EMPLOYEE BENEFIT-CLOTH'G ALLOW(E)	\$ 744.40	\$ 950.00	\$ (205.60)
100-55-55340-400	EVENTS - MATERIALS(E)	\$ -	\$ 500.00	\$ (500.00)
100-55-55340-390	EVENTS - OTHER SUPPLY/EXP(E)	\$ 485.00	\$ 250.00	\$ 235.00
100-56-56650-400	FACADE RESTORATN FUND EXPENSE(E)	\$ 14,920.00	\$ 15,000.00	\$ (80.00)
100-51-51500-390	FINANCIAL ADMINISTRATION(E)	\$ 18,958.41	\$ 3,500.00	\$ 15,458.41
100-52-52220-213	FIRE DISTRICT - AUDIT(E)	\$ 1,681.25	\$ 650.00	\$ 1,031.25
100-52-52220-397	FIRE DISTRICT - STATE INS REV(E)	\$ 14,961.52	\$ 12,773.00	\$ 2,188.52
100-51-51000-325	GEN GOVT LEGAL,ADS,PUBLICAT'N(E)	\$ 3,076.34	\$ 1,300.00	\$ 1,776.34
100-51-51000-310	GEN GOVT OFFICE SUPPLY(E)	\$ 9,612.63	\$ 9,000.00	\$ 612.63
100-51-51000-312	GENERAL GOVT COMPUTER SUPPLIES(E)	\$ 4,129.49	\$ 6,000.00	\$ (1,870.51)
100-51-51000-320	GENERAL GOVT DUES/SUBSCRIPT'S(E)	\$ 3,191.98	\$ 2,000.00	\$ 1,191.98
100-51-51850-132	GENERAL GOVT. - HEALTH INS.(E)	\$ 10,893.16	\$ 10,800.00	\$ 93.16
100-51-51850-134	GENERAL GOVT.-DENTAL INS(E)	\$ 615.12	\$ 616.00	\$ (0.88)
100-51-51850-136	GENERAL GOVT.-LIFE/DISAB. INS(E)	\$ 1,073.82	\$ 1,006.00	\$ 67.82
100-52-52100-312	GENERAL POLICE COMPUTER SUPP(E)	\$ 10,559.18	\$ 7,000.00	\$ 3,559.18
100-51-51850-395	GEN'L GOVT -HEALTH/EAP/OTHER(E)	\$ 692.84	\$ 1,000.00	\$ (307.16)
100-51-51850-133	Genrl Govt-HRA REIMBURSEMENT(E)	\$ 5,277.85	\$ 4,050.00	\$ 1,227.85
100-55-55340-399	HALLOWEEN SUPPLIES(E)	\$ 1,455.36	\$ 1,500.00	\$ (44.64)
100-51-51430-135	HEALTH INSURANCE WAIVER PAYMEN(E)	\$ 4,200.00	\$ 4,500.00	\$ (300.00)
100-51-51410-135	HEALTH INSURANCE WAIVER PAYMEN(E)	\$ 2,999.76	\$ 3,000.00	\$ (0.24)
100-53-53300-135	HEALTH INSURANCE WAIVER PAYMEN(E)	\$ 5,125.00	\$ 10,050.00	\$ (4,925.00)
100-51-51605-135	HEALTH INSURANCE WAIVER PAYMEN(E)	\$ 2,000.00	\$ -	\$ 2,000.00
100-54-54910-135	HEALTH INSURANCE WAIVER PAYMEN(E)	\$ 1,250.00	\$ -	\$ 1,250.00
100-51-51200-320	JUDGE - DUES/SUBSCRIPTIONS(E)	\$ -	\$ 300.00	\$ (300.00)
100-51-51200-120	JUDGE - FICA(E)	\$ 664.08	\$ 664.02	\$ 0.06
100-51-51200-204	JUDGE - MAINT CONTRACTS(E)	\$ -	\$ 400.00	\$ (400.00)
100-51-51200-310	JUDGE - OFFICE SUPPLIES(E)	\$ 1,036.26	\$ 1,000.00	\$ 36.26
100-51-51200-110	JUDGE - PAYROLL(E)	\$ 8,680.04	\$ 8,680.00	\$ 0.04
100-51-51200-330	JUDGE - TRAVEL/SEMINARS(E)	\$ 934.27	\$ 1,200.00	\$ (265.73)
100-51-51200-202	JUDGE-PROF SERVICE(E)	\$ -	\$ 250.00	\$ (250.00)
100-53-53630-390	LANDFILL- FUEL(E)	\$ 383.36	\$ 500.00	\$ (116.64)
100-53-53630-120	LANDFILL/COMPOST/BRUSH-FICA(E)	\$ 563.93	\$ -	\$ 563.93
100-53-53630-400	LANDFILL/COMPOST/BRUSH-MATER'L(E)	\$ 315.37	\$ 500.00	\$ (184.63)

100-53-53630-110	LANDFILL/COMPOST/BRUSH-PAYROLL(E)	\$ 7,448.89	\$ -	\$ 7,448.89
100-53-53630-170	LANDFILL/COMPOST/BRUSH-RETIRE.(E)	\$ 415.92	\$ -	\$ 415.92
100-55-55150-390	LIB BLDG MAINT - OTHER(E)	\$ -	\$ 500.00	\$ (500.00)
100-55-55150-340	LIB BLDG MAINT - SUPPLIES(E)	\$ 12.49	\$ 500.00	\$ (487.51)
100-55-55100-120	LIBRARY - FICA(E)	\$ 143.49	\$ -	\$ 143.49
100-55-55100-310	LIBRARY - OFFICE SUPPLIES(E)	\$ (134.86)	\$ -	\$ (134.86)
100-55-55100-110	LIBRARY - PAYROLL(E)	\$ 1,918.32	\$ -	\$ 1,918.32
100-55-55100-170	LIBRARY - RETIREMENT(E)	\$ 132.36	\$ -	\$ 132.36
100-55-55100-220	LIBRARY - UTILITIES(E)	\$ 845.78	\$ -	\$ 845.78
100-55-55150-202	LIBRARY BLDG MAINT-PROF SERV(E)	\$ 111.01	\$ 530.00	\$ (418.99)
100-55-55150-120	LIBRARY MAINT - FICA(E)	\$ 48.12	\$ 818.00	\$ (769.88)
100-55-55150-170	LIBRARY MAINT - RETIREMENT(E)	\$ 12.71	\$ 740.00	\$ (727.29)
100-55-55150-111	LIBRARY MAINTENENCE- LONGEVITY(E)	\$ -	\$ 48.00	\$ (48.00)
100-55-55101-120	LIBRARY STAFF- FICA(E)	\$ 261.82	\$ -	\$ 261.82
100-55-55101-110	LIBRARY STAFF- PAYROLL(E)	\$ 3,422.72	\$ -	\$ 3,422.72
100-55-55101-170	LIBRARY STAFF- WRS RETIREMENT(E)	\$ 163.14	\$ -	\$ 163.14
100-55-55850-134	LIBRARY-DENTAL INS(E)	\$ 26.85	\$ -	\$ 26.85
100-52-52103-111	LONGEVITY PAY(E)	\$ 27.93	\$ 60.00	\$ (32.07)
100-53-53110-120	MACH./EQUIP. MAINT-FICA(E)	\$ 768.90	\$ -	\$ 768.90
100-53-53110-411	MACH./EQUIP. MAINT-GAS/FUEL(E)	\$ 4,948.08	\$ 6,000.00	\$ (1,051.92)
100-53-53110-110	MACH./EQUIP. MAINT-PAYROLL(E)	\$ 10,141.57	\$ -	\$ 10,141.57
100-53-53110-410	MACH./EQUIP. MAINT-REPAIR/SUPL(E)	\$ 11,038.50	\$ 15,000.00	\$ (3,961.50)
100-53-53110-170	MACH./EQUIP. MAINT-RETIREMENT(E)	\$ 502.68	\$ -	\$ 502.68
100-51-51530-399	MANUFACTURING ASSESSMENT(E)	\$ 926.61	\$ 1,015.00	\$ (88.39)
100-55-55265-340	MEMORIAL SQUARE - MAINT MAT'LS(E)	\$ -	\$ 250.00	\$ (250.00)
100-55-55265-400	MEMORIAL SQUARE - MATERIALS(E)	\$ 2,891.16	\$ 1,000.00	\$ 1,891.16
100-55-55265-390	MEMORIAL SQUARE - SUPPLY/EXP(E)	\$ -	\$ 250.00	\$ (250.00)
100-55-55265-220	MEMORIAL SQUARE - UTILITIES(E)	\$ 668.05	\$ 500.00	\$ 168.05
100-55-55220-120	MILLER PARK - FICA(E)	\$ 215.76	\$ -	\$ 215.76
100-55-55220-340	MILLER PARK - MAINT SUPPLY(E)	\$ 1,003.24	\$ 750.00	\$ 253.24
100-55-55220-400	MILLER PARK - MATERIALS(E)	\$ 725.00	\$ 750.00	\$ (25.00)
100-55-55220-390	MILLER PARK - OTHER(E)	\$ 743.57	\$ 750.00	\$ (6.43)
100-55-55220-110	MILLER PARK - PAYROLL(E)	\$ 2,840.01	\$ -	\$ 2,840.01
100-55-55220-220	MILLER PARK - UTILITIES(E)	\$ 881.32	\$ 1,500.00	\$ (618.68)
100-55-55220-170	MILLER PARK- RETIREMENT(E)	\$ 167.46	\$ -	\$ 167.46
100-55-55220-202	MILLER PARK-PROF. SERVICES(E)	\$ 684.00	\$ 3,500.00	\$ (2,816.00)
100-53-53130-411	MOWER GAS, FUEL(E)	\$ 1,672.98	\$ 1,500.00	\$ 172.98
100-53-53130-410	MOWER REPAIR - PARTS, ETC(E)	\$ 2,120.37	\$ 1,500.00	\$ 620.37
100-51-51605-120	MUN BUILDING- FICA(E)	\$ 2,001.90	\$ 1,707.00	\$ 294.90
100-51-51605-110	MUN BUILDING- PAYROLL(E)	\$ 24,383.71	\$ 27,965.00	\$ (3,581.29)
100-51-51605-204	MUN BLDG - MAINT CONTRACTS(E)	\$ 2,080.10	\$ 1,500.00	\$ 580.10
100-51-51605-400	MUN BLDG - MATERIALS(E)	\$ 4,323.69	\$ 3,500.00	\$ 823.69
100-51-51605-202	MUN BLDG - PROF SERVICES(E)	\$ 8,066.51	\$ 1,250.00	\$ 6,816.51
100-51-51605-340	MUN BLDG- MAINT SUPPLIES(E)	\$ 3,145.75	\$ 2,500.00	\$ 645.75
100-51-51605-390	MUN BLDG OTHER(E)	\$ 5,663.32	\$ 2,500.00	\$ 3,163.32
100-51-51605-170	MUN BLDG-RETIREMENT(E)	\$ 1,021.89	\$ 1,540.40	\$ (518.51)
100-51-51605-111	MUN BUILDING- LONGEVITY PAY(E)	\$ -	\$ 192.00	\$ (192.00)
100-51-51201-120	MUN JUDGE ASSIST - FICA(E)	\$ 1,717.93	\$ 1,754.30	\$ (36.37)
100-51-51201-170	MUN JUDGE ASSIST - RETIREMENT(E)	\$ -	\$ 1,582.31	\$ (1,582.31)
100-51-51201-110	MUN JUDGE ASSISTANT - PAYROLL(E)	\$ 22,729.59	\$ 22,932.00	\$ (202.41)
100-51-51201-330	MUN JUDGE ASST-SEMINARS/EDU(E)	\$ 821.09	\$ 600.00	\$ 221.09
100-51-51201-320	MUN JUDGE ASSTt-DUES/SUBCRIPTN(E)	\$ 56.47	\$ 100.00	\$ (43.53)
100-51-51605-220	MUN SER CTR - UTILITIES(E)	\$ 11,468.42	\$ 9,500.00	\$ 1,968.42
100-51-51202-340	MUNICIPAL COURT CUSTODIAN-MISC(E)	\$ 77.77	\$ 750.00	\$ (672.23)
100-51-51200-395	MUNICIPAL JUDGE - HEALTH(E)	\$ -	\$ 100.00	\$ (100.00)
100-51-51200-390	MUNICIPAL JUDGE - OTHER(E)	\$ -	\$ 500.00	\$ (500.00)

100-51-51200-220	MUNICIPAL JUDGE - UTILITIES(E)	\$ 795.58	\$ 1,000.00	\$ (204.42)
100-51-51200-312	MUNICIPAL JUDGE-COMPUTER SPPLY(E)	\$ 1,360.99	\$ 2,000.00	\$ (639.01)
100-51-51450-204	OFFICE EQUIP-MAINTENANCE(E)	\$ 10,566.63	\$ 15,000.00	\$ (4,433.37)
100-51-51430-120	OFFICE STAFF - FICA(E)	\$ 5,296.29	\$ 5,516.00	\$ (219.71)
100-51-51430-110	OFFICE STAFF - PAYROLL(E)	\$ 64,929.37	\$ 66,933.00	\$ (2,003.63)
100-51-51430-170	OFFICE STAFF - RETIREMENT(E)	\$ 4,524.70	\$ 4,975.04	\$ (450.34)
100-51-51430-111	OFFICE STAFF- LONGEVITY PAY(E)	\$ 644.63	\$ 669.00	\$ (24.37)
100-51-51430-320	OFFICE STAFF-DUES/SUBSCRIPT'N(E)	\$ 60.00	\$ 250.00	\$ (190.00)
100-51-51430-330	OFFICE STAFF-TRAVEL,SEMINARS(E)	\$ 2,999.11	\$ 2,500.00	\$ 499.11
100-55-55130-400	OPERA HOUSE - MATERIALS(E)	\$ 94.95	\$ -	\$ 94.95
100-55-55130-390	OPERA HOUSE -OTHER SUPPL/EXP(E)	\$ 87.68	\$ -	\$ 87.68
100-55-55130-202	OPERA HOUSE -PROFESS'L SERV.(E)	\$ -	\$ 1,200.00	\$ (1,200.00)
100-51-51938-399	OTHER INSURANCE(E)	\$ 132.02	\$ -	\$ 132.02
100-55-55210-170	OTTO MILLER - RETIREMENT(E)	\$ 233.54	\$ -	\$ 233.54
100-55-55210-120	OTTO MILLER PARK - FICA(E)	\$ 267.93	\$ -	\$ 267.93
100-55-55210-110	OTTO MILLER PARK - PAYROLL(E)	\$ 3,545.74	\$ -	\$ 3,545.74
100-55-55210-220	OTTO MILLER PARK - UTILITIES(E)	\$ 5,038.90	\$ 4,000.00	\$ 1,038.90
100-55-55210-202	OTTO MILLER PARK-PROF. SERV.(E)	\$ 18,697.97	\$ 22,500.00	\$ (3,802.03)
100-55-55200-120	PARKS - FICA(E)	\$ 1,039.38	\$ -	\$ 1,039.38
100-55-55200-400	PARKS - MATERIALS(E)	\$ 4,592.08	\$ 4,750.00	\$ (157.92)
100-55-55200-390	PARKS - OTHER SUPPLIES/EXPENSE(E)	\$ 8,301.52	\$ 6,500.00	\$ 1,801.52
100-55-55200-110	PARKS - PAYROLL(E)	\$ 13,715.56	\$ -	\$ 13,715.56
100-55-55200-170	PARKS - RETIREMENT(E)	\$ 408.95	\$ -	\$ 408.95
100-55-55200-363	PARKS - VEHICLE FUEL(E)	\$ -	\$ 250.00	\$ (250.00)
100-52-52105-204	PD BLDG - MAINT CONTRACTS(E)	\$ 924.50	\$ 250.00	\$ 674.50
100-52-52105-400	PD BLDG - MATERIALS(E)	\$ -	\$ 250.00	\$ (250.00)
100-52-52105-390	PD BLDG - OTHER EXPENSES(E)	\$ 104.67	\$ 300.00	\$ (195.33)
100-52-52105-340	PD BLDG - SUPPLIES(E)	\$ 77.77	\$ 450.00	\$ (372.23)
100-56-56670-202	PLANNING/MAPPING - PROF SERV(E)	\$ 17,885.75	\$ 20,500.00	\$ (2,614.25)
100-52-52100-120	POLICE - CHIEF FICA(E)	\$ 6,602.69	\$ 6,225.00	\$ 377.69
100-52-52100-111	POLICE - CHIEF LONGEVITY PAY(E)	\$ 1,751.02	\$ 1,785.00	\$ (33.98)
100-52-52100-170	POLICE - CHIEF WRS RETIREMENT(E)	\$ 12,573.05	\$ 11,556.00	\$ 1,017.05
100-52-52100-140	POLICE - CLOTHING ALLOWANCE(E)	\$ 5,876.13	\$ 4,100.00	\$ 1,776.13
100-52-52100-320	POLICE - DUES/INVESTIGATION FE(E)	\$ -	\$ 150.00	\$ (150.00)
100-52-52100-160	POLICE - EDUCATION(E)	\$ (309.20)	\$ 2,000.00	\$ (2,309.20)
100-52-52102-120	POLICE - FT FICA(E)	\$ 30,902.14	\$ 31,858.27	\$ (956.13)
100-52-52102-135	POLICE - FT HEALTH WAIVER(E)	\$ 5,625.00	\$ 3,000.00	\$ 2,625.00
100-52-52102-111	POLICE - FT LONGEVITY PAY(E)	\$ 7,617.42	\$ 7,617.00	\$ 0.42
100-52-52102-170	POLICE - FT WRS RETIREMENT(E)	\$ 57,755.25	\$ 59,135.62	\$ (1,380.37)
100-52-52100-395	POLICE - HEALTH SUPPLIES(E)	\$ 196.00	\$ 750.00	\$ (554.00)
100-52-52100-310	POLICE - OFFICE SUPPLIES(E)	\$ 2,842.05	\$ 3,000.00	\$ (157.95)
100-52-52100-390	POLICE - OTHER SUPPLIES/EXPENS(E)	\$ 20,521.89	\$ 16,000.00	\$ 4,521.89
100-52-52103-120	POLICE - PT FICA(E)	\$ 155.08	\$ 81.09	\$ 73.99
100-52-52103-110	POLICE - PT PAYROLL(E)	\$ 1,999.80	\$ 1,000.00	\$ 999.80
100-52-52103-170	POLICE - PT WRS RETIREMENT(E)	\$ -	\$ 150.52	\$ (150.52)
100-52-52102-110	POLICE - SALARY FT OFFICERS(E)	\$ 397,663.93	\$ 405,831.00	\$ (8,167.07)
100-52-52100-363	POLICE - VEHICLE FUEL(E)	\$ 10,325.59	\$ 12,000.00	\$ (1,674.41)
100-52-52100-110	POLICE CHIEF - PAYROLL(E)	\$ 86,049.20	\$ 79,592.00	\$ 6,457.20
100-52-52101-120	POLICE CLERK - FICA(E)	\$ 3,208.85	\$ 3,564.67	\$ (355.82)
100-52-52101-110	POLICE CLERK - PAYROLL(E)	\$ 44,818.49	\$ 46,136.00	\$ (1,317.51)
100-52-52101-170	POLICE CLERK - RETIREMENT(E)	\$ 3,124.23	\$ 3,215.19	\$ (90.96)
100-52-52101-111	POLICE CLERK-LONGEVITY PAY(E)	\$ 461.34	\$ 461.00	\$ 0.34
100-52-52100-330	POLICE-TRAVEL, MEALS, COSTS(E)	\$ 105.73	\$ 500.00	\$ (394.27)
100-52-52100-362	POLICE-VEHICLE REPAIRS/MAINT.(E)	\$ 3,459.29	\$ 4,000.00	\$ (540.71)
100-51-51930-399	PROPERTY & LIABILITY INSURANCE(E)	\$ 44,817.86	\$ 43,000.00	\$ 1,817.86
100-51-51530-214	PROPERTY ASSESSMENT-ASSESSOR(E)	\$ 7,100.00	\$ 7,200.00	\$ (100.00)

100-52-52850-133	PUB SAFETY-HRA REIMBURSEMENT(E)	\$ 13,160.95	\$ 22,500.00	\$ (9,339.05)
100-53-53300-111	PUB WKS-LONGEVITY PAY(E)	\$ 1,354.48	\$ 1,249.00	\$ 105.48
100-53-53100-201	PUB WORKS - ENGINEERING, GEN'L(E)	\$ 252.50	\$ 3,000.00	\$ (2,747.50)
100-53-53850-140	PUB WORKS-CLOTHING ALLOWANCE(E)	\$ 2,111.43	\$ 2,100.00	\$ 11.43
100-53-53850-133	PUB WORKS-HRA REIMBURSEMENT(E)	\$ 623.17	\$ 5,625.00	\$ (5,001.83)
100-53-53010-110	PUB. WORKS EDUC. - PAYROLL(E)	\$ 1,964.63	\$ -	\$ 1,964.63
100-53-53010-170	PUB. WORKS EDUC. - RETIREMENT(E)	\$ 128.13	\$ -	\$ 128.13
100-53-53010-120	PUB. WORKS EDUC.- FICA(E)	\$ 150.21	\$ -	\$ 150.21
100-53-53850-180	PUB. WORKS EMPL. BENEFIT-OTHER(E)	\$ -	\$ 150.00	\$ (150.00)
100-52-52850-132	PUBLIC SAFETY - HEALTH INS.(E)	\$ 70,136.21	\$ 70,000.00	\$ 136.21
100-52-52850-134	PUBLIC SAFETY- DENTAL INS.(E)	\$ 4,100.76	\$ 4,101.00	\$ (0.24)
100-52-52850-136	PUBLIC SAFETY-LIFE/DISAB. INS.(E)	\$ 2,644.22	\$ 2,101.00	\$ 543.22
100-53-53850-134	PUBLIC WORKS-DENTAL INS.(E)	\$ 1,109.76	\$ 2,053.00	\$ (943.24)
100-53-53850-132	PUBLIC WORKS-HEALTH INS.(E)	\$ 20,046.69	\$ 18,730.00	\$ 1,316.69
100-53-53850-136	PUBLIC WORKS-LIFE/DISAB. INS.(E)	\$ 804.01	\$ 800.00	\$ 4.01
100-53-53100-140	PW DIRECTOR - CLOTHING ALLOWAN(E)	\$ 94.95	\$ 300.00	\$ (205.05)
100-53-53100-320	PW DIRECTOR - DUES/SUBSCRIPTIO(E)	\$ -	\$ 500.00	\$ (500.00)
100-53-53100-120	PW DIRECTOR - FICA(E)	\$ 3,505.66	\$ 3,523.59	\$ (17.93)
100-53-53100-110	PW DIRECTOR - PAYROLL(E)	\$ 42,689.20	\$ 43,060.00	\$ (370.80)
100-53-53100-330	PW DIRECTOR - TRAVEL/SEMINARS(E)	\$ -	\$ 1,000.00	\$ (1,000.00)
100-53-53100-170	PW DIRECTOR - WRS RETIREMENT(E)	\$ 2,945.51	\$ 3,178.14	\$ (232.63)
100-55-55300-120	RECREATION DEPT - FICA(E)	\$ 2,169.47	\$ 1,836.00	\$ 333.47
100-55-55300-110	RECREATION DEPT - PAYROLL(E)	\$ 28,359.66	\$ 24,000.00	\$ 4,359.66
100-55-55300-390	RECREATION DEPT-SUPPLY/EXPENSE(E)	\$ 16,363.44	\$ 8,000.00	\$ 8,363.44
100-53-53620-390	REFUSE COLLECTION - OTHER EXP(E)	\$ 3,725.00	\$ -	\$ 3,725.00
100-53-53620-202	REFUSE COLLECTION-CONTRACTOR(E)	\$ 131,839.40	\$ 131,000.00	\$ 839.40
100-55-55340-398	SENIOR ACTIVITIES(E)	\$ 2,436.65	\$ 1,200.00	\$ 1,236.65
100-53-53430-202	SIDEWALKS - CONTRACTOR(E)	\$ 10,301.50	\$ 16,000.00	\$ (5,698.50)
100-53-53430-230	SIDEWALKS - CONTRACTUAL(E)	\$ 8,000.00	\$ -	\$ 8,000.00
100-53-53310-415	SNOW/ICE CONTROL - COUNTY(E)	\$ 34,984.71	\$ 40,000.00	\$ (5,015.29)
100-53-53310-120	SNOW/ICE CONTROL - FICA(E)	\$ 758.02	\$ -	\$ 758.02
100-53-53310-390	SNOW/ICE CONTROL - OTHER EXP(E)	\$ 921.91	\$ 2,000.00	\$ (46.88)
100-53-53310-110	SNOW/ICE CONTROL - PAYROLL(E)	\$ 10,045.17	\$ -	\$ 10,045.17
100-53-53310-202	SNOW/ICE CONTROL - PROF SERV(E)	\$ 375.00	\$ 500.00	\$ (125.00)
100-53-53310-170	SNOW/ICE CONTROL- RETIREMENT(E)	\$ 618.00	\$ -	\$ 618.00
100-53-53310-400	SNOW/ICE CONTROL-MATERIALS(E)	\$ 1,285.88	\$ 1,250.00	\$ 35.88
100-55-55350-390	STAFF EVENTS/WELLNESS MTGS(E)	\$ 808.11	\$ 1,000.00	\$ (191.89)
100-53-53440-230	STORM SEWER - CONTRACTUAL(E)	\$ -	\$ 10,000.00	\$ (10,000.00)
100-53-53440-120	STORM SEWERS - FICA(E)	\$ 60.97	\$ -	\$ 60.97
100-53-53440-400	STORM SEWERS - MATERIALS(E)	\$ 1,087.79	\$ 1,000.00	\$ 87.79
100-53-53440-110	STORM SEWERS - PAYROLL(E)	\$ 956.23	\$ -	\$ 956.23
100-53-53440-202	STORM SEWERS - PROF SERVICES(E)	\$ 4,576.19	\$ 2,500.00	\$ 2,076.19
100-53-53440-170	STORM SEWERS - RETIREMENT(E)	\$ 44.91	\$ -	\$ 44.91
100-53-53420-202	STREET LIGHTING - CONTRACTOR(E)	\$ 372.00	\$ 500.00	\$ (128.00)
100-53-53420-400	STREET LIGHTING - MATERIALS(E)	\$ -	\$ 500.00	\$ (500.00)
100-53-53420-220	STREET LIGHTING - UTILITIES(E)	\$ 44,209.52	\$ 40,000.00	\$ 4,209.52
100-53-53300-312	STREET MAINT - COMPUTER SUPPLY(E)	\$ 1,075.95	\$ 500.00	\$ 575.95
100-53-53300-230	STREET MAINT - CONTRACTUAL(E)	\$ 40,476.01	\$ 60,000.00	\$ (19,523.99)
100-53-53300-120	STREET MAINT - FICA(E)	\$ 10,349.33	\$ 12,931.14	\$ (2,581.81)
100-53-53300-410	STREET MAINT - PARTS, SUPPLIES(E)	\$ 6,313.54	\$ 6,000.00	\$ 313.54
100-53-53300-110	STREET MAINT - PAYROLL(E)	\$ 131,737.47	\$ 157,735.55	\$ (25,998.08)
100-53-53300-202	STREET MAINT - PROF SERVICES(E)	\$ 1,509.78	\$ 5,000.00	\$ (3,490.22)
100-53-53300-170	STREET MAINT - RETIREMENT(E)	\$ 8,838.90	\$ 11,663.38	\$ (2,824.48)
100-53-53300-220	STREET MAINT - UTILITIES,PHONE(E)	\$ 3,528.79	\$ 2,700.00	\$ 828.79
100-53-53300-340	STREET MAINT- CLEANING SUPPLY(E)	\$ 117.00	\$ 500.00	\$ (383.00)
100-53-53300-415	STREET MAINT-COUNTY(E)	\$ 5,895.62	\$ 5,000.00	\$ 895.62

100-53-53300-400	STREET MAINT-MATERIALS(E)	\$ 7,513.17	\$ 5,000.00	\$ 2,513.17
100-53-53300-390	STREET MAINT-OTHER EXPENSE(E)	\$ 1,297.80	\$ 2,000.00	\$ (702.20)
100-53-53410-415	STREET SIGNS - COUNTY(E)	\$ 270.24	\$ 500.00	\$ (229.76)
100-53-53410-400	STREET SIGNS - MATERIALS(E)	\$ 2,114.26	\$ 1,500.00	\$ 614.26
100-55-55260-220	VETERANS MEMORIAL PK-UTILITIES(E)	\$ 284.99	\$ 300.00	\$ (15.01)
100-55-55260-400	VETERANS MEMOR'L PARK-MATERIAL(E)	\$ 310.00	\$ 500.00	\$ (190.00)
100-51-51100-310	VILLAGE BOARD - SUPPLIES(E)	\$ 1,313.05	\$ 1,500.00	\$ (186.95)
100-51-51100-120	VILLAGE BOARD FICA(E)	\$ 1,485.69	\$ 1,481.80	\$ 3.89
100-51-51100-110	VILLAGE BOARD PAYROLL(E)	\$ 19,426.42	\$ 19,370.00	\$ 56.42
100-51-51100-330	VILLAGE BOARD SEMINAR/TRAVEL(E)	\$ -	\$ 250.00	\$ (250.00)
100-51-51000-363	VILLAGE-VEHICLE FUEL(E)	\$ 194.29	\$ -	\$ 194.29
100-56-56710-312	WEBSIT DEVELOPMENT & MAINT(E)	\$ 755.00	\$ 700.00	\$ 55.00
100-53-53640-400	WEED CONTROL - MATERIALS(E)	\$ 53.70	\$ 250.00	\$ (196.30)
100-55-55240-400	WILDWOOD PARK - MATERIALS(E)	\$ 754.55	\$ -	\$ 754.55

BE IT FURTHER RESOLVED that this resolution shall take effect upon publication as required by Wisconsin State Statute 65.90(5)(a).

IT IS SO RESOLVED THIS 6th Day of February, 2025

BY THE BOARD

Ayes _____

Jeanne Bellile, President

Nays _____

Jane Booth, Clerk Treasurer



January 22, 2025

Village of Hortonville
531 N. Nash Street
PO Box 99
Hortonville, WI 54944

Re: Village of Hortonville
2024 Utilities Project
N. Nash Street to Terrace Manor Subdivision
Certificate for Payment #2
McM. No. H0004-09-24-00250

Enclosed herewith is Certificate for Payment #2 for the above referenced project. This Certificate is issued to Don E. Parker Excavating, Inc. in the amount of \$27,823.00 for partial payment for work performed through November 30, 2024.

Please process the enclosed, and forward payment to Don E. Parker Excavating, Inc. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Ron Wolf".

Ronald J. Wolf, P.E.
Associate / Municipal & Civil Engineer

RJW:car

cc: Don E. Parker Excavating, Inc.

Enclosure: Certificate for Payment #2

McMAHON

ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.

1445 McMAHON DRIVE PO BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025

TELEPHONE: 920.751.4200
FAX: 920.751.4284

CERTIFICATE FOR PAYMENT

VILLAGE OF HORTONVILLE
531 N. Nash Street
PO Box 99
Hortonville, WI 54944

Contract No.	H0004-09-24-00250
Project File No.	H0004-09-24-00250
Certificate No.	Two (2)
Issue Date:	January 22, 2025
Project:	2024 Utilities Project
	N Nash St to Terrace Manor Subdivision

This Is To Certify That, In Accordance With The Contract Documents Dated: October 3, 2024

DON E. PARKER EXCAVATING, INC.
W8409 County Road JJ
Hortonville, WI 54944

Is Entitled To Partial Payment For Work Performed Through: November 30, 2024

- ☒ Contractor's Application for Payment Attached
☒ Itemized Cost Breakdown Attached

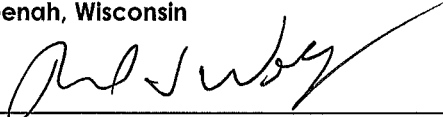
Original Contract	<u>\$189,078.76</u>
Net Change Orders	<u>\$0.00</u>
Current Contract Amount	<u>\$189,078.76</u>

Completed To Date	<u>\$193,930.50</u>
Retainage 2.5%	<u>\$4,726.97</u>
Subtotal	<u>\$189,203.53</u>
Previously Certified	<u>\$161,380.53</u>

Amount Due This Payment: \$27,823.00

Please process and forward payment to Don E. Parker Excavating, Inc.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin



Ronald J. Wolf, P.E.
Associate / Municipal & Civil Engineer

CERTIFICATE FOR PAYMENT #2

VILLAGE OF HORTONVILLE
2024 UTILITIES PROJECT
N. Nash Street to Terrace Manor Subdivision
McM. No. H0004-09-24-00250

Engineer: McMAHON ASSOCIATES, INC.
1445 McMahon Drive
PO Box 1025
Neenah, WI 54956 / 54957-1025

DON E. PARKER EXCAVATING, INC.
W8409 County Road JJ
Hortonville, WI 54944

Item	Description	Qty	Unit	Bid Quantities	
				Unit Price	Total
1.	Erosion Control Plan and Devices	1	L.S.	\$1,890.00	\$1,890.00
2.	Traffic Control Plan and Devices	1	L.S.	\$630.00	\$630.00
3.	Remove / Reinstall WisDOT Fencing in Pipe Route	2	Ea.	\$210.00	\$420.00
4.	Remove and Replace 30 Inch Concrete Curb and Gutter	60	L.F.	\$80.00	\$4,800.00
5.	Remove and Replace 4 Inch Concrete Sidewalk	200	S.F.	\$13.60	\$2,720.00
6.	Roadway Stone (15 Inch) and Asphalt Pavement Repair (4 Inch, Two Lifts)	100	S.Y.	\$80.10	\$8,010.00
7.	Rock Excavation, Sta. 8+00 to 9+50	185	C.Y.	\$135.15	\$25,002.75
8.	Rock Excavation, Sta. 9+50 to 13+00	385	C.Y.	\$56.20	\$21,637.00
9.	Rock Excavation, Sta. 13+00 to 15+00	50	C.Y.	\$124.00	\$6,200.00
10.	8 Inch Sanitary Sewer	700	L.F.	\$54.34	\$38,038.00
11.	48 Inch Sanitary Manhole	40	V.F.	\$521.25	\$20,850.00
12.	Connect to Existing 12 Inch Water Main	1	L.S.	\$5,041.00	\$5,041.00
13.	8 Inch Water Main	700	L.F.	\$59.97	\$41,979.00
14.	8 Inch Gate Valve	1	Ea.	\$2,551.00	\$2,551.00
15.	2 Inch Extruded Polystyrene Pipe Insulation	900	S.F.	\$2.90	\$2,610.00
16.	Fill and Grading, Sta. 10 to 12	1	L.S.	\$0.01	\$0.01
17.	Clear and Grub Pipe Route	1	L.S.	\$200.00	\$200.00
18.	Seeding Restoration	1	L.S.	\$6,500.00	\$6,500.00

TOTAL (Items 1. through 18., Inclusive)

Bid Quantities		Cert-Pay 01		Cert-Pay 02		Completed To Date	
Unit Price	Total	Qty	Total	Qty	Total	Qty	Total
\$1,890.00	\$1,890.00	1	\$1,890.00		\$0.00	1	\$1,890.00
\$630.00	\$630.00	1	\$630.00		\$0.00	1	\$630.00
\$210.00	\$420.00		\$0.00	2	\$420.00	2	\$420.00
\$80.00	\$4,800.00		\$0.00	72	\$5,760.00	72	\$5,760.00
\$13.60	\$2,720.00		\$0.00	230	\$3,128.00	230	\$3,128.00
\$80.10	\$8,010.00		\$0.00	150	\$12,015.00	150	\$12,015.00
\$135.15	\$25,002.75	185	\$25,002.75		\$0.00	185	\$25,002.75
\$56.20	\$21,637.00	385	\$21,637.00		\$0.00	385	\$21,637.00
\$124.00	\$6,200.00	50	\$6,200.00		\$0.00	50	\$6,200.00
\$54.34	\$38,038.00	700	\$38,038.00		\$0.00	700	\$38,038.00
\$521.25	\$20,850.00	39	\$20,328.75		\$0.00	39	\$20,328.75
\$5,041.00	\$5,041.00	1	\$5,041.00		\$0.00	1	\$5,041.00
\$59.97	\$41,979.00	700	\$41,979.00		\$0.00	700	\$41,979.00
\$2,551.00	\$2,551.00	1	\$2,551.00		\$0.00	1	\$2,551.00
\$2.90	\$2,610.00	900	\$2,610.00		\$0.00	900	\$2,610.00
\$0.01	\$0.01		\$0.00		\$0.00	0	\$0.00
\$200.00	\$200.00	1	\$200.00		\$0.00	1	\$200.00
\$6,500.00	\$6,500.00		\$0.00	1	\$6,500.00	1	\$6,500.00

\$189,078.76

\$27,823.00

\$193,930.50

Completed to Date:
Retainage: \$166,107.50
Subtotal: \$4,726.97
Previous Application: \$161,380.53
Amount Due This Application: \$27,823.00

\$27,823.00
\$0.00
\$27,823.00

\$193,930.50
\$4,726.97
\$189,203.53
\$161,380.53
\$27,823.00



McMahon Associates, Inc.
1445 McMahon Drive P.O. Box 1025
Neenah, WI 54956 Neenah, WI 54957-1025
Telephone: (920)751-4200
FAX: (920)751-4284

APPLICATION FOR PAYMENT

(Owner) Village of Hortonville, Wisconsin	PROJECT:	2024 Utilities Project N. Nash Street to Terrace Manor Subdivision
	CONTRACTOR	Don E. Parker Excavating, Inc.
	Contract No.	
	Project No.	H0004-09-24-00250
	Application No.	2
	Application Date	1/21/2025
	Period From	11/9/2024 To 11/30/2024

Application Is Made For Payment In Connection With The Above Contract.

The following documents are attached:

- ☐ Schedule Of Values
- ☐ Schedule Of Unit Prices
- ☐ Inventory Of Stored Materials

The Present Status Of The Account For This Contract Is As Follows:

Original Contract	\$ 189,078.76	Completed To Date	\$ 193,930.50
Net Change Orders	\$ -	Retainage 2.50 %	\$ 4,726.97
Current Contract Amount	\$ 189,078.76	Subtotal	\$ 189,203.53
		Previous Applications	\$ -161,380.53

Amount Due This Application: \$ 27,823.00

The undersigned Contractor hereby swears, under penalty of perjury, that (1 All previous progress payments received from the Owner, on account of work performed under the Contract referred to above, have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications For Payment under said Contract, being Applications For Payment numbered 1 through _____ inclusive; and 2) All materials and equipment incorporated in said project or otherwise listed in or covered by this Application For Payment are free and clear of all liens, claims, security interests and encumbrances.

Dated January 21 20 25

Don E. Parker Excavating, Inc.

(contractor)

By Heidi McNichols, Office Manager

(name & title)

COUNTY OF _____
STATE OF _____

} ss

Before me on this _____ day of _____ 20 _____ personally appeared _____
known to me, who being duly sworn, did depose and say that he/she is the _____
of the Contractor above mentioned; that he/she

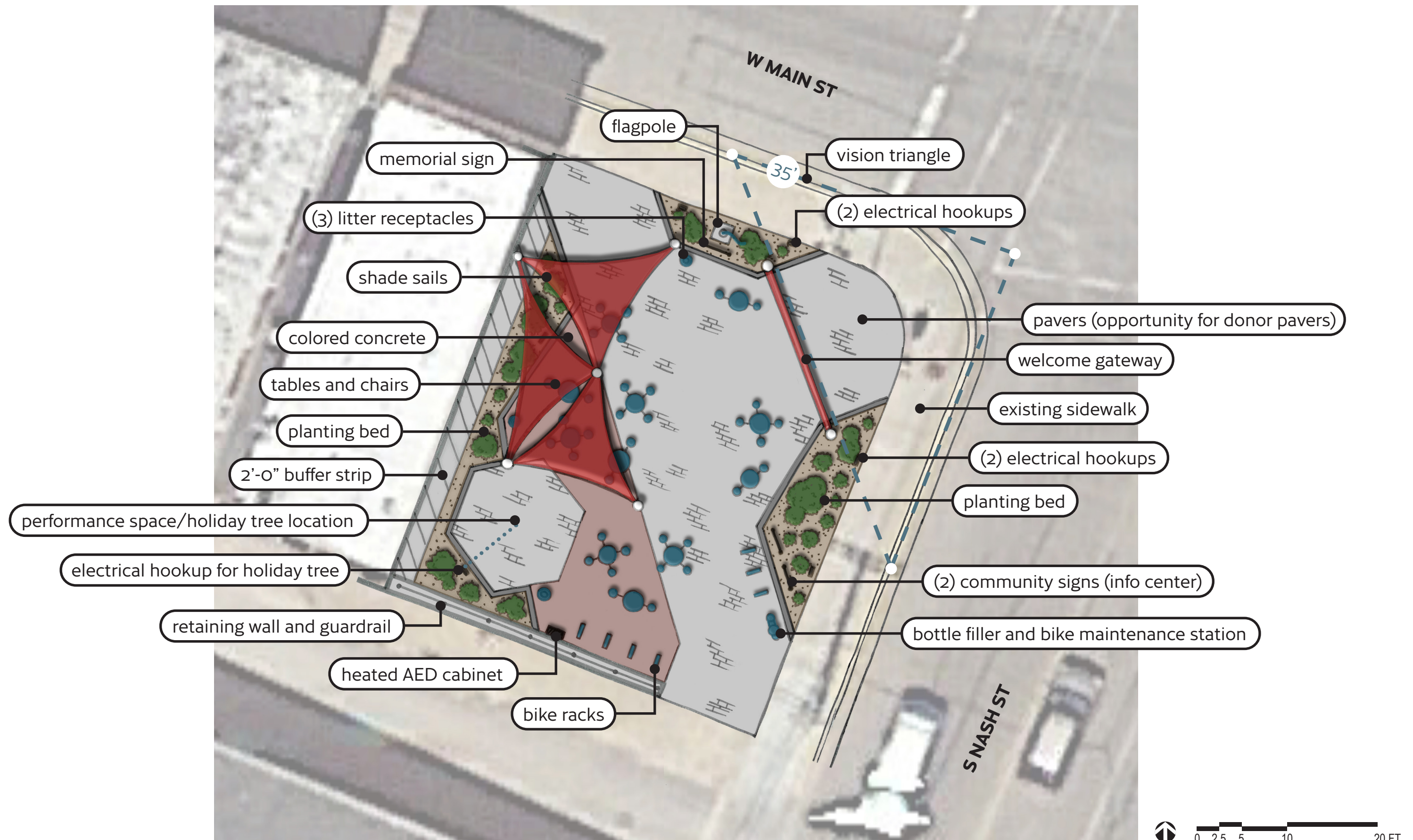
(title)

executed the above Application For Payment and statement on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission Expires: _____

(Notary Public)

2024 Utilities Project - N. Nash Street to Terrace Manor Subdivision - Hortonville												
Date	11/30/2024											
Invoice	5349											
Item No.	Description	Unit	Est Qty	Unit Cost	Bid Amount	Qty	Total	Qty	Total	Qty	Total	COMPLETED TO DATE
1	Erosion control plan and devices	LPSM	1	\$ 1,890.00	\$ 1,890.00	1	\$ 1,890.00		\$ -	1	\$ 1,890.00	
2	Traffic control plan and devices	LPSM	1	\$ 630.00	\$ 630.00	1	\$ 630.00		\$ -	1	\$ 630.00	
3	Remove/reinstall WisDOT fencing in pipe route	EACH	2	\$ 210.00	\$ 420.00		\$ -	2	\$ 420.00	2	\$ 420.00	
4	Remove and replace 30" concrete curb & gutter	LNFT	60	\$ 80.00	\$ 4,800.00		\$ -	72	\$ 5,760.00	72	\$ 5,760.00	
5	Remove and replace 4" concrete sidewalk	SQFT	200	\$ 13.60	\$ 2,720.00		\$ -	230	\$ 3,128.00	230	\$ 3,128.00	
6	Roadway stone 15" and asphalt pavement repair 4"	SQYD	100	\$ 80.10	\$ 8,010.00		\$ -	150	\$ 12,015.00	150	\$ 12,015.00	
7	Rock excavation, Sta. 8+100 to 9+50	CUYD	185	\$ 135.15	\$ 25,002.75	185	\$ 25,002.75		\$ -	185	\$ 25,002.75	
8	Rock excavation, Sta. 9+50 to 13+00	CUYD	385	\$ 56.20	\$ 21,637.00	385	\$ 21,637.00		\$ -	385	\$ 21,637.00	
9	Rock excavation, Sta. 13+100 to 15+00	CUYD	50	\$ 124.00	\$ 6,200.00	50	\$ 6,200.00		\$ -	50	\$ 6,200.00	
10	8" sanitary sewer	LNDR	700	\$ 54.34	\$ 38,038.00	700	\$ 38,038.00		\$ -	700	\$ 38,038.00	
11	48" sanitary manhole	VFT	40	\$ 521.25	\$ 20,850.00	39	\$ 20,328.75		\$ -	39	\$ 20,328.75	
12	Connect to existing 12" water main	LPSM	1	\$ 5,041.00	\$ 5,041.00	1	\$ 5,041.00		\$ -	1	\$ 5,041.00	
13	8" water main	LNFT	700	\$ 59.97	\$ 41,979.00	700	\$ 41,979.00		\$ -	700	\$ 41,979.00	
14	8" gate valve	EACH	1	\$ 2,551.00	\$ 2,551.00	1	\$ 2,551.00		\$ -	1	\$ 2,551.00	
15	2" extruded polystyrene pipe insulation	SQFT	900	\$ 2.90	\$ 2,610.00	900	\$ 2,610.00		\$ -	900	\$ 2,610.00	
16	Fill and grading, Sta. 10 to 12	LPSM	1	\$ 0.01	\$ 0.01		\$ -		\$ -	0	\$ -	
17	Clear and grub pipe route	LPSM	1	\$ 200.00	\$ 200.00	1	\$ 200.00		\$ -	1	\$ 200.00	
18	Seeding restoration	LPSM	1	\$ 6,500.00	\$ 6,500.00		\$ -	1	\$ 6,500.00	1	\$ 6,500.00	
Total					\$ 189,078.75		\$ 166,107.50		\$ 27,823.00		\$ 193,930.50	



HORTONVILLE DOWNTOWN | MEMORIAL SQUARE FINAL CONCEPT

AYRES

3433 Oakwood Hills Pkwy, Eau Claire, WI 54701
t 715.834.3161 | www.ayresassociates.com

102 W Main St, Hortonville, WI 54944 | 01.15.2025

531 N. Nash St.
P.O. Box 99
Hortonville, WI 54944-0099



Phone: 920-779-6011
Fax: 920-779-6552
www.hortonvillewi.org

ADMINISTRATION

clerktreas@hortonville.wi.gov

FEBRUARY 6, 2025

ELECTIONS

- Completed ballot supply survey needs with Outagamie County
- DMV Non match and Registration alerts in WisVote
- Supplied information for the Type E Election notice
- Mailed absentee ballots to voters that had an application on file – 58 to date
- Assigned workers for the February 18th Primary
- Completed the Type B-D survey notice with Outagamie County
- Entered the absentee hours into MyVote.wi.gov
- Conducted the election pretest for the Spring Primary

WEBINARS/ZOOM MEETINGS/TRAININGS

- Weekly Department Head Meetings
- Weekly Staff Meetings
- WEC Webinar – Election Day

FINANCES

- M, W, F bank deposits
- Balance and reconcile accounts/journal entries/prepare invoices
- Approved payroll, initiated withdrawals
- Prepared EBC/HRA Reimbursement Invoices/other various invoices
- Compiling and uploading the 2024 Audit Paperwork
- Uploaded the SAP paperwork into their portal – check has been sent
- Filed the Wisconsin Sales and Use Tax Return – DOR
- Renewed the SAM registration (Federal Government System for Award Management)

LICENSES

- “Class C” Wine License ordinance - Town Council is working on this

PUBLICATIONS

- Public Hearing – Rezoning for parcel 240022803
- Published the Public Test of Voting Equipment

PUBLIC RECORD REQUESTS

- Confirmed Candidates for the Spring Election
- All issued building permits – December 2024

OTHER

- Village Board agendas & packets, committee agendas
- Village Board minutes, committee minutes
- Other Committee/Commission meeting agendas & minutes as needed

- Real Estate Certificates – 5 in January
- Dog Licenses issues – 47 in January
- Updated the Public Works Clerk I Job Description
- Reviewed the applications for Public Works Clerk
- Completed the Housing Survey – DOA
- Held interviews for the Public Works Clerk Position

531 N. Nash St.
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Hortonville, WI 54944-0099



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2/6/2025 Director of Public Works Report

Meetings attended:

- Staff meetings
- Department head meetings
- Main Street Reconstruction Progress Update Meeting with McMahon and Outagamie County
- Meeting with DNR and McMahon on CCT Study
- GIS App update meeting with MSA
- Interviews for Public Works Clerk position
- Meeting with Outagamie County on WISDOT trail erosion
- Meeting at Schwan Oil site with Stantec
- Winter Youth Apprenticeship Check-in Meeting
- Comprehensive Outdoor Rec Plan meeting
- Black Otter Lake District (BOLD) Meeting 2/4/25

Current and past projects include:

- Interviews completed for Municipal Custodian – Jenny Gonzales started on 1/27/25
- Interviews completed for Public Works Clerk Position
- Rehab/Replacement of sewer lateral on 215 Spruce Street
- Main Street Reconstruction – meeting went well with County and McMahon on 1/31/25. Hope to have near 60% design completed in March.
- Two Water Lateral Leaks were repaired on 1/22/25 (East Main Street & Birch Street)
 - o East Main Street Leak - Based on our maps, GIS, and softness in the ground, staff and construction contractor determined that the water leak on E. Main was located on a stubbed off service that went under County JJ to an open field (see Figure 1). A similar issue was fixed a few years back on an abandoned service just down the road that flooded the same ditch. Excavation determined that the 1.5" copper service was leaking and not the main water line. Staff and contractor were able to shut it off at the curb and fix the issue. Total cost for repair of the water leak was \$8,676.46.
 - o Birch Street Leak – A call came in that water was leaking out of a curb stop in a residents driveway on Birch Street. Staff and contractor had to excavate around the homes water shut off and determined that the leak was on the curb stop, so they shut the water off and were able to patch

in a piece of plastic pex line to fix the problem (see Figure 2). Total cost to fix the water leak was \$3,888.92.



Figure 1: Location of repaired water leak on East Main Street



Figure 2: Photo of water leak on Birch Street

Sincerely,

A handwritten signature in blue ink, appearing to read "A. Steber".

Aaron Steber
Director of Public Works
Office: 920-779-6011
Cell: 920-378-3958





531 North Nash Street
Hortonville, WI 54944-0099
Phone: 920-779-6165
Fax: 920-779-6189
www.hortonvillewi.org

02-06-2025 Police Department Report

Meetings

- Village Department Head Meetings
- Met with Village Attorney to discuss enforcement of municipal citations
- Met with Todd Timm regarding SRO transitions (ongoing)
- Met with school safety coordinator to develop district safety agenda
- Met with Commander Linskens with Outagamie County Sheriff's Office to discuss training opportunities and coordinated response
- Met with domestic violence program coordinator to update domestic violence forms
- Met with DNR Warden to discuss ongoing concerns about noise on Black Otter Lake
- Met with representative from FLOCK software systems
- Met with crossing guards to provide updates and discuss any concerns

Training

- Officer Sokolski, Officer Hauser, and I attended school district safety meeting (2/5)
- Officer Heiden attended Hortonville EMS training and provided information on emergency vehicle operation
- Officers attended fire department meeting/training
- Scheduled bi-annual training required for emergency vehicle operation (4/7 & 4/8)

Ongoing Projects and Miscellaneous

- Congratulations to Officer John Stephens who has completed his full-time probationary period (1/18)
- Hired crossing guard (Natasha Metten) who has completed training, first day was 1/30
- Interviews for full-time position on 1/23. Conditional offer given. Drug/physical, psychological, and background investigation complete. Potential start date of 2/17
- Attended Hortonville Municipal Court (2/5)
- Drone given to HHFD to assess
- Still waiting on Squad 22 (lightbar issues, parts to be delivered 1/30)
- Call update: 397 Incidents January 2025 (375 Incidents in January 2024)

Upcoming

- Department meeting/training to update domestic violence forms/response

- Updating policies
- Individual officer meetings (February/March)
- Meeting with New London Theda Security on 2/13 to discuss changes
- Meeting with Outagamie County Housing Authority

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Nathan Treadwell - Administrator
Village.Administrator@hortonville.wi.gov

Administrator weekly update –2/03/2025

Projects

- **Main Street**
 - o Aaron and I attended an update meeting where we received 60% engineering designs from our engineering firm. We requested alternative options for a few areas, which we will present to the Village Board once received for further decision-making. Over the next few weeks, we will walk the Main Street corridor to visualize the proposed designs, as this will help us assess how the details will look in practice.
 - o The Main Street reconstruction timeline is as follows:
 - Downtown – 2026
 - East Side – 2027
 - West Side – 2028
- **DNR LUST Site Acquisition and Remediation**
 - o Aaron and I met with the engineering firm for our initial site visit. Their next step is to compile a historical record of the site.
- **Comprehensive Outdoor Recreation Plan Update**
 - o I have scheduled a meeting with the firm responsible for updating this plan.
 - o Additionally, I have arranged a meeting with a group of staff members who will assist in the update process to help reduce contract costs. Staff will review the previous plan, identifying completed projects and determining necessary modifications. We will also develop survey questions to evaluate the economic impact of the parks.

Miscellaneous

- The department heads and I are each reading a leadership book this year. During department head meetings, we will have periodic check-ins to discuss key takeaways, thought-provoking insights, and topics that may benefit the group.
- We successfully hired one of the candidates for the public works clerk position, she will be starting Feb. 24

Projects

- **Zoning Project**
 - I spent a good amount of time preparing for the planning and zoning meeting to discuss a few different topics with regard to the code updates. The topics were landscaping and buffer requirements, outside storage, parking requirements, storage and parking of recreational vehicles and temporary mobile use permits.
- **DNR LUST site acquisition and remediation**
 - I was contacted by the engineering firm that is helping Outagamie County with the environmental grant process and they are starting a phase 1 plan for the property. Which is testing for contamination.

Misc.

- Hiring; Aaron, Jane and I conducted interviews last week for the Public Works Clerk 1 position. We had about 28 applicants. We tried to setup 12 interviews, and had 7 respond to interviews. Of those seven we had one no show, one got an offer the day prior to the interview and we interviewed 5 people total. 4 of which were local residents. We have submitted an offer and waiting to hear back now.

2025

JANUARY

VILLAGE OF HORTONVILLE BUILDING PERMITS

Permit Number		Address	Project	Estimated Proj. Cost	Permit Fee	Type
25-01	HASD	155 Warner Street	Illuminated School Sign	21,925.00	40.00	com
25-02	Terry Hanson	133 W Bath St	Furnace Replacement	4,699.00	50.00	res
25-03	Rick Kappell	122 E Fountain Ct	Furnace Replacement	4,000.00	50.00	res
25-04	Barry Shelton	141 Baake St	Electrical Service Upgrade	1,960	80.00	res
25-05	Mary Jakl	111 Wayne Dr	12 x 18 Deck	5,000	82.40	res
25-06	Mandie Mclamarrah	347 N Olk	Boiler Replacement	6,293	50.00	res
25-07	Hunter Gruenwald	645 Shy Lane	Full Bath in Basement	3,000	125.00	res

TOTALS 46,877.00

2024			2025		
Permit Types	Number of Permits	Project Cost	Permit Types	Number of Permits	Project Cost
residential total	7	\$218,992.00	residential total	6	\$24,952.00
new residential total			new residential total		
multi-family total			multi-family total		
comm/ind total	1	\$8,000.00	comm/ind total	1	\$21,925.00
municipal, public total			municipal, public total		
Total	8	\$226,992.00	Total	7	\$46,877.00

Prepared by Village office staff