

**VILLAGE OF HORTONVILLE
VILLAGE BOARD
MAY 16, 2024 MEETING MINUTES
APPROVED JUNE 6, 2024**

President Jeanne Bellile called the meeting to order at 6:00 p.m. in the Community Center at 531 N. Nash St., Hortonville, Wisconsin.

Trustees present: Grace Abitz, Bob Jewell, Shauna Keel, Jim Moeller, Jane Olk, and Julie Arendt Vanden Heuvel.

Trustees absent:

Officials/Staff present: Administrator Nathan Treadwell, Clerk-Treasurer Jane Booth, Director of Public Works Aaron Steber, Chief of Police Kristine Brownson, Library Director Alexandria Krause, and Attorney Ashley Lehocky.

Consent Agenda

Motion [Arendt Vanden Heuvel/Olk] to approve as outlined. Roll call vote, 7 ayes, 0 nays, motion carried.

A. May 2, 2024 Regular Board meeting minutes

B. Licenses and Permits

- i. Temporary Class "B" Retailer's License
Hortonville/Hortonia Fire District 700 W Nye Street
Kick Off to Summer May 18, 2024
Jack Kuhnke in charge
- ii. Temporary Class "B" Retailer's License
American Legion Post 55 Commercial Club Park
American Legion 100th Community Celebration June 22, 2024
Robert Ziegler in charge
- iii. Temporary Class "B" Retailer's License
Hortonville Stars Baseball Commercial Club Park
Baseball Games May 19th, 29th, 31st, June 7th, 9th,
28th, 30th, July 26th, 28th, August 2nd,
4th, 9th, 11th, 18th, 28th
- iv. Temporary Class "B" Retailer's License
Hortonville/Hortonia Fire District Otto Miller Park
Annual Fire & EMS Softball Tourney July 26th-July 28th
Jack Kuhnke in charge

C. Presentation of accounts and other claims against the Village

Agenda Changes

President Bellile said that we will move new business items D and B before item A.

Preregistered Citizens to be heard

None

Committee Reports

None

Unfinished Business from previous meetings

None

New Business

Discussion and possible action on updating Zoning Code

Administrator Treadwell said there is a big need to look at the zoning code and update it. This would be for all zoning districts within the Village.

Motion [Arendt Vanden Heuvel/Moeller] to begin discussions with the Planning and Zoning Commission with regards to updating our zoning code.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion on how to proceed with Downtown Design options

Administrator Treadwell said that our engineer Ron Wolff from McMahon is here to explain some of the design options on the downtown section prior to meeting with the businesses.

Engineer Ron Wolff said that the direction that we were hearing was that the board wanted to make the trail run through downtown. Ron said that right now the master plan with the county includes the 10-foot trail from Givens Road all the way through town and connects up in Greenville. The County also has a master plan that shows at some point that might also connect to New London, and some other plans to connect up with the Wiouwash Trail.

You have to have a 2-foot clear zone on each side and that makes the 10-foot trail become a 14-foot trail. Talking to the county and the county highway commissioner, the alternative to that would be if you want it on the corridor, look at the plans that I passed out tonight.

Administrator Treadwell said that with the onsite bike trails, I do have some concerns. It is already a tight travel lane, and you would have car doors opening into the bike lanes. The other issue is the transition from the trail to the bike lanes.

Trustee Arendt Vanden Heuvel said that it will be a huge disservice to the downtown businesses by taking a potential 12-foot sidewalk and making it 7 feet.

Trustee Jewell said you also have to consider that there will be a lot of bikes that are parked on Main Street if the bike trail is downtown.

Consensus was to have the engineer talk to the business owners and get their thoughts about the trail.

Administrator Treadwell asked about how we decide on light fixtures, trees, etc. for the downtown. Consensus was to have a COW meeting and include the public.

Discussion and possible action on Fee Changes for Resolution R-13-24 Reserve Alcohol Licenses

Motion [Arendt Vanden Heuvel/Moeller] to approve resolution R-13-24 amending the current fee schedule with the changes of Village Board approval and to increase the County jurisdiction fee to \$150,000.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Nye Street Parking Ordinance O-5-24

Administrator Treadwell said that this notice was sent out again to our residents and no one is here to discuss it. This is basically blocking the parking on the south side of Nye Street.

Motion [Moeller/Olk] to approve ordinance O-5-24.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on Driveway Ordinance O-6-24

Motion [Moeller/Keel] to approve Ordinance O-6-24 with the change in the wording from existing to driveways constructed prior to 2024.

Roll call vote, 7 ayes, 0 nays, motion carried.

Discussion and possible action on the appointment of Stephanie Holtz to the Library Board

Motion [Arendt Vanden Heuvel/Moeller] to approve the appointment of Stephanie Holtz to the Library Board.

Unanimous voice vote, motion carried.

Discussion and possible action of cancelation of the July 4th Village Board meeting

Administrator Treadwell said that if we need to have a board meeting, we will have a special board meeting.

Motion [Arendt Vanden Heuvel/Keel] to cancel the July 4th, 2024 Village Board meeting.

Unanimous voice vote, motion carried.

Report of Village Officials

Clerk-Treasurer: The report is in the packet.

Director of Public Works: The report is in the packet. We will have crews moving into town tomorrow to start our crack filling project. The prep work has been done in Alley #3 and will be re-paved. The residents are happy that things are getting done.

Chief of Police: The report is in the packet. Outagamie County Health Department and Grand Chute have installed public vending health machines in their building which has Narcan, gun locks, toothpaste, toothbrushes, although it is primarily Narcan driven. Everything in the vending machine would be free. Officer Heiden has written the grant for the Village of Hortonville and will be responsible for stocking the vending machine.

Library Director: If you may have noticed, our book sale and bake sale is starting tomorrow at 9:00 am. We have 4,500 flyers for our summer reading program and will be stuffing bags for the schools.

Attorney: Nothing

Administrator: One of the things is talking about Industrial Park phase 2 and the covenants. We don't have a vote in changing the covenants, it is up to the business owners in that phase to change it. With phase 2 technically we are still the enforcer. I finished the developer's agreement with Terrace Manor and that property was purchased by the developer.

Any other miscellaneous topics for future discussion

Trustee Arendt Vanden Heuvel asked about the line on Olk street between Towne and Main and getting that painted.

Trustee Abitz would like to discuss a general business promotion.

Communications and Miscellaneous Business

Black Otter Lake District news: Our next meeting is this coming Monday at 5:30 pm. June 1st is when we can start cutting per the DNR.

Building permit report: None

Hortonville-Hortonia Fire District news: The Fire Department is having their summer kickoff this Saturday with inflatables, corn hole, music, cash raffles, food and drink and it starts at 3:00 pm.

Gold Cross Ambulance run reports and news: The April run report was submitted.

Hortonville Civic Association: Nothing

Senior Activities Committee: The minutes were in the packet.

Comments and suggestions from citizens present

None

Motion to go into Closed Session

Motion [Arendt Vanden Heuvel/Keel] to go into closed session under State Statute Section 19.85(1)(e). "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Purchasing of public properties.

Roll call vote, 7 ayes, 0 nays, motion carried.

Board to return to Open Session

Motion [Arendt Vanden Heuvel/Keel] to return to open session at 8:38 p.m. Unanimous voice vote, motion carried.

Any action on matters discussed in Closed Session

None

Adjournment

Motion [Keel/Arendt Vanden Heuvel] to adjourn. Unanimous voice vote, motion carried. The Board adjourned at 8:39 p.m.

Minutes submitted by,

Jane Booth, WCMC
Village Clerk/Treasurer