

VILLAGE OF HORTONVILLE  
**AMENDED AGENDA OF THE VILLAGE BOARD**  
NOVEMBER 21, 2024  
6:00 P.M. Regular Board Meeting  
**Municipal Services Center Board/Court Room**  
**531 N. Nash St., Hortonville, WI**



1. Pledge of Allegiance
2. Call to Order by Presiding Officer
3. Roll Call
4. Agenda Changes [to change the position of an item already on the agenda]
5. Consent Agenda
  - A. November 7, 2024 Regular Board meeting minutes
  - B. Licenses and Permits
  - C. Presentation of accounts and other claims against the Village
6. Preregistered Citizens to be heard. – LIMIT 5 MINUTES
  - A. State name and address
  - B. Comments to be limited to 5 minutes
  - C. Pursuant to WI Statutes 19.83(2) and 19.84(2), The Board's role is to listen to public comments, and not to ask questions, discuss, or take action regarding pre-registered citizens comments.
7. Committee Reports
8. Unfinished Business from Previous Meetings
9. New Business
  - A. Discussion and possible action on officially accepting donation of lot 31 and Out lot 1, otherwise known as Jag Lane.
  - B. Discussion and possible action on the potential closure of Pine Street and allowing for open intoxicants
  - C. Discussion and possible action on Pay Application # 2 for North Mill Street Project
  - D. Discussion and possible action on Memorial Square designs
  - E. Discussion on emergency fix on County Highway M
  - F. Discussion on creating Term Limits for Village Board
10. Report of Village Officials
  - A. Clerk-Treasurer
  - B. Director of Public Works
  - C. Police Chief
  - D. Library Director
  - E. Attorney
  - F. Administrator
  - G. Building Permit Report
  - H. Any other miscellaneous topics for future discussion  
[Topics or questions for future agendas only – no discussion or answers, motion to schedule an item]
11. Communications and Miscellaneous Business
  - A. Black Otter Lake District news
  - B. Hortonville-Hortonia Fire District news

- C. Gold Cross Ambulance run reports and news
- D. Hortonville Civic Association
- E. Senior Activities

12. Comments and suggestions from citizens present
13. Motion to appoint minute taker for Closed Session
14. Motion to go into Closed Session (Motion noting statutory exception and roll call vote)
15. Village Board to go into Closed Session under State Statute 19.85 (1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employees over which the governmental body has jurisdiction or exercises responsibility."
16. Village Board to return to Open Session (Roll call vote)
17. Any action on matters discussed in Closed Session (Motion)
18. Adjournment

**NEXT REGULAR VILLAGE BOARD MEETING: DECEMBER 5, 2024**

Requests from persons with disabilities who need assistance to participate in this meeting should be made to the Village Administration Office at 779-6011 with as much advance notice as possible.

**VILLAGE OF HORTONVILLE  
VILLAGE BOARD  
NOVEMBER 7, 2024 MEETING MINUTES  
DRAFT – NOT APPROVED**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Grace Abitz, Bob Jewell, Shauna Keel, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent: None

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Kristine Brownson, and Attorney Ashley Lehocky.

Official Excused: Library Director Alexandria Krause and Director of Public Works Aaron Steber

**Consent Agenda**

Motion [Arendt Vanden Heuvel/Olk] to approve as outlined with the changes noted. Roll call vote, 7 ayes, 0 nays, motion carried.

A. October 17, 2024, 2024 Regular Board meeting minutes

B. Presentation of accounts and other claims against the Village

**Agenda Changes**

Move item 8 Unfinished business to after item 9 J new business.

**Preregistered Citizens to be heard**

None

**Committee Reports**

None

**New Business**

**TID 4 & 5 Amendment Presentation from Administrator Treadwell.**

Administrator Treadwell said that this is creating a donation from TID 4, which was funding from S.C. Swiderski development. The plan is to send over what is not needed from TID 4 to TID 5, in order to fund the reconstruction of the downtown. Currently, without any sharing amendment, TID 4 would close in 2031. Rather than closing the TID early and releasing the funds back, the plan is to use those funds in TID 5. This TID will have enough to fund their projects, and the project on Main Street. With projects and sharing, the TID will close in 2037.

**Discussion and possible action on Resolution R-28-24 Approving an Amendment to the Project Plan of Tax Incremental District No. 4.**

Motion [Moeller/Arendt Vanden Heuvel] to approve Resolution R-28-24 approving an amendment to the project plan of Tax Incremental District No. 4.  
Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on Resolution R-29-24 Approving an Amendment to the Project Plan of Tax Incremental District No. 5.**

Motion [Moeller/Arendt Vanden Heuvel] to approve Resolution R-29-24 approving an amendment to the project plan of Tax incremental District No. 5.

Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion and possible action on Resolution R-24-24 Final Plat for Terrace Manor**

Administrator Treadwell said the project specs were in the packet. This has been reviewed by our engineering firm and they have approved it. Each of the parcels will have a lateral as well as water and sewer.

Motion [Moeller/Jewell] to approve resolution R-24-24 Final Plat for Terrace Manor. Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion and possible action on Resolution R-30-24 for accepting Pond and Street on Shy Lane**

Administrator Treadwell said that after the last meeting MCC went back in and fixed the pond, added more clay and it is holding water now. The pond is up to standards, and the street has been up to standards.

Motion [Moeller/Olk] to approve resolution R-30-24 for accepting pond and street on Shy Lane. Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion on General Fund Presentation**

Administrator Treadwell presented the general fund 2025 budget. This is a preliminary look at the budget. The taxes would increase by 1.44 percent. The general fund will have no new increase. There will be a slight increase of \$12-\$16 dollar per \$150,000 house. The garbage rate will increase from \$120 to \$130 for 2025. The assessor contract has increased a little bit for 2025. We have had ongoing issues with the HVAC and we have received quotes to repair the issues. General payroll increase for staff will be 4%. Health insurance quotes I will hopefully receive this week, but we are anticipating 10% increase. The biggest change for parks for next year are the utility fees that will increase for the splash pad.

#### **Discussion on setting up the Public Hearing date for 2025 Budget**

Administrator Treadwell proposed the date of December 5<sup>th</sup>.

#### **Discussion and possible action on Resolution R-25-24 or Small Business development Loan**

Administrator Treadwell said that I signed up for a small business development grant and I had eighteen days to complete it. What was designed was a façade grant for \$150,000 for businesses in the downtown zoning district to update their façade. We would need to match the amount with TID 5. If accepted it would be executed by the economic development committee and the chamber. The grant would allow them to update in the amount of \$20,000 per facade for front facing buildings, \$20,000 for rear facing facades and \$20,000 for side facade. The State would like the funds expensed within three years.

Motion [Moeller/Jewell] to approve resolution R-25-24 or Small Business Development Loan. Roll call vote, 7 ayes, 0 nays, motion carried.

#### **Discussion and possible action on VC3 Contract**

Administrator Treadwell said that this is the updated quote. Discussion ensued.

Motion [Moeller/Arendt Vanden Heuvel] to approve the VC3 Contract not to exceed the monthly subtotal of \$3,204.23 and the one-time fee of \$2,834.23 .  
Roll call vote, 7 ayes, 0 nays, motion carried.

**Discussion and possible action on Ayers Amended Contract – Engineering of Alley 2 Parking Lot, Stormwater and Trail.**

Administrator Treadwell stated this is for the area behind downtown looking at the CIP for the parking lot and stormwater being put in. We need to make sure the size of the trail and the stormwater area is calculated correctly. This would be for the engineering of that area.

Motion [Moeller/Keel] to approve the Ayers Amended Contract – Engineering of Alley 2 Parking Lot, Stormwater and Trail as presented.  
Roll call vote, 7 ayes, 0 nays, motion carried.

**Unfinished Business from previous meetings**

**Discussion and possible action on Police Truck**

Trustee Moeller said that he didn't find anybody that agreed that we should be increasing our fleet. I understand that we are not talking about a lot of money for the truck, I looked up numbers for a private sale of the vehicle. My biggest concern is that government resources rarely shrink and once we increase the fleet it is very hard to go back down. Moving forward the resource management needs to be looked at closer so that the vehicle traded in isn't the one with the least amount of mileage on it.

Chief of Police said that since the last meeting there have been instances where we needed a fifth vehicle. Then we had an officer that was required to go to court hearings for two days. We ended up paying him for his travel since we didn't have a squad. The pickup truck was useful, we would have had to use someone's personal vehicle. We also had trunk or treat, DPW isn't around to haul the generator filled with gas. Trick or treating was on a Sunday, and I loaded my truck full of cones in case I needed them. I can't put them in an SUV.

Trustee Arendt Vanden Heuvel asked what would happen to the money when the truck sells; does it go back into the CIP, or where is it dispersed? Most likely it will go into reserve funds. The Main St project will push back the purchase of a new vehicle for a couple of years, but it is in the budget at that point to bring in new squads.

Discussion ensued as to what vehicle we can get rid of.

Trustee Abitz asked if there could be a temporary agreement that until one of the vehicles becomes no longer usable, all five are kept. Trustee Moeller responded that with the election coming up, you can't do that, because it could be a new board that has different requests vs. the old board, if a new chief comes in, they would expect to keep the same fleet.

President Bellile reiterated that there would still be 4 vehicles, plus a new one, which is way too many vehicles. Chief Brownson stated it would still stay at 4 vehicles, which President Bellile agreed to, stating the most expensive vehicle should be sold and money from the sale be put into a fund.

Chief Brownson stated the 2022 vehicle was the one giving the most issues, and felt this one was costing the Village the most money.

Motion [Moeller/Bellile] to reduce the fleet by selling the truck.  
Roll call vote, 6 ayes, 1 nay (Abitz), motion carried.

**Report of Village Officials**

**Clerk-Treasurer:** The report is in the packet.

**Director of Public Works:** The report is in the packet.

**Chief of Police:** The report is in the packet.

**Library Director:** Nothing

**Attorney:** Nothing

**Administrator:** We did submit our pre-application for the grant for the backup generator at the two lift stations, other than Alonzo this week. The grant was applied through FEMA. The grants would pay 80% of the total cost.

**Any other miscellaneous topics for future discussion**

**Communications and Miscellaneous Business**

**Black Otter Lake District news:** Information was in the packet. Next meeting is January 8<sup>th</sup> at 5:00

**Building permit report:** The October building report was submitted.

**Hortonville-Hortonia Fire District news:** None

**Gold Cross Ambulance run reports and news:** The October run report was submitted.

**Hortonville Civic Association:** None

**Senior Activities Committee:** Report was in the packet.

**Comments and suggestions from citizens present**

None

Motion [Bellile/Moeller] to appoint Shauna as minute taker.

**Motion to go into Closed Session under State Statute 19.85 (1) (c)**

Motion [Arendt Vanden Heuvel/Olk] to go into closed session under State Statute 19.85 (1) (c).  
Unanimous voice vote, motion carried.

**5-minute recess to clear meeting room**

**Board to go into Closed Session under State Statute 19.85 (1)(c)**

**Board to return to Open Session (roll call vote)**

Motion [ Arendt Vanden Heuvel/Moeller] to return to open session. Unanimous voice vote, motion carried.

**Any action on matters discussed in Closed Session**

None.

**Adjournment**

Motion [Moeller/Olk] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 11:01 p.m.

Minutes submitted by,

Jane Booth, WCMC  
Village Clerk/Treasurer

**NOVEMBER 21, 2024 INVOICE LISTING****VILLAGE INVOICES****November 07, 2024- November 21, 2024**

|                             |                                           |                                                 |               |                      |
|-----------------------------|-------------------------------------------|-------------------------------------------------|---------------|----------------------|
| 22273/22298/22308           | All World Ford                            | Oil Change and Tire Rotation- Squad #21 & #24   | \$            | 459.57               |
| 260994                      | Auto Select                               | Tire Repair- Squad #21                          | \$            | 30.74                |
| 1808                        | Bowmar Appraisal Inc                      | Assessor Contract- Oct- Dec 2024                | \$            | 1,775.00             |
| 10-31-24                    | Brick's Hardware                          | Supplies- MSC/PW/Street/Library/Water/WWTP      | \$            | 342.93               |
| 1                           | Don E. Parker Excavating Inc              | 2024 North Mill Street Reconstruction           | \$            | 63,784.00            |
| ACH                         | EFTPS                                     | Federal, FICA taxes for 11/07/2024 Payroll      | \$            | 14,434.08            |
| 4669668                     | Employee Benefits Corporation             | Health Reimbursement- November 2024             | \$            | 1,167.50             |
| INV-48861                   | Fox Cities Embroidery                     | Employee Clothing Allowance- B. Martin          | \$            | 129.89               |
| 8729                        | Gold Cross Ambulance Service              | Zoll AED- 25% Portion Payment                   | \$            | 761.10               |
| 948555                      | Harter's Fox Valley Disposal              | Village Wide Refuse Pickup- October 2024        | \$            | 11,025.00            |
| 11603                       | McClone                                   | Workers Comp Premium- December 2024             | \$            | 2,626.00             |
| 8865/8945                   | Menards                                   | Supplies- Streets/Water/Sewer                   | \$            | 584.22               |
| 009868                      | MSA Professional Services                 | Hortonville GIS 2024                            | \$            | 1,797.50             |
| IN233254                    | Multi Media Channels                      | Terrace Manor                                   | \$            | 33.96                |
| 6611-130293/6611-130371/66  | O'Reilly Auto Parts                       | Supplies- PW/Water/Sewer                        | \$            | 152.43               |
| Oct 24                      | Outagamie County Treasurer                | Court Fines- October 2024                       | \$            | 504.25               |
| 1106                        | RG Inspections LLC                        | Commercial Electrical Permit- 224 W Main St     | \$            | 225.00               |
| 63512                       | TECC Security Systems Inc                 | Surveillance System Upgrades- WWTP              | \$            | 1,621.01             |
| 6642133-202410-1            | TransUnion Risk and Alternative           | Online Research & Investigation- October- PD    | \$            | 75.00                |
| POBoxRental2024             | US Postal Service                         | PO Box 99 Rental                                | \$            | 154.00               |
| 9225                        | Van Handel Heating & Cooling LLC          | Repairs to Heating Unit- MSC                    | \$            | 3,378.00             |
| 9977034979                  | Verizon                                   | Monthly Phone Charges- October 2024             | \$            | 995.57               |
| 1                           | Vinton Construction Company               | Alonzo Park Splashpad & Playground Construction | \$            | 276,378.18           |
| ACH                         | Wisconsin Deferred Comp                   | EE contributions 11/07/2024 Payroll             | \$            | 656.00               |
| October 24                  | Wisconsin Department of Administration    | Court Fines-October 2024                        | \$            | 1,562.54             |
| 22878/22215                 | Wisconsin Professional Police Association | Union Dues- October 2024                        | \$            | 267.00               |
| ACH                         | Wisconsin, State of                       | State W/H for 11/07/2024 Payroll                | \$            | 2,474.91             |
| ACH                         | Wolf River Community Bank                 | Principle and Interest- WRCB Fire Truck Loan    | \$            | 6,250.00             |
| 221856/221861/221866/2218   | Wolfraht's                                | Topsoil- Otto Miller Batting Cages              | \$            | 754.55               |
| CM14053                     | YMCA of the Fox Cities                    | Member Dues- November 2024                      | \$            | 20.00                |
|                             |                                           |                                                 | Invoice Total | \$ 394,419.93        |
| 11/07/24 Direct Deposit P/R |                                           |                                                 |               | \$ 47,242.19         |
|                             |                                           |                                                 | Grand Total   | <u>\$ 441,662.12</u> |

**WATER & SEWER UTILITY INVOICES****November 07, 2024- November 21, 2024**

|              |                          |                               |             |                     |
|--------------|--------------------------|-------------------------------|-------------|---------------------|
| 80176670     | Badger Meter             | Beacon Network Orion Cellular | \$          | 619.09              |
| P77265753    | Batteries Plus LLC       | Battery Backups- WWTP         | \$          | 88.22               |
| 9009496660   | Clean Water Testing      | Coliform Bacteria Test        | \$          | 49.95               |
| 9009517981   | Clean Water Testing      | Coliform Bacteria Test        | \$          | 49.95               |
| October 2024 | Hortonville, Village of  | Payables- October 2024        | \$          | 46,598.39           |
| 28118        | Martelle Water Treatment | Lab Materials- WWTP           | \$          | 1,524.37            |
|              |                          |                               | Grand Total | <u>\$ 48,929.97</u> |

State Bar of Wisconsin Form 2-2003  
**WARRANTY DEED**

Document Number

Document Name

**THIS DEED**, made between James Land Company LLC, a Wisconsin limited liability company

("Grantor," whether one or more), and Village of Hortonville

("Grantee," whether one or more).

Grantor for a valuable consideration, conveys and warrants to Grantee the following described real estate, together with the rents, profits, fixtures and other appurtenant interests, in Outagamie County, State of Wisconsin ("Property") (if more space is needed, please attach addendum):

**Lot Thirty-one (31) and Outlot One (1), Wildwind 2, in the Village of Hortonville, Outagamie County, Wisconsin.**

Recording Area

Name and Return Address  
**Attorney Greg P. Curtis**  
**Herrling Clark Law Firm Ltd.**  
**800 N. Lynndale Drive**  
**Appleton, WI 54914**

**240111341 and 240111379**

Parcel Identification Number (PIN)

This **is not** homestead property.  
(~~is~~) (is not)

Exceptions to warranties:

**Except for easements, restrictions and covenants of record.**

Dated \_\_\_\_\_, 2024

**James Land Company LLC**

\_\_\_\_\_(SEAL) \_\_\_\_\_(SEAL)

\* \_\_\_\_\_ **\* James K. Clegg, Member**

\_\_\_\_\_(SEAL) \_\_\_\_\_(SEAL)

\* \_\_\_\_\_ \*

**AUTHENTICATION**

Signature(s) James K. Clegg

authenticated on \_\_\_\_\_, 2024

**\* Greg P. Curtis**

TITLE: MEMBER STATE BAR OF WISCONSIN  
(If not, \_\_\_\_\_  
authorized by Wis. Stat. § 706.06 )

THIS INSTRUMENT DRAFTED BY:

**Attorney Greg P. Curtis; Herrling Clark Law Firm Ltd.**  
**800 N. Lynndale Drive, Appleton, WI 54914**

**ACKNOWLEDGMENT**

STATE OF WISCONSIN )  
 ) ss.  
 \_\_\_\_\_ COUNTY )

Personally came before me on \_\_\_\_\_, 2024,  
the above-named James K. Clegg

to me known to be the person(s) who executed the foregoing  
instrument and acknowledged the same.

\* \_\_\_\_\_  
Notary Public, State of Wisconsin  
My commission (is permanent) (expires: \_\_\_\_\_)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATION TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

**WARRANTY DEED**

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**FORM NO. 2-2003**

\*Type name below signatures.

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# Electronic Real Estate Transfer Return Wisconsin Department of Revenue

Remaining time: 29:56

|          |           |      |        |      |        |      |
|----------|-----------|------|--------|------|--------|------|
| Previous | Summary ▼ | Next | Update | Quit | Submit | Save |
|----------|-----------|------|--------|------|--------|------|

## eRETR - Summary

**Parcel numbers:**

240111379, 240111341,

**Grantor:**

Name, SS # / FEIN, Address, Phone Number

James Land Company LLC, , W9498 Lonely Road, Hortonville, Wisconsin 54944, 920-740-2989 |

**Grantors' assertions**

Total value of real estate transferred: \$22900

Value subject to fee: \$0

Transfer fee due (based on value subject to fee): \$.00

Transfer Fee Exemption Number: 2g

Penalties for use of an improper Transfer Fee Exemption Number are imposed per s.77.26(8), Stats. Penalties for falsifying the Total Value of Real Estate Transferred are imposed per s.77.27, Stats.

**Grantors' agent:**

Name, Address, Phone Number, Email

James K. Clegg, Member, W9498 Lonely Road, Hortonville, Wisconsin 54944, 920-740-2989,

**Grantee:**

Name, SS # / FEIN, Address, Phone Number

Village of Hortonville, , 531 N. Nash Street; P.O. Box 99, Hortonville, Wisconsin 54944, 920-779-6011, (Tax Bill Address) |

**Grantees' assertions**

Will parcel be the primary residence of grantee for the purpose of claiming the Lottery &amp; Gaming Credit: No

Penalties for improperly claiming the Lottery & Gaming Credit as Primary Residence are imposed per Chapter tax 20.19. Weatherization program under sec. 101.122, Wis. Stats., no longer exists.

**Grantees' agent:**

Name, Address, Phone Number, Email

Nathan Treadwell, Village Administrator, 531 N. Nash Street, P.O. Box 99, Hortonville, Wisconsin 54944, 920-779-6011,

**Transfer:**

Conveyance date:

|          |           |      |        |      |        |      |
|----------|-----------|------|--------|------|--------|------|
| Previous | Summary ▼ | Next | Update | Quit | Submit | Save |
|----------|-----------|------|--------|------|--------|------|



*First American Title™*

First American Title Insurance  
Company - Evans Title Division  
330 W College Avenue, P.O. Box  
1234  
Appleton, WI 54911  
Phone: (920)735-6000  
Fax: (866)616-2014

## LETTER REPORT

PREPARED FOR: Herrling Clark Law Firm, Ltd.  
Attn: Greg Curtis  
800 North Lynndale Drive  
Appleton, WI 54914  
Fax No.: (920)882-3225

Order No.: 3190243

We have searched the public records relative to the premises described in Section A and the following party(ies) is/are the grantee(s) on the last recorded conveyance of a full ownership interest:

James Land Company LLC

### SECTION A

Legal description of subject property:

Lot Thirty-one (31), Wildwind 2, in the Village of Hortonville, Outagamie County, Wisconsin.  
APN: 240111341

Outlot One (OT1), Wildwind 2, in the Village of Hortonville, Outagamie County, Wisconsin.  
APN: 240111379

APN: 240111341 and 240111379  
PROPERTY ADDRESS: 1209 Esther Ann Lane, Hortonville, WI 54944

### SECTION B

REAL ESTATE TAXES AND UNRELEASED ENCUMBRANCES OF RECORD:

ASSESSMENT INFORMATION AS OF: November 06, 2024 (APN: 240111341)

Land: \$6,000.00  
Improvements: \$0.00  
Total: \$6,000.00  
Fair Market Value: \$7,600.00

ASSESSMENT INFORMATION AS OF: November 06, 2024 (APN: 240111379)

Land: \$12,000.00  
Improvements: \$0.00

Total: \$12,000.00

Fair Market Value: \$15,300.00

1. Taxes, general and special for the year 2024, not now due and payable.

NOTE: This report does not include a search for easements and restrictions of record or matters not disclosed in the public records.

This Report does not represent a detailed examination of each instrument or an opinion as to the title to the above described premises. The chain of title has been searched only since the last apparent conveyance of a full ownership interest. Title has not been searched or examined prior to said conveyance.

**IMPORTANT - READ CAREFULLY:** THIS REPORT IS NOT AN INSURED PRODUCT OR SERVICE OR A REPRESENTATION OF THE CONDITION OF TITLE TO REAL PROPERTY. IT IS NOT AN ABSTRACT, LEGAL OPINION, OPINION OF TITLE, TITLE INSURANCE COMMITMENT OR PRELIMINARY REPORT, OR ANY FORM OF TITLE INSURANCE OR GUARANTY. THIS REPORT IS ISSUED EXCLUSIVELY FOR THE BENEFIT OF THE APPLICANT THEREFOR, AND MAY NOT BE USED OR RELIED UPON BY ANY OTHER PERSON. THIS REPORT MAY NOT BE REPRODUCED IN ANY MANNER WITHOUT FIRST AMERICAN'S PRIOR WRITTEN CONSENT. FIRST AMERICAN DOES NOT REPRESENT OR WARRANT THAT THE INFORMATION HEREIN IS COMPLETE OR FREE FROM ERROR, AND THE INFORMATION HEREIN IS PROVIDED WITHOUT ANY WARRANTIES OF ANY KIND, AS-IS, AND WITH ALL FAULTS. AS A MATERIAL PART OF THE CONSIDERATION GIVEN IN EXCHANGE FOR THE ISSUANCE OF THIS REPORT, RECIPIENT AGREES THAT FIRST AMERICAN'S SOLE LIABILITY FOR ANY LOSS OR DAMAGE CAUSED BY AN ERROR OR OMISSION DUE TO INACCURATE INFORMATION OR NEGLIGENCE IN PREPARING THIS REPORT SHALL BE LIMITED TO THE FEE CHARGED FOR THE REPORT. RECIPIENT ACCEPTS THIS REPORT WITH THIS LIMITATION AND AGREES THAT FIRST AMERICAN WOULD NOT HAVE ISSUED THIS REPORT BUT FOR THE LIMITATION OF LIABILITY DESCRIBED ABOVE. FIRST AMERICAN MAKES NO REPRESENTATION OR WARRANTY AS TO THE LEGALITY OR PROPRIETY OF RECIPIENT'S USE OF THE INFORMATION HEREIN.

Dated: October 31, 2024 at 7:00 a.m.

EVANS TITLE COMPANIES,  
*a division of First American Title Insurance Company*

Title Services



*First American Title™*

First American Title Insurance Company -  
Evans Title Division  
330 W College Avenue, P.O. Box 1234  
Appleton, WI 54911

### **Illegal Restrictive Covenants**

Please be advised that any provision contained in this document, or in a document that is attached, linked, or referenced in this document, that under applicable law illegally discriminates against a class of individuals based upon personal characteristics such as race, color, religion, sex, sexual orientation, gender identity, familial status, disability, national origin, or any other legally protected class, is illegal and unenforceable by law.

Hello Everyone,

This is my thought for bringing some excitement and people downtown. We want to do some turkey bowling.

1. Make a lane on Pine Street between Main St and the alley. Block it off on both ends, garbage containers, and possibly some light music.
2. Have the event go from 3pm to 6pm. Taking a break for tree lighting.
3. Allow alcohol on Main St. from 3pm to 6pm. People can bring drinks from local bars down to the event. Inform bars we don't want crowds outside their doors with drinks.
4. Looking to generate media for the event to promote next year and expand it.
5. Have the lane cleaned up and moved out by 7pm so people can use the parking for the rest of the night.
6. Use this to draw in some sponsors for the coming years.

If approved I can work with the local bars on details. I will also take care of setting up and taking down the lane. I would need assistance from the village for blocking off the road and garbage cans. I'm open to changing any of the details if people think a different time or location would work better.

Bret Springstroh

**Contractor's Application for Payment****Owner:** Village of Hortonville, Wisconsin**Owner's Project No.:** \_\_\_\_\_**Engineer:** MSA Professional Services, Inc.**Engineer's Project No.:** 07807030**Contractor:** Don E. Parker Excavating, Inc.**Contractor's Project No.:** \_\_\_\_\_**Project:** 2024 North Mill Street Reconstruction**Contract:** \_\_\_\_\_**Application No.:** 2**Application Date:** 11/18/2024**Application Period:** From 9/30/2024

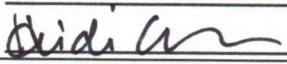
to 10/17/2024

|                                                                                                                        |              |   |
|------------------------------------------------------------------------------------------------------------------------|--------------|---|
| 1. Original Contract Price                                                                                             | \$586,957.06 | - |
| 2. Net change by Change Orders                                                                                         | \$           | - |
| 3. Current Contract Price (Line 1 + Line 2)                                                                            | \$586,957.06 | - |
| 4. Total Work completed and materials stored to date<br>(Sum of Column G Lump Sum Total and Column J Unit Price Total) | \$312,179.00 | - |
| 5. Retainage                                                                                                           |              |   |
| a. 5.00% X \$293,478.53 - Work Completed                                                                               | \$14,673.93  | - |
| b. X \$ - Stored Materials                                                                                             | \$           | - |
| c. Total Retainage (Line 5.a + Line 5.b)                                                                               | \$14,673.93  | - |
| 6. Amount eligible to date (Line 4 - Line 5.c)                                                                         | \$297,505.07 | - |
| 7. Less previous payments (Line 6 from prior application)                                                              | 63,784.00    |   |
| 8. Amount due this application                                                                                         | \$233,721.07 | - |
| 9. Balance to finish, including retainage (Line 3 - Line 4)                                                            | \$           | - |

**Contractor's Certification**

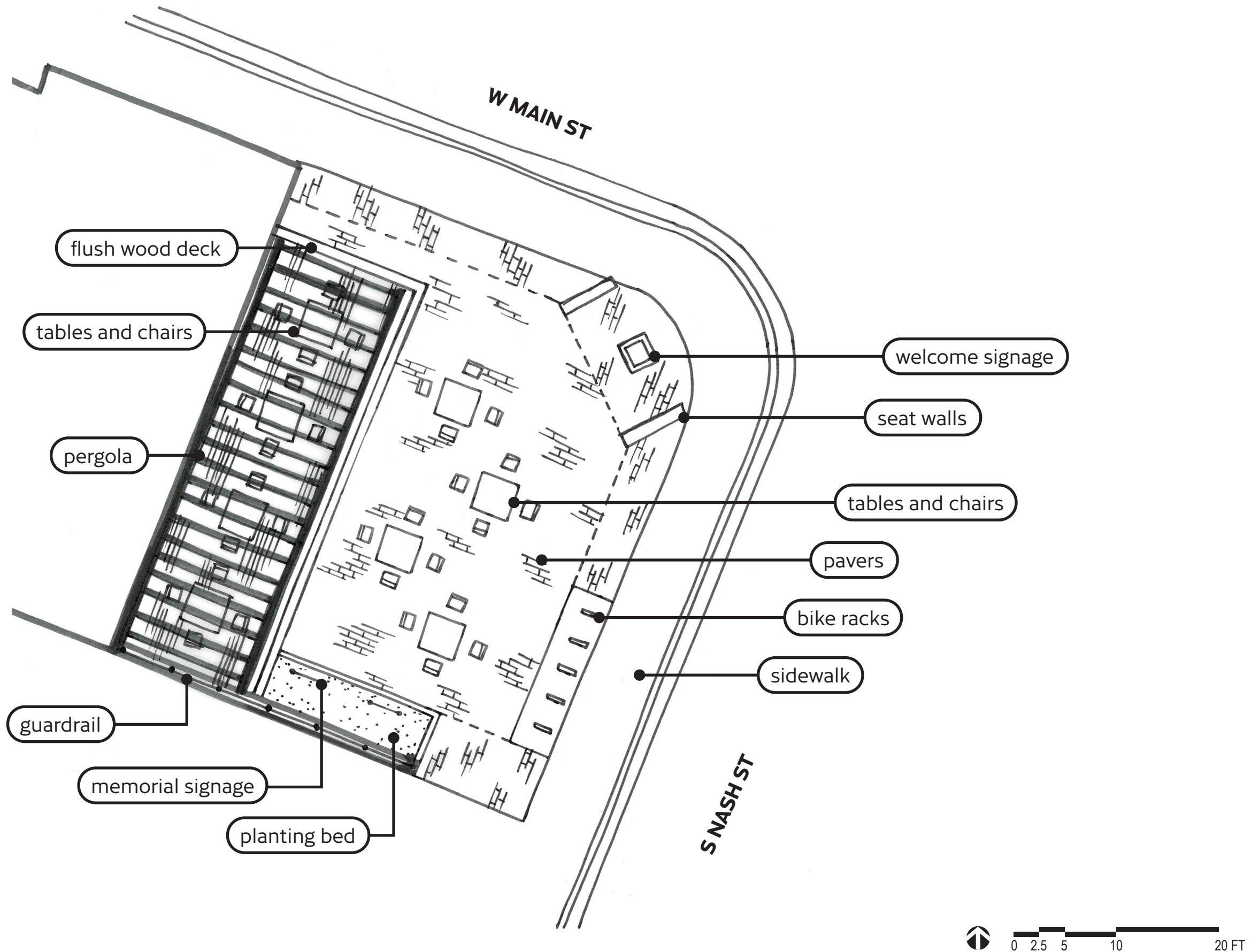
The undersigned Contractor certifies, to the best of its knowledge, the following:

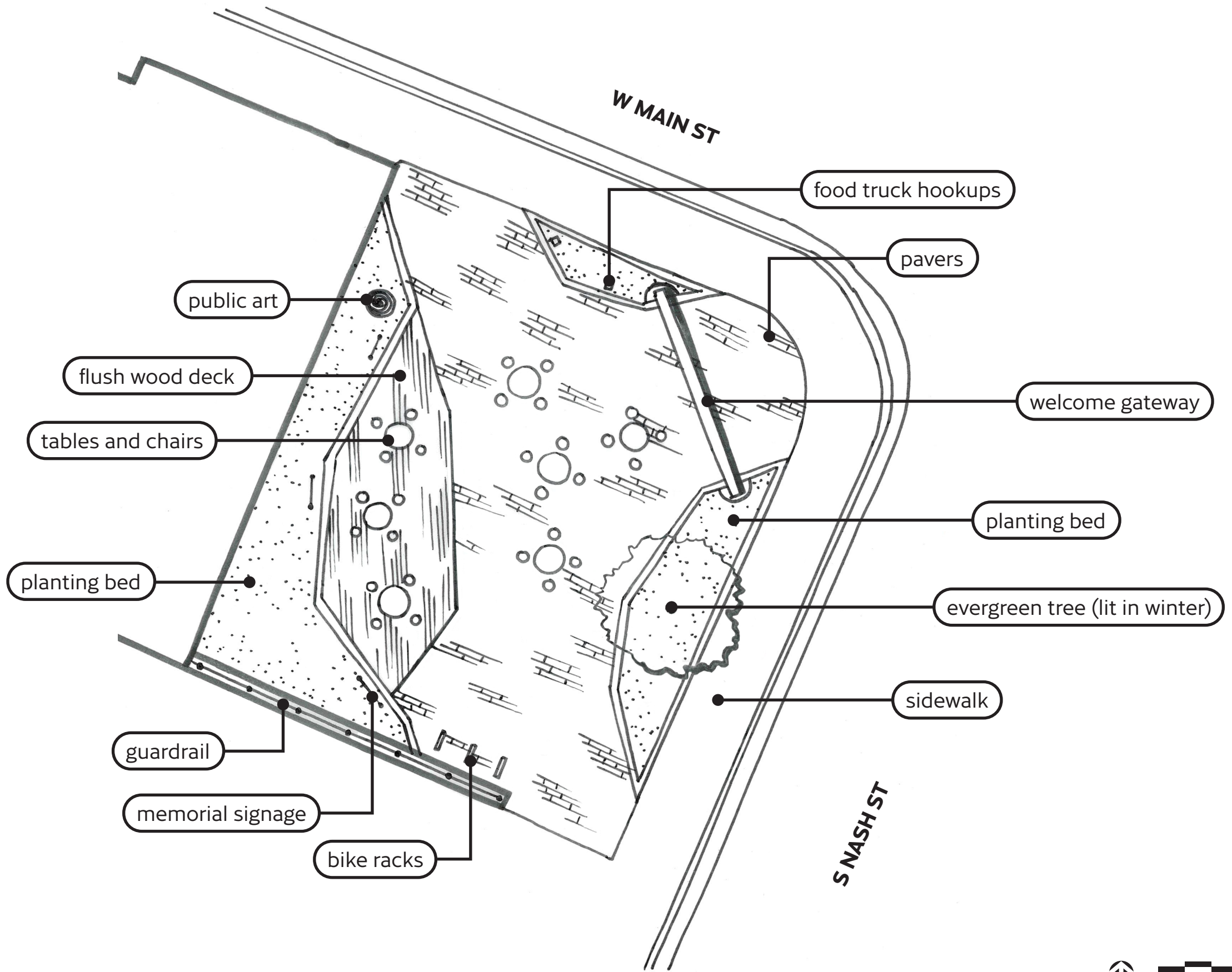
- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Don E. Parker Excavating, Inc.**Signature:** **Date:** 11/18/2024**Recommended by Engineer****Approved by Owner****By:** Alec Livieri**By:** \_\_\_\_\_**Title:** Project Engineer**Title:** \_\_\_\_\_**Date:** 11/18/2024**Date:** \_\_\_\_\_**Approved by Funding Agency****By:** \_\_\_\_\_**By:** \_\_\_\_\_**Title:** \_\_\_\_\_**Title:** \_\_\_\_\_**Date:** \_\_\_\_\_**Date:** \_\_\_\_\_

| Hortonville 2024 North Mill Street Reconstruction |                                 |      |         |              |              |          |             |              |              |                   |              |
|---------------------------------------------------|---------------------------------|------|---------|--------------|--------------|----------|-------------|--------------|--------------|-------------------|--------------|
| Date                                              | 11/18/2024                      |      |         |              |              |          |             |              |              |                   |              |
| Invoice                                           | 5339                            |      |         |              |              | PREVIOUS |             | THIS REQUEST |              | COMPLETED TO DATE |              |
| Item No.                                          | Description                     | Unit | Est Qty | Unit Cost    | Bid Amount   | Qty      | Total       | Qty          | Total        | Qty               | Total        |
| 1                                                 | Mobilization                    | LPSM | 1       | \$ 16,108.00 | \$ 16,108.00 |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 2                                                 | Unclassified excavation         | CUYD | 2650    | \$ 7.56      | \$ 20,034.00 |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 3                                                 | Clearing & grubbing             | LPSM | 1       | \$ 0.01      | \$ 0.01      |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 4                                                 | Asphalt pavement removal        | SQYD | 3200    | \$ 1.00      | \$ 3,200.00  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 5                                                 | Concrete pavement removal       | SQYD | 950     | \$ 4.45      | \$ 4,227.50  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 6                                                 | Curb & gutter removal           | LNFT | 1500    | \$ 3.30      | \$ 4,950.00  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 7                                                 | Sawcut asphalt                  | LNFT | 430     | \$ 3.00      | \$ 1,290.00  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 8                                                 | Sawcut concrete pavement        | LNFT | 215     | \$ 5.00      | \$ 1,075.00  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 9                                                 | Remove existing retaining wall  | LNFT | 30      | \$ 28.35     | \$ 850.50    |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 10                                                | Topsoil placement & grading     | SQYD | 650     | \$ 3.10      | \$ 2,015.00  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 11                                                | Seeding                         | SQYD | 650     | \$ 0.78      | \$ 507.00    |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 12                                                | Hydromulch                      | SQYD | 650     | \$ 1.03      | \$ 669.50    |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 13                                                | Erosion control                 | LPSM | 1       | \$ 721.00    | \$ 721.00    |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 14                                                | Traffic control                 | LPSM | 1       | \$ 2,575.00  | \$ 2,575.00  | 1        | \$ 2,575.00 |              | \$ -         | 1                 | \$ 2,575.00  |
| 15                                                | Block retaining wall            | SQFT | 100     | \$ 70.04     | \$ 7,004.00  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 16                                                | Granular backfill               | TON  | 550     | \$ 0.01      | \$ 5.50      |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 17                                                | Insulation                      | SQFT | 510     | \$ 3.10      | \$ 1,581.00  |          | \$ -        | 4            | \$ 12.40     | 4                 | \$ 12.40     |
| 18                                                | 30" curb & gutter               | SQYD | 1510    | \$ 17.00     | \$ 25,670.00 |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 19                                                | 6" concrete driveway            | SQFT | 1100    | \$ 8.80      | \$ 9,680.00  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 20                                                | 3" asphalt driveway             | SQYD | 125     | \$ 71.89     | \$ 8,986.25  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 21                                                | 4" concrete sidewalk            | SQFT | 6425    | \$ 8.35      | \$ 53,648.75 |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 22                                                | 6" concrete sidewalk            | SQFT | 1475    | \$ 9.43      | \$ 13,909.25 |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 23                                                | Steps                           | SQFT | 8       | \$ 66.95     | \$ 535.60    |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 24                                                | Breaker run                     | TON  | 1200    | \$ 16.17     | \$ 19,404.00 |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 25                                                | 6" dense base                   | TON  | 1275    | \$ 16.17     | \$ 20,616.75 |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 26                                                | 2.5" asphalt binder course      | TON  | 450     | \$ 81.89     | \$ 36,850.50 |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 27                                                | 1.5" asphalt surface course     | TON  | 275     | \$ 82.92     | \$ 22,803.00 |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 28                                                | Geotextile fabric type SAS      | SQYD | 3700    | \$ 1.84      | \$ 6,808.00  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 29                                                | Detectable warning field        | SQFT | 60      | \$ 41.20     | \$ 2,472.00  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 30                                                | Pavement marking 4" white       | LNFT | 415     | \$ 7.16      | \$ 2,971.40  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 31                                                | Pavement marking 18" white      | LNFT | 40      | \$ 29.82     | \$ 1,192.80  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 32                                                | Excavation below subgrade       | CUYD | 250     | \$ 21.53     | \$ 5,382.50  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 33                                                | 2x3 inlet                       | EACH | 12      | \$ 2,939.00  | \$ 35,268.00 |          | \$ -        | 12           | \$ 35,268.00 | 12                | \$ 35,268.00 |
| 34                                                | 4' storm manhole                | EACH | 1       | \$ 2,934.00  | \$ 2,934.00  |          | \$ -        | 1            | \$ 2,934.00  | 1                 | \$ 2,934.00  |
| 35                                                | 12" poly storm sewer            | LNFT | 405     | \$ 49.95     | \$ 20,229.75 |          | \$ -        | 426          | \$ 21,278.70 | 426               | \$ 21,278.70 |
| 36                                                | 12" RCP storm sewer             | LNFT | 179     | \$ 62.50     | \$ 11,187.50 |          | \$ -        | 179          | \$ 11,187.50 | 179               | \$ 11,187.50 |
| 37                                                | Pipe underdrain 4"              | LNFT | 56      | \$ 22.95     | \$ 1,285.20  |          | \$ -        |              | \$ -         | 0                 | \$ -         |
| 38                                                | Utility line opening            | EACH | 1       | \$ 250.00    | \$ 250.00    | 1        | \$ 250.00   |              | \$ -         | 1                 | \$ 250.00    |
| 39                                                | Connect to existing storm sewer | EACH | 2       | \$ 425.00    | \$ 850.00    |          | \$ -        | 2            | \$ 850.00    | 2                 | \$ 850.00    |

|              |                                      |      |     |             |                      |     |                     |       |                      |       |                      |
|--------------|--------------------------------------|------|-----|-------------|----------------------|-----|---------------------|-------|----------------------|-------|----------------------|
| 40           | Abandon existing storm sewer         | EACH | 1   | \$ 450.00   | \$ 450.00            |     | \$ -                | 1     | \$ 450.00            | 1     | \$ 450.00            |
| 41           | 4' sanitary manhole                  | EACH | 3   | \$ 5,069.00 | \$ 15,207.00         | 3   | \$ 15,207.00        |       | \$ -                 | 3     | \$ 15,207.00         |
| 42           | 8" sanitary sewer                    | LNFT | 766 | \$ 58.55    | \$ 44,849.30         | 739 | \$ 43,268.45        | 26    | \$ 1,522.30          | 765   | \$ 44,790.75         |
| 43           | 6" sanitary lateral                  | LNFT | 325 | \$ 58.30    | \$ 18,947.50         | 32  | \$ 1,865.60         | 411   | \$ 23,961.30         | 443   | \$ 25,826.90         |
| 44           | 8x6 wye                              | EACH | 13  | \$ 160.00   | \$ 2,080.00          | 14  | \$ 2,240.00         |       | \$ -                 | 14    | \$ 2,240.00          |
| 45           | Temporary sanitary bend              | EACH | 1   | \$ 75.00    | \$ 75.00             | 1   | \$ 75.00            |       | \$ -                 | 1     | \$ 75.00             |
| 46           | Connect to existing sanitary sewer   | EACH | 3   | \$ 830.00   | \$ 2,490.00          | 2   | \$ 1,660.00         |       | \$ -                 | 2     | \$ 1,660.00          |
| 47           | Connect to existing sanitary lateral | EACH | 13  | \$ 215.00   | \$ 2,795.00          |     | \$ -                | 15    | \$ 3,225.00          | 15    | \$ 3,225.00          |
| 48           | Abandon existing sanitary sewer      | EACH | 1   | \$ 425.00   | \$ 425.00            |     | \$ -                | 1     | \$ 425.00            | 1     | \$ 425.00            |
| 49           | 6" PVC water main                    | LNFT | 32  | \$ 107.00   | \$ 3,424.00          |     | \$ -                | 50.5  | \$ 5,403.50          | 50.5  | \$ 5,403.50          |
| 50           | 8" PVC water main                    | LNFT | 22  | \$ 115.70   | \$ 2,545.40          |     | \$ -                | 31    | \$ 3,586.70          | 31    | \$ 3,586.70          |
| 51           | 10" PVC water main                   | LNFT | 776 | \$ 70.95    | \$ 55,057.20         |     | \$ -                | 827   | \$ 58,675.65         | 827   | \$ 58,675.65         |
| 52           | Hydrant                              | EACH | 1   | \$ 5,737.00 | \$ 5,737.00          |     | \$ -                | 1     | \$ 5,737.00          | 1     | \$ 5,737.00          |
| 53           | 10x6 tee                             | EACH | 1   | \$ 1,100.00 | \$ 1,100.00          |     | \$ -                | 1     | \$ 1,100.00          | 1     | \$ 1,100.00          |
| 54           | 10x8 tee                             | EACH | 1   | \$ 1,205.00 | \$ 1,205.00          |     | \$ -                | 1     | \$ 1,205.00          | 1     | \$ 1,205.00          |
| 55           | 10x6 reducer                         | EACH | 2   | \$ 675.00   | \$ 1,350.00          |     | \$ -                | 2     | \$ 1,350.00          | 2     | \$ 1,350.00          |
| 56           | 10" 45° bend                         | EACH | 2   | \$ 835.00   | \$ 1,670.00          |     | \$ -                | 4     | \$ 3,340.00          | 4     | \$ 3,340.00          |
| 57           | 6" valve & box                       | EACH | 1   | \$ 1,863.00 | \$ 1,863.00          |     | \$ -                | 1     | \$ 1,863.00          | 1     | \$ 1,863.00          |
| 58           | 8" valve & box                       | EACH | 1   | \$ 2,539.00 | \$ 2,539.00          |     | \$ -                | 1     | \$ 2,539.00          | 1     | \$ 2,539.00          |
| 59           | 10" valve & box                      | EACH | 3   | \$ 3,625.00 | \$ 10,875.00         |     | \$ -                | 5     | \$ 18,125.00         | 5     | \$ 18,125.00         |
| 60           | 10x10 cross                          | EACH | 1   | \$ 1,760.00 | \$ 1,760.00          |     | \$ -                | 1     | \$ 1,760.00          | 1     | \$ 1,760.00          |
| 61           | 1 ¼" HDPE water service              | LNFT | 251 | \$ 38.00    | \$ 9,538.00          |     | \$ -                | 331.5 | \$ 12,597.00         | 331.5 | \$ 12,597.00         |
| 62           | 1 ¼" water service set               | EACH | 11  | \$ 821.00   | \$ 9,031.00          |     | \$ -                | 11    | \$ 9,031.00          | 11    | \$ 9,031.00          |
| 63           | 2" HDPE water service                | LNFT | 44  | \$ 43.10    | \$ 1,896.40          |     | \$ -                | 49    | \$ 2,111.90          | 49    | \$ 2,111.90          |
| 64           | 2" water service sets                | EACH | 2   | \$ 1,450.00 | \$ 2,900.00          |     | \$ -                | 2     | \$ 2,900.00          | 2     | \$ 2,900.00          |
| 65           | Temporary water service              | EACH | 1   | \$ 4,800.00 | \$ 4,800.00          |     | \$ -                |       | \$ -                 | 0     | \$ -                 |
| 66           | Connect to existing water service    | EACH | 13  | \$ 228.00   | \$ 2,964.00          |     | \$ -                | 13    | \$ 2,964.00          | 13    | \$ 2,964.00          |
| 67           | Connect to existing water main       | EACH | 5   | \$ 1,877.00 | \$ 9,385.00          |     | \$ -                | 5     | \$ 9,385.00          | 5     | \$ 9,385.00          |
| 68           | Abandon existing water main          | EACH | 1   | \$ 250.00   | \$ 250.00            |     | \$ -                | 1     | \$ 250.00            | 1     | \$ 250.00            |
| <b>Total</b> |                                      |      |     |             | <b>\$ 586,957.06</b> |     | <b>\$ 67,141.05</b> |       | <b>\$ 245,037.95</b> |       | <b>\$ 312,179.00</b> |



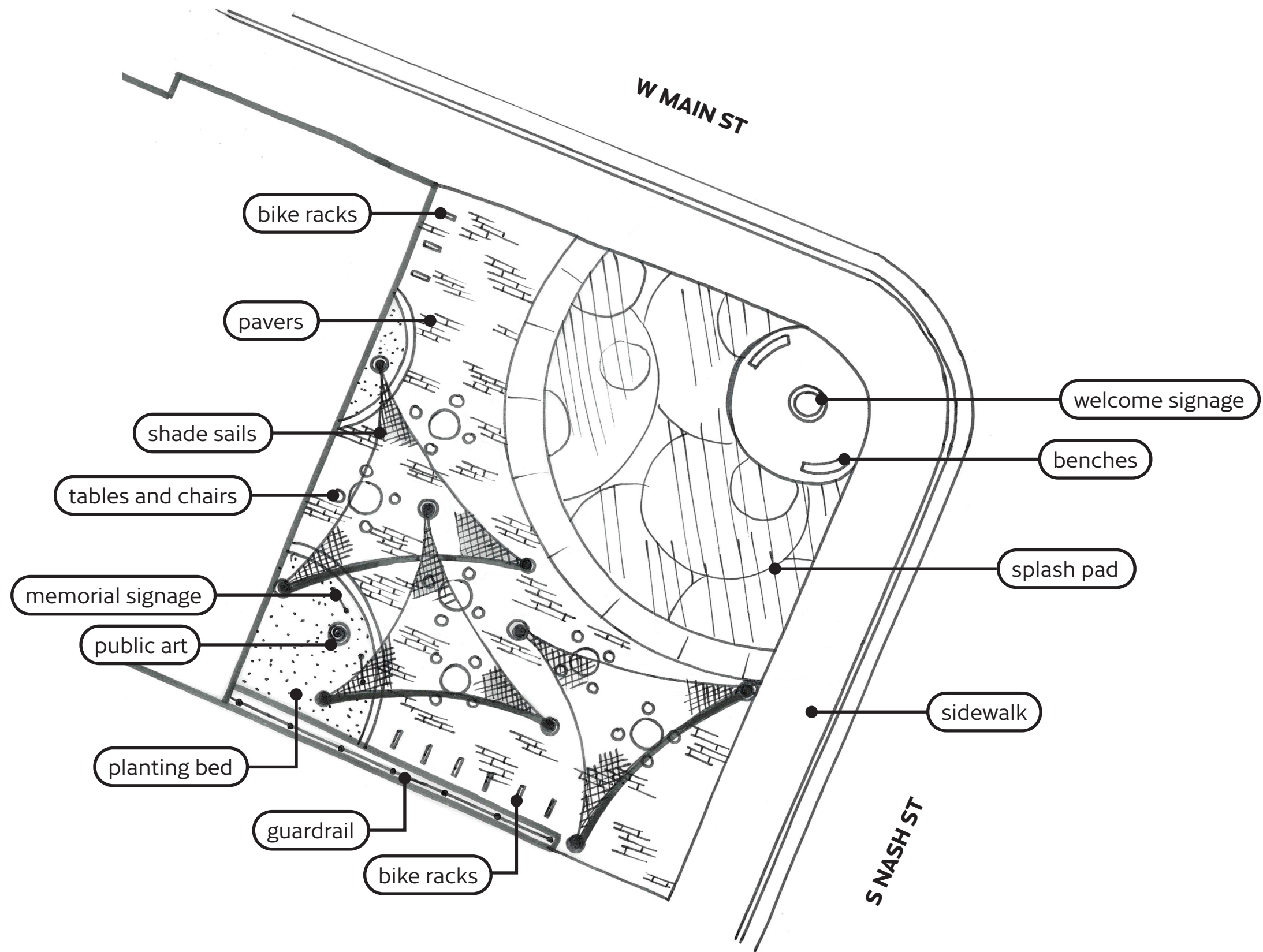


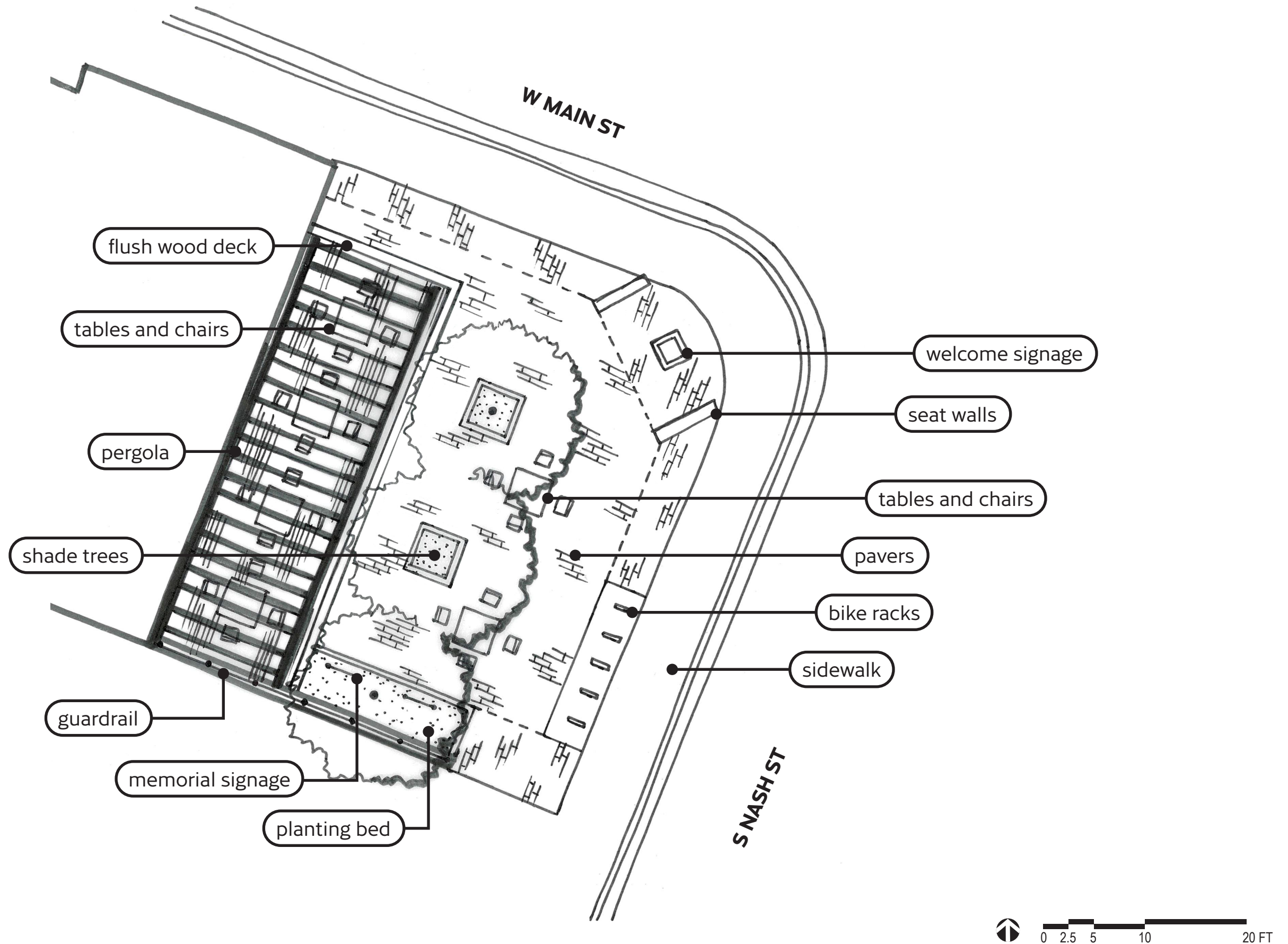
# HORTONVILLE DOWNTOWN | MEMORIAL SQUARE CONCEPT 2

**AYRES**

3433 Oakwood Hills Pkwy, Eau Claire, WI 54701  
t 715.834.3161 | www.ayresassociates.com

102 W Main St, Hortonville, WI 54944 | 11.07.2024







ROBERT J. IMMEL EXCAVATING, INC.  
P.O. BOX 135  
N1870 MUNICIPAL DR.  
GREENVILLE, WI 54942  
PHONE (920) 757-5906 - FAX (920) 757-0189

## INVOICE

Date 11/14/2024  
Invoice # 20593  
Pay Request #  
Due Date 12/14/2024

### Bill To

Village of Hortonville.  
P.O. Box 99  
Hortonville, WI 54944

| Description                                  | Total    |
|----------------------------------------------|----------|
| Emergency repair forcemain CTH M.<br>11/8/24 |          |
| Backhoe w/labor                              | 685.00   |
| Skid loader w/labor                          | 630.00   |
| Labor w/tool                                 | 600.00   |
| Labor                                        | 525.00   |
| Dump truck                                   | 625.00   |
| 2 - 12" Hymaxs                               | 1,366.20 |
| 20 ft of 12" C900                            | 989.00   |
| Clear stone                                  | 243.76   |
| Hydro vac                                    | 1,496.00 |
| 2" Gas pump                                  | 260.00   |
| 2 - 2" Pumps                                 | 320.00   |

Project  
Monthly Finance Chg 1.5%

**Subtotal** \$7,739.96

**Sales Tax (5.5%)** \$0.00

**Total** \$7,739.96

531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
Fax: 920-779-6552  
[www.hortonvillewi.org](http://www.hortonvillewi.org)

## ADMINISTRATION

[clerktreas@hortonville.wi.gov](mailto:clerktreas@hortonville.wi.gov)

**November 21, 2024**

### **ELECTIONS**

- Completed post-election checklist for the November 5<sup>th</sup> General Election
- 

### **WEBINARS/ZOOM MEETINGS/TRAININGS**

- Weekly Department Head Meetings
- Weekly Staff Meetings

### **FINANCES**

- M, W, F bank deposits
- Balance and reconcile accounts/journal entries/prepare invoices
- Approved payroll, initiated withdrawals
- Prepared EBC/HRA Reimbursement Invoices/other various invoices
- Special Assessments for Tax Bills Completed
- Scheduled 2024 Audit – Started working on the information request from Hawkins-Ash

### **PUBLICATIONS**

- Budget Hearing Summary Publication
- Notice of Spring Election Publication

### **PUBLIC RECORD REQUESTS**

- The Justice Society – ES&S Software/Hardware, System Log, Event Log, Machine Configuration – November 5<sup>th</sup> 2024 General Election
- FOIA – Election Day Voter Registrations for the November 5<sup>th</sup> General Election

### **OTHER**

- Village Board agendas & packets, committee agendas
- Village Board minutes, committee minutes
- Other Committee/Commission meeting agendas & minutes as needed

531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
Fax: 920-779-6552  
[www.hortonvillewi.org](http://www.hortonvillewi.org)

## 11/21/2024 Director of Public Works Report

### Meetings attended:

- Staff meetings
- Department head meetings
- Meeting with Vinton Construction and Parkitecture for final work remaining for the year at Alonzo Park Playground/Splash Pad
- GIS meeting with MSA
- Contract meeting with HydroCorp
- Construction progress meeting with residents for N. Mill Street
- Construction meeting with Ruekert Mielke on fiber optics project with Bug Tussel
- Municipal meters meeting with Core & Main
- Ayers meeting for Memorial Square and Parking Lot

### Current and past projects include:

- Installation of new playground and splash pad at Alonzo Park continuing (depending on weather)
  - o Week of Nov 18, 2024
    - Martell to finish concrete (Mon-Fri)
    - Northland Rec to continue installing playground fixtures.
  - o Week of Nov 25, 2024
    - Northland Rec to continue installing playground fixtures.
- North Mill Street Reconstruction project continuing
  - o Asphalt and sidewalks installed, retaining walls and turf restoration week of 11/18
- Draft of Otto Miller Park Masterplan completed

Sincerely,

A handwritten signature in blue ink, appearing to read "A. Steber".

Aaron Steber  
Director of Public Works  
Office: 920-779-6011  
Cell: 920-378-3958



*Kristine Brownson  
Chief of Police*

*Hortonville Police Department  
531 N Nash Street  
Hortonville, WI 54944  
Office (920)779-6165  
Fax (920)779-6189  
kbrownson@hortonvillepd.com*



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**Police Chief Report—November 8- November 21, 2024**

**Community Programs**

**Training and Department Meetings**

- Department head meeting
- Outagamie County CCR/SART Team Meeting

**Misc Information**

- Assisted with multiple open record requests
- Evidence requests from DA and Municipal court
- Evidence room transition into Spillman
- Working with staff and the Hometown Holiday group getting ready for the event on December 14<sup>th</sup> at the community hall from 1pm-4pm

531 N. Nash St.  
P.O. Box 99  
Hortonville, WI 54944-0099



Phone: 920-779-6011  
Fax: 920-779-6552  
Cell: 920-946-9945  
[www.hortonvillewi.org](http://www.hortonvillewi.org)

Nathan Treadwell - Administrator  
[Village.Administrator@hortonville.wi.gov](mailto:Village.Administrator@hortonville.wi.gov)

### **Administrator weekly update –11/18/2024**

#### **Economic Development Updates**

- **Terrace Manor (Grandview) Subdivision**
  - The Nash Street water and sewer extension has been completed, including roadway work. Asphalt patching was finished today.

#### **Projects**

- **Behind Downtown (Alley 1 & 2)**
  - The contract for Alley 2 and the Memorial Square design was approved last week. The design will be presented at this week's board meeting.
- **Alonzo Tree Lighting Event**
  - This year's event has been adjusted due to a lack of necessary equipment for the tree lighting at Black Otter Lake Park. Plans are underway to host a larger winter event downtown, featuring a bigger tree lighting than last year.
- **Alonzo Park Splashpad and Playground**
  - Concrete work was completed last week. Playground updates will continue over the winter, as weather permits. Regular site checks are being conducted on Fridays to ensure the area is properly barricaded.
- **Alonzo Park Fundraising**
  - Several additional donors have expressed interest. Efforts are ongoing to finalize the details with them.

Hortonville Call Report



| Run No.       | Alert Date & Time   | EnRoute  | At Scene                            | Resp Time/Responded From |                              | Code | Problem                    | Destination                        | Transport Mode             |
|---------------|---------------------|----------|-------------------------------------|--------------------------|------------------------------|------|----------------------------|------------------------------------|----------------------------|
| 29228 24      | 2024-10-02 20:24:33 | 20:25:00 | 20:37:23                            | 00:12:50                 | 1405 MILL ST                 | 2    | Fall Victim                | ThedaCare Med Ctr - New London     | Non Emergency              |
| 29358 24      | 2024-10-04 03:48:06 | 03:50:13 | 04:03:44                            | 00:15:38                 | 1405 MILL ST                 | 2    | Stroke / CVA               | ThedaCare Med Ctr - New London     | Downgrade to Non-Emergency |
| 29840 24      | 2024-10-08 17:12:25 | 17:12:27 | 17:25:41                            | 00:13:16                 | 1405 MILL ST                 | 2    | Unknown Problem / Man Down | <None>                             | Non Emergency              |
| 30197 24      | 2024-10-12 07:21:03 | 07:21:39 | 07:32:37                            | 00:11:34                 | 1405 MILL ST                 | 2    | Sick Person                | Ascension - St. Elizabeth Hospital | Non Emergency              |
| 30238 24      | 2024-10-12 13:52:55 | 13:53:17 | 14:07:15                            | 00:14:20                 | 1405 MILL ST                 | 1    | Fall Victim                | ThedaCare Med Ctr - New London     | Emergency                  |
| 30253 24      | 2024-10-12 15:25:27 | 15:25:30 | 15:41:03                            | 00:15:36                 | 1405 MILL ST                 | 1    | Traumatic Injury           | ThedaCare Reg Med Ctr - Neenah     | Emergency                  |
| 30672 24      | 2024-10-16 21:37:17 | 21:37:22 | 21:49:29                            | 00:12:12                 | 1405 MILL ST                 | 1    | Convulsions / Seizures     | ThedaCare Reg Med Ctr - Appleton   | Emergency                  |
| 30909 24      | 2024-10-19 08:17:07 | 08:17:30 | 08:30:56                            | 00:13:49                 | 1405 MILL ST                 | 1    | Fall Victim                | ThedaCare Med Ctr - New London     | Emergency                  |
| 31046 24      | 2024-10-20 15:32:19 | 15:32:31 | 15:40:43                            | 00:08:24                 | 1405 MILL ST                 | 1    | Unconscious / Fainting     | <None>                             | Emergency                  |
| 31163 24      | 2024-10-21 19:46:03 | 19:46:18 | 19:59:08                            | 00:13:05                 | S MEMORIAL DR & W CALUMET ST | 1    | Chest Pain                 | ThedaCare Reg Med Ctr - Appleton   | Emergency                  |
| 31164 24      | 2024-10-21 19:48:30 | 19:49:32 | 00:00:00                            | Can't calculate          | 113 EDGEWOOD CT              | 1    | Chest Pain                 | <None>                             | Emergency                  |
| 31793 24      | 2024-10-28 02:00:07 | 02:01:44 | 02:12:15                            | 00:12:08                 | 1405 MILL ST                 | 1    | Unconscious / Fainting     | ThedaCare Med Ctr - New London     | Emergency                  |
| 31815 24      | 2024-10-28 10:07:27 | 10:08:21 | 10:17:10                            | 00:09:43                 | 1405 MILL ST                 | 1    | Convulsions / Seizures     | ThedaCare Med Ctr - New London     | Emergency                  |
| 31921 24      | 2024-10-29 11:24:21 | 11:24:43 | 11:40:22                            | 00:16:01                 | 1405 MILL ST                 | 2    | Fall Victim                | ThedaCare Reg Med Ctr - Appleton   | Non Emergency              |
| 31991 24      | 2024-10-30 08:04:49 | 08:05:11 | 08:14:37                            | 00:09:48                 | 1405 MILL ST                 | 1    | Breathing Problems         | Ascension - St. Elizabeth Hospital | Emergency                  |
| 32028 24      | 2024-10-30 14:31:47 | 14:31:50 | 14:40:10                            | 00:08:23                 | 1405 MILL ST                 | 1    | Traumatic Injury           | ThedaCare Reg Med Ctr - Appleton   | Emergency                  |
| 32059 24      | 2024-10-30 22:02:04 | 22:03:13 | 22:14:06                            | 00:12:02                 | 1405 MILL ST                 | 2    | Back Pain                  | ThedaCare Med Ctr - New London     | Non Emergency              |
| Non-Emergency |                     | 6        | Avg Response Time - Emergency       |                          | 00:11:44                     |      |                            |                                    |                            |
| Emergency     |                     | 11       | Avg Response Time - Non-Emergency   |                          | 00:13:33                     |      |                            |                                    |                            |
| Stand-By      |                     | 0        | Downgraded to Non-Emergency Enroute |                          |                              |      |                            |                                    |                            |
| Total         |                     | 17       | Upgraded to Emergency Enroute       |                          |                              |      |                            |                                    |                            |

## **VILLAGE OF HORTONVILLE**

### **Senior Activities Committee Meeting Minutes**

Thursday, October 17, 2024, at 12:00 pm (feel free to bring your lunch)

#### **Community Room of Municipal Building 531 N. Nash Street**

**Call to Order** – Pat Lund - Moe called the meeting to order at 12:06 on October 17,

All members were present

**Introductions as needed.**

**Agenda Changes – None.**

**Approval of September 12, meeting minutes.**

Motion [Mueller, Gorski] to approve minutes of September 12. 6 ayes, 0 nays, motion carried.

**Thank you cards for speakers and donors (signed during meeting)**

**Review of activities since last meeting**

September 16<sup>th</sup>: Potluck/Birthday with Family Feud

October 8<sup>th</sup>: Autumn Fest (separate agenda item below)

October 14<sup>th</sup>: Coffee and Conversation

**Upcoming Events:**

October 21: Combined Potluck and Birthday Party – Clerk's office will speak on voting

October 22: Assembling Halloween bags at Care Partners

November 11: Coffee and Conversation, Greeting Cards

November 18: Birthday/Potluck combined, Stalag Hortonville

December 2: Potluck & Games

December 9: Coffee and Conversation – Jenelle from massage therapy?

December 16: Holiday Party – 4:00 – Subway, Alley Cat and cookies

**November & December Calendars:**

**Senior Autumn Fest**

Overall, it went very well; food was well received, location was well received, booth fair had a number of participants, the only issue was enough space for them all. Budget came in ahead, so we are in the plus. The program was well received as were the door prizes.

**Items for future agendas**

Community Center

Field Trips – Brainstorming opportunities closer and further from Hortonville.

Holiday Party

**Future meeting dates: November 14<sup>th</sup> and December 12<sup>th</sup>**

**Adjourn** Motion [Mueller, Gorski] to adjourn. Unanimous voice vote. The meeting was adjourned at 1:42 p.m.

Minutes submitted by:

Lauren Prochnow

Deputy Clerk-Treasurer